Frequently Asked Questions:

I’ve never written a resume. I don’t know how to look for a job. Can I still do an internship?

Absolutely, in fact that’s exactly who needs an internship the most. Come to an information/orientation session. Register in CareerConnect and look at the resources there. Then (after you’ve done the first steps) make an appointment at the Career Center. Attend one of our Business N.O.W. Matching Workshops. Or ask your preceptor, staff member at the School of Business for advice. We’re here to help!

I have a job so that’s my internship, right?

No, just having a job doesn’t make it an internship. An internship involves a work experience learning something new. But if you and your work supervisor can come to an agreement about an extra project or a new assignment, you may well be able to turn that experience into an internship. You still need to register for CareerConnect, even if you already think you have an internship site. (In that case, you don’t have to make yourself visible to anyone but the Stockton folks who use CareerConnect to keep track of you). Your employer will also have to register themselves in CareerConnect and post the internship opportunity so that you can apply for it.

How much time do I have to work at my business internship?

For a 4-credit internship, you have to work 152 hours total (or approximately 10 hours a week for 15 weeks). If you need less credits, you can work less hours (1 credit = 38 total hours, 2 credits = 76 total hours).

Is an internship a class?

Yes and no. You will register for an internship class (ACCT 4950, FINA 4950, MGMT 4950, or MKTG 4950). All of these sections have one instructor. It will appear on your transcript like a class, you get a letter grade for a 4-credit class and it counts as one of your business electives. You will have assignments, and write a final paper. However, you will only meet as a class a few times and via Blackboard, and most of the work for this experience happens at your internship. If you're doing a CSIS internship, then you're internship is not part of a class. It's considered an individual internship (CSIS 4900/5900). Individual internships also get a letter grade and appear on your schedule and transcript as long as you follow the appropriate process. Non-credit internships appear on your schedule and transcript.

Where have other business students done internships?

Both the Business School and the Career Center keep a list of sites where our students have completed internships. Recent internships sites include: Capaldi, Reynolds & Pelosi, Harrah's Casino, Cape Resorts Group/The Chelsea Hotel, Nelson & Merves CPA's, Jersey Shore Federal Credit Union, Scottrade, Ciccone & Associates, The Noyes Museum, Stockton Seaview Hotel and Golf Club, Federal
Aviation Administration, UBS Financial, Caesars Entertainment, Comcast Spectator, AtlantiCare, Revel Entertainment, and CBS Television Studios to name a few.

Hey, it’s the first day of class, I just realized I need 4 more credits --- can I sign up for an internship now?

NO. An internship engagement needs to be in place prior to the start of the internship. Faculty Advisors will help you through it but finding and setting up an internship is a process and it takes time. Ideally, you’ll start setting up an internship during pre-registration the semester before you do the internship. If you didn’t start then, there is hope for you but you must start the process at least a month before the semester starts.