Jersey Shore Council, Boy Scouts of America

After-School Homework Tutor

Washington Twp Elementary School, Pleasantville NJ

Job Summary
After-School Homework tutors will work with youth in first through sixth grades to help them with their homework, and with additional academic preparation including reading, writing, and practicing math time tables. Homework completion is part of a two hour program including snacks, and leadership lessons from the Boy Scouts manual. After-School Homework tutors will stay for the entire two hours of the program.

Job Description/Responsibilities:
1. Provide academic service from 3:00-5:00pm, two afternoons a week.
2. Guide assigned students (2-3 will be in your group) through the program 3:00-5:00pm.
3. Assist students in your group (2-3 students) complete their homework. Students will be grouped by similar age and academic ability whenever possible.
4. Keep attendance and lateness for students in your group.
5. Celebrate academic accomplishments and document success along with areas for improvement to share with the child’s teacher.
6. Give attendance and academic documentation to the Program Specialist for filing and follow up.
7. Encourage student learning during Leadership time, and play with them during Recreation time.

Job Requirements:
• Enthusiastic about learning
• Self-Motivated and Friendly
• Desire for community involvement
• Ability to work with young children
• Must have reliable transportation to elementary school.
• Arrive by 2:45pm to prepare for the session, and remain until 5:15pm (after children leave at 5:00pm)

Hours: 2:45pm – 5:15pm two afternoons a week
Location: Washington Twp Elementary School, Pleasantville NJ

Sample Afternoon
2:45pm-3:00pm Tutor arrives at school, checks in and begins program preparations
3:00pm-3:15pm Program begins with healthy snacks. Tutors make sure their students get their snacks and clean up afterwards.
3:20pm- 3:25pm Students have eaten, had a restroom break, and are ready to learn
3:25pm-4:15pm Homework assistance. If no homework, then practice math time tables, reading, or writing
4:15pm-4:45pm Boy Scouts Leadership Lesson
4:45pm-5:00pm Recreation time. Tutor plays with students until 5:00pm
5:15pm Tutor departs

If interested please email your resume to coglesby@jerseyshore.org