

SCHOOL OF GRADUATE AND CONTINUING STUDIES

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

Refund policy for non-credit workshops and courses

For workshops, seminars, and conferences:

In the event of inadequate enrollment, the college reserves the right to cancel courses. Therefore, it is especially important to register early. Any cancellation by a registrant must be received at least 3 days prior to the seminar for full refund. Cancellation requests made within 3 days of a course will receive 50% refund or credit toward another non-credit course. All refunds for workshops, seminars, and conferences are subject to a \$10.00 processing fee. No refunds will be made once a course is in session.

For certificate programs and long courses:

In the event of inadequate enrollment, the college reserves the right to cancel courses. Therefore, it is especially important to register early. Any cancellation by a registrant must be received at least 15 days prior to the start date of the course for full refund. Cancellation requests made within 15 days of a course start date will receive 50% refund. All refunds for certificate programs and multi-session courses are subject to a \$50.00 processing fee. No refunds will be made once a course is in session.

The Richard Stockton College of New Jersey is an equal opportunity college. It does not discriminate in admission or access to its programs and activities or in treatment or employment of individuals on the basis of race, gender, national origin or ancestry, age, religion, disability, affectual or sexual orientation, marital status, familial status, atypical hereditary cellular or blood trait, genetic information, and/or liability for service in the Armed Forces of the United States.