EXTENSION OF F-1 PROGRAM

Information
F-1 students who will not complete their degree requirements and, therefore, will not be able to graduate by the anticipated date indicated on their current Form I-20 have apply for an Extension of F-1 Program before their current Form I-20 expires. The extension is granted by the DSO in the Office of Global Engagement, all paperwork necessary for the extension has to be filed at least 2 (two) weeks before the expiration date of student’s current Form I-20. Students who fail to extend their program before their current Form I-20 expires will fall out of status and jeopardize their stay in the U.S.

If the expected program completion date has already passed and, therefore, current Form I-20 has expired, the student must contact Office of Global Engagement immediately!

Students are eligible for an extension of their F-1 status if:

• The expected date of program completion, stated on the current Form I-20, is a date in the future
• Student has maintained legal status throughout his/her program of study
• The delay in completion of program requirements was caused by:
  – constraining academic reasons such as change of major, unforeseen problems with research topic
  – constraining, documented medical reasons

Delays caused by academic probation or suspension are NOT acceptable reasons for program extension

Students are ineligible for an extension of their F-1 status if:

• The expected date of program completion, stated on the current Form I-20, is a date in the past
• The student failed to maintain legal status
• The student is not making normal progress in his/her program of study
• The student is on academic probation/suspension

Students ineligible for program extension due to any of the above stated reasons must contact the Office of Global Engagement immediately. The ineligible student may need to apply for reinstatement of status or may need to return home and re-enter the U.S. with a new Form I-20.

How to Apply
Office of Global Engagement
101 Vera King Farris Drive, Galloway, NJ 08205-9441
Phone (609) 626 5532; Fax (609) 626 6050
Students applying for Extension of Program must submit following documentation to the Office of Global Engagement:

1. Attached Extension of F-1 Program Form completed and signed by the Dean of the School/Director of Program the applicant is enrolled in

2. Affidavit of Support

3. International Student Financial Statement

4. Unofficial transcript

5. Photocopies of:
   - Current Form I-20
   - Passport, which shows its expiration date

6. If you have visa dependents in the U.S.:
   - Proof of payment of the SEVIS fee for each dependent
   - Proof of health insurance coverage for the duration of the extension period

Once all documentation has been submitted and if you were eligible for the Extension of F-1 Program your DSO will contact you and let you know when your Form I-20 will be ready for pick up.
(To Be Completed by the Dean of School or Program Director)

Student Name: _________________________________________________________________

(last)                                      (first)

Z Number: ___________________ E-Mail: __________________________________________

I, ______________________________________, expect the above named student to complete
all requirements of his/her program of study on or about (mm/yy): ________________

The above student has not met the completion date of his/her current program of study due to:

☐ Interruption caused by unexpected research problems
☐ Interruption caused by loss of credits due to transfer to Richard Stockton College of New
  Jersey
☐ Interruption caused by a change of research topic
☐ Interruption caused by a change in a major program of study
☐ Interruption caused by an unanticipated documented illness

Other:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

Name of Dean/Director: __________________________________________________________

Dean/Director’s signature: _______________________________________ Date: ___________

Note: If the delay in completion of the program of study is due to academic probation or
suspension, or if the I-20 has already expired, the extension of the program is not possible.

DSO name: ______________ Date Received: ___

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