EXPANSION PROCEDURES

Recognizing the social, academic, and developmental benefits of fraternity and sorority life, Stockton University resolves to provide and adhere to the fundamentally fair and reasonable expansion policy for all interested full-time Stockton University students. Understanding both the opportunities and challenges presented by expansion, the Office of Student Development will work in concert with the Office of the Dean of Students in all matters relating to chapter expansion.

Expansion Committee
The Expansion Committee shall encompass a representative from the Dean of Students Office, the Director of Student Development (or his/her designee), the Assistant Director of Student Development who oversees the fraternity and sorority community (who will act as Chair), and two student members. One student will be the Vice President of the Greek Council, while the other student will be selected by the Office of Student Development in consultation with the Greek Council Executive Board to ensure fair representation of the community.

The Expansion Committee shall act as a recommendation body to the Dean of Students. The Committee will meet regularly every fall to evaluate the campus’s need for expansion (or more often if felt necessary by the Director of Student Development).

Exploration
Interested students must meet with the Director of Student Development to discuss the possibility of expansion.

1. Students are encouraged to explore current chapters at Stockton University before continuing in the process. Students should be prepared to explain how they explored any existing fraternities and sororities.
2. If, after exploring and assessing the existing chapters, a student feels that his/her interests are not represented, the Office of the Dean of Students has established the following policy for the creation of a new group.

Petition
A. Student Driven Process
   1. Interested student(s) must submit a letter of interest to the Office of the Dean of Students and the Office of Student Development. This letter will detail:
      a. Stated interest in starting a new fraternity or sorority;
      b. Efforts the student(s) have made to explore and assess the current fraternity and sorority community;
      c. Reasons why an additional fraternity/sorority is needed and the needs the new group would meet;
      d. Number of students currently interested in starting a new chapter: including full names, Z numbers, and email addresses;
      e. Any organization(s) with which the student(s) want to affiliate;
         1. If the interested students have a specific organization in mind, a letter of support is needed from the (inter)national organization.
      f. Formal request to explore the potential of a new chapter on campus through three (3) interest meetings.
B. Fraternal Organization Driven Process
   1. The interested fraternal organization(s) must submit a letter of interest to the Office of the Dean of Students and the Office of Student Development. This letter will detail:
      a. Stated interest in starting a new fraternity or sorority;
      b. Reasons why their fraternity or sorority is needed at Stockton University and what unique aspect it brings;
      c. The names of any students that have expressed interest in the organization expanding to Stockton University; and
      d. Formal request to explore the potential of a new chapter on campus through three (3) interest meetings.

Petition Review
A. All petitions will be placed on file with the Office of the Dean of Student and the Office of Student Development.
B. If the Expansion Committee has determined that expansion is appropriate, a review will begin of petitions on file (with the exception of National Panhellenic Conference Sorority petitions [see below]). Petitions may be prioritized using any or all of the following criteria:
   1. Expressed interest from current undergraduates;
   2. Date petition was received;
   3. Community need;
   4. An organization’s prior existence at the University:
      a. Reason for loss of recognition
      b. Past working relationship between the University and the alumni leadership of the organization and/or the (Inter)national organization.
C. After prioritizing the petitions, the Expansion Committee will invite the student(s) or fraternal organization to meet with them to review their petition.
   Any letters of interest submitted by students or fraternal organizations in reference to National Panhellenic Conference organizations will be collectively delegated to the Panhellenic Association Extension process. Should the Expansion Committee prioritize the need for a new Panhellenic Association group, the NPC Extension Process will begin here.
D. If the Expansion Committee is satisfied with the information detailed in the letter of interest, the group will be recognized as an interest group and will afford the group the opportunity to host three (3) interest session meetings.

Interest Sessions
A. All interest meetings must be scheduled through the Assistant Director of Student Development.
B. All interest meetings must be hosted on-campus and be alcohol-free.
C. No other organizations are allowed to co-sponsor the interest meetings and no other events or activities may be scheduled, sponsored, co-sponsored, or hosted by the interest group.
D. The interest group must submit their sign-in lists after the final interest session to the Assistant Director of Student Development. The sign-in list should include:
   1. Student’s full name, Z number, email address, and credits completed.
E. After the completion of the interest sessions, the interest group or organization will submit a full list of interested members to the Assistant Director of Student Development.
   1. Each interested student must register on the Stockton Fraternity and Sorority website and complete the University process for interested students.
Association
A. If a student driven initiative, the interest group will work with the Assistant Director of Student Development to invite representatives of the prospective organization to present to the interest group and Greek Council.
   1. Although not required, the University encourages interest groups to consider inviting more than one organization to present.

Organization
A. The interest group shall submit an official request to the Expansion Committee and the Assistant Director of Student Development that includes:
   1. A complete list of all interested students, their email addresses, and units completed.
   2. A letter of support from a faculty/staff member at Stockton University willing to serve as the faculty/staff advisor to the group.
   3. The name, address, and website for the organization with which the interest group would like to affiliate.
   4. The name and contact information of the individual(s) in charge of expansion for the affiliate organization.
   5. A letter of guaranteed support from the organization with which the interest group would like to affiliate. This letter should detail:
      a. Resources available to the group as they move toward active status membership,
      b. Involvement of the affiliate organization in this process, and iii. Any other provisions that have been made to ensure the success of the group.
      c. The proposed program, policies, and procedures for the following areas:
         i. New Member Program/Intake Process
         ii. Membership Eligibility Standards
         iii. Recruitment Program
         iv. Hazing Policy
         v. Membership Development Program
         vi. Financial Policies
         vii. Leadership Development
         viii. Scholarship
         ix. Accountability Program/Code of Conduct
         x. Community Service and Philanthropy
         xi. Career Counseling/Networking
         xii. Programming Resources
         xiii. Chapter Development
         xiv. Risk Management/Insurance Coverage
         xv. A list of the organization’s five closest chapters
         xvi. Proof of membership in NPHC, NIC, NALFO, NMGC, or NAPA (If the affiliated organization is not a member of NPHC, NIC, NALFO, NMGC, or NAPA, students must document any reasoning for the decision and cite how the organization would achieve the same level of support provided by these umbrella organizations)
B. An Expansion Committee member will schedule a new business agenda item during a regular Greek Council meeting to present its work and findings to the Greek Council.
C. After doing so, the expansion committee will answer any questions from the Greek Council regarding the process or its findings. This questions and answer period will be moderated by the Assistant Director of Student Development. Any questions that cannot be answered by
the committee should be taken back to the interest group/affiliate organization by the chair of the Expansion Committee.

D. As per regular the adopted voting procedures of the Greek Council, the vote on the petition will be tabled for 1 meeting.

E. At least a two-thirds (2/3) vote of the membership establishing quorum will be required to make a recommendation to the Dean of Students.

F. All expansion voting will be conducted vocally; each chapter openly voting when their name is called from the roll.

G. Each Greek Council chapter will have one (1) vote on the viability of the group’s proposed plan.
   1. Votes will place the interest group in one of the following categories:
      a. Recommend for recognition
      b. Recommend for recognition with reservations
      c. Do not recommend

H. If the interest group fails to receive a recommendation for recognition, the Greek Council will present the interest group with the reasons for the failed vote.

I. The Greek Council will write a recommendation letter to the Dean of Students to share the results. If a recommendation is not made, or is made with reservations, those reservations and reasons must be included in the letter.

J. The Expansion Committee will meet to discuss the results of the Greek Council vote and present their findings in a letter to the Dean of Students.

K. The Dean of Students will make his/her decision on recognizing the interest group. He/She has the final decision on granting or denying recognition to the interest group.