

**BOARD OF TRUSTEES
MEETING**

February 18, 2004

The next meeting of the Board will be on
Wednesday, April 14, 2004
in the Townsend Residential Life Center



REVISED 2/18/04

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

WEDNESDAY, FEBRUARY 18, 2004

SCHEDULE AND AGENDA

NOTE: Immediately following action on the Resolution to Meet in Closed Session, members of the public will be asked to leave the room. The Board will return no earlier than 3:45 p.m. to the Multipurpose Room in the Townsend Residential Life Center in the Multipurpose Room for the Committee of the Whole Open/Public Session.

1. Call to Order and Roll Call.

On June 23, 2003, notice of this meeting as required by the Open Public Meetings Act was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State.

2. Swearing in of new Board of Trustee Member.

3. Approval of the Minutes of the Regular Meeting of December 10, 2003.

4. The Resolution to Meet in Closed Session is found on page 4.

5. Committee of the Whole Open/Public Session:

A. Introduction of new Trustee, Mr. Stanley M. Ellis
President Herman J. Saatkamp, Jr.
Information is found on page 24.

B. Special Presentations: Council of Black Faculty and Staff
Ms. Dianne Hill, President and
Mr. Arthur Davis, Jr., Executive Director of Administrative Services
& Liaison for Corporate Relations

- C. Special Recognition: 2003 New Jersey State Employees Charitable Campaign Contribution
Mr. Arthur Davis, Jr., Executive Director of Administrative Services & Liaison Corporate Relations
- D. Faculty Presentation
Vice President David Carr
- E. Report of the Audit/Finance Committee
Trustee Carole Applegate Hedinger, Chairperson
- F. Spring 2004 Enrollment Report
Vice President Joseph Marchetti
Information will be distributed.
- G. Update: Southern Regional Institute (ETTC)
Vice President Harvey Kesselman
Southern Regional Institute
- H. Vice President Richard Hale
 - 1. Calendar Items:
Academic Calendar, Four-Day Work Week, and Holiday Resolution
The Resolutions and information are found on pages 25-32.
The Revised Holiday Resolution will be distributed.
 - 2. Bid Waivers:
Confirming FY04 Bid Waiver and FY04 Bid Waivers
The Addendums and new FY04 Bid Waiver Resolution will be distributed.
 - 3. Code of Ethics
The Resolution is found on page 38.
 - 4. Approvals of Capital Construction Projects:
Housing II Exterior Wall Remediation and F-Wing Extension & Renovation
The Resolutions and information are found on pages 39-42.
- I. 2004-2006 Board of Trustees Meeting Schedule
President Herman J. Saatkamp, Jr.
The Resolution is found on pages 43-44.
- J. Personnel Resolution
The Personnel Resolution is found on pages 45-47.
The Addendum to the Personnel Resolution will be distributed.

5. President's Report
The report from President Saatkamp is attached on pages 5-23.
6. Other Business
7. Comments from the Public
8. The next regularly scheduled meeting of the Board will be held on Tuesday, April 14, 2004 in the Multipurpose Room of the Townsend Residential Life Center (TRLIC).
9. Adjournment.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION TO MEET IN CLOSED SESSION

- WHEREAS,** The Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in Subsection 7(b) of the Act, providing that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session, and
- WHEREAS,** Subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real property; therefore, be it
- RESOLVED,** that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters including recommendations of the President contained in the attached Personnel Resolution, and be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, and litigation matters will be disclosed to the public during that portion of the meeting which convenes no earlier than 3:45 p.m.

February 18, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

February 19, 2003

An illustrative glimpse of the wide-ranging, professional activities of the College's faculty and staff is provided through a number of recent snapshots.

ACADEMIC AFFAIRS

ARTS AND HUMANITIES

JOANNE BIRDWHISTELL, Professor of Philosophy and Asian Civilization, published a review of, On Confucius by, Peimin Ni. China Review International. Wadsworth/Thomson Learning, Inc.: Belmont, CA, 2002. 10.1 (Spring 2003): 204-209.

WENDEL WHITE, Professor of Art, has had his book and project called, "Small Town, Black Lives" included in the following:

- Crager, Jack, "Journey in Black and White." American Photo On Campus. Rev with illustrations of "Small Towns, Black Lives." New York. (Nov 2003): 32-33.
- Deborah Wills, Black: A Celebration of Culture. A new collection of images includes a selection of work from the "Small Towns Black Lives" project. Hylas Publishing, New York. December 2003

GENERAL STUDIES

G. JAN COLIJN, Dean of General Studies, had an article published called, "Carnage Before Our Time: Nineteenth Century Colonial Genocide." Journal of Genocide Research. 5. 4 (Dec 2003): 617-625.

Dean Colijn, Reviews of Kopgeld, by Ad van Liempt. Amsterdam: Uitgeverij Balans, (2002) and Naar het einde van de wereld, by Grete Weil. Amsterdam: Blaak, (2003). Journal of Genocide Research. 5.4 (Dec 2003): 633-635.

Dr. Colijn was named to the Conference Committee. 2004 National Symposium of the Faculty Resource Network. New York University. Dec 2003.

PENELOPE DUGAN, Associate Professor of Writing, and **STEPHEN DUNN**, Distinguished Professor of Creative Writing, and **MIMI SCHWARTZ**, Professor Emeritus of Writing, conducted a three-day workshop, "Turning Memory into Memoir." National Poets and Writers Winter Getaway. Cape May, NJ. 16-19 Jan 2004.

MARYANN MCLOUGHLIN, Assistant Supervisor of the Holocaust Resource Center, presented a paper, "Masters or Sisters? : Now There's a Choice!" University of Hawaii's International Conference on Arts and Humanities. Honolulu, Hawaii. 8-11 Jan 2004.

ELLEN MUTARI, Associate Professor of Developmental Mathematics, and **MELAKU LAKEW**, Professor of Economics, co-authored, "Class Conflict: The Rising Costs of College." Crisis in American Institutions. 12th ed. Jerome H. Skolnick and Elliot Currie, eds. Boston: Pearson Education, 2004: 351-357.

CAROL RITTNER, R.S.M., Distinguished Professor of Holocaust Studies. Rev. of Moral Reckoning, by Daniel Jonah Goldhagen. The Jewish Quarterly Review. 94.2 Spring 2004.

Distinguished Professor Rittner, wrote an essay entitled, "Jews Rescuing Jews During the Holocaust." Perspectives. Fall 2003.

Dr. Rittner was the recipient of a \$10,000 grant from the American Israel Friendship League. New York, NY. The grant helped to support her project, "Israel: The Complexity of the Situation" and enabled her to take a group of 12 Christian academics (7 Roman Catholic nuns; 3 Roman Catholic priests; and 2 Protestant lay women) to Israel. They met with, among others, **Professor Menachem Megidor**, President of Hebrew University; **Professor Sari Nusseibeh**, President of Al-Quds University; **Rabbi Michael Melchior**, Member of the Knesset; **Dr. Yehuda Bauer**, Yad Vashem; **Dr. Ravia Kalisman**, Director of the Centre for Humanistic Studies at LoHameiho Haghetat; **Fr. Michael McGarry**, Rector of Tantur; and **Professor Rafi Vago** from the Centre for the Study of Antisemitism at Tel Aviv University. 1-10 Jan 2004.

BEVERLY VAUGHN, Professor of Music, **DAVID EMMONS**, Associate Professor of Criminal Justice, **PAUL LYONS**, Professor of Social Work, and **GAIL ROSENTHAL**, Supervisor of the Holocaust Resource Center were guests of Ben Gurion University of the Negev in Israel and Partnership 2000 of Arad-Tamar, New Jersey-Delaware. They performed the following: **Professor Vaughn** taught a number of workshops to area elementary and secondary school students about African-American music, then provided an African-American gospel show. The show had an audience of approximately 300 people in which the local students who had participated in her workshops actually

performed the gospel music. **Professors Lyons and Emmons** offered two graduate seminars; one about teaching a Stockton course called, "Understanding September 11," and one, "Addressing Qualitative Analysis of Social Movements." **Drs. Emmons and Lyons**, under sponsorship of the Jewish Federation of Atlantic and Cape May counties and The Jewish Agency of Israel, mounted an exhibit featuring 150 photographs by both professionals and amateurs concerning the events of 9/11, especially those relating to the destruction of the World Trade Center in New York City. The official opening of the exhibit was attended by approximately 150 people, which included a greeting from Arad's mayor and local representatives from Partnership 2000. **Mrs. Gail Rosenthal** offered a series of workshops on character education and mutli-culturalism. All was received by Israelis with appreciation and enormous enthusiasm. Be'er Sheva and Arad, Israel. 5-8 Jan 2004.

NATURAL SCIENCES AND MATHEMATICS

MATTHEW LANDAU, Professor of Marine Science, is the co-author of a paper entitled, "A Survey of Attitudes on College Aquaculture Education." Aquaculture Magazine 29.6 (Dec 2003): 32-36. Amanda Youakim, a Stockton graduate is one of the co-authors of this paper.

YITZHAK SHARON, Professor of Physics, presented a lecture entitled, "Jerusalem During Israel's War of Independence." Solomon Schechter Day School. East Brunswick, NJ. May 30, 2003.

CAROL SLOCUM, Associate Professor of Marine Science, is the co-author of two papers entitled, "Patterns of Stranding in True Seal Populations in the Western Mid-Atlantic Region" and "What Strandings can show about Populations – Diversity, Location, Age and Gender." 15th International Biennial Conference on Marine Mammal Biology. Greensboro, NC. Dec 2003. Nicole Furina, a Stockton graduate and Brandi Meeks, a Stockton student are co-authors on these papers.

PROFESSIONAL STUDIES

ELAINE BUKOWSKI, Professor of Physical Therapy, and certified Reiki master, presented a one-day Reiki – Level I Certification Course. Richard Stockton College. 22 Dec 2003.

MARION HUSSONG, Assistant Professor of Teacher Education, presented "Transformation der Erinnerung. Generationendiskurs in der Nachgeschichte von Krieg und Shoah" ("Transformation of Memory, Generational Discourse in the Post-History of

War and Shoah"). Erich Fried Symposium. Geteilte Erinnerung/Shared Memory: Generationen des Exils/Generations of Exile. Sponsored by the Exilbibliothek Literaturhaus, Austrian National Library. Vienna, Austria. 12-16 Nov 2003.

Professor Hussong presented, "Literature and the Holocaust in the K-12 Classroom." Grand Conversations 2004 Conference. Moorestown Township Public Schools. Moorestown, NJ. 30 Jan 2004.

Professor Hussong and Dan Bar-On published, "Literaturrezeption und Identitätswandel in der Zweiten Republik" ("Literary Reception and Changing Identities in Post-War Austria"). Geteilte Erinnerung. Generationen des Exils. Christina Kleiser and Ursula Seeber, eds. (Dec 2003): 178-183.

LEWIS LEITNER, Professor of Management and Psychology, conducted a presentation regarding career opportunities in management and marketing for students. Egg Harbor Township High School. Egg Harbor, NJ. 29 Oct 2003.

MOHAMAD R. NEILFOROSHAN, Professor of Computer Science and Information Systems, published 3 papers in The Journal of Computing Sciences in Colleges. The papers were called, "Performance Evaluation of Memory Systems," 19.2 (Dec 2003): 60-67, "The Environmental Effect and Waste Management of Computer Manufacturing," 19.2 (Dec 2003): 95-100 and "Fault Tolerant Computing in Computer Design," 18.4 (Apr 2003): 213-220.

MICHAEL S. SCALES, Instructor in Business, presented with **CLIFF WHITEM**, Director of Hospitality Management, Professor of Business Studies, "The Selection Process for Food Service Managers: A Longitudinal Study." International Council of Hotel, Restaurant, and Institutional Educators. Palm Springs, CA. 6-10 Aug 2003.

Professor Scales was selected to serve on the Advisory Board of the Atlantic County Institute of Technology. Dec 2003.

VICTORIA SCHINDLER, Assistant Professor of Occupational Therapy, published, "A Role Development Intervention for Persons with Schizophrenia." Psychiatric Services. American Psychiatric Association, ed. 55.1 (Jan 2004): 88-89.

FRANCIS C. THOMAS, Associate Professor of Accounting and Finance and Bernard Killy, published, "Financial Planning for the Professor." American Institute of Certified Public Accountants Professor/Practitioner Case Book. 1 Dec 2003.

SOCIAL & BEHAVIORAL SCIENCES

DAVE BURDICK, Associate Professor of Psychology and Coordinator of Gerontological Studies, Rev. of, "The Living Maya: The Mopan and Q'eqchi' of the Toledo District, Belize, Central America," in the Journal of Intergenerational Relationships. 1.3 (2003): 116-117.

Professor Burdick organized and chaired a symposium entitled, "The Changing World of Intergenerational Relations: Computers Bridge Gap, Enhance Well-being for Young and Old." **Dr. Burdick** was also a featured speaker at the Business Meeting of the Formal Interest Group on Technology and Aging. Annual Scientific Meeting of the Gerontological Society of America. San Diego, CA . 20-24 Nov 2003.

Professor Burdick, was nominated by the Nominations Committee of the Association for Gerontology in Higher Education to run for Secretary of the organization's Executive Committee for a two-year term beginning July 2004. Annual Scientific Meeting of the Gerontological Society of America. San Diego, CA. 20-24 Nov 2003.

DAVID EMMONS, Associate Professor of Criminal Justice and **PAUL LYONS**, Professor of Social Work, addressed students at Ben Gurion University of the Negev, Be'er Sheva, Israel, at the invitation of the former Holocaust Resource Scholar Dan Bar-On. **Professors Emmons and Lyons** offered two graduate seminars; "Understanding September 11," and "Addressing Qualitative Analysis of Social Movements." **Drs. Emmons and Lyons**, under sponsorship of the Jewish Federation of Atlantic and Cape May counties and The Jewish Agency of Israel, mounted a photography exhibit on September 11 and discussed the images with groups of students and administrators in Arad, Israel. The photographs are part of a larger collection that **Professor Emmons** is currently archiving for the college. January, 2004

DAVID LESTER, Professor of Psychology, presented a recently published book that he edited, "Katie's Diary: Unlocking the Mystery of a Suicide." Advances and New Directions in Suicide Prevention: College and Graduate Students Conference. The American Foundation for Suicide Prevention, Greater Los Angeles Division. Los Angeles, CA. 22 Nov 2003.

PAUL LYONS, Professor of Social Work, presented a paper, "JFK and Roman Catholic Students in Philadelphia." The Kennedy Legacy: A 40 Year Perspective Conference. Department of History and Political Science. Chestnut Hill College. Philadelphia. PA 21-22 Nov 2003.

Professor Lyons, Interview. WHYY. Philadelphia. "Been There, Done That," a nationally syndicated radio program. The People of This Generation: The Rise and Fall of the New Left in Philadelphia. Aired 29 Nov, 4 Dec 2003.

CHRISTINE TARTARO, Assistant Professor of Criminal Justice, presented, "Preliminary Outcomes of a Gang Intervention Program for Juveniles in Secure Care." American Society of Criminology Meeting. Denver, CO. Nov 2003.

STAFF

DAGAVARIAN, DEBBI, Assistant Vice President for Academic Affairs, gave a presentation entitled, "Academic Honesty and Plagiarism." New Jersey Association for Developmental Education (NJADE). Jamesburg, NJ. 21 Nov 2003.

DAGAVARIAN, DEBBI, presented, "Quality Assurance for Prior Learning Assessment Programs: Preparing for an Accreditation Review." Middle States Commission on Higher Education (MSA-CHE). Accreditation and Quality Assurance Conference. Philadelphia, PA. 8 Dec 2003.

FIGART, DEBORAH M., Interim Dean of Graduate Studies and Continuing Professional Education, was elected as Vice President of the Association for Social Economics. Term 2004-2005.

ADMINISTRATION, FINANCE AND INSTITUTIONAL ADVANCEMENT

ALUMNI

The Alumni Association hosted an Annual Holiday Party at the Noyes Museum on December 11, 2003. It was well attended by alumni from around the state, as well as College faculty and staff.

The Alumni Basketball game took place on January 17, 2004. It was followed by an alumni reception and the men's and women's basketball games against New Jersey City.

SARA E. FAUROT, Director of Alumni Relations, has been working closely with Gayle Gross, Co-Chair of the Spring Benefit, to successfully recruit alumni volunteers for the Spring Benefit Committee.

The Alumni Office is working on an updated Alumni Directory with Harris Publishing Company, which will be available in Fall 2004. Harris has provided the office with 3000 "found" alumni addresses. A test mailing has gone out and we are hoping for very few returns. Positive results will enable Computer Services to add the 3000 to our database of good addresses.

COMPUTER AND TELECOMMUNICATIONS SERVICES

Web Enhancements

The web sites for the President's Office, Dean of Students, Bursar's Office and Housing and Residential life were designed and developed.

The pages can be viewed from the College's main site <http://www.stockton.edu> or

President's Office <http://president.stockton.edu>

Dean of Students <http://talon.stockton.edu/eyos/page.cfm?siteID=21&pageID=1>

Bursar's Office <http://talon.stockton.edu/eyos/page.cfm?siteID=13&pageID=1>

Residential Life <http://talon.stockton.edu/eyos/page.cfm?siteID=20&pageID=1>

Technology Boot Camp January 2004

Once again, Computer and Telecommunication Services offered its special training program – Technology Boot Camp. This event was held January 12-14 with multiple

sessions running all day, each day. Seminars were offered on a variety of topics with a special emphasis on Microsoft Outlook.

TeamLinks/ALLIN1 to Outlook conversion

Computer and Telecommunication Services is in the midst of converting the campus from the TeamLinks/ALLIN1 electronic mail product to Outlook. This requires a visit to every computer on campus. The campus conversion began at the end of July. As of January 9, 2004, 685 accounts have been converted to the new system. A special project web page has been set up to keep the campus apprised of our progress and to provide answers to frequently asked questions. The page is available at http://gannet.stockton.edu/cts/outlook_project.htm

Lab Hardware and Software Upgrades

New computer workstations have been installed in N-117. The operating system on the computers in CC103 has been upgraded from Windows 98 to Windows XP. SPSS has been upgraded to version 12. Minitab has been upgraded to version 13. In addition to Netscape version 4.76, Netscape version 7 is now available.

Server Upgrades

The hardware upgrade to the Novell NetWare server farm supporting the academic labs, Help Desk, and general network connections is now complete. Additionally, the operating systems on these servers have been upgraded from version 4.x to version 5.1. This upgrade will enable us to consolidate communications protocols and significantly reduce traffic on the campus network.

New Electronic Classrooms

Three classrooms have been newly converted to electronically enhanced facilities. Two of these rooms contain the standard podium and ceiling mounted projector. The third is an experimental setup using a special configuration and equipment.

H-116 and K-101 now have full podiums and ceiling mounted projectors installed. The podium equipment includes the standard configuration—computer, monitor, and document projector. This is the same setup used in our other electronic classrooms.

In small or unusually laid out classrooms, a full podium cannot be installed. Even a portable system can be difficult to use in some of these instructional spaces. F-201 is serving as a pilot location for a different configuration.

In F-201 there is a small, movable podium designed to hold a laptop computer. There are wall mounted ports for video and audio that connect to a ceiling mounted projector. Faculty can bring a laptop to the room or use no laptop at all. The projector installed in this room is "network aware". If, for example, a faculty member wishes to deliver a PowerPoint presentation in this room, s/he can copy the file from his/her office computer to a special network location and do the presentation without needing a computer in the room.

Administrative Systems Upgrade (Banner)

The implementation of Banner is proceeding on schedule. Project, Technical and Finance work teams have participated in training and work sessions. Reports, documentation, timelines and other project information is available at <http://dobro.stockton.edu/banner/projectinfo.htm>

OFFICE OF DEVELOPMENT

JANE STARK, Special Assistant to the President for Development and Community Relations, represented Richard Stockton College as the Honorary Chairperson for the 44th Annual Trocki Hebrew Academy of Atlantic County Dinner on December 11, 2003. In addition to the recruitment of the honorees, **Stark** was a keynote speaker on the Significance of Education at the event.

Ms. Stark recently completed the course "Principles & Techniques of Fundraising" through The Center on Philanthropy at Indiana University's Fund Raising School. The completion of this course provides **Ms. Stark** with increased understanding and knowledge needed to build on our development resources.

In her Community Relations role, **Ms. Stark** represents Richard Stockton College on the Atlantic City United Negro College Fund Scholarship Campaign Committee and was awarded a Certificate of Appreciation for her efforts from Atlantic City's Mayor, Lorenzo Langford, on January 13, 2004.

FACILITIES PLANNING AND CONSTRUCTION

Housing I Exterior Renovation Update

Public bids for the final phase of replacing Housing I exterior walls, doors and windows in G. & H Courts will be received on February 12, 2004 by the College. Construction is scheduled to begin in early May for a mid-August completion.

Housing II Shower Stall Replacement Update

The College has requested public bid proposals for the replacement of showers in Housing II. This Capital Renewal and Replacement project is scheduled to take place during the summer of 2004.

Academic Fire Suppression System Update

Public bids were received by the New Jersey Division of Property Management and Construction (NJDPMC) on January 20, 2004. The low bid, which is within the Board of Trustees approved budget, is currently being reviewed by the NJDPMC and the engineering consultant, Colm Engineering. Construction, most of which will take place during evening hours, is scheduled to begin in March 2004 with a January 2005 completion date for this Higher Education Capital Improvement Fund (HECIF) project.

Academic HVAC Project Update

The construction document for this HECIF project has been submitted to the New Jersey Department of Community Affairs (NJDCA) for plan review.

Science Laboratory Building Programming

GPR Planners Collaborative was given a "Notice to Proceed", not to exceed \$19,480 to provide consulting services for the development of a space program for a new science building. The program will be based on the programming information developed during the F-Wing Extension and Renovation Study.

Wind Turbine Feasibility Study

The College has accepted a proposal by South Jersey Industries to provide engineering consulting services to determine the feasibility of installing a wind turbine generator on The Richard Stockton College of New Jersey's campus. Preliminary investigations indicate that the necessary wind velocities exist above the tree line, a requirement for the environmentally friendly wind turbine generator technology to be an option for providing electrical power for the College's main campus facilities. The feasibility study will evaluate wind turbine site alternatives, review existing wind data, collect new wind data and determine wind turbine energy production, review environmental permits, determine appropriate size and number of wind generators, address available rebates, develop preliminary construction cost estimates, and provide a lifecycle cost analysis.

PLANT MANAGEMENT

Building 31 Automatic Transfer Switch

The Electrical Section of Plant Management, in conjunction with Premiere Electric, has succeeded in installing the new automatic transfer switch in Building 31 (E through H-Wings). The failure of the existing system was a threat to the life and safety of the inhabitants of the building, requiring expedited procedures. The automatic transfer switch is a key component of the newly installed 200 KW fuel cell, which enhances the energy conserving nature of the Building 31 electrical system.

H116 AND K101

During the semester break, in cooperation with the Office of Computer Services, the Carpentry Section Crew Supervisor William Shyka, and the Electrical Section Crew Supervisor Matthew Butenhoff, transformed the H116 and K101 classrooms into state-of-the-art electronic teaching spaces. The additional technology is highly sought after and is an ongoing trend at the College. Special recognition is given in lieu of the short time frame that all parties worked under with foresight, planning and scheduling a must.

FIRE SUPPRESSION STORAGE TANK

The Plant Management Paint Section is taking the lead in the renovation of the 300,000-gallon storage tank that supplies the fire suppression systems at Stockton. This vital system will be restored to original equipment status in compliance with the State Department of Environmental Protection lead paint abatement rules and the Department of Community Affairs fire suppression code. Completion of the project is expected in March, 2004 with no visible disturbance to College community activities. Thanks are extended to the Administration and Finance Office of Fiscal Affairs for the expeditious bid process and their support.

PORTABLE RADIO REPEATER SYSTEM

Installation of a portable radio repeater system has been undertaken during the semester break. This important upgrade to Plant Management's emergency communications system is complementary to the new emergency management procedures at the College. During natural and unnatural disasters, vital communication can be maintained in all areas of the campus by personnel responding with the necessary emergency management assets. Plant Management's role in an emergency is a function of an overall disaster plan administered by the Office of Safety and Security.

PRESIDENT'S OFFICE

PERFORMING ARTS CENTER

MICHAEL COOL, Executive Director, and **CHARLES LOUNSBERRY**, Marketing Director, represented the Stockton Performing Arts Center at the 47th Annual Arts Presenters Conference this past January. The conference brought more than 3,800 performing arts professionals, from 49 U.S. states and over 20 countries, to New York City.

Michael Cool, who also serves as a Board member of the South Jersey Cultural Alliance and Vice-Chairman of the Atlantic County Cultural and Heritage Advisory Board, has been appointed to the Grant Review Panel of the Cape May County Division of Culture and Heritage.

Additionally, **Mr. Cool** was nominated to the Atlantic County START Consortia Project Team. START is a multi-year initiative, funded by the Lila Wallace Readers Digest Fund and administered by the New Jersey State Council on the Arts, to identify and address major impediments and barriers to cultural participation.

Charles Lounsberry was appointed as Public Relations Chair to the Greater Atlantic City Tourism Council.

Stockton Performing Arts Center Performances

(Special \$5.00 tickets for Stockton Students with valid ID for PAC sponsored events)

Windwood Productions

Barry Manilow's

Copacabana

March 2 • Tuesday • 8 PM

\$40 Orchestra • \$30 Mezzanine

\$38 Senior Orchestra • \$28 Senior Mezzanine

Theatre IV

Sojourner Truth

by Artisia V. Green

March 3 • Wednesday • 10:30 AM & Noon

\$9 All Seats

Appropriate for Grades 2-12

Boys of the Lough

March 4 • Thursday • 8 PM

35 Orchestra • \$25 Mezzanine

\$33 Senior Orchestra • \$23 Senior Mezzanine

\$10 Children (when accompanied by an adult)

Raab Productions

Dear Esther

March 8 & 9 • Monday & Tuesday • 10:30 AM

\$9 All Seats

Appropriate for Grades 2-12 • Study Guide Available

Opera Verdi Europa

Cavalleria Rusticana by Pietro Mascagni

& I Pagliacci by Ruggerio Leoncavallo

March 11 • Thursday • 8 PM

\$45 Orchestra • \$35 Mezzanine

\$43 Senior Orchestra • \$33 Senior Mezzanine

Mainstage Theatre

Eddie Carroll's

Jack Benny - Laughter in Bloom

March 13 • Saturday • 8 PM

\$40 Orchestra • \$30 Mezzanine

\$38 Senior Orchestra • \$28 Senior Mezzanine

Moscow Festival Ballet

Cinderella

March 18 • Thursday • 8 PM

\$35 Orchestra • \$25 Mezzanine

\$33 Senior Orchestra • \$23 Senior Mezzanine

\$10 Children (when accompanied by an adult)

Story Salad Productions presents

Amelia Bedelia 4 Mayor! & Other stories

March 20 • Saturday • 1 & 3 PM

\$9 Orchestra • \$6 Mezzanine

Bay-Atlantic Symphony

Out of Order!

March 21 • Sunday • 4PM

Grant • Prokofiev • Beethoven

Stephen Jackiw, violin

Conversation with the Conductor at 3 PM

\$30 Adults • \$26 Seniors

\$15 Students • \$10 Children (when accompanied by an adult)

Windwood Theatricals

The Unsinkable Molly Brown

March 22 • Monday • 8 PM

\$40 Orchestra • \$30 Mezzanine

\$38 Senior Orchestra • \$28 Senior Mezzanine

Richard Stockton College of New Jersey Foundation

24th Annual Spring Scholarship Benefit

The Capitol Steps

April 3 • Saturday • 6 PM

\$150 per person • Please call (609) 652-4528 for reservations

PRESIDENT'S OFFICE

BRIAN K. JACKSON, Assistant to the President, was interviewed by the *Baltimore Sun* for an article published on December 3, 2003 titled "Alumni object to new makeup of City College". Mr. Jackson, a 1988 graduate of Baltimore City College, was asked to share his opinion on recent controversial decisions regarding teacher requirements, male and minority student enrollment, and admission into the highly selective high school. Founded more than 150 years ago (1839) as the third oldest high school in the nation and a "magnate" school, Baltimore City College is widely regarded as one of the top public high schools in the United States.

Brian Jackson was recently invited by the Executive Board of the United Way of Atlantic County to serve an additional three years as a member of its Board of Directors. Mr. Jackson has served on the Board of Directors of the United Way of Atlantic County for over seven years and currently is Vice President for Community Initiatives, overseeing the Success By 6 Program and United Way Volunteer Center.

STUDENT AFFAIRS

OFFICE OF ALCOHOL/DRUG PREVENTION

Through the **Hope for Kids Program**, students from **PATRICK SHIELDS'** elective course GEN 2715 "Peer Educator Drug/Alcohol" conducted fieldwork at the **Spragg School** in Egg Harbor City on December 9th & 16th, and **Reed School** in Absecon on October 7th & 9th. The Stockton students from Mr. Shields' course conducted "*peer pressure resistance skills*" demonstrations for 3rd & 4th graders.

Additionally, the Stockton students went to **Pleasantville High School** on November 13th to discuss with graduating seniors the college social, financial and academic issues they will encounter.

OFFICE OF ATHLETICS AND RECREATION

The Stockton men's basketball team, coached by **GERRY MATTHEWS**, Head Men's Basketball Coach, had an 8-4 overall record through 12 games. The Ospreys were in first place in the New Jersey Athletic Conference Blue Division with a 3-0 league record. Stockton also competed in tournaments at Albright College, York College (PA) and Wilkes University.

The Stockton women's basketball team, coached by **JOE FUSSNER**, Head Women's Basketball Coach, had a 5-7 overall record through 12 games. The Ospreys were in second place in the New Jersey Athletic Conference Blue Division with a 2-1 league record. Stockton also competed in tournaments at Emmanuel College (MA), Wilkes University and Ferrum College (VA).

Senior **Christina Mason** was named the New Jersey Athletic Conference Women's Basketball Player of the Week on December 15 and January 5. **Mason** also was named the ECAC Metro Player of the Week on January 6.

Senior **Jamie Nelson** of the Stockton men's soccer team was named to the National Soccer Coaches Association of America (NSCAA) Metro Region First Team. Sophomore **Scott Adams** was selected to the NSCAA Metro Region Second Team.

Jamie Nelson received the New Jersey Athletic Conference David Logar Award, presented annually to the men's soccer player who best displays the attributes of leadership and courage.

Junior **Megan Norcia** and sophomore **Kari Devine** of the Stockton women's soccer team were named to the National Soccer Coaches Association of America (NSCAA) Mid-Atlantic Region Second Team.

Stockton head women's tennis coach **PHIL BIRNBAUM** was named the New Jersey Athletic Conference Women's Tennis Coach of the Year.

Freshman **Victoria Rosenfield** was voted as the New Jersey Athletic Conference Women's Tennis Rookie of the Year.

The following Stockton student-athletes were named to the New Jersey Athletic Conference All-Conference Team during the Fall semester: sophomore **Whitney Verduin** (First Team volleyball), sophomore **Kate Hahn** (First Team volleyball), senior **Jamie Nelson** (First Team men's soccer), sophomore **Scott Adams** (First Team men's soccer), sophomore **A.J. DeSarno** (Second Team men's soccer), junior **Tom Ferron** (Second Team men's soccer), junior **Megan Norcia** (First Team women's soccer), sophomore **Kari Devine** (First Team women's soccer), senior **Christine Baldino** (Second Team women's soccer), sophomore **Becky Baisley** (Second Team women's soccer), junior **Jaime Hibbs** (Honorable Mention women's soccer), freshman **Rachel Friel** (Honorable Mention women's soccer), sophomore **Chris Johnson** (Second Team men's cross country), junior **Danielle Kleppan** (Second Team women's cross country), sophomore **Emma Wilson** (Second Team women's cross country), freshman **Victoria Rosenfield** (women's tennis singles and doubles), junior **Michelle Lilley** (women's tennis singles), freshman **Kristin Tukel** (women's tennis doubles).

MARYKATE MADDEN, Head Field Hockey Coach, attended the National Field Hockey Coaches Association (NFHCA) Convention in Baltimore, Maryland on January 8-11.

JEFF HAINES, Coordinator of Soccer Operations/Head Men's Soccer Coach, attended the National Soccer Coaches Association of America (NSCAA) Convention in Charlotte, North Carolina on January 14-18.

G. LARRY JAMES, Dean of Athletics and Recreational Programs and Services, was a guest speaker at the National College Fair at the Atlantic City Convention Center on November 13. The fair was sponsored by the National Association of College Admissions Counselors.

G. LARRY JAMES attended the opening of the National Track & Field Hall of Fame at the 168th Street Armory in New York City on January 24.

G. LARRY JAMES was honored by the Philadelphia Sports Writers Association at its 100th Anniversary Annual Awards Dinner on January 26. **James** was honored along with notable athletes Chuck Bednarik, Bob Clarke, Julius Erving, Jim Thome and Billie Jean King.

OFFICE OF THE COLLEGE CENTER

CRAIG STAMBAUGH, Director of the College Center, attended the College Union Construction and Renovation Seminar at the University of Arizona, January 8-11, 2004. This seminar, sponsored by the Association of College Unions International, included specific sessions on the latest trends in architectural design of union buildings, tours of recent construction and renovation projects and specific sessions describing ongoing projects around the country.

FREE TO BE CHILD CARE CENTER

BARBARA REYNOLDS and **SHARON DEMPSEY** of the Free To Be teaching staff attended a workshop on Saturday, January 24, 2004 in Tinton Falls, NJ titled "Listening to Children's Thoughts: Observing, Documenting and Assessing". The workshop supplements their knowledge, training, philosophy and practices of the Reggio Emilia Preschools in Italy.

OFFICE OF HOUSING AND RESIDENTIAL LIFE

Training

LARRY BIRELLO, **TIFFANY BROWN**, **CELESTE STEINBERG**, and **STACEY MCINTOSH** recently attended the Winter Training of New Jersey Committee of Residence Educators (NJ CORE) on Monday, January 12, 2004. **CELESTE STEINBERG** presented a workshop on Mid Year Motivation and **TIFFANY BROWN** and **STACEY MCINTOSH** coordinated the registration process.

JOHN DAVIS, **LARRY BIRELLO**, **CHRISTINA KING**, **CELESTE STEINBERG**, and **TIFFANY BROWN** developed a four-day training program for the Office of Housing and Residential Life Student Staff members, which was held on Sunday, January 11th until Thursday, January 15th. They presented on topics such as Community Development, Keeping the Job Fresh, and Diversity Awareness.

SOUTHERN REGIONAL INSTITUTE

The offices of the **SOUTHERN REGIONAL INSTITUTE AND EDUCATIONAL TECHNOLOGY TRAINING CENTER (ETTC)**, have moved to their new location at 701 Route 50, Mays Landing, New Jersey. Membership in the SRI/ETTC consortium has grown to 71 organizations, of which 59 are school districts throughout southern New Jersey.

DR. HARVEY KESSELMAN, Vice President and Executive Director of the Southern Regional Institute, presented two workshops on December 8th and 15th entitled "Standardized Testing Result Analysis for Improved Student Performance." Combined, these workshops attracted over 100 educational professionals from 37 school districts. The purpose of the workshops was to assist school personnel with respect to fulfilling the analysis and reporting requirements mandated under the federal No Child Left Behind Act.

In addition, **Dr. Kesselman** presented customized workshops on analyzing standardized test results for the Woodbine School District (Cape May County) on January 16th, and the City of Orange Township (Essex County) School District on January 27th. Woodbine's workshop was presented to the district's entire teaching and administrative staff, while Orange's workshop was presented to all school principals and administrators. Each workshop, using individual district data, discussed the format and content of test results, how to interpret and present scores, and offered ways to enhance teaching strategies based on data analysis.

Also, **Dr. Kesselman**, welcomed over 100 Board of Education members, administrators, and municipal officials representing 27 school districts from three counties (Atlantic, Cape May Cumberland), to the "Strengthening Relationships between Municipalities and School Boards" workshop, sponsored by NJ School Boards Association (SBA) and NJ School Public Relations Association.

The purpose of this highly successful event, which was facilitated by **MR. ALEXANDER MARINO**, Assistant to the Vice President, held on January 8th at Absegami High School, was to create a better understanding of the budgetary process between municipal officials and school board members. Participants included Patrick Hathaway, President of Atlantic County SBA; Dr. Adam Pfeffer, Superintendent, Greater Egg Harbor Regional Institute; Wayne Knight, Business Service Specialist with the NJ Department of Education, Southern Regional Office; Mayor Chuck Chiarello, League of Municipalities Executive Board member; Jane Kershner, NJSBA Field Service Representative; and Lou Greco, Esquire, Attorney to Boards of Education.

MS. PATRICIA WEEKS, Director of the Southern Regional ETTC, facilitated a workshop for high school track and field coaches titled: "Coaching The Pole Vault-Safely and Effectively," on January 7th at Stockton's Sports Center. The workshop presenter was Stockton's head women's track and field coach, **TODD CURLL**.

Ms. DINA ABBAMONDI, Assistant Director of the Southern Regional ETTC, attended the "Leaving No Child Behind in Mathematics and Science" by the Research for Better Schools (RBS) on January 12th and 13th, 2004 in Philadelphia. The conference addressed the achievement gap in math and science and the requirements of *No Child Left Behind* legislation.

Mr. Stanley M. Ellis

Stan Ellis is Publisher of the Burlington County Times, a position he has held since June 1981. He previously held several management positions with Calkins Media, Inc., the parent corporation of the BCT.

A graduate of Palmyra High School, Stan is also a graduate of Penn State University with a B.S. in Marketing and earned his M.B.A. from the University of Pennsylvania Wharton School.

The Burlington County Times' commitment to programs such as United Way, The American Heart Association, The American Red Cross, March of Dimes and Give-a-Christmas, is supported and encouraged by Stan. He is currently serving as Secretary and Treasurer of Family Services Burlington County as well as chairing their Finance Committee. He is serving on the Conceptual Planning Committee of the Family Y of Burlington County as well as chairing their Public Policy Committee. He has recently been elected to the Board of Directors of St. Mary's Hall/Doane Academy in Burlington City. Additionally, he serves on the board of the Burlington County College Foundation and was 1993 United Way General Campaign Chair, having previously served on the United Way Board of Directors and Executive Committee.

Stan has been a member of the New Jersey Press Association Board of Directors since 1993 and is currently Chairman of the Board of Directors.

In 1993, The Burlington County Chamber of Commerce presented Stan with its prestigious "Voice of Business" award. And in 1995, Stan was awarded "Volunteer of the Year" by the United Way of Burlington County.

On the personal side, Stan is a soccer coach for the Palmyra/Riverton Athletic Association.

Stan and his wife, Sue, live in Riverton with their three sons, Stephen 19, Ryan 16, and Curran, 10. Although he travels extensively among the various Calkins newspapers, he always finds the time to enjoy his children and pursue his hobbies – reading, skiing, boating and golf. During the summer, you can find his family weekendng at the New Jersey shore.

**DIVISION OF ADMINISTRATION, FINANCE and
INSTITUTIONAL ADVANCEMENT**

OFFICE OF THE VICE PRESIDENT

January 23, 2004

TO: Herman J. Saatkamp, Jr. President
FROM: Richard Hale, Vice President
SUBJECT: ACADEMIC YEAR CALENDAR

I am pleased to transmit for consideration and Board of Trustees adoption, the attached calendars for the following Academic Years:

Fall 2004
Spring 2005
Fall 2005 (tentative)
Spring/Fall 2006 (tentative)
Spring 2007 (tentative)

Summer Sessions:

2005
2006 (tentative)

The calendar meets all instructional contact time requirements and, essentially, follows our normal academic year calendar format.

Finally, please know that, in accordance with the Agreement, consultations concerning this calendar have been carried out with the Stockton Federation of Teachers.

A Resolution of adoption follows this memorandum.

RH/atg
Attachments

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

ACADEMIC YEAR CALENDAR

WHEREAS, the Board of Trustees has considered the proposed calendars for the following Academic Years: 2004-2005, 2005-2006 (tentative), and 2006-2007 (tentative), and the following Summer Sessions: 2005, and 2006 (tentative); now therefore be it

RESOLVED, that the above-referenced and attached calendars are adopted.

The proposed calendar will be forwarded at a later date.

February 18, 2004

**DIVISION OF ADMINISTRATION AND FINANCE
OFFICE OF THE VICE PRESIDENT**

January 14, 2004

TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: ~~FOUR-DAY WORKWEEK REPORT AND RESOLUTION~~

Attached for Board of Trustees review and action is the annual Four-day Workweek Report for the summer of 2003, and a resolution authorizing continuation in 2004 for the twenty-sixth consecutive summer. There is overwhelming support throughout the College for continuation of this program.

jrp
Attachment

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FOUR-DAY WORKWEEK - SUMMER 2004

- WHEREAS,** the results of the four-day workweek program, which has been in place since 1978, have been carefully evaluated each year since its commencement by the College; and
- WHEREAS,** a recent review of the program indicates that it remains feasible, without decreasing the quality or quantity of College services; and
- WHEREAS,** the implementation of a four-day workweek improves employee morale; and
- WHEREAS,** all appropriate College personnel and union representatives are highly supportive of this program; now therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the President to seek any necessary approvals to implement a four-day workweek schedule for the period May 17 through August 27, 2004. Excluded from the program will be security staff and others as determined by the College.

February 18, 2004

FOUR-DAY WORKWEEK REPORT

In 2003, for the twenty-fifth consecutive summer, the College operated on a four-day workweek schedule. The program, which encompassed most employees with the exception of Security and other staff, as required, was in effect from May 19 through August 29, 2003. The following parameters applied:

- The weeks of May 26 and June 30 were normal workweeks because of the Memorial Day and Independence Day holidays.
- The hours for the normal workday, Monday through Thursday, for employees on a fixed thirty-five (35) hour work week were 8 a.m. to 5:15 p.m. with a half-hour lunch period.
- Forty (40) hour workweek employees will work a 10-hour day with a half-hour lunch period.
- Employees with no limit (NL) on their working hours worked a minimum of 8 3/4 hours per day exclusive of lunch break, plus any additional time required to effectively discharge their job responsibilities.
- All sick, vacation, and administrative leave taken by any employee on the four-day work schedule was charged 8 3/4 hours for each day off.
- Eligibility for overtime continued to be based on total hours worked above the regular fixed workweek in accordance with existing regulations.

**DIVISION OF ADMINISTRATION AND FINANCE
OFFICE OF THE VICE PRESIDENT**

February 3, 2004

TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: **HOLIDAY RESOLUTION**

I enclose for submission and Board of Trustees' adoption a Resolution approving the closing of the College, except for certain essential personnel, between the State legal holidays of Christmas and New Year's Day.

The Resolution establishes that the College and its regular operations will be open for business during the State holidays of Lincoln's Birthday, Election Day, Columbus Day, and Veteran's Day. Employees who are either required to work or who elect to work on these holidays will be granted compensatory time to be used during the period when the College is closed between Christmas and New Year's Day. Those employees without sufficient compensatory time will be required to utilize vacation or personal leave, or voluntary furlough.

jrp
Attachment

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**CLOSING OF COLLEGE BETWEEN CHRISTMAS
AND
NEW YEAR'S DAY**

EMPLOYEE ATTENDANCE DURING HOLIDAYS

- WHEREAS,** the President of the College has examined the feasibility of closing the College, except for certain essential personnel, during the period between the State legal holidays of Christmas and New Year's Day; and
- WHEREAS,** it has been determined that operational savings will be accomplished by closing the College during that period of time; and
- WHEREAS,** the offices of the College will be open during the following State legal holidays so that students and faculty, who are required to be in attendance will be properly served by administrative offices and staff: Lincoln's Birthday; Election Day; Columbus Day and Veteran's Day; and
- WHEREAS,** the supervisors of offices and functions required to be open on holidays shall determine that appropriate staffing is in place to provide complete service to the College community; and
- WHEREAS,** employees of the College may elect to work on one or more of the holidays; and
- WHEREAS,** employees who work on the above holidays will be granted compensatory time off in amounts consistent with collective bargaining agreements, except that managers and non-aligned personnel will be granted one day compensation time for each holiday worked; now therefore be it
- RESOLVED,** that the College will be officially closed during the period beginning and including Christmas Day and ending at the normal close of business on New Year's Day; and be it further

RESOLVED, that the College and all of its regular operations will be open for business during the following State legal holidays: Lincoln's Birthday, Election Day, Columbus Day, and Veteran's Day; and be it further

RESOLVED, that employees who work on one or more of the above-named State legal holidays shall receive compensatory time off consistent with collective bargaining agreements, except that managers and non-aligned employees will be granted one day compensatory time for each of the said State holidays worked; and be it further

RESOLVED, that the employees who have earned compensatory time off for having worked the above-named State legal holidays shall utilize their compensatory time so earned during the period of time the College is officially closed between Christmas and New Year's Day; and be it further

RESOLVED, that employees who have earned insufficient compensatory time for having worked one or more of the above-named holidays shall be required to utilize accumulated vacation or personal leave on an hourly basis; but employees who have not accumulated sufficient leave shall be required to take voluntary furlough.

February 18, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

CONFIRMING FY04 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges, and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes, and
- WHEREAS,** these Policies and Procedures specify in 3D, that public bidding procedures may be waived for architectural consultants; now, therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the Vice President for Administration, Finance and Institutional Advancement to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor

**FY04
Cost**

**LINDEMON WINCKELMANN DEUPREE MARTIN
& ASSOCIATES PC (54053)**

89,249.

The College requests the adoption of a Confirming Bid Waiver for LINDEMON WINCKELMANN DEUPREE MARTIN & ASSOCIATES PC. In December 2003, the Housing II exterior wall was opened for a window repair, exposing serious water penetration that could result in structural damage and promote mildew growth within the dormitory, which provides housing for over 500 students. To protect the structural integrity of the building, it was necessary and prudent for the College to immediately engage an architectural consultant in order to develop public contract bidding documents, allowing remediation to begin in May 2004. (Reference: Procedure 3D).

February 18, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY04 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify in 2.1-2, # 16 and 17, that public bidding procedures may be waived for: contracts related to student activity fees or student funds not under direct control of the college; now therefore, be it
- RESOLVED** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the Vice President for Administration, Finance, and Institutional Advancement to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

FY04
Cost

VENDOR

CORETTA SCOTT KING (54051)

30,000.

The College recommends adoption of a bid waiver for a Student Affairs sponsored program with Mrs. Coretta Scott King, to be held on campus on March 23, 2004.

(Reference: Procedure 2.1-2 [16 & 17]).

GRAND WIZARD, LLC FOR THE ROOTS (54052)

50,000.

The College recommends adoption of a bid waiver for a spring concert event by Grand Wizard, LLC for the Roots, to be held on campus on February 21, 2004. (Reference: Procedure 2.1-2 [16 & 17]).

February 18, 2004

ADDENDUM

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

CONFIRMING FY04 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges, and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes, and
- WHEREAS,** these Policies and Procedures specify in 2.1-2, #3, that public bidding procedures may be waived for: scientific equipment: now, therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorize the Vice President for Administration, Finance and Institutional Advancement to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor

**FY04
Cost**

DIONEX CORPORATION (54056)

52,000.

The College requests the increase of a Confirming Bid Waiver for Dionex Corporation. Dionex is the sole source provider of reagent-free Ion Chromatography Technology. The purchase of the Dionex 2500 included a one-year maintenance agreement at a cost of \$6,100. which was not included in the original Bid Waiver. The original Bid Waiver amount was \$45,900. The equipment will be used as a part of a National Science Foundation Course.. (Reference: Procedure 2.1-2[3]).

February 18, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY04 BID WAIVER

WHEREAS, P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges, and

WHEREAS, the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes, and

WHEREAS, these Policies and Procedures specify in 2.1-2, #3 and 9, that public bidding procedures may be waived for: the sole provider of maintenance and support for equipment; now, therefore, be it

RESOLVED that the Board of Trustees of The Richard Stockton College of New Jersey authorize the Vice President for Administration, Finance, and Institutional Advancement to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

FY04
Cost

VENDOR

ADT (54057)

\$45,000.

The college recommends adoption of a bid waiver for the maintenance, support and implementation of ADT security and alarm system at Carnegie Library.

ADT is a sole source provider of maintenance and support for equipment. (Reference: Procedure 2.1-2 [3&9]).

February 18, 2004

ADDENDUM

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY04 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges, and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes, and
- WHEREAS,** these Policies and Procedures specify in 2.1-2, #1, 8, 17 and 19, that public bidding procedures may be waived for: contracts related to student activity fees or student funds not under direct control of the college; now, therefore, be it
- RESOLVED** that the Board of Trustees of The Richard Stockton College of New Jersey authorize the Vice President for Administration, Finance, and Institutional Advancement to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

VENDOR

MAXIM HEALTH (54054)

See Explanation Below

This bid waiver will enable the college to enter a contractual relationship with Maxim Health for the purpose of providing meningococcal immunizations for Stockton students. Maxim Health is a well-known company providing services to a number of college campuses. There is no cost to the college, and the students will be billed directly by Maxim Health. The cost of the immunization per student is \$90.00. If a student desires a flu "shot", the cost for that vaccination is \$20.00. The college will provide space in its Health Services. (Reference Procedure 2.1-2[1 & 17]).

COMCAST (54055)

34,000.

This bid waiver is for 10Mbit/second IP communications link between the main campus and the Carnegie Building in Atlantic City. The communication link will be used to provide the Carnegie Building with Internet and Intranet access and video conferencing. The service is provided by a utility and is priced at a rate significantly below other communication providers. (Reference Procedure 2.1-2[8 & 19]).

February 18, 2004

**DIVISION OF ADMINISTRATION, FINANCE and
INSTITUTIONAL ADVANCEMENT**

OFFICE OF THE VICE PRESIDENT

January 23, 2004

TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: CODE OF ETHICS

I am pleased to transmit for consideration and Board of Trustees adoption, a tentative Code of Ethics. Subsequent to adoption, the code needs to be transmitted to the New Jersey Attorney General and the Commission on Ethical Standards for their approval prior to final adoption.

RH/atg
Attachments

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

TENTATIVE ADOPTION OF CODE OF ETHICS
FOR THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

- WHEREAS,** it is public policy in New Jersey that the conduct of public officials and employees maintain the respect and confidence of the public; and to that end each public institution is required to adopt a Code of Ethics to govern and guide the conduct of its officers and employees; and
- WHEREAS,** the College and its Board of Trustees subscribes to the principle that its employees not engage in outside employment that would constitute a real or an appearance of a conflict of interest or receive valuable gifts or other consideration from persons or business entities that transact business with the College; and
- WHEREAS,** the College first adopted a Code of Ethics in November 1975 and has followed the terms of that Code since that time; and
- WHEREAS,** the Governor of the State of New Jersey has issued an Executive Order directing all public agencies, including New Jersey colleges and universities to update their respective Codes of Ethics and submit them for review by the Office of The Attorney General and the New Jersey Ethical Standards Commission; and
- WHEREAS,** the College has prepared a proposed Code of Ethics for consideration by the Board of Trustees and for subsequent submission to the Office of the Attorney General and the Commission on Ethical Standards for review; now therefore be it
- RESOLVED,** that the Board of Trustees tentatively adopts the attached Code of Ethics and directs the President of the College to forward the Code to the Office of the Attorney General and the Commission on Ethical Standards for their review of the Code; and be it further
- RESOLVED,** that the President of the College advise the Board of Trustees of the results of the reviews by the Office of the Attorney General and Commission on Ethical Standards; and be it further
- RESOLVED,** that at the next regular meeting of the Board after receipt by the President of the advice of the Office of the Attorney General and the Commission on Ethical Standards the Board will consider final adoption of the Code of Ethics.

February 18, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF A CAPITAL CONSTRUCTION PROJECT:

HOUSING II EXTERIOR WALL REMEDIATION

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of the College, including the adoption of the capital construction and procurement policies for the campus; and
- WHEREAS,** at the April 12, 2000 meeting, the Board adopted an approval policy for capital construction projects that calls for consultant costs of \$200,000 or construction costs in excess of \$750,000 to receive Board of Trustees approval; and
- WHEREAS,** the Housing II Exterior wall remediation, as described in the attachment, meets the criteria for Board of Trustees approval; and
- WHEREAS,** the Audit and Finance Committee has reviewed the Housing II Exterior Wall Remediation and recommends its approval by the Board of Trustees; now therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to undertake the Housing II Exterior Wall Remediation, as described in the attachment; and be it further
- RESOLVED,** that, consistent with the College's approval policy for capital construction projects, the Board authorizes the President, or his designee, the Vice President for Administration, Finance and Institutional Advancement, to enter into contracts or other agreements on behalf of the College to complete this project.

February 18, 2004

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
AUDIT AND FINANCE COMMITTEE
CONSTRUCTION REVIEW AND APPROVAL FORM**

Project Name: **Housing II Exterior Wall Remediation**

Estimated Total Project Cost: **\$2,783,446**

Project Budget:

Design	\$ 89,249
Management (NJDPMC)	N/A
Construction	\$2,426,197
Furniture/Fixtures & Equipment	N/A
Other	\$ 15,000
Subtotal	\$2,530,446
10% Contingency	\$ 253,745

Total Project Cost: **\$2,783,446**

Sources of Revenue:

Housing Capital Renewal and Replacement Funds.

Project Description:

This remediation for the Housing II exterior walls consists of removing and replacing 39,500 square feet of dryvit wall; replacing 23,200 square feet of housing tile with masonry; replacing 802 windows, including installation and painting of interior trim; excavation and re-grading of perimeter walls; water and termite-proofing the perimeter wall base; and restoring the site.

Estimated Start Date: **January 2004**

Estimated Completion Date: **December 2004**

Other Comments:

The construction cost includes \$120,000 in allowances for mildew remediation and site drainage, if required. To enclose Housing II by August 30, 2004, windows will be bid early as a separate contract.

Approved by the Board of Trustees on: _____

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF A CAPITAL CONSTRUCTION PROJECT:

F-WING EXTENSION AND RENOVATION

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of the College, including the adoption of the capital construction and procurement policies for the campus; and
- WHEREAS,** at the April 12, 2000 meeting, the Board adopted an approval policy for capital construction projects that calls for consultant costs of \$200,000 or construction costs in excess of \$750,000 to receive Board of Trustees approval; and
- WHEREAS,** the F-Wing Extension and Renovation, as described in the attachment, meets the criteria for Board of Trustees approval; and
- WHEREAS,** the Audit and Finance Committee has reviewed the F-Wing Extension and Renovation and recommends its approval by the Board of Trustees; now therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to undertake the F-Wing Extension and Renovation, as described in the attachment; and be it further
- RESOLVED,** that, consistent with the College's approval policy for capital construction projects, the Board authorizes the President, or his designee, the Vice President for Administration, Finance and Institutional Advancement, to enter into contracts or other agreements on behalf of the College to complete this project.

February 18, 2004

**RICHARD STOCKTON COLLEGE OF NEW JERSEY
AUDIT AND FINANCE COMMITTEE
CONSTRUCTION REVIEW AND APPROVAL FORM**

Project Name: F-Wing Extension and Renovation

Estimated Total Project Cost: \$1,494,902 (Design Consulting Services and NJDPMC Fee)

Project Budget:

Design	\$1,127,253
Management (NJDPMC)	\$ 166,294
Construction	N/A
Furniture/Fixtures & Equipment	N/A
Other Costs (Code Review)	\$ 20,000
Subtotal	\$1,313,547
10% Contingency	\$ 131,355

Total Project Cost: \$1,494,902

Sources of Revenue:

This design will be funded through Reserve Plant Funds and the Higher Education Capital Improvement Fund.

Project Description:

During the development of the program for the F-Wing Extension and Renovation, it became apparent that the extension and renovation of the existing 32-year-old science laboratory imposed limitations for the science programs' space requirements. The existing column location limited layout and size of laboratories, the ceiling height created problems for mechanical, HVAC, electrical laboratory services, and structural requirements for laboratories were restricted by existing load-bearing capacities. Also, relocation of some science programs during renovations of the existing laboratory created numerous logistical issues. However, the construction of a classroom and faculty office building is appropriate for this site and will be considerably less costly, not have structural load-bearing capacity issues, and provide the College with much needed classrooms and faculty offices in a 29,000 square foot extension, as well as the renovation of the F-Wing Gallery/Library entrance.

Estimated Start Date:

Estimated Completion Date:

Other Comments:

Currently, the New Jersey Division of Property Management and Construction (NJDPMC) and the consultant are negotiating the reduction of the previous design fee. The cost of design for this project will be within the proposed budget.

Approved by the Board of Trustees on: _____

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

2004-2006 MEETING SCHEDULE

- WHEREAS,** In accordance with the provisions of the N.J.S.A. 10:40-10 of the Open Public Meetings Act (Sunshine Law), the Board of Trustees of The Richard Stockton College of New Jersey is responsible for approving the annual schedule of meetings, and
- WHEREAS,** the schedule for 2004-2006 has been reviewed by the Board prior to any action being taken; therefore be it
- RESOLVED,** that the Board of Trustees approve the attached schedule of meetings, and be it further
- RESOLVED,** that the Secretary of the Board of Trustees is authorized to disseminate the attached meetings schedule to the appropriate media and offices in accordance with the provision of the Open Public Meetings Act.

BOARD OF TRUSTEES OPEN/PUBLIC MEETING DATES – 2004-2006

FEBRUARY 18, 2004
APRIL 14, 2004
JUNE 16, 2004
AUGUST 18, 2004
SEPTEMBER 22, 2004
OCTOBER 20, 2004
DECEMBER 8, 2004
FEBRUARY 16, 2005
APRIL 13, 2005
JUNE 15, 2005
AUGUST 17, 2005
SEPTEMBER 21, 2005
OCTOBER 20, 2005
DECEMBER 7, 2005
FEBRUARY 15, 2006
APRIL 12, 2006
JUNE 14, 2006
AUGUST 16, 2006
SEPTEMBER 20, 2006
OCTOBER 18, 2006
DECEMBER 6, 2006

The Open/Public Meetings are scheduled to begin at 3:45 p.m. in the Multipurpose Room of the
Ann B. Townsend Residential Life Center

February 18, 2004

ADDENDUM

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
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TITLE CHANGE (STAFF)

Marino, Alexander C.	Director of Carnegie Library Center Operations/Assistant to the Vice President of Academic Affairs	02/21/04	67,639.*	
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TITLE CHANGE (FACULTY)

Mutari, Ellen	Associate Professor of General Studies			
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RESIGNATION/WITHDRAWAL FROM CONSIDERATION

Lieberman, Leo	Associate Professor of Holocaust Studies, Half-Time	06/30/04		
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*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
<u>FACULTY REAPPOINTMENTS (Single Year)</u>					
<u>DIVISION OF ARTS AND HUMANITIES</u>					
Adamo, Gregory J.	Associate Professor of Communications	09/01/04- 06/30/05	2	55,263.	
Anderson, Denise	Assistant Professor of Communications	09/01/04- 06/30/05	2	49,597.	
Davidson II, Robert J.	Assistant Professor of Dance	09/01/04- 06/30/05	1	47,529.	
Littell, Franklin H.	Distinguished Professor of Holocaust Studies	09/01/04- 06/30/05	8	50,501.	Half-time

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
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FACULTY REAPPOINTMENTS (Single Year) continued

DIVISION OF ARTS AND HUMANITIES (continued)

Littell, Marcia S.	Professor of Holocaust and Genocide Studies	09/01/04- 06/30/05	4	45,800.	Half-time
Majstorovic, Gorica	Assistant Professor of Spanish	09/01/04- 06/30/05	2	49,597.	
Rettberg, Scott R.	Assistant Professor of New Media Studies	09/01/04- 06/30/05	2	49,597.	

DIVISION OF GENERAL STUDIES

Fiedler, Marcia P.	Instructor in Jewish Studies	09/01/04- 06/30/05	4	22,948.	Half-time
Kohn, Murray	Associate Professor of Holocaust Studies	09/01/04- 06/30/05	15	41,547.	Half-time

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
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FACULTY REAPPOINTMENTS (Single Year) continued

DIVISION OF GENERAL STUDIES (continued)

Rittner, Carol A.	Distinguished Professor of Holocaust and Genocide Studies	09/01/04- 06/30/05	10	50,501.	Half-time
Sehmel, Heather A.	Assistant Professor of Writing	09/01/04- 06/30/05	2	49,597.	

DIVISION OF NATURAL SCIENCES AND MATHEMATICS

Chirenje, Tait	Assistant Professor of Environmental Studies	09/01/04- 06/30/05	1	45,463.	
DeChiaro, Louis F.	Associate Professor of Computational Science	09/01/04- 06/30/05	2	57,776.	
Duguay, Jeffrey P.	Assistant Professor of Biology	09/01/04- 06/30/05	1	47,529.	
Jevtic, Nada B.	Assistant Professor of Physics	09/01/04- 06/30/05	1	43,396.	

*Compensation for FY2003-2004 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
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FACULTY REAPPOINTMENTS (Single Year) continued

DIVISION OF NATURAL SCIENCES AND MATHEMATICS (continued)

Liu, Fang	Assistant Professor of Physics	09/01/04- 06/30/05	1	45,463.	
Olsen, Robert J.	Assistant Professor of Computational Science	09/01/04- 06/30/05	2	51,663.	
Rajaraman, Shanthi	Assistant Professor of Chemistry	09/01/04- 06/30/05	1	43,396.	

DIVISION OF PROFESSIONAL STUDIES

Abbott, Jean I.	Assistant Professor of Business Studies	09/01/04- 06/30/05	2	55,797.	
Albano, Donna M.	Instructor in Business Studies	09/01/04- 06/30/05	1	47,595.	
Bulmash, Samuel B.	Professor of Business Studies	09/01/04- 06/30/05	1	85,494.	

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
<u>FACULTY REAPPOINTMENTS (Single Year) continued</u>					
<u>DIVISION OF PROFESSIONAL STUDIES (continued)</u>					
Chiu, Kuan-Yao	Assistant Professor of Business Studies	09/01/04- 06/30/05	1	49,597.	
DeBello, Mary E.	Assistant Professor of Business Studies	09/01/04- 06/30/05	19	30,999.	Half-time
Fulcomer, Mark C.	Assistant Professor of Public Health	09/01/04- 06/30/05	5	30,999.	Half-time
Hussong, Marion	Assistant Professor of Language in Teacher Education	09/01/04- 06/30/05	2	47,529.	
Lisak, Janet M.	Assistant Professor of Occupational Therapy	09/01/04- 06/30/05	1	57,864.	
Luo, Laihan	Assistant Professor of Business Studies	09/01/04- 06/30/05	2	51,663.	
Navabi, Dariush	Assistant Professor of Computer Science and Information Systems	09/01/04- 06/30/05	1	55,797.	

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
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FACULTY REAPPOINTMENTS (Single Year) continued

DIVISION OF PROFESSIONAL STUDIES (continued)

Ross, Eva Marie	Assistant Professor of Instructional Technology	09/01/04- 06/30/05	2	49,597.	
Scales, Michael	Instructor in Business Studies	09/01/04- 06/30/05	2	49,295.	
Srock, Charles D.	Instructor in Business Studies	09/01/04- 06/30/05	4	22,948.	Half-time
Wang, Jinchang	Associate Professor of Business Studies	09/01/04- 06/30/05	1	60,289.	

DIVISION OF SOCIAL AND BEHAVIORAL SCIENCES

Greene, Laurie A.	Associate Professor of Anthropology	09/01/04- 06/30/05	15	35,170.	Half-time
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*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
<u>STAFF REAPPOINTMENTS (Single Year)</u>					
<u>OFFICE OF ACADEMIC AFFAIRS</u>					
Dagavarian-Bonar, Debra	Assistant Vice President for Academic Affairs	07/01/04- 06/30/05	2	76,068.	
Fiedler, Nancy I.	Assistant to the Director of Teacher Education	07/01/04- 06/30/05	2	35,700.	Grant Funded
Igharo, Paulette	Director, Community of Scholars	07/01/04- 06/30/05	2	52,750.	Grant Funded
Joyner, Andre J.	Assistant Director of Teacher Education	07/01/04- 06/30/05	1	43,396.	
Sosnowski, Cynthia B.	Assistant to the Dean/ Social and Behavioral Sciences	07/01/04- 06/30/05	1	47,844.	
Vickery, David M.	Instructional Designer	07/01/04- 06/30/05	1	44,985.	

*Compensation for FY2003-2004 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
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STAFF REAPPOINTMENTS (Single Year) continued

OFFICE OF ADMINISTRATION, FINANCE AND INSTITUTIONAL ADVANCEMENT

Dickerman, Christopher M.	Associate Director of Human Resources	07/01/04-06/30/05	1	69,000.	
Faurot, Sara E.	Director of Alumni Relations	07/01/04-06/30/05	1	55,389.	
Hughes, Martin	Associate Director of Plant Management	07/01/04-06/30/05	1	84,338.	
Jaeckel, Andrea F.	Controller	07/01/04-06/30/05	1	70,228.*	structural reclassification from Director of Fiscal Compliance and Accounting
Mangiello, Joseph N.	Associate Director of Campus Security (Deputy Police Chief)	07/01/04-06/30/05	1	75,000.	
Miller, Glenn M.	Director of Campus Security (Campus Chief of Police)	07/01/04-06/30/05	1	84,165.	
Tierney, Karen	Employment Manager, Human Resources	07/01/04-06/30/05	1	55,000.	
Wood, Michael D.	Director of Budget and Fiscal Planning	07/01/04-06/30/05	1	63,305.	

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
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STAFF REAPPOINTMENTS (Single Year) continued

OFFICE OF THE PRESIDENT

Kennedy, James B.	Acting Executive Director of the College Foundation and Institutional Projects	07/01/04- 06/30/05	1	140,000.	
Stark, Jane B.	Special Assistant to the President for Development and Community Relations	07/01/04- 06/30/05	1	101,002.	
Vu, Khanh	Internal Auditor	07/01/04- 06/30/05	1	62,000.	

OFFICE OF STUDENT AFFAIRS

Birello, Lawrence J.	Complex Director, Housing II	07/01/04- 06/30/05	1	32,380.	
Brown, Tiffany L.	Complex Director	07/01/04- 06/30/05	1	30,837.	
Carey, Margaret A.	Fitness Program Coordinator	07/01/04- 06/30/05	2	32,380.	

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	NOTES
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STAFF REAPPOINTMENTS (Single Year) continued

OFFICE OF STUDENT AFFAIRS (continued)

Davis, John F.	Complex Director, Housing I	07/01/04- 06/30/05	2	32,380.	
Grant, Elaine M.	Director of Housing and Residential Life	07/01/04- 06/30/05	2	76,053.	
King, Christina L.	Complex Director, Housing III	07/01/04- 06/30/06	1	30,837.	
Madden, MaryKate	Head Field Hockey Coach	07/01/04- 06/30/05	2	37,399.	
Santana, Pedro J.	Associate Director of Housing and Residential Life	07/01/04- 06/30/05	2	61,671.	
Steinberg, Celeste M.	Complex Director, Housing IV	07/01/04- 06/30/05	1	35,464.	

STAFF REAPPOINTMENT WITH INITIAL MULTIYEAR APPOINTMENT

McIntosh, Stacey D.	Assistant Director, Housing and Residential Life	07/01/04- 06/30/07	5	44,985.	
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*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
<u>NEW APPOINTMENT (Faculty)</u>				
Doherty, John	Visiting Assistant Professor of Biology	01/30/04- 06/30/04	20,664.	+BSA 13-D Appointment Confirmation of Preauthorization
Stewart, Daniel	Visiting Assistant Professor of Business Studies	01/30/04- 06/30/04	27,899.	+BSA 13-D Appointment
<u>NEW APPOINTMENT (Staff)</u>				
McCabe, Kim	Director of Student Affairs Communications and Technology Resources	03/15/04- 06/30/05	58,158.	Prorated +BSA

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

+Background Statement Attached

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
<u>TITLE CHANGE</u>				
Kesselman, Harvey	CEO for the Southern Regional Institute/ETTC and Special Assistant to the President	02/21/04- 06/30/06	*128,898.	current multiyear 7/1/04 – 6/30/06
<u>PAID LEAVE OF ABSENCE</u>				
Hager, Richard	Associate Professor of Marine Science	02/01/04- 6/30/04		Medical Leave Sabbatical Extension Fall Semester 09/01/04 -01/28/05
Liu, James	Professor of Information and System Sciences	01/08/04- 6/30/04		Medical Leave
<u>UNPAID LEAVE OF ABSENCE</u>				
Glass, AmyBeth	Assistant Registrar	12/27/03- 05/03/04		
Leeds, RoseMarie	Assistant Registrar	11/29/03- 03/02/04		
<u>RECISSION OF CONTRACT</u>				
Edwards, Gloria	Assistant Professor of Instructional Technology	06/30/04		

BE IT RESOLVED, that the following actions are approved:

February 18, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
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RESIGNATION/WITHDRAWAL FROM CONSIDERATION

Burton, Michael	Associate Director of Housing and Residential Life	02/10/04		
Folk, Jane	Assistant Director of Counseling Services	06/30/04		

TRANSITION PROGRAM/RETIREMENT FROM TENURE

Steinbock, Marcia	Associate Professor of Criminal Justice	06/30/04		
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BACKGROUND STATEMENT

John Doherty

I. EDUCATIONAL BACKGKROUND

Ph.D.	Biology	University of Missouri	1982
M.S.	Zoology	University of Wisconsin	1978
B.S.	Biology	Dickinson College	1975

II. PROFESSIONAL EXPERIENCE

Adjunct Professor of Biology The Richard Stockton College of New Jersey Pomona, NJ	2003 –present
Macintosh and Database System Consultant SSI-Net, King of Prussia, PA	2003 – present
Director, Information Technology Medical Diagnostics Laboratory Mt. Laurel, NJ	2003
Senior Biomedical Database Expert Lockheed-Martin Information Technology Durham, NC	2002 – 2003
Visiting Asst. Professor of Biology And Instructional Technologist Washington College Chestertown, MD	2001 - 2002
Program Manager, External Affairs Physiome Sciences Princeton, NJ	2001
Project Manager Physiome Sciences Princeton, NJ	2000
Bioinformatics Specialist The Wistar Institute Philadelphia, PA	1999 – 2000
Customer Support	1998

Pangea Systems
Philadelphia, PA

Research Analyst/Programmer 1998
Princeton University
Princeton, NJ

Field Applications Scientist 1997 - 1998
Molecular Informatics
Santa Fe, NM

Senior Information Technology Engineer 1993 - 1997
Wyeth-Ayerst Research
Princeton, NJ

Assistant Professor of Biology 1986 - 1993
Villanova University
Villanova, PA

Post-Doctoral Research Associate 1982 - 1984
Max-Planck-Institut fur Verhaltensphysiologie
Seewiesen, Germany

Teaching and Research Assistant 1976 - 1982
Graduate School
University of Wisconsin
University of Missouri

Environmental Scientist 1975 - 1976
J.G. Reutter Associates
Camden, NJ

II. OTHER INFORMATION

Dr. Doherty brings to this position seven years teaching experience and extensive experience in the field of biomedical technology. He has many publications and has received several grants and awards. Dr. Doherty brings excellent credentials to Stockton, and he has the support of the Biology Program.

RECOMMENDED FOR: One Semester Visiting Asst. Professor of Biology

BACKGROUND STATEMENT

Daniel V. Stewart

I. Educational Background

CPA	Certified Public Accountant	1989
Ph.D.	University of Pittsburgh - Higher Education	1980
MBA	Clarion University of Pennsylvania - Accounting and Economics	1976
BA	Penn State – General Arts and Sciences	1968

II. Professional Experience

Sept. 2003-Dec. 2003	Adjunct Professor of Business Studies/Accounting, Richard Stockton College of New Jersey.
Sept. 1997-May 2002	Assistant Professor of Business Studies/Accounting, Richard Stockton College of New Jersey.
Oct. 1995-Sept. 1997	Staff accountant with KELLY Services/GE Capital Mortgage Services, General Electric Corporation.
Sept. 1994-May 1995	Visiting Assistant Professor of Business Studies/Accounting, Richard Stockton College of New Jersey.
Sept. 1993-May 1994	Adjunct Professor of Accounting, Atlantic County Community College.
Sept. 1992-May 1994	Adjunct Professor of Business Studies/Accounting, Richard Stockton College of New Jersey.
Sept. 1985-April 1992	Assistant Professor of Business Economics, University of Pittsburgh at Johnstown.
Jan. 1985-May 1985	Instructor in Department of Accounting, Indiana University of Pennsylvania.
Sept. 1984-Dec. 1984	Graduate Research Assistant, Graduate School of Business, University of Pittsburgh.
Aug. 1983-May 1984	Instructor in Department of Accounting, Indiana University of Pennsylvania.

III. Other Information

During Dr. Stewart's previous teaching appointment at Stockton he was a co-author of several research projects with other Stockton faculty.

RECOMMENDED FOR: Visiting Assistant Professor of Business Studies, Step 8.

BACKGROUND STATEMENT

KIM MCCABE

I. EDUCATION

B.A. in Journalism/Communications
Rutgers University

II. PROFESSIONAL EXPERIENCE

Director of Enrollment Publications and Communications Monmouth University, West Long Branch, NJ	2000-present
Marketing Services Editor/Project Manager Merrill Lynch, Plainsboro, NJ	1998-2000
Associate Publisher, Editor in Chief <u>Office World News</u> , Howell, NJ	1993-1998
Editor/Editorial Director/Feature Writer <u>New Jersey Business Trends</u> , Wall, NJ	1988-1991
Copywriter/Radio Producer/Sales and Events Manager/ News Writer/Public Relations Writer	1991-1993 1983-1988
Jersey Shore Broadcasting, WJRZ Radio, Toms River, NJ	

III. OTHER INFORMATION

Ms. McCabe brings to the position more than thirteen years of solid and progressively responsible experience in communications and technology resources.

Affirmative Action candidate: Female/White.

RECOMMENDED FOR: **Director of Student Affairs Communications and Technology Resources**

The Richard Stockton College of New Jersey
Revenue/Expense Statement-Current Unrestricted Funds
Fiscal 2004 as of December 31, 2003
\$000

Revenues	<u>Anticipated</u>	<u>Actuals</u>	<u>% Realized</u>
FY04 Tuition/Per Credit Fees	31,811	31,271	98%
FY04 State Appropriation	23,133	11,567	50%
Investment Income	700	163	23%
Auxiliary Enterprises	17,837	18,515	104%
Other Sources	1,050	556	53%
Capital Fund Balance	2,310	0	0%
Total Revenues	76,842	62,071	81%
 Expenditures and Transfers	 <u>Anticipated</u>	 <u>Actuals</u>	 <u>% Expended</u>
Educational and General			
Instruction	25,198	12,176	48%
Research	135	96	71%
Public Service	442	244	55%
Academic Support	4,550	2,976	65%
Student Affairs	4,633	2,630	57%
Operations and Maintenance of Plant	8,902	4,143	47%
Institutional Support	12,288	5,690	46%
Student Aid	1,992	1,396	70%
Subtotal Educational and General	58,140	29,351	50%
Mandatory Transfers & Other Entries			
Principle and Interest	375	329	88%
Financial Aid Institutional Match	490	76	16%
Subtotal Transfers & Other Entries	865	405	47%
Auxiliary Enterprises			
Expenditures	17,491	6,209	36%
Subtotal Auxiliary Enterprises	17,491	6,209	36%
 Total Expenditures and Transfers	 76,496	 35,966	 47%

Please note: Special Programs are not included in Revenue or Expenses.