

**BOARD OF TRUSTEES
MEETING**

October 22, 2003

The next meeting of the Board will be on
Wednesday, December 10, 2003
in the Townsend Residential Life Center



REVISED

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES**

**WEDNESDAY, OCTOBER 22, 2003
SCHEDULE AND AGENDA**

NOTE: Immediately following action on the Resolution to Meet in Closed Session, members of the public will be asked to leave the room. The Board will return no earlier than 3:45 p.m. to the Multipurpose Room of the Townsend Residential Life Center for the Committee of the Whole Open/Public Session.

1. Call to Order and Roll Call.

On June 23, 2003, notice of this meeting as required by the Open Public Meetings Act was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State.

2. Swearing in of new Student Trustee Alternate.
3. Approval of the Minutes of the Regular Meeting of September 17, 2003.
4. The Resolution to Meet in Closed Session is found on page 3.
5. Committee of the Whole Open/Public Session:
 - A. Student Trustee Alternate Representative to The Board of Trustees
Interim Vice President Joseph Marchetti
Information will be distributed.
 - B. Special Acknowledgements
President Herman J. Saatkamp
 - C. Special Presentation
Vice President David Carr
 - D. Report of the Audit/Finance Committee
Trustee Carole Applegate Hedinger, Chair

- E. Southern Regional Institute/ETTC Update
Vice President Harvey Kesselman
Information will be distributed.
 - F. Puerto Rican Heritage Month
Interim Vice President Joseph Marchetti
The Resolution is found on page 21.
 - G. FY04 Bid Waiver
Vice President Richard Hale
The Resolution is found on pages 22-23.
 - H. FY05 Capital Budget Submission
Vice President Richard Hale
The Resolution will be distributed.
 - I. Report: ShopeRite LPGA
Vice President Richard Hale
 - J. Appointment of Student Representatives to the
Richard Stockton College Foundation Board of Directors
President Herman J. Saatkamp
The Resolution will be distributed.
 - K. Confirmation of Actions by the Executive Committee of the Board of
Trustees:
 - Approved Actions on October 17, 2003
 - 1. Pre-Authorization Resolution
The Resolution will be distributed.
 - L. Personnel Resolution
The Personnel Resolution is on pages 24-25.
Addendum to the Personnel Resolution will be distributed.
- 6. The President's Report
President Saatkamp's report is found on pages 4-19.
 - 7. Other Business
 - 8. Comments from the Public
 - 9. The next regularly scheduled meeting of the Board of Trustees will be held on
Wednesday, December 10, 2003 in the Multipurpose Room of the Townsend
Residential Life Center.
 - 10. Adjournment

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION TO MEET IN CLOSED SESSION

- WHEREAS,** The Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in Subsection 7(b) of the Act, providing that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session, and
- WHEREAS,** Subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real property; therefore, be it
- RESOLVED,** that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters including recommendations of the President contained in the attached Personnel Resolution, and be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, and litigation matters will be disclosed to the public during that portion of the meeting which convenes no earlier than 3:45 p.m.

October 22, 2003

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

PRESIDENT'S REPORT

An illustrative glimpse of the wide-ranging, professional activities of the College's faculty and staff is provided through a number of recent snapshots.

ACADEMIC AFFAIRS

ARTS AND HUMANITIES

AL CORPUS, Associate Professor of Art, has made the following three presentations, "100 New Jersey Artists Make Prints: Fifteen Years of the Rutgers Center for Innovative Print and Paper." Noyes Museum. 6 Sep – 31 Dec 2003. Johnson & Johnson Corporate Art Program Collection: Purchase Award; "Steel Mill," photogravure. Coronado Press Artwork Presentation, Austin, Texas.

CHRISTINE FARINA, Assistant Professor of Communication Studies, produced a video representing the work done by the South Jersey Cancer Fund, a non-profit organization that assists cancer patients in Atlantic, Cape May and Cumberland counties. Professor Farina volunteered her time to assist the non-profit organization in conjunction with a \$25,000 grant award for which they applied.

MARCIA SACHS LITTELL, Director of the Master of Arts Program in Holocaust and Genocide, Professor of Holocaust and Genocide Studies, made a presentation entitled, "Jewish Survival in a Hostile World," as part of the "Salute to Stockton College Series," at Temple Emeth Shalom in Margate, NJ. Other Stockton Faculty and Staff who participated in this summer long "Salute" were, **PRESIDENT HERMAN SAATKAMP** and **PROFESSOR BEVERLY VAUGHN**. 15 Aug 2003.

GENERAL STUDIES

LEO LIEBERMAN, Associate Professor of Holocaust Studies, lectured on "Memory and Literature." Americans for Israel and Torah (AMIT) Women's Organization at the Beth El Synagogue. Margate, NJ. 15 Sep 2003.

ELLEN MUTARI, Assistant Professor of Developmental Mathematics, published, "Radical Political Economy and the State: Lessons from Gender Theory." Review of Radical Political Economics. 35.3 (summer 2003): 296-303.

NATURAL SCIENCES AND MATHEMATICS

RUDY ARNDT, Professor of Marine Science, was appointed to the Board of Directors of the Atlantic Audubon Society. Sep 2003.

Professor Epstein is also the co-author of a published paper entitled, "National and New Jersey Statewide Reconnaissance Surveys of the Occurrence of Radium-224 in Public Groundwater Supplies, in Natural Science and Public Health-Prescription for a Better Environment," which appeared in the U.S. Geological Survey Open-file Report 03-097.

KRISTEN HALLOCK-WATERS, Assistant Professor of Chemistry, **LOUISE SOWERS**, Associate Professor of Chemistry and **RAYMOND MUELLER**, Professor of Environmental Studies, are the recipients of a National Science Foundation Course, Curriculum and Laboratory Improvement Grant entitled, "Enhancing Analytical-Environmental Chemistry Curricula at The Richard Stockton College" in the amount of \$122,102. 1 Sep 2003.

Professor Hallock-Waters is also the recipient of a National Science Foundation Grant entitled, "Development of an Enhanced Analytical Capability for Measuring Polar Atmospheric Organic Compounds" in the amount of \$37,899.

EDWARD PAUL, Professor of Chemistry, is the recipient of a research contract from the Cabot Corporation for the project, "Chemical Mechanical Polishing" in the amount of \$26,000 received Sep 2003.

Dr. Paul is also the co-author of a paper/lecture entitled, "Material Removal Mechanisms in Lapping and Polishing." College International pour l'Etude Scientifique des Techniques de Production Mecanique. International Institution for Production Engineering Research Meeting. Montreal, Quebec, Canada. 25 Aug 2003.

GEORGE ZIMMERMANN, Professor of Environmental Studies, is a co-author of two published papers entitled, "Reconstruction of an Old-Growth Atlantic White Cedar Stand in the Hackensack Meadowlands of New Jersey: Preliminary Results," Atkinson : 125-135 and "Atlantic White Cedar Restoration Ecology and Management." Proceedings of a Symposium. VIMS Publication Center (2003): 326.

PROFESSIONAL STUDIES

SAMUEL BULMASH, Professor of Business Studies, along with G. Currence, D. Norton, B. O'Leary, and B. Schmid wrote, "A Comparison of Leading Central Banks and Their Effectiveness Using the Discount Rate as a Monetary Policy Tool." Journal of American Academy of Business, Cambridge. (Sep 2003): 280-290.

VIRGINIA DETHY, Director of Teacher Education has been appointed to the Atlantic County Special Education Committee.

Dr. deThy has also been named to the State Department of Education Credits to Standards Restructuring Committee.

JILL GERHARDT-POWALS, Associate Professor of Computer Science and Information Systems, is the principal investigator with **CHIA-LIN WU**, Associate Professor of Mathematics, **MICHAEL OLAN**, Associate Professor of Computer Science and Information Systems, **MOHAMAD NEILFOROSHAN**, Professor of Computer Science and Information Systems, and **SARALYN MATHIS**, Assistant Professor of Computer Science and Information Systems, as co-investigators, for a National Science Foundation grant which awards \$90,000 per year scholarship money to CSIS and Math majors from October 1, 2003 through September 30, 2007.

LEWIS LEITNER, Professor of Management and Psychology, conducted two workshops titled "An Auditor's Bedside Manner." U.S. Army's Annual Internal Review Training Symposium. Phoenix, AZ. 20-21 Aug 2003.

MARILYN E. VITO, Associate Professor of Business Studies, presented "Staying Ahead of the Curve: Can You See the Warning Signs." The Pursuit of Personal and Professional Promise: Women Accountants as Catalysts for Change 63rd Annual Conference. American Society of Women Accountants. San Diego, CA. 24-26 Sep 2003.

CLIFF WHITEM, Director of Hospitality/Professor of Business Studies, and **MICHAEL SCALES**, Instructor in Business Studies co-presented, "The Selection Process for Food Service Managers: A Longitudinal Study," and **Dr. Whitem** with Sheryl Kline of Purdue University, presented, "Some Early Observations of Recruitment Practices Among Atlantic City Casinos" at the same conference. International Council for Hotel, Restaurant and Institutional Educators Annual Conference in Palm Springs, CA. 6-9 Aug 2003.

SOCIAL & BEHAVIORAL SCIENCES

BILL MILEY, Professor of Psychology, and **SONIA GONSALVES**, Professor of Psychology, co-authored the article, "What You Don't Know Can Hurt You: Students' Perceptions of Professors' Annoying Teaching Habits." College Student Journal. 37.3 (Sep 2003).

Christine Tartaro has had a paper published entitled, "Survey: Direct Supervision Jails" American Jails. 17.2 (2003): 77 – 79.

JEAN MERCER, Professor of Psychology, has recently had a previously published paper, "Attachment Therapy Using Deliberate Restraint: An Object Lesson on the Identification of Invalidated Treatments." Journal of Child and Adolescent Psychiatric Nursing 2001 14.3: 105-114, selected to be reprinted on the Child and Adolescent Bipolar Foundation website available at: w.bpkids.org/learning/reference/articles/index.htm#journals_ft.

DIANE FALK, Associate Professor of Social Work, **BARRY KEEFE**, Assistant Professor of Social Work, and **JOHN SEARIGHT**, Professor Emeritus of Social Work, served on the

Federation of Universities Planning & Advisory Committee for the New Jersey Department of Human Services on New Jersey's Crisis in Child Protection.

STAFF

BETH OLSEN, Grants Administrator presented an afternoon workshop entitled, "The Grants Office Review as Strategy or Growth." American Association of State Colleges and Universities (AASC&U) Grants Resource Center National Fall Conference. Washington, DC. 21-24 Sep 2003. As a Member of the National Advisory Board, Beth also met with Board Members in discussions on GRC and its activities.

ADMINISTRATION, FINANCE and INSTITUTIONAL ADVANCEMENT

ADMINISTRATIVE SERVICES

ARTHUR A. DAVIS, JR., Executive Director of Administrative Services and Liaison for Corporate Relations, was in attendance at The United Way of Atlantic County's monthly meeting of the Marketing and Brand Name Image Committee on July 24, 2003. He and the Committee have implemented many new strategies for regional and local marketing for the upcoming campaign year.

Mr. Davis attended the New Jersey Commerce and Economic Growth Commission's 2nd Annual Conference on Economic Development in East Brunswick, New Jersey on September 5, 2003. This conference was meant to "stimulate forward-thinking discussion and policy development on key issues of concern to the business community and others engaged in economic development."

Mr. Davis attended the Southern New Jersey Chamber of Commerce 19th Annual Business Expo on September 25, 2003 at the Hilton in Cherry Hill, New Jersey along with Chief Executive Officers of 4,000 businesses.

Mr. Davis, Chairman of the College's Employees Charitable Campaign and Stockton Employees Coordinator, will attend The Employees Charitable Campaign's Coordinator Training Seminar in Trenton, New Jersey on October 7, 2003. **YUBERKY PENA** from Administrative Services will accompany him.

ALUMNI RELATIONS

Stockton's Alumni Association sponsored an entry in the Miss America Parade, which took place on Friday, September 19. Dr. and Mrs. Saatkamp, Board and Foundation members, as well as Stockton personnel rode on the trolley, which was secured from the Great American Trolley Company. Also, various Stockton student clubs/organizations participated by walking behind the trolley and displaying banners. The Alumni Association plans to make this an annual event.

COMPUTER AND TELECOMMUNICATIONS SERVICES

Network Upgrade

HERB MYERS, Professional Services Specialist II, Computers, **CHUCK CONRAD**, Professional Services Specialist III, Computers, and **JOE LOEFFLAD**, Associate Director of Network and Telecommunications Services, installed, configured and implemented a new Cisco fast ethernet network core. This upgrade will provide additional network capacity and enable the College to transition seamlessly into the new higher education network known as NJEdge.net.

Web Enhancements

A web-based internship database application was designed and developed in cooperation with Career Services. The application permits student to locate paid, unpaid and academic credit internships. The application also permits employers to submit internship offers online.

A web-based application was developed to provide students with online access to their ULTRA co-curricular transcript.

An application that permits alumni to vote online for Alumni Association officials was also developed.

TeamLinks/ALLIN1 to Outlook Conversion

Computer and Telecommunication Services is in the midst of converting the campus from the TeamLinks/ALLIN1 electronic mail product to Outlook. This requires a visit to every computer on campus. Approximately 1,000 users have e-mail accounts. The campus conversion began at the end of July. As of September 22, 375 accounts have been converted to the new system. Training was offered twice daily from September 8 through September 30, and many sessions have been scheduled for October and November. A special project webpage has been set up to keep the campus apprised of our progress and to provide answers to frequently asked questions. The page is available at http://gannet.stockton.edu/cts/outlook_project.htm.

E-Class Hardware Demonstration

Representatives of Hitachi were on campus September 24, 2003 to demonstrate the Hitachi StarBoard, which is under consideration for inclusion in the electronic classrooms. The StarBoard provides the features of an electronic whiteboard (i.e., using an electronic pen to

annotate the projected image), but can also simply function as a computer monitor for those who do not wish to use the additional features.

Faculty and Student Guides to Computer and Telecommunication Services 2003

The 2003 editions of the Faculty Guide to Computer and Telecommunication Services and Student Guide to Computer and Telecommunication Services have been published in hard copy and electronic formats. The Student Guides were distributed to freshman and transfer students at Fall Orientation. Additional hard copies are available in D-001. The electronic version of the Student Guide has been posted on the "Welcome" board on the WebBoard conferencing system. The Faculty Guides were distributed via campus mail to all faculty and to upper administration. The electronic version of the Faculty Guide has been posted on the "Instructional Technologies" board on the WebBoard conferencing system.

OFFICE OF DEVELOPMENT

JANE STARK, Special Assistant to the President for Development and Community Relations, is currently coordinating the implementation of a video which would be mainly used as a marketing tool for Stockton. This project would be formatted to the College's website and digitized as well. The goal is to produce a high style video that encompasses the positive aspects of the College, thus enabling the Admissions Office, Foundation, faculty and Board of Trustees, to possess a marketing tool suiting Stockton's needs.

Ms. Stark, as a founder of Stockton's Holocaust Resource Center, participated in the meeting of the New Jersey Department of Education Holocaust Commission meeting which convened on campus on September 23, 2003.

PLANT MANAGEMENT

Energy Conservation

The Housing II, III and Townsend Residential Life Center (TRLIC) Energy Conservation Lighting Project will be completed shortly. The \$40,000 project to install energy-efficient ballasts and lamps will have a timely payback with rebates received from the Federal Department of Energy. **MARVIN WITMER**, the Director of Facilities Planning and Construction, designed the project, and Plant Management, via Assistant Director **MARTIN HUGHES** and Electrical Crew Supervisor **MATTHEW BUTENHOFF**, implemented the work over the summer of 2003. The project will continue to reap benefits for years to come.

Stormwater Permit Training

MARTIN HUGHES, Assistant Director, and **HAROLD SKINNER**, Plumber, attended a seminar, NJPDES Stormwater Permits for Public Complexes, for New Jersey Public Complex Officials. The seminar was sponsored by Rutgers in preparation for proposed changes to the New Jersey Pollutant Discharge Elimination System (NJPDES) Rules, NJAC 7:14A.

Hurricane Isabel

Plant Management implemented an emergency preparedness plan for Hurricane Isabel, lowering lake levels, securing materials, preparing and renting equipment and scheduling 24-hour shift coverage of trades and mechanics. This resulted in no interruption in service to the College when the Conectiv Electric south campus power feed short-circuited and was down from 9 p.m., September 18 through 10 a.m., September 19.

Respirators

The following Plant Management employees received respirator fit tests and certification: **ROGER VANORDER, LINDA MAY, EDWARD JONES, SR., DAVID ROESCH, TIMOTHY LYNCH, MILTON DAVIS, DOMINICK DEFEO, CHARLES DOROFEE, MICHAEL BELL, ROBERT KELLY, LOUIS LONG, DAVID WEEKS, ESCELLE RODRIGUEZ, JOHN DAMMANN WILLIAM STEWART, RONALD SZOTT, KENNETH HUGHES, ALBERT AMODIO, MATTHEW BUTENHOFF, EDWARD CARTY, RICHARD DEMAN, TODD DOUGHTY, FRANK GOVERNALE, HAROLD HAGAR, RUSSELL KONRADY, RUDOLPH KUHNEL, ROBERT LAMPE, JEFFREY LANGEL, RAYMOND LAURIELLO, RAYMOND LYONS, JAMES MERLOCK, NICHOLAS NIGRO, HAROLD SKINNER, ROBERT SOTO, JUSTIN SPEER, PAUL STALING and RONALD STEVENS.** This satisfies our mandatory adherence to State PEOSHA regulations, as well as protecting the safety and health of our employees. The training was accomplished in cooperation with the Human Resources Office of Safety and Compliance.

CPR Training

The following Plant Management employees were re-certified for Adult CPR by the American Red Cross of Central New Jersey: **LEE BLANCHARD, WILLIAM FORD, ALBERT AMODIO, CHARLES DOROFEE, MILTON DAVIS III, WILLIAM STEWART, MATTHEW BUTENHOFF, ROBERT KELLY, DAVID SULLIVAN, ROGER VANORDER, RAYMOND LYONS, LEONARD HAMILTON, HAROLD SKINNER, WILLIAM STEVENS, JUSTIN SPEER, ALBIN MONTAG, DAVID**

**WEEKS, JEFFREY LANGE, RICHARD DEMAN, MATTHEW GETTINGS,
LOUIS LONG, MARTIN HUGHES and RAYMOND LAURIELLO.**

Projects and Events Support

Plant Management has recently supported the following successful projects, events and programs in cooperation with the College community:

Chartwells Regional Meeting
New Student Information Fair
Atlantic City Medical Center Advanced Trauma Life Support Program
Fall Faculty Conference
Career Services Student Employment Fair
Student Development Campus Awareness Festival
Athletics Sport Symposium Day, Pop Lloyd
American Red Cross Blood Drives
Career Services Fall Career Fair
Development Office Scholarship Reception
Homecoming Weekend
Admissions Open Houses
II Fast II Stockton Car and Truck Show
Hellenic Dinner – A Tribute to Rev. Dr. Constantelos

PRESIDENT'S OFFICE

PERFORMING ARTS CENTER

MR. MICHAEL COOL, Director of the Stockton Performing Arts Center, has been appointed to Atlantic County 2010 by County Executive Dennis Levinson. Atlantic County 2010 is a long term, community based, planning project that will bring together nearly 100 knowledgeable and informed individuals who, working in groups, will examine six key policy areas: Public Safety, Intergenerational Services, Environmental Quality, Quality of Life, Regionalization of Government Services, and Infrastructure. This project will integrate the citizen advisory planning projects previously conducted for the county in the areas of technology, bio- terrorism preparedness, tourism, literacy work force development and community health. **Mr. Cool's** focus will be Quality of Life.

Mr. Cool also was elected to the Planning Committee of Performing Arts Exchange, an annual conference of for performing artists and presenters to be held in Pittsburgh, PA in September 2004. The Performing Arts Exchange connects artists with audiences through fostering excellence in all aspects of presenting and touring the performing arts. The conference is the primary forum for professional development for artists, artist managers and presenters.

PAC Events & Performances

October

Glorious Voices & Great Arias III

This popular sampling of the best new talent in opera today will again delight new fans of opera as well as the aficionado

Elle Dehn, mezzo-soprano
Dana Beth Miller, soprano
Daesan No, baritone
Amanda Nisenson, soprano
Markus Beam, baritone
DonGwon Shin, tenor
Sun. Oct. 26th
\$45 Orch. \$35 Mezz.

Orquestra Aragon

A pillar of Cuban music since 1939.

"A beat that demands dancing in the aisles." –New York Times

Sat. Oct. 29 at 8 pm
\$35 Orch. Mezz. \$25

November

Tall Tales “The Gruffalo”

“Monstrous fun...this is enthralling entertainment for the youngsters...” - Sunday Herald

Sat. Nov. 1 at 1 & 3 pm

\$9 Orch. \$6 Mezz.

Krasnoyarsk Dance Company of Siberia

“Words fail to express the deep impression created by the beautiful figures...the smooth, gliding dances of the girls, the remarkable jumps and pirouettes of the men dancers.”

- Washington Post

Wed. Nov. 5 at 8 pm

35 Orchestra • \$25 Mezzanine

Bay – Atlantic Symphony

“Fantasy and Reality”

Franz Schubert Fantasy, Op. 103 in f minor

Steven Mento Elegy, for Piano & Orchestra

-Steven Mento, piano

Schubert Symphony No. 9 d. 944, in C Major

November 9 • Sunday • 4 PM

Conversation with the Conductor at 3 PM

\$30 Adults • \$26 Seniors

STUDENT AFFAIRS

OFFICE OF ALCOHOL/DRUG PREVENTION

For this Fall semester, Stockton students will be facilitating the "Hope For Kids" program at the Spragg School in Egg Harbor City and Reeds School in Absecon, N.J. Through this program, our students will teach 3rd graders "Peer Pressure Resistance Skills" to assist them in coping with peer pressure.

OFFICE OF ATHLETICS AND RECREATION

In its first year as an intercollegiate program, the Stockton field hockey team, coached by **MARYKATE MADDEN**, Head Field Hockey Coach, started the season with a 3-3 record in its first six games. The Ospreys defeated Slippery Rock University 1-0 in their first-ever NCAA game and then defeated Juniata College 1-0 to win the Juniata Tournament. Stockton also defeated Rosemont College 8-0 in its home opener on September 11.

The Stockton men's soccer team, coached by **JEFF HAINES**, Coordinator of Soccer Operations/Head Men's Soccer Coach, began the 2003 season with a 3-2-1 record in its first six games. The Ospreys were ranked 13th in the National Soccer Coaches Association of America national preseason poll. Stockton traveled to the University of the South in Tennessee for its first two games of the season.

The Stockton women's soccer team, coached by **NICK JUENGERT** in his first season, won its first three games. The Ospreys upset second-ranked Messiah 3-2 on September 13 and were ranked seventh in the nation by the National Soccer Coaches Association of America as of September 15.

The Stockton volleyball team, coached by **ERIC ILLJES**, went 6-5 in its first 11 matches of the 2003 season. The Ospreys defeated Montclair State University and William Paterson University in New Jersey Athletic Conference matches and were tied for first place in the league with a 2-0 record.

The Stockton women's tennis team, coached by **PHIL BIRNBAUM**, won its first two matches of the 2003 season, defeating Georgian Court College and Rutgers University-Newark. With the two victories, the Ospreys extended their winning streak to seven consecutive matches dating back to the 2002 season.

The Stockton men's cross country team, coached by **BILL PRESTON**, Coordinator of Cross Country and Track & Field/Head Men's Cross Country and Track & Field Coach, and

the Stockton women's cross country team, coached by **Jason Capelli**, competed in three events through September 15. The Osprey teams had their best performance at the William Paterson Invitational on September 6. At that meet, the men's team finished in first place and the women's team captured second place.

On September 13, **JEFF HAINES** earned his 100th win as the head men's soccer coach at Stockton as the Ospreys defeated Savannah College of Art & Design 4-0. At that time, **Haines'** record stood at 100-22-6 for a .805 winning percentage that ranks second among active Division III men's soccer coaches nationwide.

Freshman **Lauren Schaffer** was named the NJAC Volleyball Rookie of the Week on September 8.

Sophomore **Whitney Verduin** was named the NJAC Volleyball Player of the Week on September 15.

Sophomore **Sean Dallas** was named the NJAC Men's Soccer Defensive Player of the Week on September 15.

Freshman **Rachel Friel** was named the NJAC Women's Soccer Rookie of the Week on September 15.

Freshman **Alison Capelli** was named the NJAC Field Hockey Rookie of the Week on September 15.

G. LARRY JAMES, Dean of Athletics and Recreational Programs and Services, is one of four people who have been inducted into the USA Track and Field Hall of Fame. The induction ceremony will take place on December 5, 2003 at the Jesse Owens/Hall of Fame Awards Banquet at the 2003 USATF Annual Meeting in Greensboro, NC.

OFFICE OF CAREER SERVICES

The Office of Career Services and Workforce New Jersey co-sponsored the first annual On-Campus Student Employment Fair which was held on September 10th & 11th. A total of 28 college offices and departments participated in the fair, which was extremely well attended by students seeking on-campus jobs and volunteer opportunities. **MS. CORA PERONE**, Assistant Director of Career Services and **MS. EDITH MAUL**, Workforce NJ Campus Representative, co-coordinated this successful event.

OFFICE OF THE DEAN OF STUDENTS

MR. STEPHEN DAVIS, Assistant Dean of Students, Director of Educational Opportunity Fund Program and **MR. JOHN SMITH**, Assistant to the Dean of Students attended a, "Judicial Decision Making Training Academy," which was sponsored by Association for Student Judicial Affairs, Circuit 3 and the National Center for Higher Education Risk Management.

OFFICE OF ENROLLMENT MANAGEMENT

Admissions is looking forward to hosting our regular Open House programs for the 2003-2004 academic year, the first having been held on October 18. However, the schedule will feature additional special events this year. Two "Instant Decision Days" will be conducted on Friday, November 7, 2003 and Tuesday, February 10, 2004. These programs are designed to attract high caliber students interested in receiving an admissions decision and scholarship, if eligible, on the same day they attend. Students must bring a completed application and proof of established criteria. They and their parents will have plenty of opportunities to acquaint themselves with Stockton faculty, staff, and facilities through the day's planned activities.

FREE-TO-BE CHILD CARE CENTER

This semester Free To Be Child Care Center is providing several training opportunities for early childhood professionals in the area.

- **BARBARA REYNOLDS**, Director, will present a workshop for the SRI on the Intellectual Development of Young Children on October 15, 2003.
- Free To Be will host a two-day High/Scope Workshop on "Plan-Do-Review" on November 13 and 14, 2003.
- **Barbara Reynolds**, Director, is on the SRI Early Childhood Committee, which has organized a symposium, "Promoting Early Childhood Education: Children, Families and Educators". It will be held at the Hess Educational Complex on September 30, 2003.
- Free To Be will host a full-day workshop on "Language Skills", presented by EIRC on October 3, 2003

OFFICE OF HEALTH SERVICES

The Health Services Office sponsored a Meningitis Immunization Clinic on September 3, 2003 providing an opportunity for all new students moving into on- campus housing to be

immunized against this serious disease. Due to overwhelming response, a second clinic was held on September 12 with a total of 115 students receiving the vaccine. Another clinic is scheduled for November where the flu vaccine will also be available.

Health Services medical staff has been busy working in conjunction with the Athletics Department scheduling physicals for all student athletes. Comprehensive exams, including orthopedic evaluations, are performed for all student athletes prior to their participation in the intercollegiate sports program. During the summer, 118 physicals were completed and as of September 16th, 69 physicals have been completed for the fall semester.

OFFICE OF STUDENT RECORDS AND REGISTRATION

MS Excel Class Lists

Faculty now have the capability to retrieve class lists from the Web for Faculty home page in a format that is easily downloadable to their personal computers. This is in addition, to the current class lists available from the Web for faculty site and the hard copy distributed by our office. The Office of Computer Services was instrumental in the development of this new process.

Course Term Updates on the Web

The Office of Student Records and Registration recently worked with the Computer Center to create a new electronic form, the new Course Change Request Form designed to assist Academic Divisions with their scheduling needs.

SEVIS Update

The Office of Student Records and Registration continues to update and review student files for entry into the Student Exchange Visitor Information System, as well as monitor new regulation requirements.

SOUTHERN REGIONAL INSTITUTE

OFFICE OF THE VICE PRESIDENT AND EXECUTIVE DIRECTOR
OF THE SOUTHERN REGIONAL INSTITUTE/ETTC

MS. PATRICIA WEEKS, Interim Director of the Southern Regional ETTC, attended a meeting at the New Jersey Department of Education on September 18th, 2003 for recipients of the federal 21st Century Learning Center Grant. Ms. Weeks is a member of the steering committee for the Family Learning Centers in Atlantic City, which will receive nearly \$450,000 a year for the next five years to fund after school programs for the children and families of the school district.

Ms. Weeks attended a statewide meeting of ETTC Directors and the NJ DOE Office of Educational Technology that was held in East Brunswick on September 12th, 2003. The ETTC Directors have been asked to review and make recommendations regarding the new K-12 technology standards that are scheduled for discussion by the state board of education in November 2003.

The Southern Regional Institute and ETTC provided workshops and presenters at 28 different programs during the countywide in-service day in Atlantic County on October 10th, 2003. **MS. DINA ABBAMONDI**, Assistant Director of the ETTC, coordinated the activities of the SRI/ETTC for the day and over 600 K-12 teachers attended workshops hosted by the center.

Ms. Abbamondi attended the New Jersey Association of Educational Technologists (NJAET) Conference titled "FrankenTech - Taming the Technology Monster," at Georgian Court College on October 13th, 2003.

**DIVISION OF STUDENT AFFAIRS
OFFICE OF THE VICE PRESIDENT**

October 10, 2003

TO: Herman J. Saatkamp, Jr.
President

FROM: Joseph J. Marchetti *JJM*
Interim Vice President for Student Affairs

SUBJECT: **MR. STEVEN RADWANSKI - ALTERNATE STUDENT
REPRESENTATIVE ON THE BOARD OF TRUSTEES**

It is with pleasure that I provide you with information concerning Mr. Steven Radwanski, the undergraduate who has been elected as the alternate student representative to The Richard Stockton College's Board of Trustees.

Mr. Radwanski, a junior, who will graduate in 2005 with a degree in Political Science is from Clementon, New Jersey, and is currently involved in co-curricular activities on campus.

Mr. Radwanski is the Student Senate Finance Committee Chairperson, a Community Advisor, an Orientation Leader, and a brother of Kappa Sigma Fraternity.

Mr. Radwanski will fulfill the alternate non-voting role during the 2003-2004 academic year, and will then assume the voting role during the 2004-2005 year.

A total of 957 students, 473 on-line and 484 in-person, voted in the election that included three outstanding candidates for the alternate position.

Should you have any questions or require any additional information, please let me know.

JJM:ab

cc: I. Movva, Student Trustee
B. Jackson, Assistant to the President
E. Conran, Dean of Students
Student Senate

**DIVISION OF STUDENT AFFAIRS
OFFICE OF THE VICE PRESIDENT**

September 24, 2003

TO: Herman J. Saatkamp, Jr.
President

FROM: Joseph J. Marchetti *JJM*
Interim Vice President for Student Affairs

SUBJECT: **PUERTO RICAN HERITAGE MONTH –
BOARD OF TRUSTEES RESOLUTION**

As you know, November is designated as Puerto Rican Heritage Month and the College commences and memorializes this celebration through the formal adoption of a Board of Trustees resolution.

In this connection, I am respectfully requesting that the attached resolution recognizing Puerto Rican Heritage Month be presented to the Board of Trustees for adoption at the October 22, 2003 meeting.

JJM:ab

Attachment

C: B. Jackson, Assistant to the President
E. Conran, Dean of Students
M. Colon, Advisor to Los Latinos Unidos

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PUERTO RICAN HERITAGE MONTH

- WHEREAS,** November has been designated and observed as Puerto Rican Heritage Month over the past twenty-five years by faculty, administrators and students at colleges and universities throughout the State of New Jersey; and
- WHEREAS,** Puerto Rican Heritage Month has been scheduled for November 2003 which will honor contributions of Puerto Rican colleagues in the arts, education, health, private industry and public service through activities coordinated by Los Latinos Unidos; and
- WHEREAS,** The Richard Stockton College of New Jersey recognizes the achievements and contributions of the Puerto Rican community to the cultural enrichment and economic growth of the State; now therefore be it
- RESOLVED,** that The Richard Stockton College of New Jersey proclaims support for the endeavors of Los Latinos Unidos in their efforts to provide recognition for contributions and achievements of the Puerto Rican community.

October 22, 2003

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY04 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges, and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes, and
- WHEREAS,** these Policies and Procedures specify in 2.1-2, # 17 and 18, that public bidding procedures may be waived for: contracts related to student activity fees or student funds not under direct control of the college and printing; now, therefore, be it
- RESOLVED** that the Board of Trustees of The Richard Stockton College of New Jersey authorize the Vice President for Administration, Finance, and Institutional Advancement to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

FY04

VENDOR

JOSTEN'S YEARTECH (54048)

36,278

The College requests the approval of a bid waiver for Josten's Yeartech. The vendor for the college yearbook. (Reference: Procedure 2.1-2[17 & 18])

October 22, 2003

**DIVISION OF ADMINISTRATION, FINANCE and
INSTITUTIONAL ADVANCEMENT
OFFICE OF THE VICE PRESIDENT**

October 16, 2003

TO: Herman J. Saatkamp, Jr., President
FROM: Richard H. [Signature], Vice President
SUBJECT: FY05 CAPITAL BUDGET SUBMISSION

I am pleased to recommend for Board of Trustees consideration and adoption, the College's FY05 Capital Budget submission. A Resolution is enclosed along with a copy of this submission.

The College's Capital request will be reviewed by the State's Commission on Capital Budgeting and Planning, and the Office of Management and Budget (OMB). The Commission is responsible for recommending the Capital Budget to the Governor and Legislature.

Please know that I would be happy to provide any additional information concerning this annual submission that you might require.

jrp
Enclosures

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY05 CAPITAL BUDGET SUBMISSION

- WHEREAS,** The Richard Stockton College of New Jersey's facilities were planned and constructed to support 4,100 students, and
- WHEREAS,** the College's undergraduate and graduate student enrollment for Fall Semester 2003 is 6,883 headcount and 5,799 FTE, and
- WHEREAS,** a major increase in capital funding will be necessary to maintain existing facilities, and build new facilities to meet capacity, technological requirements, and to renovate existing facilities so that the learning environment and its infrastructure can support the educational mission of the College, now therefore be it
- RESOLVED,** that the Board of Trustees approves the College's FY05 Capital Budget submission, which is consistent with the institution's Facilities Master Plan, and authorizes its submission to appropriate State agencies, and be it further
- RESOLVED,** that the Board of Trustees strongly urges approval and public funding of the FY05 Capital Budget submission for The Richard Stockton College of New Jersey.

October 22, 2003

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**APPOINTMENT OF STUDENT REPRESENTATIVES TO THE RICHARD
STOCKTON COLLEGE FOUNDATION
BOARD OF DIRECTORS**

- WHEREAS,** the Board of Trustees has approved the establishment of the Richard Stockton College of New Jersey Foundation; and
- WHEREAS,** the Foundation Bylaws provide that two members of the Foundation Board of Directors shall be currently enrolled students of the College; and
- WHEREAS,** the students shall be appointed by the Trustees upon recommendation of the President of the College; now therefore, be it
- RESOLVED,** that the Board of Trustees accept the recommendation of the President of the College and appoint the following students to serve as members of the Foundation Board of Directors for the term October 1, 2003 through September 30, 2004.

Elizabeth Hoens
Jaylin Thomas

October 22, 2003

PRE-AUTHORIZATION

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

October 17, 2003

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
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REASSIGNMENT

Figart, Deborah M.	Interim Dean of Graduate and Continuing Professional Education	10/20/03- 06/30/04	97,428.	Prorated
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*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.
+ Background Statement Attached

BACKGROUND STATEMENT

Deborah M. Figart

I. Educational Background

B.A. Economics, Wheaton College, Norton, MA, 1981

Ph.D. Economics, The American University, Washington, DC, 1986

II. Professional Experience

Professor of Economics, Richard Stockton College, 2000 - Present

Associate Professor of Economics, Richard Stockton College, 1995 - 2000

Director, Women's Studies Program, Eastern Michigan University, 1995

III. Other Information

Co-Chair, Institutional Task Force on Paid Educational Internships, 2002-2003

Co-Chair, Middle States Association (Re-accreditation) Executive Oversight Committee, 2000-2002

Recommended for: **INTERIM DEAN OF GRADUATE & CONTINUING
PROFESSIONAL EDUCATION**

ADDENDUM

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

October 22, 2003

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
<u>NEW APPOINTMENT (Staff)</u>				
Kennedy, James B.	Acting Executive Director of the College Foundation and Institutional Initiatives	11/15/03- 06/30/04	140,000.	Prorated +BSA

*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.
+ Background Statement Attached

BACKGROUND STATEMENT

James B. Kennedy

I. EDUCATION

MBA	Master in Business Administration Rutgers, The State University, Newark	2003 (anticipated)
JD	Juris Doctor Rutgers, The State University, Camden	1991
BA	Bachelor of Arts Richard Stockton College of NJ	1974

II. PROFESSIONAL EXPERIENCE

Executive Director Casino Reinvestment Development Authority (CRDA) Atlantic City, NJ	1994-Present
Special Assistant Office of the Governor – Governor Christine Todd Whitman Trenton, NJ	1993-1994
Director, Labor Counsel County of Camden	1992-1993
Deputy Executive Director NJ Turnpike Authority, New Brunswick, NJ	1989-1991
Administrator, General Services Administration NJ Department of Treasury Trenton, NJ	1984-1988

Assistant State Treasurer 1983-1984
State of New Jersey
Department of Treasury
Trenton, NJ

County Administrator 1982-1983
County of Ocean
Toms River, NJ

Special Assistant
Office of the Governor
Governor Thomas Kean
Trenton, NJ

III. OTHER INFORMATION

Mr. Kennedy as the Executive Director of CRDA had the oversight responsibility for spending hundreds of millions of dollars of casino generated revenue for economic development projects in Atlantic City, and on a Statewide basis. He has served in NJ State government as Special Assistant to two Governors; the Deputy Executive Director of the NJ Turnpike Authority, and as an Assistant State Treasurer.

**RECOMMENDED FOR: ACTING EXECUTIVE DIRECTOR OF THE
COLLEGE FOUNDATION AND INSTITUTIONAL
PROJECTS**

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

October 22, 2003

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
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NEW APPOINTMENT (Staff)

Brown, Tiffany L.	Complex Director	10/27/03- 06/30/04	30,837.	Prorated +BSA
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UNPAID LEAVE OF ABSENCE

Leeds, Rosemarie	Assistant Registrar	09/16/03- 10/31/03		
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*Compensation for FY2004-2005 to be determined in accordance with the appropriately established compensation plan.

+ Background Statement Attached

BE IT RESOLVED, that the following actions are approved:

October 22, 2003

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	NOTES
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RESIGNATION/WITHDRAWAL FROM CONSIDERATION

Thomson, Curtis	Assistant Professor of Environmental Studies	06/30/04		
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TRANSITION PROGRAM/RETIREMENT

Hufana, Lawrence	Associate Professor of Accounting	01/30/04		
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BACKGROUND STATEMENT

Tiffany L. Brown

I. EDUCATIONAL BACKGROUND

B.A. in Business Studies
The Richard Stockton College of New Jersey
May 2003

II. PROFESSIONAL EXPERIENCE

Academic Coordinator
Equal Opportunity Fund Program
The Richard Stockton College of New Jersey
June 2003 – Current

Student Assistant
Financial Aid Office
The Richard Stockton College of New Jersey
October 1999 – January 2002

III. OTHER INFORMATION

A Stockton graduate, Miss Brown just successfully completed a summer as an EOF counselor. She has also worked in the Financial Aid Office, the South Jersey Federal Credit Union, Monoc Federal Credit Union, Horizon Blue Cross/Blue Shield and as a camp counselor. Miss Brown has agreed to join us as a TES employee starting September 5, 2003.

Affirmative action candidate: female, black.

RECOMMENDED FOR: Complex Director for Housing & Residential Life.

The Richard Stockton College of New Jersey
Revenue/Expense Statement-Current Unrestricted Funds
Fiscal 2003 as of June 30, 2003 (Audited Numbers)
\$000

Revenues	<u>Anticipated</u>	<u>Actuals</u>	<u>% Realized</u>
FY03 Tuition/Per Credit Fees	28,038	29,119	104%
FY03 State Appropriation	33,503	34,308	102%
Investment Income	1,124	698	62%
Auxiliary Enterprises	16,800	17,132	102%
Other Sources	3,186	2,849	89%
Total Revenues	82,651	84,106	102%
Expenditures and Transfers	<u>Anticipated</u>	<u>Actuals</u>	<u>% Expended</u>
Educational and General			
Instruction	29,307	29,446	100%
Research	220	174	79%
Public Service	1,340	1,238	92%
Academic Support	5,846	5,662	97%
Student Affairs	6,364	6,147	97%
Operations and Maintenance of Plant	8,987	9,143	102%
Institutional Support	11,222	10,587	94%
Student Aid	1,821	1,566	86%
Subtotal Educational and General	65,107	63,962	98%
Mandatory Transfers & Other Entries			
Principle and Interest	444	788	177%
Financial Aid Institutional Match	300	265	88%
Subtotal Transfers & Other Entries	744	1,053	142%
Auxiliary Enterprises			
Expenditures	16,800	14,955	89%
Subtotal Auxiliary Enterprises	16,800	14,955	89%
Total Expenditures and Transfers	82,651	79,970	97%

The Richard Stockton College of New Jersey
Revenue/Expense Statement-Current Unrestricted Funds
Fiscal 2004 as of August 31, 2003
\$000

Revenues	<u>Anticipated</u>	<u>Actuals</u>	<u>% Realized</u>
FY04 Tuition/Per Credit Fees	31,811	6,312	20%
FY04 State Appropriation	23,133	3,856	17%
Investment Income	700	41	6%
Auxiliary Enterprises	17,837	563	3%
Other Sources	1,050	556	53%
Capital Fund Balance	2,310	0	0%
Total Revenues	76,842	11,327	15%
Expenditures and Transfers	<u>Anticipated</u>	<u>Actuals</u>	<u>% Expended</u>
Educational and General			
Instruction	25,198	1,413	6%
Research	135	90	66%
Public Service	442	323	73%
Academic Support	4,550	804	18%
Student Affairs	4,633	788	17%
Operations and Maintenance of Plant	8,902	1,162	13%
Institutional Support	12,288	1,992	16%
Student Aid	1,992	159	8%
Subtotal Educational and General	58,140	6,731	12%
Mandatory Transfers & Other Entries			
Principle and Interest	375	79	21%
Financial Aid Institutional Match	490	0	0%
Subtotal Transfers & Other Entries	865	79	9%
Auxiliary Enterprises			
Expenditures	17,491	894	5%
Subtotal Auxiliary Enterprises	17,491	894	5%
Total Expenditures and Transfers	76,496	7,704	10%