

**THE RICHARD STOCKTON COLLEGE
OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES**

February 18, 2004

- Trustees Present:** Michael Jacobson, Esq., Chair
Hon. Gerald Weinstein, Vice Chair
Dr. James Yoh, Member-at-Large
Ms. Celeste Carpiano
Mr. Stanley M. Ellis
Ms. Carole Applegate Hedinger
Dr. Clarence C. Hoover, III.
Carmen R. Matos, Esq.
Ms. Imani Movva, Student Trustee
Mr. Steven Radwanski, Student Trustee Alternate
Dr. Herman Saatkamp, Jr., Ex Officio
- Call to Order and Roll Call:** Chairman Michael Jacobson called the meeting to order at 1:30 p.m. on Wednesday, February 18, 2003 in Room K203k. On June 23, 2003, notice of this meeting as required by the Open Public Meeting was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State.
- Approval of Minutes of December 10, 2003:** Upon a motion by Vice Chairman Weinstein and second by Trustee Matos, the Board voted to adopt the minutes of the December 10, 2003 meeting.
- Resolution to Meet in Closed Session:** Upon a motion made by Trustee Matos and second by Trustee Carpiano, the Board voted to adopt the Resolution to Meet in Closed Session.
- Return from Closed Session:** Chairman Jacobson reconvened the Open/Public Session at 3:55 p.m. upon the Board's return from Closed Session.
- Swearing in of new Board of Trustee Member:** Chairman Jacobson introduced Mr. Stanley M. Ellis, the newly appointed member of Board of Trustees. Vice Chairman Weinstein administered the Oath of Office to Mr. Ellis. President Saatkamp shared a brief biographical history of Mr. Ellis and remarked that he and the vice presidents had met with Mr. Ellis for an orientation session on February 9, 2004. Moreover, Mr. Ellis and his wife,

Sue, attended the *Richard the III* show at the Stockton PAC with the president and Dot Saatkamp. Chairman Jacobson and President Saatkamp noted Mr. Ellis' talents and skills and welcomed him to the Board. Mr. Ellis is Publisher of the Burlington County Times newspaper.

**Special Presentations:
Council of Black Faculty
& Staff:**

Ms. Dianne Hill, President of the Council of Black Faculty and Staff and Mr. Arthur Davis, Jr., Executive Director of Administrative Services & Liaison for Corporate Relations, presented a check to President Saatkamp and the Richard Stockton College of New Jersey Foundation in the amount of \$7,507.07; proceeds from Council's Annual Scholarship Dinner and Dance. Ms. Hill thanked the College and community for supporting the Council's efforts to raise funds for student scholarships. Mr. Davis noted the Council's history of fundraising since 1987. President Saatkamp thanked the Council for their continued support of the College.

Mr. Davis also presented a check to President Saatkamp and the Richard Stockton of New Jersey Foundation in the amount of \$15,000 from AT&T, for the establishment of an endowed scholarship. Mr. Davis commented this was the beginning of a long-term commitment between the College and AT&T. President Saatkamp thanked Mr. Davis and acknowledged the generosity of AT&T.

**Special Recognition: 2003
New Jersey State
Employees Charitable
Campaign Contribution:**

Mr. Art Davis, Dr. Kenneth Harrison, Professor of Economics; Mr. John Emgee, President of the Atlantic County United Way; and Ms. Yubi Pena, came forward to announce the results of Stockton's 2003-04 New Jersey State Employee Charitable Campaign. Mr. Davis noted Stockton's campaign totaled \$42,300, an increase of 33% over last year's campaign. The success of the campaign placed Stockton second in the state, behind Rowan University, for employee charitable campaign contributions. Dr. Harrison thanked the faculty and staff for their generous support.

President Saatkamp commended the College for its ongoing civic engagement and presented Mr. Emgee with a ceremonial check in the amount of \$42,300. Mr. Emgee thanked and congratulated the College for successful campaigns year after year.

Faculty Presentation:

Dr. David Carr, Vice President for Academic Affairs introduced Dr. Paul Lyons, Professor of Social Work, Dr. David Emmons, Associate Professor of Criminal Justice, Ms. Gail Rosenthal Supervisor of the Holocaust Resource Center, and Dr. Beverly Vaughn, Professor of Music, to come forward and make a brief faculty presentation of their college-sponsored trip to Israel in January 2004.

Dr. Lyons presented a slide show highlighting various lectures and presentations given to students and graduate students at Ben Gurion University.

Ms. Rosenthal reported she visited elementary schools in Arad where 60% of the children were immigrants to Israel. She noted the problems the school system faced were similar to issues in the United States. New books were distributed, which supported the discussion of "being good and kind to each other and having respect for one another." Ms. Rosenthal concluded the trip was worthwhile and a great opportunity for Stockton.

Dr. Emmons described an exhibit of 150 photos of 9/11 from the College's collection. Approximately five to six workshops per day were held in conjunction with the exhibition in Arad.

Dr. Vaughn reported that she taught several high schools, grade school and community groups in Arad and Tamar music, emphasizing Old Testament themes found in Negro Spirituals and traditional African-American gospel music. The lessons culminated into a concert. Proceeds from the concert will benefit after school enrichment programs for immigrant children. She noted how moved she was by the enthusiasm she experienced and hoped to return in the future.

In closing, Dr. Emmons thanked President Saatkamp and Vice Chairman Weinstein for their support. He noted the importance of faculty sharing their talents with others in distant places and concluded the faculty came back "exhilarated, revived, rehabilitated and excited."

Vice Chairman Weinstein was presented with a special gift; a lion sitting with a lamp, which referenced the book of *Isaiah* – a message of peace and hope for the future.

Trustee Weinstein thanked Dr. Emmons for the gift and noted he received messages from Arad, thanking Stockton for sending faculty to Israel. Trustee Weinstein also announced the Mayor of Arad will be in town March 14th and hopefully will visit Stockton.

Report of the Audit & Finance Committee:

Chairman Jacobson called upon Trustee Hedinger to give the report of the Audit & Finance Committee. Trustee Hedinger reported the meeting of the Committee took place earlier that day with Vice President Hale to discuss and review a number of items, including; the Academic Calendar, Four-Day Work Week, Holiday Resolution, Confirming FY04 Bid Waive and FY04 Bid Waivers, Code of Ethics, Approvals of Capital Constructions Projects: Housing II Exterior Wall Remediation and F-Wing Extension & Renovation. The Committee also discussed the merging of Plant Management and Housing Maintenance. Additionally, the Committee received the Independent Auditors report on The Richard Stockton College of New Jersey Foundation for the year ended June 20, 2003, which was a "clean report" with no findings to report at this time.

Spring 2004 Enrollment Report:

Chairman Jacobson called upon Mr. Sal Catalfamo, Dean of Enrollment Management, to present the 2004 Enrollment Report in Vice President Marchetti's absence. Dean Catalfamo began by thanking President Saatkamp; Dr. Carr and the academic deans for their support in ensuring class availability for students.

Dean Catalfamo reported 483 new undergraduate students were registered this semester, with 12 being first-time freshman, 382 transfers, and 89 readmitted students. Additionally, 28 new students enrolled in four of Stockton's 6 graduate programs. A total of 6,620 students were registered, generating a record 5,540 FTE. Further, the 6,282 undergraduate students enrolled this semester represented a record FTE headcount of 5,330 and 338 graduate students enrolled this semester with a corresponding FTE of 210. Credit load for undergraduates was maintained at 13.6 credits this semester, while graduate student credit load decreased to an average of 7.5%. He noted also in his report the percentage of matriculated undergraduate students remained stable at 95%, and decreased from 87% to 86% for graduate students. Dean Catalfamo stated, of the graduate students

enrolled in this spring, 64% were female and 36% were male. Moreover, 59% of the undergraduates were female and 41% were male.

Currently, the distribution of undergraduate majors is as follows: 17% in Arts and Humanities (ARHU); 18% in Natural Sciences and Mathematics (NAMS); 27% in Professional Studies (PROS); 26% in Social and Behavioral Sciences (SOBL); 1% in General Studies (GENS); and 11% are Undecided. Additionally, the distribution of graduate students by program are: 21% in Business Studies; 12% in Holocaust & in Genocide Studies; 30% in Instructional Technology; 6% in Nursing, 7% in Occupational Therapy; and 13% in Physical Therapy.

Dean Catalfamo reported that the annualized headcount was a record 6,751 students, which exceeded last year's record by 5%. FTE also generated a record 5,669, which also exceeds last year's record by 4%. The Academic Year 2003-04 annualized headcount for undergraduate students was 6,411, a 4% increase over 2002-03. The corresponding FTE of 5,460, reflecting an increase of 4%. Moreover, the graduate annualized headcount was 340 with a corresponding FTE of 209.

Trustee Hedinger asked if the 2% increase in seniors meant available seats for admitting new students? Dean Catalfamo responded it would depend on the number of FTE's and how many students the College wanted to bring in as in-coming freshman.

Trustee Hedinger also inquired if this had any relationship to the rest of the size of the student population? Dean Catalfamo replied the number would depend on retention and the number of students the College recruited each year.

President Saatkamp noted the College was retaining more of its students, which indicated students were being retained from freshman to senior year. Furthermore, more full-time students would likely mean more graduates. This may open some slots, but it was not a simple one-to-one ration.

Dean Catalfamo commented that most of this information was available through Stockton's website. He thanked Ms. Donna Wanat, Director of Institutional Research for her hard work for putting the information online and for assisting in the preparation of today's report.

Update: Carnegie Library Site:

Chairman Jacobson called upon Vice President Carr to give a brief update on the Carnegie Library. Dr. Carr gave a status report and provided a *Summer and Fall 2004 Projections* handout, which included a proposed schedule of classes for Fall 2004 at the center. He mentioned changes in the construction schedule and referenced recent photographs of the building taken on February 11, 2004. Dr. Carr also reminded the Board the Southern Regional Institute (SRI) will occupy space at Carnegie.

Vice Chairman Weinstein stated his concern over the SRI's commitment to Carnegie given the Board was under the impression the SRI would utilize the entire facility, in addition to the Mays Landing location. Chairman Jacobson responded Dr. Kesselman would address this issue later in the meeting.

Vice President Carr acknowledged the work of Mr. Alex Marino, who was being recommended for Director of Carnegie, and noted the College was in the final stages of selecting a Director of Continuing Professional Education.

Chairman Jacobson inquired about the construction schedule. Dr. Carr responded the temporary certificate of occupancy inspection is scheduled for March 8, 2004. Once the Certificate has been issued, the College's staff can begin to install the technology; wiring; and furniture. The anticipated opening is the end of May to early June, 2004.

Update: Southern Regional Institute (ETTC):

Vice President Harvey Kesselman brought the Board's attention to the *Winter/Spring 2004 SRI/ETTC Workshop Calendar* handout which included an overview of some of the courses being offered in multiple locations. Dr. Kesselman reported courses would not only be offered in Atlantic City and Mays Landing, but also at approximately 300 sites throughout Southern New Jersey. In response to Trustee Weinstein's earlier question, he explained the SRI/ETTC was ready to occupy space in Atlantic City, but needed to know what modules were available after

graduate and other credit-bearing courses, continuing education workshops and seminars, and all the other initiatives have been scheduled. The remaining modules will then be utilized by the SRI/ETTC. Dr. Kesselman indicated that demand for specialized space exists and this will generate revenue. Dr. Kesselman gave a demonstration of how the existing SRI/ETTC registration system could be utilized by an individual to register for any class irrespective of location. He closed by thanking several individuals for their assistance in the transition to Mays Landing: Mr. James McCarthy, Assistant Vice President of Computer Services & Telecommunication Services, Mr. Joe Loefflad, Associate Director for Networking & Telecommunications, Mr. Robert Heinrich, Professional Services Specialist 2 for Computer Services, and Mr. Charles Klein, Associate Vice President for Fiscal Affairs and Risk Management.

Dr. Carr reported that Dr. Deborah Figart, Interim Dean of Graduate Studies was in the process of developing a Paralegal program that would be run out of Carnegie, using a consultant with a very good track record.

Chairman Jacobson commended those involved in the Mays Landing and Atlantic City projects.

**Academic Calendar
Resolution:**

Vice President Richard Hale brought before the Board the Academic Year Calendar (2004-2007) Resolution for approval. Mr. Hale reported that the calendar met all instructional contact time requirements, and essentially follows the College's normal academic year calendar format. Vice President Hale remarked that there were several changes to the Academic Calendars, including: a change in the date of fall commencement from January to December; the closing of the College between December 25 and January 1; no classes on President's Day; and the Martin Luther King, Jr. holiday, which is to be designated as a community service day. Holidays in which administrative offices have traditionally been closed, but will now be open to serve students include Veteran's Day, Columbus Day, Lincoln's Birthday, and Election Day. Mr. Hale noted that the Administration was still working with some of the collective bargaining representatives with regards to the impact of these changes.

Upon a motion made by Trustee Matos and seconded by Trustee Hedinger, the Board voted to adopt the Academic Calendar.

Vice President Hale thanked Ms. Priscilla Comfort, Special Assistant to the President, and Mr. Joseph LoSasso, Associate Dean of Student Records and Registration/Registrar, for their assistance with the Academic Year Calendar.

Four-Day Workweek Resolution:

Vice President Hale presented the Four-Day Workweek Resolution for Summer 2004 and recommended that the Board authorize, for the twenty-sixth consecutive year, the Summer Four-Day Workweek, based on overwhelming support from college personnel. The four-day work week would run from May 17, 2004 through August 27, 2004. Excluded from the program are security and other essential staff, as determined by the College. Summer work hours will be 8:00 a.m. through 5:15 p.m. Monday through Thursday, with a 30-minute lunch period. Upon a motion made by Trustee Matos and seconded by Trustee Hedinger, the Board voted to approve the Four-Day Work Week Resolution.

Revised Holiday Resolution:

Vice President Hale presented the Revised Holiday Resolution for adoption, which approves the closing of the College, except for certain essential personnel, between the State legal holidays, Christmas and New Year's Day. The resolution would establish that the College and its regular operations would open for business during the State holidays of Lincoln's Birthday, Election Day, Columbus Day, and Veteran's Day. Employees who are either required to work or who elect to work on these holidays will be granted compensatory time to be used during the period when the College is closed between Christmas and New Year's Day. Those employees without sufficient compensatory time will be required to utilize vacation, personal leave, or voluntary furlough. Upon a motion made by Trustee Matos and second by Trustee Hedinger, the Board voted to adopt the Revised Holiday Resolution.

Chairman Jacobson commented that the Board does not usually entertain comments until the end of the meeting, but recognized a member of the public for comments on the adopted resolution.

Ms. Kathy Hernandez, Vice President of CWA Local 1031, stated that the CWA represented administrative, clerical, professional, primary and high level supervisors, as well as personnel working in computer services labs, Plant Management, Admissions, and the Library. Ms. Hernandez addressed the proposed closing of the College between Christmas and New Year's and reported the following concerns of the CWA:

- The intent of the resolution is to allow the CWA members the ability to earn compensatory time to be used the week between Christmas and New Year's Day.
- The changes that would occur as a result of the resolution would require formal negotiations with CWA, the Office of Employee Relations and The Richard Stockton College.
- At a CWA membership meeting on 02/13/04 – 75% of the members were against the formal closing
- Members being required to work on a negotiated holiday
- Compensatory time and time keeping
- Ability to service students during the proposed closings

Ms. Hernandez reported the CWA was working with Human Resources to address these issues and noted she wanted the Board to be aware of these concerns before passing the resolution.

Chairman Jacobson thanked Ms. Hernandez for sharing the concerns of the CWA. However, he reminded everyone the importance of staff presence while classes are in session and noted that this change did not violate the current negotiated contract. Vice Chairman Weinstein concurred with Chairman Jacobson and commented it was his understanding that Stockton's sister institutions had long ago come to the conclusion that this was an essential aspect of protecting the student body. Trustee Hoover commented this issue should not be a debated at this time between the Board and CWA. Chairman Jacobson agreed and the discussion was closed.

FY04 Bid Waiver:

Vice President Hale recommended the approval of a bid waiver for ADT in the amount of \$45,000 for maintenance, support and implementation of ADT security and alarm

system at the Carnegie Library in Atlantic City. ADT is a sole source provider of maintenance and support for equipment. Upon a motion made by Trustee Hedinger and seconded by Trustee Carpiano, the Board voted to adopt the FY04 Bid Waiver.

Confirming FY04 Bid Waiver Resolution:

Vice President Hale requested adoption of the Confirming FY04 Bid Waiver Resolution, which resulted from an emergency situation. Mr. Hale recommended adoption of the bid waiver for **Lindemon Wincklemann Deupree Martin & Associates** for \$89,249. In December 2003, the Housing II exterior wall was opened for a window repair, exposing serious water penetration that resulted in structural damage and mildew growth within the 500 bed dormitory. To protect the structural integrity of the building, it was necessary and prudent for the College to immediately engage an architectural consultant in order to develop public contract bidding documents, allowing remediation to begin in May 2004.

Chairman Jacobson inquired if there was a state regulation or statute which required resolutions to be separate or one whole resolution. Mr. Hale responded he was not aware of any rule. Upon a motion made by Trustee Hedinger and seconded by Trustee Carpiano, the Board voted to adopt the Confirming FY04 Bid Waiver Resolution.

FY04 Bid Waiver Resolution:

Vice President Hale requested adoption of the FY04 Bid Waiver Resolution. Mr. Hale recommended adoption of the bid waiver for \$30,000 for a Student Affairs sponsored program with **Mrs. Coretta Scott King**, to be held on campus on March 23, 2004 and second bid waiver for **Grand Wizard, LLC for the Roots** for \$50,000 for a spring concert event to be held on campus on February 21, 2004. Upon a motion made by Trustee Hedinger and second by Trustee Matos, the Board voted to adopt the FY04 Bid Waiver Resolution.

Confirming FY04 Bid Waiver Resolution (Addendum):

Vice President Hale requested adoption of the Confirming FY04 Bid Waiver Resolution. Mr. Hale commented this was an increase in the previous bid waiver. The bid waiver was for **Dionex Corporation** in the amount of \$52,000. Dionex is the sole source provider of reagent-free Ion Chromatography Technology. The purchase included a one-year maintenance agreement at a cost of \$6,100, which was not included in the original Bid Waiver (\$495,900).

The equipment will be used as a part of a National Science Foundation Course. Upon a motion made by Trustee Weinstein and seconded by Trustee Hedinger, the Board voted to approve the Confirming FY04 Bid Waiver Resolution.

**FY04 Bid Waiver
Resolution: (Addendum)**

Vice President Hale requested the adoption of the FY04 Resolution contained in the addendum. Mr. Hale recommended adoption of the bid waiver for **Maxim Health**, which will enable the College to enter a contractual relationship with Maxim Health for the purpose of providing meningococcal immunizations for Stockton students. Maxim Health is a well-known company providing services to a number of college campuses. There is no cost to the College, and the students will be billed directly by Maxim Health. The cost of the immunization per student is \$90. If a student desires a flu shot, the cost for the vaccination is \$20. The College will provide space in its Health Services.

Trustee Weinstein inquired why the immunizations were not provided in the contract with AtlantiCare. Vice President Hale responded AtlantiCare does not provide vaccinations.

The second bid waiver was for **Comcast** in the amount of \$34,000 for 10Mbit/second IP communications link between the main campus and the Carnegie building in Atlantic City. The communication link will be used to provide the Carnegie building with internet and intranet access and video conferencing. The service is provided by a utility and is priced at a rate significantly below other communication providers. Upon a motion made by Trustee Hedinger and second by Trustee Carpiano, the Board voted to adopt the FY04 Resolution, with an abstention vote from Trustee Weinstein on the Comcast bid waiver only.

**Tentative Adoption of the
Code of Ethics
Resolution:**

Vice President Hale requested the Board's approval of the adoption of the Tentative Code of Ethics Resolution. Mr. Hale reported that subsequent to adoption and before final adoption, the code needed to be transmitted to the New Jersey Attorney General's Office and the Commission on Ethical Standards for their approval. Vice Chairman Weinstein moved to amend the third resolve to read as follows:

RESOLVED, that the Board of Trustees adopts the attached Code subject to the approval of the Attorney General and the Commission on Ethical Standards, at which time the Code of Ethics would come back to the Board of Trustees for final approval.

Upon Vice Chairman Weinstein's motion, which was seconded by Trustee Carpiano, the Board voted to accept the resolve as amended.

Vice Chairman Weinstein also recommended removing the notation of the appendice from page 5 and suggested eliminating the word "section," in paragraph 2 on page 7 replacing it with "Provisions" of the Code of Ethics concerning outside employment does not apply to the Board of Trustees of the College.

Upon a motion made by Trustee Hedinger and seconded by Trustee Carpiano, the Board voted to adopt Tentative Code of Ethics Resolution and Tentative Code of Ethics Attachment as amended.

Approval of a Capital Construction Project: Housing II Exterior Wall Remediation Resolution:

Vice President Hale recommended that the Approval of a Capital Construction Project: Housing II Exterior Wall Remediation Resolution. Upon a motion made by Trustee Hedinger and seconded by Trustee Matos, the Board voted to adopt the Resolution.

F-Wing Extension & Renovation Resolution:

Vice President Hale reported the Audit/Finance Committee reviewed and approved plans for the F-Wing Extension & Renovation. The plans call for an increase in space capacity for classrooms and faculty offices. This will replace plans for additional science labs because of numerous limitations later discovered in the initial renovation plans. Mr. Hale reminded the board of the advantage of this 29,000 square foot extension and renovation of F-Wing and asked that the Board approve the Approval of the Capital Construction Project.

Chairman Jacobson inquired if there was a resolution approved previously for this expense? Mr. Marvin Witmer, Director of Facilities Planning and Construction, responded the resolution was for planning costs only. Upon motion by Trustee Carpiano and a seconded by Trustee Matos the Board voted to adopt the Approval of a Capital Construction Project.

Vice Chairman Weinstein inquired about where funds exist for future projects. Vice President Hale stated that currently, the New Jersey Division of Property Management and Construction (NJDPMC) and the consultant, are negotiating the reduction of the provision design fee. The cost of design for this project will be included in the proposed budget. Additionally, this design will be funded through Plant Fund Reserves and the Higher Education Capital Improvement Fund.

2004-2006 Board of Trustees Meeting Schedule Resolution:

Chairman Jacobson called upon President Saatkamp. He requested Board approval for the 2004-2006 BOT meeting schedule. The meeting schedule would make the meeting schedule consistent with the two-year academic plan. Upon a motion made by Vice Chairman Weinstein and second by Trustee Matos, the Board voted to approve the resolution.

Personnel Resolution & Addendum to the Personnel Resolution:

Chairman Jacobson brought the Board's attention to the Personnel and Resolution and Addendum. Upon a motion made by Trustee Hedinger and second by Trustee Matos, the Board voted to adopt the Personnel Resolution and Addendum to the Personnel Resolution.

President's Report:

The President mentioned the College would be facing some challenges, including; strengthening the College's diversity in student enrollment and additional faculty and staff appointments. To address these issues a College Committee was appointed on Diversity, Equity and Affirmative Action, Ms. Nancy Hicks, Assistant to the President for Affirmative Action and Ethical Standards, will Chair the committee. President Saatkamp called upon Ms. Hicks to give some brief remarks. Ms. Hicks reported the appointed committee of 20 represents all divisions of the College; administration, faculty, staff and students (both undergraduate and graduate) and serves as an advisory to the President on issues dealing with diversity, equity and affirmative action. The committee will be meeting with Vice Presidents Carr and Marchetti to discuss their divisions' "best practices," and how the committee can be of assistance to them. Ms. Hicks also reported that the committee is developing a "Diversity Statement" for the College.

President Saatkamp commented on how New Jersey ranks 43rd nationally in support of higher education. Furthermore, the majority of high school students in the state must go out of state due to the lack of opportunity and space in higher education in New Jersey. The President also noted the significant budget challenges in the coming year and, in particular, the additional costs built into salary negotiations that will take effect on July 1, 2006.

President Saatkamp introduced Dr. Darryl Greer, Executive Director of the New Jersey Association of State Colleges and Universities, to give a brief report of the state of higher education in New Jersey and stated that Dr. Greer has provided remarkable assistance to him in his first year at Stockton and in New Jersey and to the nine state colleges and universities.

Dr. Greer commented how nice it was for him to be on Stockton's campus; he welcomed Trustee Ellis to the Board; and he thanked Trustee Carpiano and President Saatkamp for their leadership on the Association's Board of Directors. Dr. Greer reported the Association was working on four major items:

- *Help tell the story about the College's value:* Dr. Greer commented there is a need for education capacity. Stockton and its sister institutions represent nearly 50% of Baccalaureate Degrees awarded in New Jersey. The state will need to add 70,000 undergraduate seats to reach the national mean in serving the residents of New Jersey. He stated the story needs to be told better in Trenton.
- *A long-term rationale for investing in institutions like Stockton:* Dr. Greer stated there has not been a budget rationale to support the College since the late 1980's. Moreover, selling investment in higher education in Trenton continues to be difficult, so NJASCU must continue working with Stockton.
- *A long-term strategy plan to get a capital bond of at least \$2 or \$3 billion:* Dr. Greer indicated this was not the sole remedy; however it would greatly help Stockton grow and extend its mission to serve more people. He thanked President Saatkamp for his diligence and assertiveness in working on a plan. Dr. Greer acknowledged that Stockton has a great story to tell and the public supports institutions like Stockton to a great degree.

Further, the information and data exists to support the Governor and legislature moving forward with major investment in the capital side of Stockton and its sister institutions.

- *Advance and protect the institutional autonomy:* Dr. Greer noted this will extend the College's flexibility in terms of construction and bidding procedures so that the process is not as cumbersome for the Trustees. He reminded everyone of the struggle to attain autonomy and commented there was still great opportunity and growth to build upon.

In closing, Dr. Greer reported the College was fortunate to have the President and Dot Saatkamp and thanked the Trustees for the opportunity to make this presentation.

Chairman Jacobson thanked Dr. Greer for his presentation.

President Saatkamp announced that the date for the Spring Benefit is Saturday, April 3, 2004 and remarked the event will be outstanding. This year's entertainment is *The Capital Steps*, a comedy troupe, and the faculty band will also perform. President Saatkamp invited everyone to attend the Benefit.

Other Business:

Dr. Carr announced that as part of the College's national project on Civic Engagement and Black History Month, Stockton will be sponsoring a forum to celebrate the 50th anniversary of the supreme court decision *Brown verses the Board of Education* on Thursday, February 26, 2003. The presentation will feature Mr. Robert Gray, Esquire, President-Elect of the American Bar Association, members of his staff, and a distinguished panel of individuals from New Jersey who will speak to the impact of that decision in the state. Dr. Carr invited everyone to attend and commented this event will put Stockton in the national realm as in institution.

Trustee Hoover recommended that the Executive Committee look at a process where people may speak to concerns about a particular resolution prior to the Board adopting the document. He added, if there are concerns, the Committee could hear and address the issues.

Chairman Jacobson responded the Executive Committee

will discuss this procedure and make recommendations to the full Board at the next regularly scheduled meeting on April 14, 2003. The process had been in the past not to do this because the public wanted to address each resolution and the meetings were lengthy.

Dr. David Emmons, President SFT Union, commented it was his understanding that unions have contractual relations to the College and state and had the negotiated right to speak to "actionable issues" before the action was taken. In closing, he noted that he supported the concerns of the CWA and asked that the dialogue continue so as to possibly resolve these differences.

President Saatkamp responded the College will work with the unions to sort through this issue and noted some of the language was changed in the holiday resolution in response to concerns from the CWA. He anticipated moving forward in a way that was accommodating. The closing between Christmas Day and New Year's Day has put Stockton on a schedule comparable to other state colleges and universities.

Vice President Hale reported there has been dialogue with the local unions to assure them that the communications will continue.

Comments from the Public:

Chairman Jacobson invited comments from the public. There were no comments from the public.

Student Trustee Movva commented there have been many changes this year that have caught the attention of the student body. She recommended that efforts be made to better inform the students of future implementations or changes on campus. She used the new college seal and on-going renovations on campus as examples.

Chairman Jacobson welcomed Trustees Movva's remarks and responded that one step in the process was establishing the new standing committee structure, to which the student trustees will be assigned.

Vice Chairman Weinstein remarked an important role of the Student Trustees is to bring forward student views on college issues.

President Saatkamp commended students and faculty shared in the development of the college seal. He noted also there were issues coming forward, like the plus minus grading system, which would also involve faculty and student input. In addition, students will also be involved in upcoming divisional staff meetings.

Next Meeting:

As there was no further business or comments from the public, Chairman Jacobson announced that the next regularly scheduled meeting of the Board of Trustees would take place at 1:30 pm in the Townsend Residential Life Center on Wednesday, April 14, 2004. Upon motion by Trustee Weinstein and second by Trustee Matos, the board voted unanimously to adjourn the meeting.

For the College,

Brian K. Jackson
Liaison to the Board