

**THE RICHARD STOCKTON COLLEGE
OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES**

October 22, 2003

- Trustees Present:** Michael Jacobson, Esq., Chair
Hon. Gerald Weinstein, Vice Chair
Ms. Carole Applegate Hedinger
Dr. Clarence C. Hoover, III
Carmen Matos, Esq.
Ms. Imani Movva, Student Trustee
Mr. Steven Radwanski, Alternate Student Trustee
Dr. Herman J. Saatkamp, Jr., President and Ex Officio
- Call to Order and Roll Call:** Chairman Michael Jacobson called the meeting to order at 1:30 p.m. on Wednesday, October 22, 2003 in Room K203k. On June 23, 2003, notice of this meeting as required by the Open Public Meetings Act was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State.
- Swearing in of the Alternate Student Trustee:** Vice Chairman Weinstein administered the oath of office to the newly elected Alternate Student Trustee, Mr. Steven Radwanski. President Saatkamp and the Trustees welcomed Mr. Radwanski to the Board.
- Approval of Minutes of September 17, 2003:** Upon a motion by Trustee Matos and second by Trustee Hedinger, the Board voted to adopt the minutes of September 17, 2003.
- Resolution to Meet in Closed Session:** Upon a motion by Trustee Hedinger and second by Trustee Matos, the Board voted to adopt the Resolution to Meet in Closed Session.
- Return from Closed Session:** Chairman Jacobson reconvened the Open/Public Session at 3:45 p.m. upon the Board's return from Closed Session.
- Special Recognition:** Chairman Jacobson requested everyone stand for a moment of silence in memory of the untimely passing of three Stockton students; Mr. Dennis F. Carolla, Mr. David M. Treglia, and Ms. Lekeaiha S. Scott. Chairman Jacobson commented the Stockton community was extremely saddened by the recent tragedies and extended a special thanks to the Counseling Center and Residential Life staffs for their handling of the crisis.

Student Trustee Alternate Representative to The Board of Trustees:

Dr. Joseph Marchetti, Interim Vice President for Student Affairs and Ms. Angela Tan, Student Senate President, jointly introduced Mr. Steven Radwanski, newly elected Alternate Student Representative to the Board of Trustees. Mr. Radwanski, a junior, political science major, is the member of the Student Senate, a Community Advisor, Orientation Leader, and member of Kappa Sigma Fraternity. Mr. Radwanski will fulfill the alternate non-voting role for academic year 2003-2004 and assume the voting role during the 2004-2005 academic year. Mr. Radwanski stood and received a round of applause.

On behalf of the Trustees, Chairman Jacobson welcomed Mr. Radwanski as the Alternate Student Representative.

Special Acknowledgements:

Chairman Jacobson called upon President Saatkamp for special acknowledgements. President Saatkamp invited Mr. G. Larry James, Associate Dean of Students and Director for Athletics and Recreation, to join him in presenting Ms. Kimberly Marino with an Outstanding Achievement Award in recognition of her second consecutive NCAA Division III Title in pole vaulting at the 2003 NCAA Division III Outdoor Track and Field Championship. Mr. Todd Curll, Assistant Coach of Women's Track and Field was also presented with an outstanding achievement award.

Special Presentation:

Chairman Jacobson called upon Dr. David Carr, Vice President for Academic Affairs, to come forward for a special presentation. Dr. Carr announced the Tilton Theater in Northfield, N.J. will debut a short film titled *Broken Silence*, produced by Ms. Christine Farina, Assistant Professor of Communications. PBS Canada and PBS USA have also expressed interest in televising the documentary. Ms. Farina also was selected out of a national competition to visit Poland this past summer to produce a documentary on *March of the Living*, an international gathering of college students from around the world who visit Holocaust sites throughout Poland.

Vice President Carr announced also that Dr. Peter Hagen, Director of Center for Academic Advising, was one of six advising administrators to receive the coveted Academic Advisor of the Year Award from the National Academic Advising Association (NACADA). Chairman Jacobson commended Dr. Hagen and Ms. Farina on their accomplishments.

Report of the Audit/Finance Committee:

Trustee Hedinger, Chairperson of the Audit/Finance Committee, reported the Committee discussed and approved the FY04 Bid Waiver and FY05 Capital Budget Submission. A draft FY03 audit report was received from KPMG, and indicated a "clean" report,

with a final version of the document expected within the next 30 days. In addition, the Audit/Finance Committee discussed an investment policy, which is currently in draft form. The policy will be brought forward at the December 10, 2003 meeting.

**Southern Regional Institute
(SRI) Update:**

Chairman Jacobson called upon Ms. Patricia Weeks, Interim Director of the ETTC to give a brief update. Ms. Weeks distributed the fall issue of the newsletter titled *Research for Better Schools* which featured the ETTC as an example of what was happening with technology in New Jersey schools. Four new consortium members have been added since the beginning of the school year – Little Egg Harbor Township in Ocean County, Avalon and Middle Township in Cape May County, and the Pinelands Commission. Woodbine will also be joining, bringing the total consortium membership to seventy. Ms. Weeks also reported that a total of 37 workshops were provided across Atlantic County on October 10, 2003, reaching nearly 800 educators. Cumberland County has asked Stockton to help develop and organize their county-wide service for 2004. Workshops will be provided at the Gloucester County in-service on November 5, 2003. In closing, Ms. Weeks reported the SRI will receive a new contract to participate in a \$435,000 grant from the United States Department of Health and Human Services that has been awarded to AtlantiCare Foundation and the United Way. The SRI and ETTC will develop the database, website, and provide some evaluation services for the project.

**Puerto Rican Heritage
Month Resolution:**

Dr. Marchetti commented that November was designated as Puerto Rican Heritage Month in celebration of the accomplishments of the Puerto Rican community. He introduced Assistant Professor Merydawilda Colon, Faculty Advisor to Los Latinos Unidos and Ms. Gloria Canizales, Vice President for Los Latinos Unidos, who distributed a calendar of events. Ms. Canizales read the resolution and invited the College community to attend a Flag Raising Ceremony on November 6, 2003. Upon motion by Trustee Matos and second by Trustee Weinstein, the Board voted to adopt the Puerto Rican Heritage Month Resolution.

**FY04 Bid Waiver
Resolution:**

Mr. Richard Hale, Vice President for Administration, Finance and Institutional Development brought before the Board the FY04 Bid Waiver Resolution. He requested the Board's approval for **Josten's Yeartech** for \$36,278, which provides yearbook services to the College. There were no bids from other companies because the students felt Josten's Yeartech offered a superior product, however bids maybe requested next year. Upon a motion made by Trustee Weinstein and second by Trustee Matos, the Board voted

to adopt the FY04 Bid Waiver Resolution.

**FY05 Capital Budget
Submission:**

Vice President Hale recommended adoption of the FY05 Capital Budget Submission, which will be reviewed by the State's Commission on Capital Budgeting and Planning and the Office of Management and Budget (OMB). He noted the Commission is responsible for recommending the Capital Budget to the Governor and Legislature. The requested amount of \$208 million will be needed to move the capital program forward. Of the \$208 million - \$142 million will be state funded, with the balance from other sources (grants, contracts, etc). Mr. Hale provided a breakdown of how the funds will be allocated; however, he noted that for the last five consecutive fiscal years the capital budget has not been funded.

Trustee Weinstein reminded everyone that as the College moves forward with the FY05 capital budget, there were serious questions that must be addressed; where does the College want to go and how large can Stockton afford to become? He added that Stockton, either through state funding or other sources, must begin addressing these issues and construct academic and housing facilities necessary to serve the growing student population, in addition to the issue of faculty/student ratios. Moreover, additional resources must be obtained to allow Stockton to proceed with development now that the campus has reached its maximum capacity.

Chairman Jacobson remarked the College has become so popular because students and parents know that they can get a superb quality education at Stockton. However, the College and Trustees do not wish to denigrate the quality of education due to capacity issues.

President Saatkamp indicated issues of capacity reflect the ongoing popularity of Stockton; however the College will soon need to determine land availability and physical structure requirements. Once this is defined the College and Board must think about what is desirable. A full-development of the Master Plan will take at least a year, while what can be done in the near future can be determined. Upon a motion made by Trustee Hedinger and second by Trustee Hoover, the Board voted to adopt the FY05 Capital Budget Submission.

Report – ShopRite LPGA:

Chairman Jacobson invited Vice President Richard Hale to make a brief report on the ShopRite LPGA Tournament, held at the Seaview Marriott Resort. Mr. Hale commented that the College

again put forth a tremendous volunteer effort, providing 85 staff, students and faculty volunteers, and generating over 1,500 volunteer hours. The College provided volunteers that served on two committees, co-chaired by Ms. Val Julien, Evening and Weekend Athletic Coordinator (Distribution) and Mr. Charles Lounsberry, Marketing Director for Performing Arts Center (Marshalling for Hole #4). In 2002 the Board of Directors of the LPGA Classic awarded Stockton \$30,000 for its efforts in making the tournament a success. Mr. Hale indicated he was hopeful the College would receive a similar amount or more, to be determined in late December 2003.

Appointment of Student Representatives to the Richard Stockton College Foundation Board of Directors Resolution:

President Saatkamp read the resolution recommending the appointment of two students as representatives to the Foundation's Board of Directors for the term October 1, 2003 through September 30, 2004; Ms. Elizabeth Hoens, a junior political science major; and Ms. Jaylin Smith, a junior, majoring in social work. Upon motion by Trustee Weinstein and second by Trustee Matos, the Board voted to adopt the Resolution.

Confirmation of Actions by the Executive Committee of the Board of Directors - Approved Actions on October 17, 2003:

Chairman Jacobson called the Board's attention to the Confirmation of Actions by the Executive Committee of the Board of Trustees on October 17, 2003. Upon a motion made by Trustee Weinstein and second by Trustee Hedinger, the Board voted to adopt the Pre-Authorized Personnel Resolution.

Personnel Resolution:

Chairman Jacobson brought to the Board's attention the Personnel Resolution and Addendum to the Personnel Resolution. Upon motion by Trustee Hedinger and second by Trustee Matos, the Board voted to adopt the Personnel Resolution.

President's Report:

Chairman Jacobson called upon President Saatkamp to present his report. President Saatkamp, quoting the grandfather of Charles Darwin, noted that a remarkable aspect of the academic environment is how the flow of history is carried forward to many generations, young and old.

He commented on the extensive scholarship, and civic initiatives faculty and staff are engaged in, and he highlighted the principal role of the faculty in the "teacher-learning" setting. Moreover, the recent President's Report clearly shows the significant contributions of faculty and staff members in the area of research and scholarships.

President Saatkamp called upon Vice President David Carr to introduce a newly appointed staff member. Dr. Carr introduced Dr. Deborah Figart as the new Interim Dean of Graduate Studies

and Continuing Professional Education. Dr. Figart has been a member of the Stockton community since 1995, teaching in the graduate program in business. She has also served as Co-chair of Middle States Executive Oversight Committee.

Chairman Jacobson congratulated Dr. Figart on behalf of the Board and wished her the best of success as Interim Dean.

President Saatkamp introduced Mr. James Kennedy as Acting Executive Director of The Richard Stockton College of New Jersey Foundation. President Saatkamp shared highlights of Mr. Kennedy's professional career and remarked how well Mr. Kennedy would fit with Stockton's mission and challenges as we move forward, particularly in terms of development and community relations. Mr. Kennedy stood to receive a round of applause.

President Saatkamp invited Ms. Bev Pagano, Special Events Manager for the Office of Development, to come forward to make remarks. Ms. Pagano announced Stockton held a very successful, First Annual Golf Classic at Blue Heron Pines Golf Course on October 9, 2003. She also gave a brief report of several upcoming events on campus:

- October 10 - Annual Scholarship Reception was held in the Sports Center for the first time. Over 550 attended the event.
- October 12 - Over 350 people paid tribute to Rev. Dr. Demetrios J. Constantelos, Townsend Distinguished Professor of History and Religious Studies, at The Friends of Hellenic Studies dinner. The event raised approximately \$20,000. Ms. Pagano thanked everyone for their hard work to make the events a success, especially Ms. Silvia Luongo and Ms. Regina Kinney of the Development Office, Mr. Marty Hughes, Engineer in Charge of Maintenance, Ms. Gloria Maestas, Coordinator, N-Wing College Center and Events Management, Laurie Griscom, Associate Director for Events Service, and Mr. Craig Stambaugh, Director of the College Center.

Other Business:

Vice Chairman Weinstein commended Mr. Christopher Rollman, Sports Information and Marketing Coordinator, for his reporting of athletic events to the media. He suggested also the Athletics Department consider implementing a swim team and scull team at Stockton.

Trustee Matos inquired about a ladies golf team. Dean Larry James responded he would look into the recommendations of

Trustees Weinstein and Matos.

Comments from the Public:

Chairman Jacobson invited comments from the public. Dr. Joseph Rubenstein, President of the Faculty Assembly, announced that at the October 21 Faculty Assembly meeting the Masters of Arts in Education proposal received unanimous approval. He remarked also the faculty would like to be included on any task forces being considered by the Board for future college-wide planning. The faculty will also be setting up a meeting with President Saatkamp to form a local task force in the near future.

Trustee Hoover remarked he was pleased to see the College moving forward with the Master of Arts in Education program due to the dire need across the country, especially in Atlantic and Cumberland Counties. He offered his assistance to the Board, faculty and staff if needed.

Mr. Arthur Davis, Executive Director for Administration Services and Liaison for Corporate Relations announced the Council of Black Faculty and Staff's 22nd Annual Dinner on November 1, 2003 at the Taj Mahal Casino Resort. He invited everyone to attend and commented the proceeds would benefit scholarships for the Stockton students. This year the Council will honor Assemblyman Francis J. Blee and Dr. Brigid Callahan-Harrison.

Dr. Eileen Conran, Dean of Students, congratulated and welcomed Ms. Tiffany L. Brown as the new Complex Director. Ms. Brown stood for a round of applause.

Ms. Pagano invited everyone to attend the Hellenic Center's Inauguration/Reception on November 12, 2003 at 7:30 p.m. in A-Wing Lecture Hall.

Next Meeting:

As there was no further business or comments from the public, Chairman Jacobson announced that the next regularly scheduled meeting of the Board of Trustees would take place at 3:45 p.m. on Wednesday, December 10, 2003 in the Multipurpose Room in the Townsend Residential Life Center.

Adjournment:

Upon motion by Trustee Hedinger and second by Trustee Matos, the Board voted to adjourn the meeting at 5:15 p.m.

For the College,

Brian K. Jackson
Liaison to the Board