

**BOARD OF TRUSTEES
MEETING**

April 13, 2005

**The next meeting of the Board will be on
Wednesday, June 15, 2005
in the Townsend Residential Life Center**



REVISED 4/13/05

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

WEDNESDAY, APRIL 13, 2005

SCHEDULE AND AGENDA

NOTE: The Meeting will open to the public at 1:30 p.m. in Conference Room K-203k. Immediately following action on the Resolution to Meet in Closed Session, members of the public will be asked to leave the room. The Board will reconvene for a Public Hearing on College tuition and fees at 3:00 p.m., followed by the Open/Public meeting at 3:45 p.m. on Stockton's campus in the Multipurpose Room of the Ann B. Townsend Residential Life Center (TRLC).

1. Call to Order and Roll Call.

On February 20, 2004 and March 25, 2005 notices of this meeting and Public Hearing, as required by the Open Public Meetings Act were (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

2. Approval of the Regular Meeting Minutes of February 16, 2005 and of the Special Meeting Minutes of March 16, 2005.
3. The Resolution to Meet in Closed Session is found on page 5.
4. **Public Hearing (3:00 p.m.-3:45 p.m.)**
College Tuition and Fees: 2005 Summer Session
President Saatkamp and Vice President Richard Hale

5. Committee of the Whole Open/Public Session:

A. Report of the Chair

Trustee Gerald Weinstein

1. Report by Ms. Sarah Collura, President of the Student Senate
2. Report by Dr. Peter Caporilli, President, Stockton College Foundation
3. Report on Association of Governing Boards National Conference
Trustee Clarence C. Hoover, III

B. President's Report

Herman J. Saatkamp, Jr.

The College Report on Faculty and Staff Activities is found on pages 6-25.

1. Presidential Update
2. Faculty Presentation – Dr. Lisa Rosner, Professor of History
3. Special Presentation: Council of Black Faculty & Staff
Mr. Stephen Davis, President
4. Special Signing Ceremony for Dual Admissions Agreement
President Saatkamp and Dr. Robert Messina, President,
Burlington County College

C. Report of the Academic Affairs and Planning Committee

Trustee Clarence C. Hoover, III, Chair

1. Approval of Program Announcement:
Entry Level Bachelor of Science in Nursing
The Resolution is found on page 26.
2. Conferral of Honorary Degrees:
 - a. Honorable Jon S. Corzine
 - b. Dr. Harold Shapiro
The Resolutions will be distributed.
3. Informational Items:
 - a. Research and Professional Development Recommendations
Mini-Round 2005-2006
The Information is found on pages 27-29.
 - b. Distinguished Fellowships for Faculty
The Information is found on page 30-31.

D. Stockton Board of Trustees Fellowships for Distinguished Students

Vice President Joseph Marchetti

The Information is found on page 32.

E. Report of the Finance Committee

Trustee Stanley Ellis, Chair

1. College Tuition and Fees – 2005 Summer Session
The Information and Resolution will be distributed. **[Revision #2]**

2. Tuition Policy for Full-time Graduate Students Currently Enrolled in Graduate Physical Therapy Program
The Resolution is found on pages 37-38.
3. Modification of Tuition Policy for Full-time Graduate Students
The Information and Resolution are found on pages 39-40.
4. FY06 Campus Housing Charges
The Information and Resolution is found on pages 41-43
5. Bid Waivers:
 - a. FY05 Bid Waiver #1
 - b. FY05 Bid Waiver #2
 - c. FY06 Bid Waiver
 - d. Bid Waiver & Contract Extension for Chartwells Dining Services
The Information and Resolutions are found on pages 44-49.
6. Capital Construction Initiatives:
 - a. Lake Fred Spillway Repair
 - b. Stormwater Pollution Program
 - c. Approval of Capital Construction Projects:
 - Housing Bed Replacement for FY2005
 - Housing Mattress Replacement for FY2005
 - Housing I: HVAC Replacement
 - Housing I: Living Room Furniture Renewal
The Information and Resolutions are found on pages 50-76.
7. Approval of a Capital Construction Project: Upper K-Wing Renovation
The Resolution will be distributed.
8. Approval of the Request for Proposal for Design of a New Science Building
The Resolution will be distributed

F. Personnel Resolutions:

- a. Personnel Resolution
The Resolution and Information are found on pages 77-99.
- b. The Addendum to the Personnel Resolution will be distributed.

5. Other Business
6. Comments from the Public
7. The next regularly scheduled meeting of the Board will be held on Wednesday, June 15, 2005 in the Multipurpose Room of the Townsend Residential Life Center (TRLIC).
8. Adjournment.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION TO MEET IN CLOSED SESSION

- WHEREAS,** The Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in Subsection 7(b) of the Act, providing that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session, and
- WHEREAS,** Subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real property; therefore, be it
- RESOLVED,** that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters including recommendations of the President contained in the attached Personnel Resolution, and be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, and litigation matters will be disclosed to the public during that portion of the meeting which convenes at 3:45 p.m.

April 13, 2005

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

FACULTY AND STAFF ACTIVITIES REPORT

April 13, 2005

An illustrative glimpse of the wide-ranging, professional activities of the College's faculty and staff is provided through a number of recent snapshots.

ACADEMIC AFFAIRS

An illustrative glimpse of the wide-ranging, professional activities of the College's faculty and staff is provided through a number of recent snapshots.

ARTS AND HUMANITIES

JEANNE-ANDREE NELSON, Associate Professor of French, performed the role of Mrs. Nancy Galbraith Flinn in Murder on the Pittsburgh by John Pekich. Victorian Week Murder Mystery Dinner. Mid-Atlantic Center for the Arts Benefit. Cape May, NJ. 10-13 Oct 2004.

Dr. Nelson published an article entitled, "Avortement chez Annie Ernaux," Dalhousie French Studies : Journal Devoted to French and Francophone Literature. 69. (Winter 2004) : 73-81.

ANNE POMEROY, Associate Professor of Philosophy published, "Why Marx, Why Now? A Recollection of Dunayevskaya's, Power of Negativity." Cultural Logic. 2004. <http://eserver.org/clogic/2004/2004.html> and "Reflections on Curtis', Process Via Marx." Process Studies. 33.1 (2004).

Dr. Pomeroy, presented, "Commentary on Bertell Ollman's, Dance of the Dialectic." National Conference of the Radical Philosophy Association. Howard University. Washington, DC. Nov 2004. **Dr. Pomeroy** also presented, "Rethinking Prejudice and Privilege: on Race and Class." Distinguished Lectures Program. Milton and Betty Katz Jewish Community Center of Atlantic County. Margate, NJ. 12 Aug 2004.

Dr. Pomeroy performed the Introduction and was a moderator for the performance and discussion on, "The Apology of Socrates." Friends of Hellenic Studies. Richard Stockton College, Pomona, NJ. 10 Oct 2004.

Dr. Pomeroy was Chair for the panel, "Author Meets Critics, Bertell Ollman's Dance of the Dialectic." National Meeting of the Radical Philosophy Association. Howard University. Washington, DC. 4-6 Nov 2004.

Dr. Pomeroy, Chaired a panel called, "Marxism, Species Being, and the Nonhuman 'Other'." Annual Meeting of the American Philosophical Association, Eastern Division. Boston, MA. 28 Dec 2004.

Dr. Pomeroy was Commencement Speaker for the Winter Commencement, Richard Stockton College. Pomona, NJ: December 19, 2004.

Dr. Pomeroy presented a lecture entitled, "Plato's Gorgias and the Responsibility of Educators." Hellenic Studies Lecture Series. Richard Stockton College, Pomona, NJ. 21 Feb 2004.

JAMES SHEN, Associate Professor of Communications recently published "Lunzheng, tiaojie yu hezuo jian de chuanbo jiaoliu—Mei ji huaren xuezhe zai mei zhong guanxi zhong de zhanlue zuoyong chuyi." (J. Shen Trans.). Beijing: Xinhua. It is the Chinese translation of his book chapter, "Communicating through Conflict, Compromise and Cooperation: The Strategic Role of Chinese-American scholars in U.S.-China Relationship." The Expanding Roles of Chinese Americans in U.S.-China Relations: Transnational Networks and Trans-Pacific Interactions. P. Koehn and X. Yin, eds. NY: M.E. Sharpe.^{1[1]} (Dec. 2004). Original work published 2002.^{2[2]}

WENDEL WHITE, Professor of Art, recently participated in the following professional activities:

Johnson and Johnson acquired a portfolio of twelve images from **Professor White's** series, "Schools for the Colored," for the permanent collection at World Headquarters in New Brunswick, NJ. Dec 2004.

Professor White presented a photograph exhibition from the series, "School for the Colored," and "Small towns, Black Lives." Community Center. Arad, Israel. 4-6 Jan 2005.

Professor White presented another exhibition at the Atwater Kent Museum called, "Small Towns, Black Lives." Philadelphia, PA. 15 Jan 2005 – 25 Apr 05.

^{1[1]} Harvard professor, Akira Iriye, states that "This book contains thirteen extremely valuable essays on the roles played by Chinese Americans as 'global players.'" Another Harvard University professor Anthony Saich, from Kennedy School of Government, comments that, "This excellent set of essays on the role of Chinese Americans sheds light on an important but neglected area of the U.S.-China relationship...The book should be read by all those interested in the U.S.-China relationship."

^{2[2]} Xinhua Press printed 5,000 copies of the translated work in its first edition.

Professor White, Interview with Rita Giordano. "Exploring Town's Minority Heritage." Philadelphia Inquirer. 24 Jan 2005.

Professor White, Interview with Donna Vance Williams. "Photo Exhibit Showcases Historic Black Towns." Philadelphia Daily News. 18 Jan 2005.

Professor White, Interview with Thomas Nickels. "African American Small Town Sanctuaries." Center City's Weekly Press. 2 Feb 2005.

Professor White's project on, "Small Towns, Black Lives" was featured on NJN. State of the Arts. 4 Feb 2005.

Professor White, presented, "Black Towns and Schools for the Colored." Distinguished Visitors Program. Haverford College. Haverford, PA. 2 Mar 2005.

GENERAL STUDIES

PENELOPE DUGAN, Associate Professor of Writing, conducted a three day workshop entitled, "Turning Memory into Memoir." Poets and Writers Getaway. Cape May, NJ, 14-17 Jan 2005.

CAROL RITTNER, RSM, Distinguished Professor of Holocaust and Genocide Studies, presented two lectures: "Christian Views of Israel," America-Israel Friendship League, New York, NY. 8 Nov 2004, and "The Church and Genocide." Boston College. Boston, MA. 30 Nov 2004. **Dr. Rittner** published, "Righteous Gentiles During the Holocaust: Making Choices That Matter." Perspective. Fall 2004: 3-6. **Dr. Rittner** co-authored with Deidre Mullan, RSM, "Do Good Fences Make Good Neighbors?" American Foreign Policy Interests. Dec 2004: 477-484. **Dr. Rittner** initiated, organized and led a group of 17 Christian clergy and laity on a Study Mission to Israel. This project was supported in part by a \$15,000 grant from the America-Israel Friendship League, New York, NY. 1-9 Jan 2005.

GAIL ROSENTHAL, Supervisor of the Holocaust Resource Center, **DR. MARYANN MCLOUGHLIN**, Assistant Supervisor of the Holocaust Resource Center, and **DR. MARY JOHNSON**, adjunct faculty in Holocaust and Genocide Studies, presented a paper, "Holocaust Classics and Beyond-Across the Curriculum, Grades 5-12: Anne Frank, The Diary of a Young Girl and Night." 35th Annual Scholars' Conference on the Holocaust and the Churches. St. Joseph's University. Philadelphia, PA. 6 Mar 2005.

The **HOLOCAUST RESOURCE CENTER** received an endowment of \$10,000 placed in the College Foundation for Holocaust related educational activities. Another donation of \$3,200 was received for recovery of expenses of a production of a survivor memoir and in support of the March Auschwitz exhibit in the Art Gallery, to be used to train exhibit docents.

The Holocaust Resource Center organized regional participation in a US Department of Justice funded full-day workshop at the New York Simon Wiesenthal Center of Tolerance. Chief of Police, **GLENN MILLER**, led a team of 20 Stockton police officers, housing staff, and other South Jersey participants at the workshop. 6 Jan 2005.

The Holocaust Resource Center was acknowledged prominently in the credits of a Nick News show, "From the Holocaust to Sudan." It was hosted by Linda Ellerbee which aired on Nickelodeon. 28 Jan 2005. The Center provided research assistance to the show's producers, fall 2004.

The Holocaust Resource Center also received production credit for the three part series, "Auschwitz: Inside the Nazi State." The series aired January 19 and 26, the 60th anniversary of the (so-called) liberation of the camp on PBS. The Center provided the accompanying teachers' guide for the series.

The Holocaust Resource Center's participation in the May "March of the Living" study tour to Poland has engendered a "wait list" response as forty-five participants have signed up. Stockton student participants have been granted \$500 scholarships by the organization. Among this year's participants will be the College's Board Chairman, the **HON. GERALD WEINSTEIN** and the chair of the Center's Executive Committee, **JACK GORNY, ESQ.**

In the joint summer sessions survey of 2004 (a project of the North American Association of Summer Sessions, the Association of University Summer sessions, the North Central Conference on Summer Sessions, and the Western Association of Summer Sessions) the College placed second, nationwide, in undergraduate summer enrollments among 34 private and public colleges with 5,001 – 10,000 FTE.

NATURAL SCIENCES AND MATHEMATICS

GORDAN GRGURIC, Associate Professor of Marine Science, and Andrew K. Osborn, a research student of **Professor Grguric**, are co-authors of a paper entitled, "Ratios of Major Seawater Ions in a Closed Aquarium System Utilizing Artificial Seawater." **Professor Grguric** presented the paper at the American Association for the Advancement of Science. Marriott Hotel. Wardman Park. Washington, D.C. 19 Feb 2005

Professor Grguric and Matthew Kupchik, research student at Richard Stockton College, are co-authors of a paper entitled, "Nutrient Correlations in Interstitial Water from Great Bay, New Jersey," which **Professor Grguric** presented at the NJ Meadowlands Environmental Research Institute. Lyndhurst, NJ. 15 Oct 2004.

PROFESSIONAL STUDIES

NORMA BLECKER, Assistant Professor of Special Education, presented, "Assessment: Providing 'Fullservice'." New Trends in Curriculum and Assessment: Preparing Students for the Standards and for Tomorrow Conference. New Jersey Association for Supervision and Curriculum Development. East Windsor, NJ. 1 Feb 2005. **Professor Blecker**, Project Director for "Restructuring teacher preparation Programs to support the education of children and youth with disabilities" with a \$175,000 grant from the New Jersey Department of Education. July 2004.

ELAINE BUKOWSKI, Professor of Physical Therapy, presented, "Student Preparation to Perform Documentation during Clinical Education Experience." Combined Sections Meeting of the American Physical Therapy Association Conference. American Physical Therapy Association. New Orleans, LA. 23-27 Feb 2005.

MARY LOU GALANTINO, Professor of Physical Therapy, was the invited speaker and presenter at the Combined Sections Meeting of the American Physical Therapy Association Conference. The presentation was entitled, "Twenty Year Overview of HIV & Poster Presentation: Comparison of Psychological and Physiological Measures of Stress in Health Care Professionals." Eight-Week Mindfulness Meditation Program: Mindfulness in Practice. American Physical Therapy Association in New Orleans, LA. 23-26 Feb 2005. Dr. Galantino's research was supported by Samueli Institute for Information Biology, and Rockefeller-Samueli Center for Research in Mind-Body Energy; Research conducted as part of an; National Institute for Health-Complementary and Alternative Medicine(NIH-CAM); post-doctoral fellowship. (**Galantino ML**, Baime M, Maguire M, Szapary P, Farrar J)

SUNYOUNG JOUNG, Assistant Professor of Instructional Technology, presented, "Product-Based Computer Skill Training to Reduce Learner's Cognitive Load" and "The Effects of Structural Variations on Online Group-based Learning" and "Adaptive Learning Management Systems (LMS) Design Suggestions for Learners with Low Self-Regulation Skills." Development Research: a Key Strategy for Improving Teacher Education Through Technology International Conference. Association for the Advancement of Computing in Education 16th International Conference. 1-5 Mar 2005.

AUDREY WOLFSON LATOURETTE, Professor of Business Law, presented, "Women in the Law Profession." Women's History Month Conference. Woodbury Women's Club. Woodbury, NJ. 7 Feb 2005.

THOMAS P. NOLAN JR., Associate Professor of Physical Therapy, presented, "Electrotherapy: Evidence-Based Practice." Physical Therapy Practice Conference. Southern District of NJ Physical Therapy Association. Bacharach Institute for Rehabilitation. 25 Jan 2005.

MARILYN E. VITO, Associate Professor of Business Studies, presented, "Accounting and Auditing Perspectives on Detecting and Preventing Fraud." Richard Stockton College, Professional Development and Continuing Education. Carnegie Library. Atlantic City, NJ. 23 Feb 2005. **Professor Vito** was a reviewer for the Managerial Accounting: Tools for Business Decision Making, 3e Textbook by Jerry Weygandt. Hoboken, NJ: John Wiley & Sons, Inc., February 2004.

SOCIAL & BEHAVIORAL SCIENCES

DAVID LESTER, Professor of Psychology, has had two new books published: Thinking about Suicide: Perspectives on Suicide. New York, NY: Nova Science Publishers, Inc., 2004 and Is There Life After Death?: An Examination of the Empirical Evidence. Jefferson, NC: McFarland & Company, Inc., 2005.

JENNIFER LYKE, Assistant Professor of Psychology, presented a workshop, "Assessing the Shared Learning Goals of Student and Academic Affairs." American Association of Colleges and Universities Conference. Athens, Georgia. 19 Feb 2005.

Professor Lyke, along with **KEN HARRISON**, Professor of Economics, completed an analysis of an intervention designed to increase utilization of food stamps among the elderly and Hispanic populations of Atlantic City. The analysis was done for the Atlantic City Food Stamp Project.

JEAN MERCER, Professor of Psychology, completed an Expert Witness report for the State of Utah Division of Occupational and Professional Licensing for a License Revocation case. Jan 2005.

STAFF

DEBRA DAGAVARIAN, Assistant Provost, participated in the New England Association of Schools and Colleges Commission on Institutions of Higher Education. Lesley University. Charleston, SC. 4-5 Mar 2005.

TARA FAYTER, Coordinator of Service Learning, has published an article entitled, "Service-Learning and Civic Education." Academic Exchange Quarterly. 9.1 (2005)

DEBORAH M. FIGART, Graduate Dean, has been appointed to the editorial board of Feminist Economics Journal of the International Association for Feminist Economics. Routledge/Taylor & Francis Publishers. Three year term. Expires 2007.

Dean Figart, Chaired a session titled, "Gender and the Labor Market," and discussed a paper titled, "Trends in the Gender Wage Gap in Russia as Economic Transition Matures." Eastern Economic Association Annual Conference. New York, NY. 5 Mar 2005.

THOMAS J. GRITES, Assistant to the Provost, along with Dr. Thomas Brooks and Dr. Victoria McGillin, Wheaton College, MA, co-presented, "Advisees as Intentional Learners/ Advisors as Intentional Teachers." American Association of Colleges & Universities (AAC&U) / National Association of Student Personnel Administration (NASPA) / National Academic Advising Association (NACADA) Conference. Philadelphia, PA.

Dr. Grites, Dr. Margaret King and Dr. Thomas Kerr, co-editors of a monograph entitled, Advising Transfer Students: Issues and Strategies. NACADA Monograph Series No. 12, 2004. **Dr. Grites** also wrote the summary chapter entitled, "Reflections and Directions." Manhattan, Kansas: NACADA.

Dr. Grites, served as a Faculty Facilitator at the NACADA, Assessment of Academic Advising Institute. St. Pete Beach, FL. 2-4 Feb 2005.

Dr. Grites, Chaired a consultation team for the NACADA Consultant Bureau to review 7 Advising Centers and overall program at the University of Texas. San Antonio, TX. 7-9 Mar 2005. Other team members included Nancy King, Kennesaw State University and Michael McCauley, Ball State University.

BETH OLSEN, Director of Grants Development, presented, "Cost-Sharing in Predominantly Undergraduate Institutions (PUIs): Doing as Much (or More) with Less." National Council of University Research Administrators. National Conference on College Cost Accounting. Financial Research Administration Conference VI. Orlando, FL. 20-22 Feb 2005.

ADMINISTRATION, FINANCE AND INSTITUTIONAL ADVANCEMENT

CAMPUS POLICE

Lt. **CHARLES RICHVALSKY** attended a one day training program at the Carnegie Center entitled "Step up to Leadership" hosted by Management Development and Professional Services of SRI/ETTC. Dale Carnegie Associates provided this valuable training.

The Police Department wishes to say goodbye to 15-year veteran of the Police Department, Officer **GARY STAHL**. Officer **Stahl** has taken a position at a municipal police department. He served this Department and the community with great pride and dedication. We wish him our best in his new position and thank him for his dedicated service to our community.

COMPUTER SERVICES

Wireless Network Expansion

The campus wireless data network has been extended to provide access throughout the Arts & Science Building, A through N wings, the West Quad Building and in adjacent courtyards. Previously, campus wireless services were available in public galleries and cafeterias, C-wing, lower D-wing, E-wing (including the Library), F-wing Science Lab, G-wing, K-wing President's Office Suite, N-wing Student Center, and the Lakeside Center. With this expansion wireless network access is extended to all instructional areas of the campus.

Banner ERP Implementation

The implementation of Banner is proceeding on schedule. Finance and Human Resource Systems are live. In Advancement, training is proceeding and preparations are being made for data conversion. Student System training began on March 15.

Electronic Classroom Upgrades

New video projectors are to be installed in B-015, B-016, and C-001. The Phoenix web control system has been customized to improve equipment functionality. The new feature informs users of the status of the projector to avoid accidental power on/off. An amplifier and speakers have been installed in C-008.

Electronic Display of Art Work

In conjunction with **WENDEL WHITE** of the Visual Arts program, a high resolution device was mounted in the Arts and Science Building. This device showcases images of the works of Stockton Visual Arts students.

Conference Presentation

BOB HEINRICH will be presenting a case study entitled "ERP IMPLEMENTATIONS IN HIGHER EDUCATION" at the 2005 Annual Meeting of the Northeast Decision Sciences Institute on March 30, 2005.

Web Site Improvements

The Campus Police Website was enhanced and redesigned.

The web-based system that supports Housing renewal was enhanced. The system enables students to submit and, if needed, modify applications for housing. Housing

administrators can process student applications, generate and post acceptance and wait lists.

Job Shadowing

On Wednesday, February 2, 2005, **LINDA FEENEY, JOE LOEFFLAD, and BOB HEINRICH** participated in a job shadowing program. They each had the opportunity to mentor a high school student from the Academy of Information Technology at the Atlantic County Vocational Technical School. The goal of this program was to give the students an up-close look at the world of work, by allowing the student to "shadow" a workplace mentor throughout a normal day on the job. It was an excellent opportunity for the students to see firsthand some of the duties performed by professionals in the field. Stockton's participants received a certificate of appreciation from the Atlantic County Vocational Technical School.

FACILITIES PLANNING AND CONSTRUCTION

Housing I HVAC Update

Construction on this project is expected to commence on May 24, 2005 and be substantially completed by August 15, 2005. The New Jersey Division of Property Management and Construction (NJDPMC) was assigned the responsibility of managing the completion of this effort which was initiated, but not completed, during the summer of 2004. This project entails the demolition and reinstallation of hot air furnaces and hot water heaters in 256 garden-style apartments located in Housing I.

Academic Exterior Repairs and Replacement Update

The rehabilitation of the building façade, as outlined in the original contract, is nearing completion. Minor work remains at Bridge I and will be completed when the weather becomes better suited for outdoor construction. Painting of the exterior panels will resume at the same time. Change orders will be issued by the NJDPMC to repair and replace the panels in M-wing (Performing Arts Center) and N-wing, which were not included in the original contract. This additional work will continue through most of 2005.

Academic Fire Suppression System Update

The project is substantially completed. The contractor is currently progressing through the punch list items.

Academic HVAC Replacement Update

Stockton Mechanical Contractors, who were awarded the project as the general contractor by the NJDPMC, are well ahead of schedule. Approximately 50% of the contracted work has been completed, including the air handlers in Building 32 Boiler Room and the geothermal system at Building 70 (Plant Management). Further excavation for the cold water distribution loop adjacent to the main parking lots will

be deferred until the summer of 2005 in order to ensure pedestrian accessibility to the main academic campus from the parking lots.

Facilities Master Plan Update

Hillier Architecture has completed the study of the Master Plan. The plan is to be presented to the Board of Trustees on March 16, 2005. The Office of Facilities Planning & Construction is continuing to work on the design and upgrades of the utilities infrastructure to support the proposed Master Plan.

Miscellaneous Renovations Update

Plans for the renovations in upper K wing have been submitted for approval and will be sent to the New Jersey Department of Community Affairs (NJDCa) for permits prior to construction. The proposed conversion of the J wing administration offices to classrooms and faculty offices will follow once the Verizon Building acquisition has been completed and the administrative staff has been relocated.

Lake Fred Spillway Repairs Update

The project's timetable remains on target for implementation during the summer of 2005. The New Jersey Department of Environmental Protection (NJDEP) has mandated that the College proceed with a fish salvage operation prior to lowering the level of the lake. A combined effort by NAMS, the Office of Facilities Planning and Construction and the New Jersey Department of Fish, Game and Wildlife has resulted in the formulation of a plan for fish salvage which satisfies the concerns expressed by the Stockton science community, while still addressing NJDEP's regulations.

F-wing Extension and Renovation

The College, the New Jersey Department of Property Management and Construction (NJDPMC), and the architects, GBQC Architects, reviewed the three bids that were received at NJDPMC on January 22, 2005.

A contract was awarded to the lowest responsible bidder, Fletcher-Harlee Corporation of Philadelphia, on February 18, 2005. Following the award of the contract to Fletcher-Harlee, the College, Construction Manager, and contractor met to develop a detailed schedule and to plan the logistics of the construction process. The College received a final schedule from the contractor at the end of March.

The contractor and construction manager have informed the College that the project is still on target to commence construction on April 15, 2005 with an expected 14-month construction period. During the construction period, there will be a relocation of the NAMS personnel and activities to other College facilities, such as C-wing and the Arts and Sciences Building.

PLANT MANAGEMENT

The Department of Plant Management continues to support and coordinate the construction projects initiated by Facilities Planning and Construction. This includes providing support for the ongoing academic exterior and fire suppression projects, the campus-wide HVAC project and the F-wing overbuild.

Plant Management oversees many of the compliance requirements of the College. The State of New Jersey Department of Community Affairs (DCA) Division of Fire Safety life hazard use permits, Division of Elevator Safety elevator and chair lift registrations and the US EPA Clean Air Act emissions permits for the College's buildings and equipment have been renewed and updated to include the Carnegie Library.

The New Jersey Forest Fire Service, in cooperation with Plant Grounds Section, continues to conduct controlled burn operations. This is a land management tool utilized to promote the continued good health of our wooded and wildlife areas.

Assistant Director **DON WOOLSLAYER** worked aggressively to ensure full compliance with the New Jersey Department of Environmental Protection's new Pollution Elimination Discharge Stormwater Permit regulations, which went into effect on April 1, 2005. The Office of Plant Management assembled a team of faculty, staff and administrators who were responsible for meeting, creating student involvement, and developing policies that will assure full compliance with this new requirement. The members involved are: **WILLIAM CROMARTIE, TAIT CHIRENJE, CLAUDE EPSTEIN, DONNA BAHNCK, TIM KELLY, GLENN MILLER, FULVIO CESCO-CANCIAN, DENNIS LEPORE, DAVID ROESCH, MARTIN HUGHES, AND DONALD WOOLSLAYER.**

The DCA Annual Construction Permit has been renewed, allowing Plant Management to complete minor renovations, repairs and construction projects without the expense of individual project permits.

Plant Management upgraded ceilings and carpet where most needed throughout the campus. This work included replacing the ceilings in the TRLC meeting rooms and corridors.

Plant Management is working closely with the offices of Event Services, Facilities Planning/Construction and Housing/Residential life on an aggressive summer 2005 maintenance, refurbishing and renewal schedule incorporating housing summer session and summer conferencing.

New Jersey Educational Facilities Authority (NJEFA) Building Inspections

Under terms of the Lease and Agreement(s) for financed projects here at The Richard Stockton College of New Jersey, the College is required to provide reports on the physical condition of its financed properties, with the finance authority being

the NJEFA. Authority contacts Debra Paterson (Project Manager), Nichole Muratore (Project Administrator), and Roger L. Anderson (Executive Director) of NJEFA, have been very helpful in providing valuable assistance in order to meet a submission deadline of March 31, 2005.

The Staff in the Office of Plant Management has provided for the inspections of all pertinent buildings and completed a final report. The inspected buildings included in the report are as follows:

- Building 33, College Center
- Building 35, Generator/Fire Pump House
- Building 36, Townsend Residential Life Center
- Building 37, Housing III, Dormitories, L-P
- Building 38, Housing II, Dormitories, A-K
- Building 39, Housing II Boiler House
- Building 41, Sports Center (Big Blue)
- Building 71, Auxiliary Services Support Building
- Building 80, Housing IV Commons
- Buildings 81-88, Housing IV Apartments
- Buildings 101-116, Housing I Garden Apartments
- Building 117, Lakeside Center

In cooperation with Athletics, the Development Office, Enrollment Management, Event Services, Student Services and the Board of Activities, Plant Management provided support and setup for the following successful institutional, divisional and outside major events:

- Admissions Diversity Day
- Admissions Open House
- Board of Activities Major Concert
- Cape Atlantic League High School Basketball Playoff Tournament
- Globetrotters
- International Student Organization Dinner
- Latin Heritage Month
- NAMS Science Fair
- Red Cross Blood Drives
- Senior Salute Week
- Stockton Foundation Spring Benefit
- Student Services Employer Career Fair
- United Black Student Society Fashion Show
- Who's-Who Breakfast
- Women's History Month

Plant Management Staff Training

RAYMOND LAURIELLO, Electrician, received a Continuing Education Completion Certificate for an Alternative Power Supplies course on February 19, 2005.

Fourteen Plant Management employees received PEOSH-required initial training on HBV/Bloodborne Pathogens in February, 2005. We would like to thank **DIANNA KREUTZER**, Stockton Police Communications Operator, for continuing to give this training to Stockton's employees, enabling us to meet the PEOSH requirement.

Forty-two Plant Management employees received PEOSH-required annual update training on HBV/Bloodborne Pathogens in February, 2005. This update was conducted by Mrs. Juanita Bynum from PEOSH.

PRESIDENT'S OFFICE

OFFICE OF DEVELOPMENT

ARTHUR A. DAVIS, JR., Executive Director of Corporate Relations and Initiatives, Office of the President and Mr. **JAMES B. KENNEDY**, Executive Director of the College Foundation and Institutional Initiatives, attended the Southern New Jersey Development Council's Sound Off for South Jersey Legislative Conference on Friday, February 25, 2005 presented by SUN National Bank, Primary Sponsor: South Jersey Industries with Supporting Sponsors Comcast, Conectiv, Nave Newell, Traid Associates, and WBD Investment Group. The conference focused on Southern New Jersey political issues and panels addressed concerns through the South Jersey Legislative Delegation.

Arthur A. Davis, Jr. was invited and attended a presentation given by the State of New Jersey Casino Control Commission on February 1, 2005 regarding the History of African-Americans in Aviation-Tuskegee Airmen. The Presentation focused on one of original Tuskegee Airmen Dr. Eugene J. Richardson, Jr. as he brought a composite of a massive amount of photos, video footage and books written on the subject of the Tuskegee Airmen in a question and answer period. The Tuskegee Airmen of World War II flew two-hundredth strategic bomber escort missions over Europe with the 15th Air Force without a loss of a single bomber to enemy aircraft, 1944-1945. A record unsurpassed.

Mr. Davis also attended the 68th Annual Walk to Washington on January 27-28, 2005. The New Jersey State Chamber/Bank of America trip was sold out as the participants boarded the State Chamber train from different New Jersey stops to Washington, D.C. for the greeting and meeting of gubernatorial candidates.

Arthur A. Davis, Jr. and **Ms. Beverly Pagano**, Events Manager both coordinated The Second District Legislative Delegation meeting with Sen. William L. Gormley, Assemblymen Francis J. Blee and Kirk W. Conover on Tuesday, March 22, 2005 in the TRLC Multi-Purpose Room. The topic was New Jersey State issues, including this year's ongoing budget process.

STUDENT AFFAIRS

OFFICE OF ATHLETICS AND RECREATION

The Stockton women's basketball team, coached by **JOE FUSSNER**, ended the 2004–05 season, with an 18-10 record and a New Jersey Athletic Conference championship. The Ospreys finished 11-5 in the conference and defeated Rowan University 67-57 to win the conference title for the second time in the College's history (2000, 2005). Stockton earned an automatic bid to the NCAA Division III Tournament and fell 64-60 to Springfield College (MA) in the NCAA first round.

Head women's basketball coach **Joe Fussner** collected his two-hundredth victory in 13 seasons at Stockton on February 12 when the Ospreys defeated Montclair State University 47-42. **Fussner** ended the season with a career record of 204-137 (.598 winning percentage).

The Stockton men's basketball team, coached by **GERRY MATTHEWS**, ended the 2004–05 season with a 19-11 overall record (10-6 NJAC record) and finished as the runner-up in the New Jersey Athletic Conference tournament. The Ospreys advanced to the finals of the ECAC Metro tournament with victories over Manhattanville College and Rutgers University-Newark before falling to Kean University 66-57.

The Stockton men's indoor track and field team, coached by **BILL PRESTON**, Coordinator of Cross Country/Track and Field, and the women's indoor track and field team, coached by **TODD CURLL**, competed in six meets in January and February. The women's team finished second and the men's team finished fifth at the New Jersey Athletic Conference Indoor Championships on February 20. The second-place finish at the NJAC meet was the best ever for the Stockton women's indoor track and field team.

Freshman **Jessica Rainey** was named the NJAC Women's Basketball Rookie of the Week on January 24. Sophomore **Kris Polk** was named the NJAC Men's Basketball Player of the Week on January 30. Junior **Tobias Smith** was named the NJAC Men's Basketball Player of the Week on February 21. Freshman **Mario Lancioni** was named the NJAC Men's Basketball Rookie of the Week for the third time during the 2004–05 season on February 28. Sophomore **Jenna Shenk** was named the NJAC Women's Basketball Player of the Week on February 28. Freshman **Michele Auerbacher** was named the NJAC Women's Basketball Rookie of the Week on February 28 and March 7.

Senior **Jessica Caccamo** was named NJAC Outstanding Female Field Athlete at the New Jersey Athletic Conference Championships on February 20. Junior **Jake Owens** was named the NJAC Co-Outstanding Male Field Athlete at the New Jersey Athletic Conference Championships on February 20.

The following student-athletes were named to the New Jersey Athletic Conference All-Conference Team during the winter season: sophomore **Kristen Althausen** (First Team indoor track and field), junior **Heather Bennett** (Honorable Mention indoor track and field), sophomore **Meghan Brady** (First Team indoor track and field), senior **Jessica Caccamo** (First Team indoor track and field), sophomore **Thomas Dent** (Honorable Mention indoor track and field), junior **Justine Fugowski** (Honorable Mention indoor track and field), senior **Brian Hiltner** (First Team men's basketball), sophomore **Shannon Jones** (Honorable Mention indoor track and field), senior **Danielle Kleppan** (First Team indoor track and field), junior **Justin Lenzo** (Second Team indoor track and field), senior **Tiffany Masuhr** (First Team indoor track and field), freshman **Melissa Murphy** (Second Team indoor track and field), junior **Jake Owens** (First Team indoor track and field), sophomore **Kris Polk** (Honorable Mention men's basketball), senior **Takisha Pride** (First Team women's basketball), freshman **Jessica Rainey** (Honorable Mention women's basketball), sophomore **Audra Schappell** (Second Team indoor track and field), junior **Jamie Taylor** (First Team indoor track and field), junior **Emma Wilson** (Second team indoor track and field), and sophomore **Jacqui Wojtaszek** (First Team indoor track and field).

The Stockton field hockey team, coached by **AIMEE SEWARD**, received the National Field Hockey Coaches Association National Academic Team Award given to programs with a team grade point average of 3.0 or higher. The following athletes were named to the NFHCA Division III National Academic Squad (cumulative grade point average of 3.30 or higher): freshman **Julie Beck**, senior **Michele Brophy**, sophomore **Andi Burroughs**, sophomore **Courtney Dagan**, sophomore **Becky Fantry**, freshman **Melissa Naman**, sophomore **Aimee Rendine**, junior **Laura Schules**, junior **Kathleen Stipceovich**, sophomore **Katie Walsh**, and freshman **Michele Wetzel**.

KRISTIN CAMM, Athletic Trainer, gave presentations on injury prevention to the Federal Air Marshal trainees at the FAA Tech Center on February 16 and March 15. **Bill Preston**, Coordinator of Cross Country/Track and Field, gave a presentation on personal training and conditioning to the marshals on February 2.

The Stockton softball team, coached by **VAL JULIEN**, Evening and Weekend Athletics Coordinator, held two clinics for girls ages 7-18. The Ospreys hosted a clinic on defense for 40 girls on January 30 and a hitting clinic for 35 girls on February 20.

Val Julien and the Stockton softball team participated in Day of Service activities on January 17. Team members worked with Alzheimer's patients at an assisted living facility in Pleasantville and also wrote letters to American service men and women stationed overseas. Twenty-three student-athletes participated in the activities.

The world-famous Harlem Globetrotters dazzled a crowd of 2,480 with their basketball wizardry at the Sports Center on March 7. The performance marked the fifth consecutive year that the Globetrotters have brought their family-entertainment spectacle to the Stockton campus as part of their tour.

OFFICE OF CAREER SERVICES

The Office of Career Services hosted its annual Spring Career and Internship Fair in the I-Wing gymnasium on February 17. One-hundred-three employers representing business, government and non-profit sectors participated, and 828 students attended. A special luncheon meeting was arranged between ENVL and MARS faculty and the environmental employers who attended the fair. **WALTER TARVER III**, Assistant Director of Career Services, coordinated the event, which was the largest career fair ever at Stockton.

CORA PERONE, Assistant Director of Career Services, coordinated the workshop "Using Your Personal Branding to Land Your Dream Job" by career coach Linda Yaffe on Wednesday, March 9, as part of the Senior Salute Week activities. More than 30 students attended.

OFFICE OF THE COLLEGE CENTER

LAMOTT MOORE, Assistant Director, attended the NACA National Convention, February 11–16, in Minneapolis, MN; participated in workshops on leadership and College Center programming trends and investigated programming options for the 2005–2006 academic year.

OFFICE OF ENROLLMENT MANAGEMENT

Assistant Director of Admissions **MELVIN GREGORY** coordinated the Diversity Celebration Day program on February 24, 2005. Students from high schools statewide were welcomed by host Dean Sal Catalfamo. Joining in the program were Dr. Saatkamp, Dr. Carr, and Dr. Marchetti. Students from UBSS, NAACP, LLU, International Students, Muslim Students, the Asian Student Association, and Books Without Borders also participated. The Gospel Choir, All Star Dancers, Neptune Pringle and other artists entertained. Alumni were present: President of the Alumni Association Nick White and Atlantic City Councilman Marty Small. In order to orient the students with the Stockton educational experience, exhibits and information tables were staffed by Admissions, Financial Aid, EOF, Student Development, Student Senate, and Housing and Residential Life. Finally, the visitors were treated to lunch.

Recent onsite admissions programs held at Gloucester and Cumberland community colleges yielded positive results. Assistant Director of Admissions **STEVE PHILLIPS** and Assistant Director of Admissions **CHRISTINA NUNZIATA** attended both; Assistant Director of Admissions **CHRIS DEARTH** attended the Cumberland

program. Twenty-five out of 26 applicants were admitted at Gloucester. Forty out of 42 applicants were admitted at Cumberland.

FREE TO BE CHILDCARE CENTER

On March 23, 2005 Free To Be Childcare Center was the recipient of a Golden Sun Award in recognition of their dedication and support of the Atlantic County Women's Center. During the awards dinner, held at the Ram's Head Inn, Absecon, New Jersey, Free To Be was presented with numerous recognition certificates from local, state and national governmental bodies.

OFFICE OF HOUSING AND RESIDENTIAL LIFE

THE ENTIRE RESIDENCE LIFE STAFF attended in-service training on effective intervention for students' mental health on campus on February 7, "Transitioning to the Working World" on March 7, and "Leadership Certification" on April 6.

ELAINE GRANT, Director of Housing and Residential Life, attended the Delaware Valley Student Affairs Conference in Blue Bell, PA, on "Purposeful Learning and Student Affairs" on February 11.

LARRY BIRELLO, ELAINE GRANT, TERRENCE HARDEE, CHRISTINA KING and **PEDRO SANTANA** participated in the audio conference "Using the College Disciplinary Process to Promote Student Ethical Development" on February 23.

CELESTE STEINBERG attended the Bacchus and Gamma Conference at Rutgers University with the Stockton Peer Educators on February 25.

Elaine Grant attended the on-campus workshop "Coping With the Disruptive College Student" presented by Dr. Gerald Amada and sponsored by the Wellness Center. She also attended the National Association of Student Personnel Administrators Annual Conference: Imagine and Explore the Future in Tampa, Florida, March 18–23, 2005.

STACEY MCINTOSH and **LARRY BIRELLO** attended the American College Personnel Association National Conference National Conference in Nashville, April 2–6. They attended educational workshops and collected resumes for a staff vacancy.

OFFICE OF STUDENT DEVELOPMENT

On March 11, Student Orientation Leaders **JANA DICOSMO** and **JON FURTADO**, along with Assistant Director for Student Development **JENNIFER FORMAN**, attended the National Orientation Director Association Region VIII conference at Virginia Commonwealth University. This conference covered many issues surrounding the higher education orientation process. On Saturday **Jennifer**

Forman and **Jana DiCosmo** also did a best-practice presentation for the conference discussing Stockton's New Student Day of Service program held last September.

WELLNESS CENTER

THE LEARNING ACCESS PROGRAM STAFF, in conjunction with the faculty and staff, has spearheaded the recording of textbooks for the Master of Arts in Holocaust and Genocide Studies program. The unique nature of this graduate program heightens the need for texts in an alternate format. The Learning Access Program serves as the liaison between Recording for the Blind and Dyslexic, a private reader and the faculty of the program to ensure access to all students.

DR. T HOMASA G ONZÁLEZ, Associate Dean of Students/Director of Counseling and Health Services, along with **AARON MILLMAN**, Assistant Director of Counseling Services, **JOANN GARCIA**, Assistant Director of Counseling Services, **PATRICIA SALERNO, RN**, **CELESTE STEINBERG**, Complex Director, and **SUSAN FERRY**, graduate intern, attended a conference titled "**Effective Interventions for Student Mental Health Issues on Campus: Collaboration and Community.**" This conference was sponsored by NASPA, the National Association of Student Personnel Administrators, and was held in Rhode Island on January 6–8. Wellness Center staff who attended this conference participated in workshops that focused on interventions other colleges and universities utilize on their campuses.

THE WELLNESS CENTER sponsored a workshop titled "Coping with the Disruptive College Student: A Practical Model" led by Dr. Gerald Amada on March 7. During this workshop, Dr. Amada discussed the impact disruptive students have on the educational process and then answered questions and comments from the audience. The afternoon segment of this workshop included a discussion of cases, in which Stockton faculty and staff members were able to collaborate and get advice and guidance from each other and from Dr. Amada.

In early February, **LUANNE ANTON**, Health Educator, coordinated the Certified Peer Educator Training held at the Newman Center. Seven students attended. These students have already been active and involved in educating other students on campus by conducting workshops on sexual health topics and substance abuse topics. They have also set up information tables in the galleries with related games and activities so that students can earn ULTRA credit. The Peer Educators are currently collaborating with other clubs and organizations to raise money to be used to put together care packages for soldiers in Iraq as many of them have friends and family members who are serving that they are concerned about. This will provide an excellent opportunity for our students to effectively collaborate with other clubs and organizations on an important project, raise awareness about an important topic of concern for many, and provide the opportunity to put volunteerism into action.

The Wellness Center has collaborated with South Jersey AIDS Alliance to provide free HIV testing on two occasions so far this semester. The response has been very good with a very high percentage of those students who were tested returning for their results

On Wednesday, March 2, **NANCY BRINCH**, Nutritionist, coordinated an eating disorders screening. Fifty-three Stockton students were screened.

OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS

JOSEPH J. MARCHETTI, Vice President for Student Affairs, along with **SONIA GONSALVES**, Professor of Psychology, and **JENNIFER LYKE**, Assistant Professor of Psychology, made a presentation at the Association of American Colleges and University's conference in Atlanta, GA, on February 19. "Accessing the Shared Learning Goals of Student and Academic Affairs" outlined strategies to identify and access common goals that are common to each division.

Joseph Marchetti and **EILEEN CONRAN**, Dean of Students, attended the NASPA Student Affairs Administrators in Higher Education conference March 19–23. Dr. Marchetti represents Stockton as one of the participants in a national pilot project for Electronic Portfolios (e-portfolios).

Joseph Marchetti visited the University of Puerto Rico at Ponce April 3–6, where is he serving as a member of the Middle States evaluation team.

DEE McNEELY-GREENE, Assistant Vice President for Student Affairs, and **KIM McCABE**, Director of Student Affairs Communications and Technology Resources, attended the on-campus workshop "Coping With the Disruptive College Student" presented by Dr. Gerald Amada and sponsored by the Wellness Center on March 7.

SOUTHERN REGIONAL INSTITUTE

DR. HARVEY KESSELMAN, CEO of the **Southern Regional Institute**, conducted an analysis of student achievement for the Long Beach Island School District and presented his results to teachers and administrators on February 18, 2005. Following his presentation, Dr. Kesselman guided district staff as they developed plans for instructional change.

Dr. Kesselman delivered a presentation to the administrative staff of the Upper Township School District on March 10, 2005. The presentation provided an analysis of the district's standardized testing results for the past five years. Dr. Kesselman led administrators in a discussion of intervention strategies to address those curriculum areas where changes needed to be implemented in order to meet requirements of NCLB.

MS. PATRICIA WEEKS, Director of the Southern Regional ETTC served as a grant reviewer for NJ After 3 on March 1-2, 2005. The review panel met at Rutgers University and read 89 funding proposals for after school partnerships between non-profit agencies and school districts. NJ After 3 will award nearly \$20 million to successful applicants in this funding cycle that will allow them to establish or expand services to community-based programs for children.

The **Southern Regional ETTC** held its winter Steering Committee meeting on February 28, 2005. Among the attendees were two county superintendents and eight district superintendents representing four counties. A report provided to the Steering Committee indicated that between July 2004 and February 2005, the ETTC has conducted **410 workshops for 3,425 participants**. Workshops have included both contract work and offerings available on the public calendar of events.

In partnership with the Press of Atlantic City, the **SRI/ETTC** hosted "Enhancing the School Newspaper through Better Layout and Editorial Practices" on February 22, 2005 from 9 AM to 12 PM. Led by Diane D'Amico, Education Writer for the Press, a team that included a news editor and a news photographer provided tips for building successful school newspapers.

On March 16, the **SRI/ETTC** hosted workshops delivered through the College Board to Advanced Placement teachers in the region. Held on Stockton's campus in Pomona, 60 high school teachers attended workshops to assist them in the delivery of the College Board's AP curriculum.

The **SRI/ETTC** co-sponsored a conference with UMDNJ Behavioral Health Unit and Traumatic Loss Coalitions for Youth on March 17, 2005. Nearly 250 educators and mental health professionals filled the Alton Auditorium to learn about "New Developments in Understanding and Treating Self-Injury."

On March 29, 2005, the **SRI/ETTC** in partnership with NJTESOL/NJBE gathered over 60 educators to the Stockton Campus for the Sixth Annual Conference on Bilingual/ESL Special Education. Dr. Janette Klingner from the University of Colorado at Boulder provided the keynote address on "The Special Education Referral and Decision-Making Process for English Language Learners: Child Study Team Meetings and Staffings." Break out sessions followed the keynote presentation.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**APPROVAL OF PROGRAM ANNOUNCEMENT:
ENTRY LEVEL BACHELOR OF SCIENCE IN NURSING**

- WHEREAS,** Pursuant to the New Jersey Higher Education Restructuring Act of 1994, The Richard Stockton College of New Jersey Board of Trustees adopted on December 7, 1994, a New Academic Program Approval Process, and
- WHEREAS,** That Process calls for consideration of new program proposals at several stages within the College, leading to consideration by the Board of Trustees, and
- WHEREAS,** Upon approval by the Board of Trustees, the Process calls for circulation of a Program Announcement to all colleges and universities in the State, and
- WHEREAS,** A proposal has been developed for a new program leading to a four year, entry level Bachelor of Science in Nursing, and
- WHEREAS,** That proposal has been supported at all stages of the Approval Process and meets all the criteria for new programs set forth in the Approval Process document, therefore be it
- RESOLVED,** That the Board of Trustees approves the proposed program for a four year, entry level Bachelor of Science in Nursing and the circulation of the Program Announcement to all colleges and universities in New Jersey.

April 13, 2005

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
POMONA, NEW JERSEY 08240
PROGRAM ANNOUNCEMENT
SEPTEMBER 2004**

Basic Information

- 1. Name of the Institution:**
The Richard Stockton College of New Jersey
- 2. Name of the New Program and Degree Designation**
Four year, entry level Bachelor of Science in Nursing (BSN).
- 3. CIP Code and Nomenclature:**
51.1601
- 4. Campus where the Program will be offered:**
The Richard Stockton College of New Jersey, Pomona, N. J. 08240
- 5. When the Program is Scheduled to Begin:**
Fall 2006
- 6. Licensure of Graduates:**
Graduates must pass the National Council of Licensure Examination (NCLEX) exam and apply to the New Jersey State Board of Nursing for licensure as a registered nurse. The proposed program will meet all educational requirements for graduates to take the NCLEX exam.
- 7. Articulation Agreement:**
No articulation agreements are anticipated with other higher education institutions.

Agreements with area health care facilities, both acute and long term, will be sought.
- 8. Accreditation:**
Accreditation is required by the State Board of Nursing and one external accrediting agency in all BSN nursing programs in the United States. Approval for the program by the New Jersey State Board of Nursing is required before program start up. The program will seek accreditation from the Commission on Collegiate Nursing Education (CCNE), the accrediting branch of the American Association of Colleges of Nursing (AACN).

I. THE NEED

A. The National Need

The United States has experienced several nursing shortages during the past 100 years. However, the current shortage is unique in several ways.

- The average age of registered nurses (RNs) is 49 years (American Association of Colleges of Nursing, (AACN, 2002), with upcoming retirements expected to create substantial vacancies.
- Enrollments in baccalaureate programs in the past 20 years have been significantly lower than in previous years (AACN, 2002) as opportunities have opened up for women.

The problem is compounded by a lack of qualified faculty and available four year programs. It has only been in the past three years that enrollments have increased. In 2002, 11,000 qualified applicants nationwide were turned away because of a lack of available seats, the number increased to 15,944 in 2003 (AACN, 2003, 2004).

- A change in population demographics has begun to burden the health care system with a group of older adults who will require considerably more services.
- Natural attrition from the profession is 5% (AACN, 2003). Buerhaus (2000) projects an RN shortage of 400,000 by the year 2020. The Federal Government (2004) projects that the hospital vacancies for RNs will reach 800,000 by the year 2020. The study also predicts a 6% increase in RNs for that year, while demand is expected to grow by 40%.

The United States Bureau of Labor Statistics reported in November 2001 that more than one million new and replacement nurses will be needed by the year 2010. Nursing schools throughout the county have responded to the shortage by increasing recruitment efforts and expanding existing programs. These efforts have resulted in enrollment increases of 8% in baccalaureate degree programs in 2002 and 13% in 2003 (American Association of Colleges of Nursing, 2003). The National League for Nursing (2003) reported a 6% increase in RN graduates in 2002, this translates to 75,000 new nurses joining the healthcare system, and this is a fraction of the actual need.

B. The Regional Need

The population increase seen in southern New Jersey in recent years has placed an additional burden on the area's health care systems. Atlantic, Cape May, Cumberland and Ocean counties have experienced population increases from 6.1% in Cumberland to 17.9% in Ocean in the past decade. This burden is compounded by the number of people over 65 living in the area. A review of the 2000 census revealed that Atlantic county has seen a 13.2% increase in the over 65 age group, Cape May 20.2%, Cumberland 13% and Ocean 22.1%. The health demands generated by this increase will place a tremendous strain on an already taxed health care system.

A survey conducted in acute care facilities in Atlantic, Cape May, Cumberland and southern Ocean counties found that all facilities have RN vacancies (Eisele, 2004). For example, Atlantic City Medical Center hired 50 new graduates in May 2004 and still has openings for RNs. There are 52 openings for RNs at South Jersey Healthcare System in Vineland. Southern Ocean County Hospital hired 17 new graduates in May and has

openings for an additional 16 RNs. The vacancy rate in specialty units is at a critical level and many area facilities offer sign-on bonuses of several thousand dollars to attract RNs. The need for RNs in long term facilities is not as urgent as acute care but the need still exists. Long term care facilities use more licensed practical nurses for daily care of their clients; many times RNs are used in supervisory roles and not direct patient care.

There are three routes to obtaining RN licensure in New Jersey; a two year associate degree program, a three year diploma program typically administered in a hospital setting and the four year baccalaureate degree offered in senior colleges and universities. Nationally only 43% of RNs hold degrees at the baccalaureate level and above (AACN, 2003).

Currently it is impossible to earn a four year BSN in the southern area of New Jersey. Rutgers University, Camden Division and The College of New Jersey in Trenton are the southernmost colleges that offer the entry level BSN. Potential nursing students wishing to stay in the southern part of the state have no educational alternatives except the associate degree and the diploma programs.

A survey of high school guidance counselors in the south Jersey area was conducted to determine interest in nursing as a career choice. Thirty-eight high schools were surveyed and 13 responded (34%). It was determined that 182 students were planning to pursue a career in nursing; of that number 116 (63.7%) plan to attend an associate degree nursing (ASN) program and 66 (36.2%) a baccalaureate nursing program (BSN). Only two of the BSN students will be attending college in New Jersey, the majority will complete their nursing education outside of the state.

The two community colleges in south Jersey that offer associate degree programs in nursing have had difficulty in keeping up with student demand. Atlantic-Cape Community College (ACCC) usually accepts 50 students per year in their RN associate degree program; in the fall of 2003 they turned away 90 eligible students. ACCC doubled their enrollment in the fall of 2004 (Warner, 2004). Cumberland County College accepts 70 students per year. In the fall of 2003 they had 300 applicants, most but not all met the eligibility requirements. Cumberland has no immediate plans to increase its current acceptance rate (Rosanski, 2004).

C. The Need for Baccalaureate Prepared Nurses

The National Advisory Council on Nurse Education and Practice (NACNEP), policy advisors to both congress and the United States Secretary for Health and Human Services on nursing issues, has urged at least two-thirds of the nurse workforce hold the BSN by 2010. This recommendation is based on the increased complexity of the scope of nursing practice for the RN and the ability of the BSN graduate to make decisions through the use of critical thinking. Today's RNs must have the ability to adapt to change, analyze and communicate data, utilize research, and perform physical assessments. The BSN has a strong science background as well as knowledge of the social and behavioral sciences. Registered nurses who practice in today's complex healthcare system must have a broad range of knowledge and skills. (AACN, 2003). In a recent study (Rambur, 2003), nurses prepared at the BSN level were found to have higher levels of job satisfaction, an aspect of nurse job retention that is key to stabilizing the nursing work force.

Aiken's (2003) nationally acclaimed work on death rates of surgical patients documents a clear link between higher levels of nursing education and improved patient outcomes. Aiken found that surgical patients have a substantial survival advantage if treated in hospitals with higher proportions of nurses with a BSN or higher degree. A report released by the Milbank Memorial Fund (2001) cited two state studies, New York and Texas, that document higher levels of medication errors and errors in other procedures by nurses with associate degrees and diplomas as compared to nurses with baccalaureate degrees. Studies conducted in other states have also found that associate degree and diploma level nurses make the majority of practice-related errors (Delgado, 2002).

Other organizations have endorsed the need for baccalaureate prepared nurses and actively lobby for an increase in numbers across all clinical settings. Examples of these organizations include the Veterans Administration, the United States Military, The Pew Health Professional Commission, The Helene Fuld Thrust, The National Black Nurses Association and the National Association of Hispanic Nurses.

Several positions, in a variety of clinical settings, require the RN to hold a BSN. School nurses, community health nurses, nurse educators and unit managers are a few examples. Many positions requiring a BSN go unfilled or are temporarily filled by RNs without a BSN (Eisele, 2004).

II. PROGRAM MISSION

The mission, goals and objectives of the undergraduate four year Nursing Program are congruent with the mission of the Richard Stockton College of New Jersey. Table 1 provides a comparison of the program and college missions.

Table 1.**Comparison of College and Program Mission, Philosophy, Goals and Objectives**

<u>College Mission- Undergraduate:</u>	<u>Mission, Philosophy of the Program:</u>	<u>Goals, Objectives of the Undergraduate Program:</u>
<ul style="list-style-type: none"> ▪ Seek to help students develop capacity for continuous learning...in a multicultural world...insisting on breadth and depth in the curriculum. ▪ Insistence on excellence in teaching and dedication to learning. ▪ Shared faculty and student responsibility for, and participation in the educational process. ▪ Depth of study in the major discipline. ▪ Preparation of students to find employment or continue with graduate academic or professional study. ▪ Value diversity in student body, faculty, and staff. ▪ Remain flexible to changes in society. ▪ Committed to positive development of Southern New Jersey. 	<ul style="list-style-type: none"> ▪ Understanding of theories and concepts from physical, social and behavioral sciences and humanities. ▪ Encourage critical thinking and life-long learning. ▪ The process of education occurs through a collegial teacher-student relationship that promotes personal and professional confidence as well as a meaningful and appropriate philosophy. ▪ With guidance from faculty preceptors, students take responsibility for learning experiences. ▪ Baccalaureate students will develop skills from the basic technical level to the professional level. ▪ Students make choices regarding education and professional careers. ▪ Preparation to participate in a culturally diverse and ever changing society. ▪ College and Nursing Program remain responsive to the needs of the Southern New Jersey community. 	<ul style="list-style-type: none"> ▪ Provide varied experiences in general education through general studies and liberal arts and sciences. ▪ Implement the major roles of the professional nurse. ▪ Accept individual responsibility and accountability for nursing intervention and its outcome. ▪ Encourage professional and personal growth. ▪ Prepare professional nurse generalists capable of functioning in a variety of settings. ▪ Provide a foundation for graduate study. ▪ Implement concepts of gender, race, class and ethnicity in both the health care system and personal life. ▪ Provide education to nursing students to effect improvement in community health. ▪ Plan, implement and evaluate nursing care for the purpose of promoting the health of individuals, families, and communities.

III. RESOURCES

Resources are needed in three categories; faculty, library, laboratory and equipment. External funding will be sought to help defray the cost of equipment.

Faculty Lines

The anticipated need for nursing faculty is three new lines. These lines will be added incrementally when the first student cohort has entered its third year, 2008. During the first two years no additional faculty will be needed. Starting in fall 2008 the first new nursing faculty will be added, additional faculty will be need in spring 2009 and fall 2009. In addition to fulltime faculty, part time/adjunct faculty will be needed in the clinical area. The exact number will be determined by the 10 to 1 ration of student to faculty as required by the State Board of Nursing.

In addition to program faculty there is a need for supporting faculty from psychology, chemistry and biology. One faculty member from each discipline will be needed to cover required supporting courses. If the current faculty is insufficient to cover the required courses additional lines will be needed in the above mentioned specialties. The required courses that these faculties will cover will be offered during the first and second year of the BSN Program. Therefore, additional faculty lines may be needed as early as fall 2006 in the supporting courses.

The total number of new lines needed may be as high as six, three in nursing and one each in psychology, chemistry and biology. Action has already been taken to increase the faculty lines in psychology.

Library

An estimated start up library budget has been prepared using the average cost of textbooks, journals and CDs. (Bowker Annual, 2001 & 2002). Additional items will be added yearly as required.

Library text	(average cost = \$93.60 X 20)	\$1,872.00
Journals	(average cost = \$789.44 X 5)	\$3,947.00
CDs	(average cost = \$241.95 X 10)	\$2419.50
TOTAL		\$8,238.50

Laboratory

The current Nursing Lab (WQ225) is not large enough to accommodate a four year program. Additional lab space will be sought either in the remodeling of current college space or by the inclusion in plans of new facilities. Temporary lab space has been requested at Atlantic City Medical Center and Bacharach Rehabilitation Center.

Equipment

The equipment in the current Nursing Lab can be jointly used for the four year BSN Program and the Upper Division Program. However, the current nursing lab is equipped only to meet the needs of the upper division students. Additional equipment will be required to start the four year program. The equipment start up cost for the four year entry level program will be approximately \$20,000 for the first year and \$5,000 for replacement equipment every year. The Nursing Program will be seeking support from

grants as well as area health care facilities to augment their equipment and laboratory needs.

VI. TIME FRAME

Spring 2004: Approval given to Nursing Program to begin the development of a four year BSN Program.

Spring 2004: Surveys sent to area healthcare facilities and high schools.

Summer 2004: Preparation of initial proposal and beginning of curriculum development.

October 2004: Proposal to PROS faculty

November 2004: Proposal to Committee on Academic Policy and Program Studies

January 2005: Proposal to Committee on Finance and Administration

February 2005: Proposal to Faculty Assembly

March 2005: Proposal to Dean's Council

April 2005: Proposal to Board of Trustees

Spring 2005: Program Development and Refinement

Spring 2006: Recruit students (Students must apply for admission to the program in addition to admission to the college. It is anticipated that the program will be capped at 30 students per class.)

Fall 2006: Admit first class.

V. CURRICULUM

The four year BSN Program at Richard Stockton College of New Jersey will provide entering students the opportunity to become baccalaureate level nurse generalists. General Systems Theory will be the organizing framework of the program. The program will utilize the following professional standards.

The American Nurses Association Standards of Clinical Nursing Practice (1998)

*The New Jersey Board of Education Statutes 45:11-23 and Regulations 13:37
(2002)*

*The Essentials of Baccalaureate Education for Professional Nursing Practice.
AACN (1998)*

*The American Nurses Association Code for Nurses with Interpretive Statements
(2001)*

*The Recommended Baccalaureate Competencies and Curricular Guidelines for
Geriatric Nursing, AACN/Hartford (2002)*

The City of Hope, End of Life Care Content Guidelines (1999)

New Jersey Board of Nursing Statutes and Regulations (2004)

Students will meet all existing Richard Stockton College general education requirements including those applying to the freshman year.

The course sequence, curriculum plan and descriptions of the nursing courses follow.

FOUR YEAR BSN CURRICULUM

Freshman Year

Fall 2006

Credits

GEN 1120	Rhetoric and Composition	4
PSYC 1100	Introduction to Psychology	4
CHEM	Chemistry I for Life Science	4 (1 credit lab)
GSS		4

Spring 2007

BIOL	Anatomy & Physiology I with lab	4 (1 credit lab)
PSYC	Developmental Psychology	4
CHEM	Chemistry II for Life Science	4
*NURS 1901	Foundations of Professional Practice	4
	3 hours lecture	3 hours nursing skills lab

Sophomore Year

Fall 2007

BIOL	Anatomy & Physiology II with lab	4 (1 credit lab)
CSIS 1206	Statistics I	4
GSS		4
*NURS 2901	Nursing Assessment I	3
	2 hours lecture	
	3 hours nursing skills lab	

Spring 2008

BIOL	Microbiology for Life Science	4 (1 credit lab)
NURS 2505	Nutrition and Pharmacology for Life Science	4
GAH	(Arts or Historical Focus)	4
*NURS 2910	Nursing Assessment II	3
	2 hours lecture	
	3 hours off campus clinical	

* 1 credit = 3 clinical hours

Summer 2008

GAH	(Arts or Historical Focus)	4
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Junior Year

Fall 2008		Credits
NURS 3422	Pathophysiology	4
*NURS 3901	Care of the Childbearing Family	6
**NURS 3905	Psychosocial Nursing 5	
* 4 hours classroom		** 3 hours classroom
* 6 hours/week clinical setting		** 6 hours/week clinical setting
Clinical hours may be scheduled during winter break		

Spring 2009

NURS 3334	Research Methods	3
*NURS 3910	Care of the Adult I	8
GNM		4
* 4 hours classroom		
* 12 hours clinical setting (90 hours in session and 90 hours during (Summer session A – 6 hours/day)		

Senior Year

Fall 2009		
*NURS 5335	Professional Nursing in the Community	6
*NURS 4910	Care of the Adult II	6
GNM		4
* 4 hours classroom		
* 6 hours/week clinical setting		

Spring 2010

NURS 5638	Professional Practice Issues	4
*NURS 4915	Care of the Adult III	8
GIS		4

* 4 hours classroom, 12 hours/week clinical

Credit Totals: Nursing Science = 64, Science = 20, ASD = 12, G = 32 = 128
Clinical Hours = 765 hours.

Rev: 3/05

**CURRICULUM PLAN
BACHELOR OF SCIENCE IN NURSING
RICHARD STOCKTON COLLEGE OF NEW JERSEY**

Year One:

Introduction: College Life
Foundations of Professional Nursing
Critical Thinking
Ethics
General Education

Focus: Physical Science
Social Science
Nursing Science

Integration:

Year Two:

Introduction: The Nursing Process – Assessment,
Diagnosis & Planning, Across the Life Span
Foundations of Disease
Professional Roles: Educator, problem-solver,
Advocate, care provider, carer, collaborator

Focus: The Assessment Process – the Individual
Nursing Science – Adaptation Nursing

Integration: Physical Science, Social Science
Nursing Science
Critical Thinking, Ethics, Roles
General Education

Year Three:

Introduction:	The Nursing Process – Adaptation Nursing Care of Target Populations Across the Life Span (Family) Role: Collaborator and consumer of Research
Focus:	Foundations of Disease Nutritional and Pharmacological Issues In Health and Illness
Integration:	Physical Science, Social Science Nursing Science Critical Thinking, Ethics Previous Roles General Education

Year Four:

Introduction:	Structure and Economics of the Health Care Delivery System Delegation Management and Leadership Roles: Leader, Change Agent, Activist
Focus:	Principles of Adaptation Nursing in Target Populations (Acutely Ill Clients Across the Life Span and Community Clients)
Integration:	Physical Science, Social Science Nursing Science, Critical Thinking, Ethics, Previous Roles, General Education Foundations of Disease The Nursing Process – Collaboration

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
Division of Professional Studies
Nursing Program
Course Descriptions

NURS 1901, Foundations of Professional Nursing

This foundation course will introduce the student to the philosophy of the Nursing Program at Richard Stockton College of New Jersey and the major concepts of professional nursing: person, health, environment and nursing. Systems Theory, and Roy's Model of Adaptation Nursing will provide the basis upon which to build nursing knowledge. Effective communication principles, nursing process, critical thinking, clients' rights, nursing standards and the value of evidence-based practice will provide a foundation for further study. Students will learn the varied roles necessary for professional practice. Clinical practice issues will integrate asepsis, client safety and documentation. Selected clinical skills and medical terminology will be course components.

NURS 2901, Nursing Assessment I

This course will introduce skills necessary for safe and comprehensive health assessment across the life span. History taking skills and systems assessment will be presented. While the course focus is assessment, the diagnosis and planning processes will be integrated. Health promotion and disease prevention principles will complement the assessment, diagnosis and planning processes. Students will perform health assessments in the clinical laboratory and off-site clinical agencies using Roy's Model. The course will provide a focus on the roles of advocate, educator, problem solver, care provider and collaborator.

NURS 2910, Nursing Assessment II

Nursing Assessment II will further develop and integrate techniques of health assessment, diagnosis and planning for primary and tertiary care. Pain assessment will be introduced. The course will include nutritional, developmental, cultural and spiritual assessments; laboratory values, and common diagnostic and specimen collection procedures. Emphasis will be placed on safety issues and on the role of the professional nurse as client educator. Additional nursing skills associated with specific body systems will be integrated.

NURS 2505, Nutrition and Pharmacology for Life Science

This course will provide a comprehensive overview of basic principles of nutrition across the life span. The relationship between nutrition and health, as well as illness, will be explored. An emphasis will be on nutrient groups and human physiology and the interaction between nutrition and pharmacology. The terms, concepts, and principles of pharmacodynamics and pharmacokinetics will be applied to those requiring adaptation to disease process. Emphasis will be on therapeutic, adverse and toxic effects of medication usage and human health issues. Legal and ethical aspects of both nutrition and

pharmacology will be presented with emphasis on safe administration of medications in a variety of forms and settings.

NURS 3422, Pathophysiology

This course explores the mechanisms of disease and alterations in body defenses of all body systems. The student will know the general principles governing inflammation, repair and immunity and the diseases of organ systems. Genetic control and environmental influences will provide the foundation for exploration of systems disorders.

NURS 3901, Care of the Childrearing Family

Roy's Model is used as the framework for understanding the adaptation processes of the childbearing and childrearing family. Students will apply principles of health promotion, disease prevention, health restoration, health maintenance, and end of life care when developing safe plans of care for neonates, infants, children, adolescents, pregnant women and other adult family members living in a culturally diverse society. Family members who are experiencing uncomplicated psychosocial and physiological adaptation demands will be the target population and recipients of care. The nursing process will be fully implemented.

NURS 3334, Research Methods

The use of nursing research as a means of gathering data for refining and extending nursing practice is examined. Critique of research studies is carried out to determine applicability of findings to nursing interventions. Students will explore the formation of research questions, selection and implementations of appropriate research design, and literature review. Focus is on evidence-based practice and ethics as methods to enhance accountability, responsibility, and the development of nursing science.

NURS 3905, Psychosocial Nursing

Using Neuman's Systems Model as a theoretical framework for understanding mental health stressors, students will be introduced to the foundations of mental health nursing. Neurology, therapeutic approaches, mental disorders neurobehavioral brain disorders, substance-related disorders and dysinhibition syndromes will provide the cognitive foundation for safe and effective practice. Therapeutic communication, cultural diversity, psychopharmacology, and ethical issues will be integrated when delivering care to clients across the life span.

NURS 3910, Care of the Adult I

The physiological mode is the focus of study in this clinical course. Adults facing adaptations to their health and illness status are the target population. Students will apply Roy's Model in designing and implementing care for adults in long term care and acute care settings. Selected chronic illness and common acute illness care will be studied and the roles of health promotion, disease prevention, health restoration, health maintenance and end of life care will be integrated. The nursing process, as well as appropriate roles, will be fully implemented when caring for the young adult, the middle adult and the older adult from diverse ethnic groups.

NURS 4910, Care of the Adult II

The physiological mode continues as the focus for study. Chronic and acute problems encountered by young adult, middle adult and older adult, from diverse backgrounds will provide classroom and clinical background. Student progress and depth will build on the concepts encountered in Adult I and additional topics specific to medical surgical adaptations will be integrated.

NURS 4915, Care of the Adult III

While didactic and clinical focus remains on the physiological mode, self-concept, role function and interdependence modes will be included so that the senior student appreciates adaptations required by all adult clients from diverse backgrounds. The nursing process and principles of disease prevention, health promotion, health restoration, health maintenance and end of life care will complement the principles of care of the acutely ill adult. Clinical decision making utilizing scientific principles, ethical principles, leadership, collaboration, delegation and evidence-based nursing knowledge will be the focus for clinical practice.

NURS 4335, Professional Nursing in the Community

This course is designed to clarify the practice, and capture the essence, of community health nursing. Concepts of professional nursing are synthesized with concepts of public health, epidemiology, and the social, physical and behavioral sciences are applied to professional nursing in community settings. Processes, forces and stressors, such as gender, race, class and ethnicity, the environment, ethics and politics, that affect health and utilization of health care delivery systems across the life span, are assessed and analyzed. Neuman Systems Model is utilized to implement a holistic approach.

NURS 4638, Professional Practice Issues

This capstone course will provide a forum for becoming familiar with, and developing the skills, to evaluate a variety of professional, legal, political, technical and ethical issues confronting the professional nurse. The study of economic aspects and designs of health care systems, both nationally and internationally, will enhance knowledge of problems in culturally diverse health systems. Career management and professional growth focus will provide the professional nurse with a foundation for continuing and developing competencies. Students will develop their own self-concept, role function and interdependence mode strengths in order to enhance professional effectiveness.

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Dr. Barbara Warner, Personal Communication, January 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

CONFERRAL OF HONORARY DEGREE

- WHEREAS,** The leadership of the faculty, the Council of Deans, and the members of the President's Cabinet have reviewed qualifications of several outstanding individuals for the honor of receiving an honorary degree from the College, and have made recommendations to the President, and
- WHEREAS,** Honorary degree recipients must have achieved exemplary status in one or more of the following areas: significant contributions to the Richard Stockton College of New Jersey, the State of New Jersey, and/or the United States, and exceptional accomplishments in scholarship, research, and public service, and
- WHEREAS,** Senator Jon S. Corzine has served both the state of New Jersey and the United States itself as a member of the United States Senate representing the State of New Jersey since January 2001, and
- WHEREAS,** Senator Corzine has focused in the Senate on serving the State of New Jersey by applying his financial expertise, gained in part through his service as co-chairman and co-executive officer of the investment company Goldman Sachs, to resolve major economic and regulatory issues facing the state and the nation, and
- WHEREAS,** Senator Corzine has helped establish federal security standards for chemical facilities, and has preserved both natural resources and critical water supplies in the Highlands of New Jersey, to the benefit on millions of residents of the state, now therefore let it be
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey hereby authorizes the conferral of the degree Doctor of Laws, *honoris causa*, upon Senator Jon S. Corzine, at the May 9, 2005 Commencement.

April 13, 2005

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

CONFERRAL OF HONORARY DEGREE

- WHEREAS,** The leadership of the faculty, the Council of Deans, and the members of the President's Cabinet have reviewed qualifications of several outstanding individuals for the honor of receiving an honorary degree from the College, and have made recommendations to the President, and
- WHEREAS,** Honorary degree recipients must have achieved exemplary status in one or more of the following areas: significant contributions to the Richard Stockton College of New Jersey, the State of New Jersey, and/or the United States, and exceptional accomplishments in scholarship, research, and public service, and
- WHEREAS,** Dr. Harold Tafler Shapiro has since 1988 served both the state of New Jersey and the United States itself as President of Princeton University, an institution of the highest quality and international stature, and
- WHEREAS,** Dr. Shapiro also holds an appointment at Princeton University as Professor of Economics and Public Policy, and served the University of Michigan with distinction for 24 years as a faculty member and was President there from 1980 until 1988, and
- WHEREAS,** Dr. Shapiro has served the nation as well as Presidents Clinton and Bush on critical national advisory committees on bioethics, science and technology, and medicine, and helped shape national policy in those areas by developing their reports, now therefore let it be
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey hereby authorizes the conferral of the degree Doctor of Humane Letters, *honoris causa*, upon Dr. Harold Tafler Shapiro., at the May 9, 2005 Commencement.

April 13, 2005




Office of the Provost

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Fax: 609.626.5509

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

April 6, 2005

TO: Herman J. Saatkamp
President

FROM: David L. Carr 
Provost & Executive Vice President

SUBJECT: R&PD Recommendations & Sabbatical Recommendations

Attached is a copy of the R&PD Committee's recommendation on sabbaticals (FY06) and the spring R&PD applications.

Deans Council and the Academic Affairs and Planning Committee support their recommendations.

m

c Brian Jackson

Deans Council and the Academic Affairs & Planning Committee approved both the R&PD and Sabbatical recommendations.

Dr. Carr:

The R&PD committee met on March 26, 2005 to evaluate the applications for sabbatical (FY06). All members participated in the discussions and every proposal was given full consideration.

Based on our discussions, the committee **recommends** the following:

Name	Title of Project	Semester
David Ahlsted	Still life in Abstraction	1
Elizabeth Elmore	Economics for all Ages	2

Dr. Carr:

The R&PD committee met on March 26, 2005 to evaluate the Spring R&PD "applications". All members participated in the discussions and every proposal was given full consideration. The total request was \$132,982.45 and the committee granted awards in the sum of \$63,785.

Based on our discussions, the committee **recommends** the following:

Name	Title	Amount
William J Cromatie	Acquatic macroinvertebrate research	\$3,800
Mary Lou Galantino and Elaine Bukowski	The Effects of a Yoga Program on the Symptoms of Osteoarthritis on the Knee	\$3,500
Sharon Gutman and Victoria Schindler	Implementation and Assessment of a Supported Education Program for People with Psychiatric Disabilities	\$4,700
Kristen Hallock-Waters	Nutrient Loading and Algal Productivity in Hammonton Lake	\$3,985
Rodger Jackson	Logical Foundations, Part One: Introduction to Logic	\$3,800
Nada Jevtic	Increasing the Predictive Power of the Southern Oscillation Index using Nonlinear Local Projective Noise Reduction	\$3,600
Kelly Keenan	Identification of metabolites in <i>Neurospora crassa</i>	\$3,500
David King	Mutilation in the <i>chanson de geste</i> , a conference paper and scholarly article	\$3,600


Patricia Quinn Mc Ginnis	Summer Institute III Step: Integrating Scientific Evidence into Clinical Practice	\$1,600
Heather McGovern	Surveying Small Environmental Advocacy Groups: How do they Communicate & Make Decisions about Website Development & Use?	\$3,100
Ellen Mutari	Living and Working in Casino Economy Phase I: Construction of Survey Instrument	\$3,800
Thomas Nolan	Effect of Electrical Stimulation on Ankle Rehabilitation: Inhibition of Edema	\$636
Candace O'Shea	Communications Project: Taping, Editing, Airing Events	\$4,000
Anne Pomeroy	Book Preparation: <i>Time and the Revolutionary Consciousness</i>	\$3,800
Ekaterina Sedia	The Effect of Anthropogenic disturbance on the Pinelands Vegetation and its Recovery	\$3,600
Yitzak Sharon	Understanding the Structure of the Argon40 Nucleus	\$3,800
Beverly Vaughn	Attendance and Participation in the 38 th Annual Gospel Music Worship of America National Convention, Milwaukee, Wisconsin, August 13-19, 2005	\$1,389
Jinchang Wang	Improving Efficiency of Expert Systems	\$3,600
Ralph Werner	Serum Chemistry Values in the Diamondback Terrapin (<i>Malaclemys terrapin</i>)	\$3,975



THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

March 22, 2005

TO: Herman J. Saatkamp
President

FROM: David L. Carr 
Provost & Executive Vice President

SUBJECT: Distinguished Faculty Fellowship Committee's Recommendations

Attached is a copy of the Distinguished Faculty Fellowship Committee's recommendations for awards in research.

Deans Council supports their recommendation. I look forward to hearing from you regarding your decision.

m

c Brian Jackson

attachment

INTEROFFICE MEMORANDUM

FROM: Melaku Lakew
Committee Chairperson

SUBJECT: Committee Recommendations Distinguished Faculty Fellowship

DATE: 02/28/05

This year's Distinguished Faculty Fellowship applicant pool has gone up substantially both in quality and quantity. We had nineteen proposals from 21 faculty members requesting \$95,000 for only seven awards and \$35,000 available. The supply in awards outstrips the demand. Obviously when there is an acute shortage of available resources, we the committee members face difficulties in allocating them. In this round, we regret to say that we were unable to fund many well-written proposals just because of lack of money.

Bearing in mind the growth in the size of the faculty and the increase in the number of quality proposals, we strongly recommend funding increases for the future.

This is to inform you that after careful consideration of each proposal, and vote by all committee members present at its February 28, 2005 meeting, The Distinguished Faculty Fellowship Committee recommends funding to the following seven applicants listed in alphabetical order:

Name	Division	Title (Recommended Award)
Haresign, Tim	NAMS	Orientation, Territorial Behavior, Memory, and Site Fidelity in the Dragonfly <i>Libellula pulchella</i>
Liu, Fang	NAMS	Performance testing of a prototype 64-pixel positron-sensitive imaging device using excised sentinel lymph node tissue
McShea, Betsy; Vogel, Judith	GENS; NAMS	Sports and Mathematics Textbook Project (Joint proposal for \$10,000)
Papademetriou, Tom	ARHU	The Anatolian Churches Project: An Examination of the Religious Material Culture of the Greek Orthodox Communities of Ottoman Asia Minor
Rajaraman, Shanthi	NAMS	Synthesis of 2-nitroimidazoles and derivatives: Hypoxia selective anti-tumor agents
White, Wendel A.	ARHU	<i>Adat Beyt Mosheh: African Americans and the Lost Tribes of Israel</i>

Cc: David Carr,
Provost and Executive Vice President

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
MEMORANDUM MEMORANDUM
DIVISION OF STUDENT AFFAIRS
Office of the Dean of Students

March 18, 2005

TO: Herman J. Saatkamp, Jr., President
FROM: Eileen Conran, Dean of Students *EC*
SUBJECT: **BOARD OF TRUSTEES MATERIALS**

I request that the following information be included in the Board of Trustees materials for April 13, 2005.

The Stockton Board of Trustees Fellowships for Distinguished Students program has awarded four \$1000 fellowships to Stockton students for projects of a research and/or creative nature. This program is in its nineteenth year and is an important part of the College's year-round emphasis on academic excellence and the fostering of effective partnerships between students, faculty, and the community.

Members of the selection committee included:

Faculty-	Gurprit Chhatwal	Staff-	Eileen Conran Debbi Dagavarian John Smith
Students-	Clediner Dorvil Jessica Mattiace	Board of Trustees-	Jonathon Furtado Student Representative

Recipients for the Summer break/Fall semester funding period are:

Donna Huneke, a sophomore Literature major, a \$1000 fellowship to create a collection of poetry about life in New Jersey. The collection of twenty to twenty-five poems will be titled *Shedding Light*.

Jenny Hussong, a sophomore Biology major, a \$1000 fellowship to gather information about the life history of adult diamondback turtles using underwater sonic telemetry.

Lisa Longo, a sophomore Literature major, a \$1000 fellowship to develop a television sitcom *Curious By Nature*, that provides a perspective on the lives of several homosexual college students.

Jonathan Sedeyn, a junior Biology major, a \$1000 fellowship to test water and sediment samples from wetlands for trace metals and ion concentrations. In the past, there has been a lack of such geochemical data for the brackish waters in Stone Harbor and Hackensack, New Jersey inhabited by turtles.

Thank you for your assistance. Please contact me if you require any additional information.



Division of Administration & Finance
Office of the Vice President

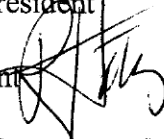
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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: April 13, 2005

TO: Herman J. Saatkamp, Jr., President

FROM: Richard Hale, Vice President 

SUBJECT: **REVISION OF SUMMER TERM TUITION AND FALL TERM FEES RESOLUTION, EFFECTIVE SUMMER 2005**

Because the graduation cap is no longer a one time charge, the following changes have been made to this Resolution.

- \$4,512.00 per term fee for full-time enrollment has been removed
- \$6,288.00 per term fee for full time enrollment has been removed
- A \$100.00 fee for the Admission Acceptance Deposit that was shown twice on the Resolution has been removed

/atg

Enclosure

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

SUMMER TERM TUITION, EFFECTIVE SUMMER 2005
FALL TERM FEES, EFFECTIVE SUMMER 2005

- WHEREAS,** the Board of Trustees adopted in April 1987, a tuition policy which affirmed the college's adherence to the following policy principles: 1) maintain a strong commitment to access, excellence, and increasing minority enrollments; 2) maintain a commitment to facilities maintenance and educational support; 3) develop and maintain an appropriate working fund balance, and 4) maintain or improve the academic index of regular admission students; and
- WHEREAS,** the Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the college's mission; and
- WHEREAS,** in recognition of the reduction in State budget support as recommended by the Governor, the Board of Trustees has determined that, in order to meet institutional goals and priorities, an increase in tuition is required; and
- WHEREAS,** the Richard Stockton College of New Jersey Board of Trustees is responsible for ensuring that certain other Special Use and Nonrefundable Fees are applied when appropriate; now therefore, be it
- RESOLVED,** that the Board of Trustees, for summer term 2005, approve an increase in undergraduate tuition of **\$13.00** per credit, from **\$159.00** to **\$172.00** per credit hour (and to **\$278.00** per credit hour for out-of-state students); and be it further
- RESOLVED,** that the Board of Trustees, for summer term 2005, approve a graduate tuition rate of **\$376.00** per credit hour; **\$524.00** per credit hour for out-of-state students; and be it further

RESOLVED, that the following required fees, applicable to all undergraduate and graduate students, shall be approved for **the summer term 2005:**

General Service	\$24.00	per credit
College Center	\$30.00	per credit
College Activity		
Health Services	\$5.00	per credit
Activity Funds	\$2.50	per credit
Technology	\$8.00	per credit
Recreation	\$5.00	per credit
Capital Construction	\$16.00	per credit

and be it further

RESOLVED, that the following Nonrefundable Fees shall be collected from new matriculants:

Admission Acceptance Deposit	\$100.00
Orientation	\$60.00

and be it further

RESOLVED, that the following Nonrefundable Fees, shall be applied when appropriate:

Student Teaching	\$400.00	¹
Teaching Endorsement Fee	\$160.00	²
Second Certification Fee for Teachers	\$180.00	
Budget Plan	\$60.00	
Graduation (one-time)	\$90.00	³
Graduation with late application fee	\$150.00	
Continuing Education and Off Site Courses	\$60.00	⁴
Technology Assisted Instruction	\$60.00	⁵
Admission Application	\$50.00	
Admission Acceptance Deposit	\$100.00	
Reinstatement/Re-registration	\$50.00	
Collection Agency	\$50.00	
Dishonored Check	\$50.00	

¹Of this amount, \$170.00 is remitted to the State.

²Endorsement Fee (for State ESL Licensing Fee). Of this amount, \$150.00 is remitted to the State.

³ One-time fee applied to all graduating students.

⁴ Continuing Education Fee, per term, for credit-bearing courses off campus.

⁵ License Fee, per term, for Technology-assisted Instruction courses.

Late Payment	\$50.00	
Late Registration	\$50.00	
Nonmatriculated Student Registration	\$50.00	
Deferred Payment	\$45.00	
Credit Card Convenience Fee	\$25.00	⁶
Locker/Lock/Key Usage Fee	\$25.00	⁷
ID Card - Permanent	\$25.00	⁸
ID Card - Temporary	\$10.00	⁹
Official Student Transcript	\$5.00	⁹

and be it further

RESOLVED, that the following fees be collected for services rendered in the Richard Stockton College SPAD Clinic:

Speech/Language Evaluation	\$80.00
Hearing Evaluation	\$65.00
Speech/Language Re-evaluation	\$45.00
Hearing Re-evaluation	\$40.00
Therapy	\$22.00

April 13, 2005

⁶ To be charged for each credit card usage, if allowed by banking contract.

⁷ To be converted to a non-refundable fee.

⁸ Conversion to a permanent ID card will be \$15. for students who have already paid \$10. for a temporary card.

⁹ Unofficial transcripts are available free of charge through Stockton's student website.

Division of Administration & Finance
Office of the Vice President

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: March 30, 2005

TO: Herman V. Saatkamp, Jr., President

FROM: Richard Hale, Vice President

SUBJECT: **TUITION POLICY FOR FULL-TIME GRADUATE
STUDENTS CURRENTLY ENROLLED IN GRADUATE
PHYSICAL THERAPY PROGRAM**

The Resolution "*Modification of Tuition Policy for Full-Time Graduate Students,*" prepared for approval at the April 13, 2005 Board meeting, recommended a rate of 15 credit hours per semester, notwithstanding the number of credit hours actually taken in excess of 15. The attached Resolution proposes that those graduate students who entered the Master of Physical Therapy Program with the understanding that the cap for tuition and credit-bearing fee charges would be 12 credit hours per semester should be allowed to pay at the rates established under the 12 credit hour tuition cap, providing that the student remains continuously enrolled in the Masters Program and graduates in May 2007. Also, any full-time student must elect to continue in the Masters of Physical Therapy Program prior to the beginning of the Fall Semester 2005 if he or she is to continue to be charged tuition and credit-bearing fees at the rate of 12 credit hours per semester.

/atg

Enclosure

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**TUITION POLICY FOR FULL-TIME GRADUATE STUDENTS CURRENTLY
ENROLLED IN GRADUATE PHYSICAL THERAPY PROGRAM**

- WHEREAS,** on even date the Board of Trustees adopted a Resolution modifying the tuition policy for full-time graduate students enrolled at the College, effective Fall Semester 2006, which Resolution established tuition and credit-bearing fees for full-time graduate students at a rate equivalent to 15 credit hours per semester, notwithstanding the number of credit hours actually taken in excess of 15; and
- WHEREAS,** it is anticipated that certain full-time graduate students currently enrolled in the Master of Physical Therapy program will continue in the Masters Program and elect not to enter or are ineligible to enter the Doctor of Physical Therapy Program; and
- WHEREAS,** the policy of establishing the tuition "cap" at 15 credit hours would be unfair to such students who entered the Master of Physical Therapy Program with the understanding that the "cap" for the purpose of calculating tuition and credit-bearing fee charges would be 12 credit hours; now therefore be it
- RESOLVED,** that in the event a currently enrolled full-time graduate student enrolled in the Master of Physical Therapy Program elects to continue in the Master of Physical Therapy Program, and not enroll in the Doctor of Physical Therapy Program, the policy of charging tuition and credit-bearing fees at a rate equivalent to 12 credit hours per semester, notwithstanding the number of credit hours actually taken in excess of 12, shall continue for such student, provided the student remains continuously enrolled in the Masters Program and is scheduled to graduate from such Program in May 2007; and be it further
- RESOLVED,** that any full-time student must elect to continue in the Masters of Physical Therapy Program prior to the beginning of the Fall Semester 2005 if he or she is to continue to be charged tuition and credit-bearing fees at a rate equivalent to 12 credit hours per semester.

April 13, 2005

Division of Administration & Finance
Office of the Vice President

Ph: 609.652.4381
Fax: 609.652.0275



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www.stockton.edu

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: March 30, 2005
TO: Herman J. Saatkamp, Jr., President
FROM: Richard Male, Vice President
SUBJECT: **MODIFICATION OF TUITION POLICY FOR FULL-TIME GRADUATE STUDENTS**

The attached Resolution asks the Board of Trustees of The Richard Stockton College of New Jersey to amend the current policy which charges tuition and credit-bearing fees for full time graduate students from:

- a rate equivalent to 12 credit hours per semester notwithstanding the number of credit hours actually taken in excess of 12,

to a rate of

- 15 credit hours per semester, notwithstanding the number of credit hours actually taken in excess of 15.

The amended cap for full-time graduate students will not apply to certificate programs and will be in effect for the Fall semester of 2006.

/atg

Enclosure

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**MODIFICATION OF TUITION POLICY FOR FULL-TIME
GRADUATE STUDENTS**

- WHEREAS,** in accordance with the provisions of N.J.S.A. 18A:64-6, the Board of Trustees has the responsibility for establishing tuition and fee rates for students enrolled at The Richard Stockton College of New Jersey; and
- WHEREAS,** for some time the College has established the charges for tuition and credit-bearing fees for full-time graduate students at a rate equivalent to 12 credit hours per semester, the number of credit hours established for full-time graduate-level enrollment, notwithstanding that a particular graduate student may have enrolled in a course or courses in excess of the 12 credit hours per semester; and
- WHEREAS,** the policy of establishing a flat amount of tuition and credit-bearing fees to be charged to full-time graduate students notwithstanding that a graduate student may be enrolled in a course or courses well in excess of the established full-time academic load is inconsistent with sound tuition policy; and
- WHEREAS,** the College has determined that the policy governing charges for graduate-level tuition and credit-bearing fees for full-time graduate students should be modified to require that tuition be charged for graduate-level credit hours taken by a full-time graduate student up to and including 15 credit hours per semester; and that the College will not charge for credit hours taken in excess of 15 credit hours per semester; now therefore be it
- RESOLVED,** that the Board of Trustees amends the current policy of charging tuition and credit-bearing fees for full-time graduate students at a rate equivalent to 12 credit hours per semester, notwithstanding the number of credit hours actually taken in excess of 12, to a rate equivalent to 15 credit hours per semester, notwithstanding the number of credit hours actually taken in excess of 15; and be it further
- RESOLVED,** that the amended "cap" for full-time graduate students does not apply to certificate programs, whether degree or non-degree; and be it further
- RESOLVED,** that this policy shall be effective beginning at the Fall Semester 2006.

April 13, 2005

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: March 28, 2005

TO: Herman Saatkamp, President

FROM: Richard Hale, Vice President, Administration & Finance
Joseph Marchetti, Vice President, Student Affairs

SUBJECT: FY06 CAMPUS HOUSING CHARGES

Enclosed for consideration and Board adoption is a recommended Resolution to increase on-campus housing rental rates \$495 for FY06, (a 10% increase). This increase is in accordance with the College's financing plan for the complete interior renovation of Housing I. Increases of this nature will be required for the next five to seven years, in order to fund this \$7.7M project which will breathe new life into Stockton's oldest and largest Housing complex, built in 1973, and consisting of 255 apartments or 1,020 rental units.

Enclosure

RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY06 HOUSING RENTS

- WHEREAS,** the Richard Stockton College Board of Trustees is responsible for managing the College's housing operations and determining annual rental rates for student housing; and
- WHEREAS,** the College is recommending that housing rates be increased \$495 to support operating and extraordinary capital needs and in accordance with the multiyear plan for the interior renovation of Housing I, now; therefore, be it
- RESOLVED,** that the following rents shall be collected at Richard Stockton College for FY06:

For Tenants Living in a Single Room and Housing IV			
<u>Due Dates</u>	<u>Option I</u>	<u>Option II</u>	<u>Option III¹</u>
July 2005	\$5,445	\$2,785	\$ 711
August 2005			535
September 2005			534
October 2005			534
November 2005			534
January 2006		2,785	710
February 2006			535
Early March 2006			534
Late March 2006			534
April 2006			<u>534</u>
Total	<u>\$5,445</u>	<u>\$5,570</u>	<u>\$5,695</u>

For Tenants Except Those Living in a Single Room or Housing IV

<u>Due Dates</u>	<u>Option I</u>	<u>Option II</u>	<u>Option III¹³</u>
July 2005	\$5,245	\$2,685	\$ 686
August 2005			516
September 2005			516
October 2005			515
November 2005			515
January 2006		2,685	685
February 2006			516
Early March 2006			516
Late March 2006			515
April 2006			515
Total	\$5,245	\$5,370	\$5,495

Rental Rates for Summer Term 2005:

The reduced daily rate for Summer 2005 will be calculated by multiplying \$20.00 by the number of days that a student will occupy housing.

Housing Reservation & Damage Deposit: \$150.00

Renewal Housing Application Fee: \$ 50.00¹⁴

Telephone Rates for FY06:

Installation	No charge
Monthly Line Charge	No charge
Special Features (voice mail)	No charge
On-campus Calling	No charge
Internet Installation	No charge*
Local Calling	3.9¢/minute
All Other Continental US	9.9¢/minute
International/Other	As invoiced

*Students may be required to purchase a special computer card. There is no labor charge for installation.

April 13, 2005

¹³ The Option III schedules are for display purposes only and assume that the first payment is made in July and there are no adjustments for financial aid. If the initial payment is made in July, 25% of the semester total is due at that time with the balance divided equally among the next four payments. If the first payment is made at In-person Registration in September, 50% of the semester total is due at that time and the remaining amounts and numbers of payments are adjusted accordingly. Actual due dates are determined for each student at the time of the initial payment.

¹⁴ A non-refundable fee for renewal applications.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY05 BID WAIVER #1

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify in 2.1-2#3,#6 and #19 that public bidding procedures may be waived for sole source providers, patented or copyrighted materials, textbooks, publications, audiovisual, video, sound recordings, magnetic tapes, library materials; now, therefore, be it
- RESOLVED** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the Vice President for Administration and Finance to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor

FY05 Cost

SIRSI Corporation (55011)

\$ 150,000

Sirsi Corporation provides equipment, software and training support for the Library's automated system. This system includes acquisitions, circulation, periodicals, cataloging, and public catalog functions, all sharing a common database. Sirsi Corporation is a sole source provider. The bid waiver (55011) passed on June 16, 2004 for \$25,000 was for the maintenance of the original system which was installed in 1992. The system is being phased out by the SIRSI Corporation and this additional bid waiver is for the purchase of the software, hardware and other services necessary for the new system. (Reference: Procedure 2.1-2[3, 6, & 19])

April 13, 2005

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY05 BID WAIVER #2

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges: and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify in 2.1-2#1 that public bidding procedures may be waived for contracts related to student activity fees or student funds not under the direct control of the College, now, therefore, be it
- RESOLVED** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the Vice President for Administration and Finance to enter into contract with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor

FY05 Cost

AtlantiCare Health System (55059)

\$278,641.86

The College recommends the adoption of a bid waiver to extend for one (1) year the contract with the AtlantiCare Health System to provide on-campus health services to the College for the period of May 2, 2005 through May 1, 2006.

Under this waiver, AtlantiCare will continue to provide on-campus health services to students, including the provision of physicals for certain college activities, urgent care services, allergy shots, nutritional counseling and tuberculosis screening activities. AtlantiCare will provide a physician, two nurses, nurse practitioner and nutritionist as well as continue to serve on various health and education related projects such as the College's immunization and student health, wellness and safety initiatives.

The funds for this contract will be supported through a \$5.00 per credit Health Services Fee assessed to all students and paid through the Student Activity Fund. (Reference: Procedure 2.1-2[1]).

April 13, 2005

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

SIMPLEX TIME RECORDER

FY06 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986, Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify in 2.1-2, #3, #6, #9 and #19 that public bidding procedures may be waived for professional services; and
- WHEREAS,** the vendor/provider is the original equipment manufacturer (OEM) and the College needs service and parts to maintain the campus-wide life safety line alarm protection system already installed throughout the campus, these systems are necessary to safeguard the College community; now, therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the Vice President for Administration and Finance to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor

FY06 Cost

SIMPLEX TIME RECORDER (56003)

\$77,696.

The college needs service and parts to maintain this all-campus fire and life safety line alarm protection system already installed throughout the campus. Additionally, this service is required for mandated inspections as required by statute. This system is necessary to safeguard our campus buildings, student residences and grounds. (Reference: Procedure 2.1-2[9])

April 13, 2005

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: March 31, 2005

TO: Herman J. Saatkamp, Jr., President

FROM: Richard Hale, Vice President

SUBJECT: **BID WAIVER & CONTRACT EXTENSION
CHARTWELLS DINING SERVICES**

The attached Resolution is forwarded for consideration and approval by the Board of Trustees of The Richard Stockton College of New Jersey. The College has enjoyed a mutually beneficial relationship with Chartwells Dining Services since 1992. In return for an extension of the current contract for a term of three years, Chartwells has agreed to advance commission payments of \$2,000,000. They have also agreed to pay \$1,500,000 for a contract extension. This amount is earmarked for the design and construction of a College Center Building. At the end of the three-year period the College will have the option to extend the contract for an additional two years.

/atg

Enclosure

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

BID WAIVER & CONTRACT EXTENSION
CHARTWELLS DINING SERVICES

- WHEREAS,** P.L. 1986, c. 42 and c. 43 (The State College Autonomy Law and the State College Contracts Law) authorizes State college boards of trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as adopted and enacted by The Board of Trustees of The Richard Stockton College of New Jersey on October 15, 1986, to implement the State College Autonomy Law and the State College Contracts Law; and
- WHEREAS,** the said Policies and Procedures, consistent with the provisions of N.J.S.A. 18A:64-56(7), specify in section 2.1-2 [7] that an agreement may be made, negotiated or awarded by the College by resolution at a public meeting of its Board of Trustees without public advertising for bids or bidding if the subject matter consists of food supplies and services, including food supplies and management contracts for student centers, dining rooms and cafeterias; and
- WHEREAS,** the College and Chartwells Dining Services have a positive history of providing food service and managing the dining rooms and cafeterias for the College community, and that Chartwells and the College have determined that the relationship is mutually beneficial and that members of the College community have expressed that opinion; and
- WHEREAS,** the College and Chartwells have entered into negotiations that have resulted in Chartwells agreeing to advance commission payments under the current contract in the amount of \$2,000,000.00 and to pay the sum of \$1,500,000.00 for a contract extension, which sum is to be used to design and/or construct a College Center Building, consistent with the Master Plan, all of which is in consideration of the College agreeing to extend the current contract for three years, with the College having an option to extend the contract further at the conclusion of the three-year renewal for an additional two years; now be it

RESOLVED,

that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the President of the College to enter into and execute an agreement with Chartwells Dining Services, without requiring a bid, as is permitted under Procedure 2.1-2[7], to extend the current contract for a period of three years, beginning July 1, 2005 and ending June 30, 2008, with the College having the option to extend the contract further for a period of two years beginning July 1, 2008 and ending June 30, 2010; and be it further

RESOLVED,

that the contract is extended for and in consideration of Chartwells paying to the College on or before October 15, 2005 the sum of \$2,000,00.00 as and for advance payments on commissions owed under the contract as extended, and the sum of \$1,500,00.00 as and for the contract extension; and be it further

RESOLVED,

that the \$2,000,000.00 shall be used by the College to satisfy in part the debt obligation of the College pertaining to the to-be-built College Center Building; and the \$1,500,000.00 shall be used by the College to satisfy in part the cost of professional services for design and construction of the College Center Building.

April 13, 2005

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: March 30, 2005

TO: Herman A. Saatkamp, Jr., President

FROM: Richard H. [Signature] Vice President

SUBJECT: **APPROVAL OF A CAPITAL CONSTRUCTION PROJECT**
Lake Fred Spillway Repairs

The attached Resolution is submitted for approval by the Board of Trustees. Repairs to the Lake Fred Spillway are necessary due to storm damage sustained in August, 1997. We request authorization to increase the budget for the project by \$749,780 which brings the total cost to \$897,798. Sixty percent of the cost for the project will be covered by our insurance carrier.

/atg

Enclosure

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

LAKE FRED SPILLWAY REPAIRS

WHEREAS, the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of the College, including the adoption of the capital construction and procurement policies for the campus; and

WHEREAS, at the June 16, 2004 Board of Trustees meeting, the Board adopted an approval policy according to which capital projects that are in excess of \$100,000 receive approval by the President or his designee, be reported to the Finance Committee of the Board, and upon the recommendation of the Finance Committee, receive Board of Trustees approval; and

WHEREAS, the designee and the President have approved the attached project and the Finance Committee of the Board of Trustees has reviewed and recommends their approval by the Board of Trustees; and

WHEREAS, This project is required due to the damage caused by a storm in August 1997, and the College will receive approximately 60% of the cost of this project as settlement from its insurance carrier; now therefore, be it

RESOLVED, that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to increase the original Lake Fred Spillway Repair budget from \$148,018 by an additional \$749,780 consistent with the attached description on the Construction Review and Approval Form, hereby thus increasing the total amount of the budget to \$897,798.

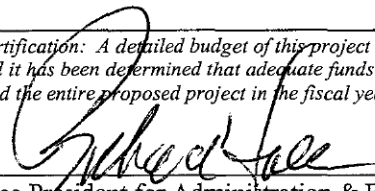
April 13, 2005

**RICHARD STOCKTON COLLEGE OF NEW JERSEY
CONSTRUCTION REVIEW AND APPROVAL FORM**

Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: Lake Fred Spillway Repair
2. Project Budget:
- | | | |
|--------------------------------|----|--------------|
| Design | \$ | 132,798 |
| Management | \$ | 52,800 |
| Construction | \$ | 660,000 |
| Furniture/Fixtures & Equipment | \$ | |
| Other Costs | \$ | |
| Subtotal | \$ | |
| 7% Contingency | \$ | 46,200 |
| Internal labor costs | \$ | |
| Permits/Inspections | \$ | <u>6,000</u> |
3. Estimated Total Project Cost: \$ 897,798
4. Sources of Revenue: College Unrestricted Plant (60% reimbursement from insurance)
5. Project Description: Rehabilitation of the Lake Fred Spillway, including upgrading the lighting along the pedestrian walk.
6. Estimated Start Date: May 2005
7. Estimated Completion Date: September 2005
8. Other Comments: **Please note that this amount of \$897,780 also includes A/E fees that have already been approved in the amount of \$148,018, therefore leaving a total of \$749,780 which needs to be set up for this project. Additionally, please note that the College will receive 60% fund reimbursement for this project through its insurance carrier due to the August 1997 storm.**

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year


Vice President for Administration & Finance

Approved:

 3/30/05
President

Reported to the Finance Committee on: _____

If over \$100,000, Approved by Finance Committee on: _____

Approved by the Board of Trustees on: _____

Division of Administration & Finance
Office of the Vice President

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: March 30, 2005
TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: **ADOPTION OF STORM WATER POLLUTION
PREVENTION PLAN**

The attached Resolution requests that the Board of Trustees of The Richard Stockton College of New Jersey The Richard Stockton College of New Jersey Board adopt the Storm Water Pollution Program Policy as mandated by the New Jersey Stormwater Pollution Prevention Program. Also attached are Policies and Procedures for:

- Illicit Connections to the College's Storm Sewer
- Improper Disposal of Waste into Storm Sewers on College Property
- Litter Control
- Wildlife Feeding Control
- Domestic Animals

/atg

Enclosures

STORM WATER REGULATORY REQUIREMENTS

The State of New Jersey has enacted laws that require a public complex (including The Richard Stockton College) to adopt policies and procedures designed to protect against pollution resulting from stormwater runoff. See N.J.S.A. 40:55D-95 *et seq.* The Department of Environmental Protection (NJDEP) has developed and implemented regulations to enforce the requirements of the statute which requires the College to prepare and adopt a Stormwater Pollution Prevention Plan that describes the College's stormwater program and serves as a mechanism for the implementation of the statewide basic requirements.

A year ago NJDEP issued a Public Complex Stormwater General Permit (No. NJ0141879) to the College which required the College to adopt a storm water prevention plan which is consistent with State requirements within a year. The College established a faculty-administrative committee to develop such a plan, a copy of which is attached for consideration for adoption by the Board of Trustees.

The Plan consists of five (5) parts:

- Illicit connections to the College's storm sewer
- Improper Disposal of Waste into Storm Sewers
- Litter Control
- Wildlife Feeding Control
- Domestic Animal Control

There are specific mechanisms designed for enforcement of the Plan which include disciplinary actions. There also is a requirement that the College undertake an education program designed to acquaint the College community with the Plan and the need for it.

It is anticipated that the NJDEP will inspect the College campus for compliance with the State regulation and as a part of its compliance review the NJDEP will look to see whether the College has adopted the attached Plan.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

ADOPTION OF STORMWATER POLLUTION PREVENTION PLAN

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges; and
- WHEREAS,** The College is mandated to comply with the New Jersey Stormwater Pollution Prevention Program, under N.J.A.C. 7:8; and
- WHEREAS,** It is public policy in the State of New Jersey that major public developments and entities shall comply with the Stormwater Pollution Prevention Program and shall effectuate rules and regulations to ensure the enforcement thereof; and
- WHEREAS,** The Richard Stockton College of New Jersey Board of Trustees pursuant to N.J.S.A. 18A:64-6, 7 shall have and shall exercise the powers, rights and privileges that are incident to the proper government, conduct and management of the College, and the control of its properties and funds and such powers granted to the College or the Board or reasonably implied; now therefore be it
- RESOLVED,** The Richard Stockton College of New Jersey Board of Trustees hereby adopts the attached Stormwater Pollution Program Policy.

April 13, 2005

POLICIES AND PROCEDURES

Stormwater Pollution Prevention Program

Policy # Reference #1 – Litter Control

Adopted

Coverage This policy covers all employees of Richard Stockton College and all other persons who enter on college property.

Definitions For the purpose of this regulation, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this regulation clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.

- a. Litter – Any used or unconsumed substance or waste material which has been discarded, whether made of aluminum, glass, plastic, rubber, paper, or other natural or synthetic material, or any combination thereof, including, but not limited to, any bottle, jar or can, or any top, cap or detachable tab of any bottle, jar or can, any unlighted cigarette, cigar, match or any flaming or glowing material or any garbage, trash, refuse, debris, rubbish, grass clippings or other lawn or garden waste, newspapers, magazines, glass, metal, plastic or paper containers or other packaging or construction material, but does not include the waste of the primary processes of mining or other extraction processes, logging, sawmilling, farming or manufacturing.
- b. Litter Receptacle – A container suitable for the depositing of litter.
- c. Person – Any individual (including but not limited to a College student, visiting faculty member or other visitor, guest, professional member of the College's academic, administrative or teaching staff, or other College officer, agent or employee), corporation, company, partnership, firm, association, or political subdivision of this State whose conduct on College property is subject to regulation by the College.

- d. College – The Richard Stockton College of New Jersey.
- e. College Property – Lands and buildings owned or controlled by The Richard Stockton College of New Jersey

Policy A regulation to prohibit littering at The Richard Stockton College of New Jersey, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

Procedure# Prohibited Conduct

No person shall throw, drop, discard, abandon or otherwise place any litter or debris of any nature upon College property other than in a litter receptacle.

Whenever any litter is thrown or discarded or allowed to fall from a vehicle or boat in violation of this regulation, the operator or owner, or both, of the motor vehicle or boat shall also be deemed to have violated this regulation.

Violations

- a. Any College student who is found in violation of this regulation shall be subject to fines, disciplinary probation, suspension, expulsion, or other sanctions in accordance with the College's Student Handbook.
- b. Any College officer, staff member, employee, or agent who is found to be in violation of this regulation shall be subject to dismissal, removal, reduction of salary, suspension, demotion, or other disciplinary action in accordance with applicable New Jersey statutes and relevant contracts or agreements.
- c. Any other person who has entered into a contract or agreement with the College to provide equipment, materials, supplies or services on College property, and who is found to be in violation of this regulation, shall be subject to sanctions in accordance with Federal and New Jersey statutes and per the contract or agreement.
- d. Any visitor, guest, or other person who is not identified under IV.a, IV.b, or IV.c above, and who is found to be in violation of this regulation, is subject to ejection from College property and, if the person refuses to leave after being asked to leave, to prosecution for criminal trespass under N.J.S.A. 2C:18-3.

- e. Any person who throws, drops, discards or otherwise places any litter of any nature upon College property other than in a litter receptacle is also subject to prosecution under applicable New Jersey statutes and N.J.S.A. 13:1E-99.3 et seq. and N.J.S.A. 13:18A-24 et seq.

References Litter Control Regulation Pursuant to N.J.S.A. 58:10A-1 et seq.,
N.J.S.A. 40:55D-95 et seq.

POLICIES AND PROCEDURES

Stormwater Pollution Prevention Program

Policy #	Reference # 2 – Illicit Connections to the College's Storm Sewer
Adopted	
Coverage	Any individual (including but not limited to a College officer, agent, professional staff member, other employee, or student), corporation (including The Richard Stockton College of New Jersey), company, partnership, firm, association, or political subdivision of this State, whose conduct on College property is subject to regulation by the College.
Definitions	<p>For the purpose of this regulation, the following terms, phrases, words, and their derivations shall have the meanings stated herein unless their use in the text of this regulation clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory. Most of the definitions below are the same as or based on corresponding definitions in the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A-1.2.</p> <ul style="list-style-type: none">a. <u>Domestic Sewage</u> – Waste and wastewater from humans or household operations.b. <u>Illicit Connection</u> – Any physical or non-physical connection that discharges domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater) to the municipal separate storm sewer system operated by The Richard Stockton College of New Jersey, unless that discharge is authorized under a NJPDES permit other than the Public Complex Stormwater General Permit (NJPDES Permit Number 0055280).c. <u>Industrial Waste</u> – Non-domestic waste, including, but not limited to, those pollutants regulated under Section 307(a), (b), or (c) of the Federal Clean Water Act (33 U.S.C. 1317(a), (b), or (c)).

- d. Municipal Separate Storm Sewer System (MS4) – A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by The Richard Stockton College of New Jersey or other public body, and is designed and used for collecting and conveying stormwater.
- e. NJPDES Permit – A permit issued by the New Jersey Department of Environmental Protection to implement the New Jersey Pollutant Discharge Elimination System (NJPDES) rules at N.J.A.C. 7:14A.
- f. Non-contact Cooling Water – Water used to reduce temperature for the purpose of cooling. Such waters do not come into direct contact with any raw material, intermediate product (other than heat) or finished product. Non-contact cooling water may, however, contain algacides, or biocides to control fouling of equipment such as heat exchangers, and/or corrosion inhibitors.
- g. Person – Any individual (including but not limited to a College officer, agent, professional staff member, other employee, or student), corporation (including The Richard Stockton College of New Jersey), company, partnership, firm, association, or political subdivision of this State, whose conduct on College property is subject to regulation by the College.
- h. Process Wastewater – Any water which, during manufacturing or processing, comes into direct contact with or results from the production or use of any raw material, intermediate product, finished product, byproduct, or waste product. Process wastewater includes, but is not limited to, leachate and cooling water other than non-contact cooling water.
- i. Stormwater – Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.
- j. College – The Richard Stockton College of New Jersey.
- k. College Property – Lands and buildings owned or controlled by The Richard Stockton College of New Jersey.

Policy A regulation to prohibit illicit connections to the municipal separate storm sewer system(s) operated by The Richard Stockton College of New Jersey, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply. This regulation does not apply to any illicit connection which emanates from a location outside The Richard Stockton College of New Jersey property.

Procedure #
Prohibited
Conduct The Richard Stockton College of New Jersey and its officers, staff, agents, other employees, contractors, students, other individuals, corporations, partnerships, firms, associations or political subdivision shall not discharge or cause to be discharged, through an illicit connection to the municipal separate storm sewer system operated by The Richard Stockton College of New Jersey, any domestic sewage, non-contact cooling water, process wastewater, or other industrial waste (other than stormwater).

Violations Any College officer, staff member, employee, or agent who is found to be in violation of this regulation shall be subject to dismissal, removal, reduction of salary, suspension, demotion, or other disciplinary action in accordance with applicable Federal and New Jersey statutes and relevant contracts or agreements.

Any College student who is found to be in violation of this regulation shall be subject to fines, disciplinary probation, suspension, expulsion, or other sanctions in accordance with the College's Student Conduct Code.

Any other person, corporation, partnership, firm, association or political subdivision who has entered into a contract or agreement with the College to provide equipment, materials, supplies, or services on College property, and who is found to be in violation of this regulation, shall be subject to sanctions in accordance with Federal and New Jersey statutes and any relevant contract or agreement.

Any person, corporation, partnership, firm, association or political subdivisions who violates this regulation may also be subject to prosecution under applicable Federal or New Jersey statutes.

Reference Illicit Connections to the College's Storm Sewers Regulation Pursuant to N.J.S.A. 58:10A-1 et seq., N.J.S.A. 40:55D-95 et seq.

POLICIES AND PROCEDURES

Stormwater Pollution Prevention Program

Policy #	Reference 3# - Improper Disposal of Waste Into Storm Sewers on College Property
Adopted	
Coverage	Any individual (including but not limited to a College student, visiting faculty member or other visitor, vendor, guest, professional member of the College's academic, administrative, or teaching staff, or other College officer, agent, servant, or employee), corporation (including The Richard Stockton College of New Jersey), company, partnership, firm, association, or political subdivision of this State whose conduct on College property is subject to regulation by the College.
Definitions	<p>For the purpose of this regulation, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this regulation clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.</p> <ul style="list-style-type: none">a. <u>Municipal separate storm sewer system (MS4)</u> – A conveyance or system of conveyances (including roads with drainage systems, municipal streets, catch basins, curbs, gutters, ditches, manmade channels, or storm drains) that is owned or operated by The Richard Stockton College of New Jersey or other public body, and is designed and used for collecting and conveying stormwater.b. <u>Person</u> – Any individual (including but not limited to a College student, visiting faculty member or other visitor, vendor, guest, professional member of the College's academic, administrative, or teaching staff, or other College officer, agent, servant, or employee), corporation (including The Richard Stockton College of New Jersey), company, partnership, firm, association, or political subdivision of this State whose conduct on College property is subject to regulation by the College.c. <u>Stormwater</u> – Water resulting from precipitation (including rain and snow) that runs off the land's surface, is transmitted to the

subsurface, is captured by separate storm sewers or other sewerage or drainage facilities, or is conveyed by snow removal equipment.

- d. College – The Richard Stockton College of New Jersey.
- e. College Property – Lands and buildings owned or controlled by The Richard Stockton College of New Jersey.

Policy A regulation to prohibit the spilling, dumping, or disposal of materials other than stormwater to the municipal separate storm sewer system (MS4) operated by The Richard Stockton College of New Jersey, so as to protect public health, safety and welfare, and to prescribe penalties for the failure to comply.

**Procedure #
Prohibited
Conduct**

All persons are prohibited while on College property from:

Spilling, dumping, or disposing of materials other than stormwater to the municipal separate storm sewer system operated by the College.

Spilling, dumping, or disposing of materials other than stormwater in such a manner as to cause the discharge of pollutants to the municipal separate storm sewer system operated by the College.

Exceptions

Water line flushing and discharges from potable water sources.

Uncontaminated ground water (e.g., infiltration, crawl space or basement sump pumps, foundation or footing drains, rising ground waters)

Air conditioning condensate (excluding contact and non-contact cooling water)

Irrigation water (including landscape and lawn watering runoff)

Flows from springs, riparian habitats and wetlands, water reservoir discharges and diverted stream flows

Residential car washing water, and residential swimming pool discharges

Sidewalk, driveway and street wash water

Flows from fire fighting activities

Flows from rinsing of the following equipment with clean water;

Beach maintenance equipment immediately following their use for their intended purposes; and

Equipment used in the application of salt and de-icing materials immediately following salt and de-icing material applications. Prior to rinsing with clean water, all residual salt and de-icing materials must be removed from equipment and vehicles to the maximum extent practicable using dry cleaning methods (e.g., shoveling and sweeping). Recovered materials are to be returned to storage for reuse or properly discarded.

Rinsing of equipment in the above situations is limited to exterior, undercarriage, and exposed parts and does not apply to engines or other enclosed machinery.

Violations

Any College student who continues to be in violation of this regulation, after being duly notified, shall be subject to fines, disciplinary probation, suspension, expulsion, or other sanctions as designated in the College's Student Conduct Code.

Any College officer, staff member, employee or agent who is in violation of this regulation, shall be subject to dismissal, removal, reduction of salary, suspension, demotion, or other disciplinary action in accordance with applicable Federal and New Jersey statutes and relevant contracts or agreements.

Any other person who has entered into a contract or agreement with the College to provide equipment, materials, supplies or services on College property, and who continues to be in violation of this regulation, after being duly notified, shall be subject to sanctions in accordance with applicable Federal and New Jersey statutes and contract or agreement.

Any visitor, guest, or other person who is not identified under V.a, V.b, or V.c above, and who continues to be in violation of this regulation, after being duly notified, is subject to ejection from College property and, if the person refuses to leave after being asked to leave, to prosecution for criminal trespass under N.J.S.A. 2C:18-3.

Any person who violates this regulation may also be subject to prosecution under applicable Federal and New Jersey statutes.

Reference

Improper Disposal of Waste Into Storm Sewers on College Property
Regulation Pursuant to N.J.S.A. 58:10A-1 et seq., N.J.S.A. 40:55D-95
et seq.

POLICIES AND PROCEDURES

Stormwater Pollution Prevention Program

Policy #	Reference # 4 – Domestic Animals
Adopted	
Coverage	Any individual (including but not limited to a College student, visiting faculty member or other visitor, guest, professional member of the College's academic, administrative, or teaching staff, or other College officer, agent or employee), corporation, company, partnership, firm, association, or political subdivision of this State whose conduct on College property is subject to regulation by the College.
Definitions	<p>For the purpose of this regulation, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this regulation clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.</p> <ul style="list-style-type: none">a. <u>Immediate</u> - Shall mean that the pet solid waste is removed at once, without delay.b. <u>Owner/Keeper</u> – Any person who shall possess, maintain, house or harbor any domestic animal or otherwise have custody or control of any domestic animal, whether or not the owner or responsible for such domestic animal.c. <u>Person</u> – Any individual (including but not limited to a College student, visiting faculty member or other visitor, guest, professional member of the College's academic, administrative, or teaching staff, or other College officer, agent or employee), corporation, company, partnership, firm, association, or political subdivision of this State whose conduct on College property is subject to regulation by the College.d. <u>Domestic Animal or Pet</u> – A domesticated animal kept for amusement or companionship rather than utility, livestock or agricultural purposes.

- e. Pet solid waste – waste matter expelled from the bowels of the pet; excrement.
- f. Proper disposal – placement in a designated waste receptacle, or other suitable container, and discarded in a refuse container which is regularly emptied by the College or some other refuse collector; or disposal into a system designed to convey domestic sewage for proper treatment and disposal.
- g. College – The Richard Stockton College of New Jersey.
- h. College Property – Lands and buildings owned or controlled by The Richard Stockton College of New Jersey.

Policy A regulation to prohibit domestic animals at The Richard Stockton College of New Jersey, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

**Procedure #
Prohibited
Conduct** Any person or any owner or keeper of a domesticated animal or pet is required to immediately and properly dispose of a pet's solid waste deposited on College property.

**Exemptions
to Provisions** Any owner or keeper who requires the use of a service or guide dog as defined by N.J.S.A. 10:5-5, 10:5-29, shall be exempt from the provisions of this regulation while such animal is being used for that purpose.

Violations Any College student who is found to be in violation of this regulation shall be subject to fines, disciplinary probation, suspension, expulsion, or other sanctions in accordance with the Student Handbook.

- a. Any College officer, staff member, employee or agent who is found to be in violation of this regulation shall be subject to dismissal, removal, reduction of salary, suspension, demotion, or other disciplinary action in accordance with applicable Federal and New Jersey statutes and relevant contracts or agreements.
- b. Any other person who has entered into a contract or agreement with the College to provide equipment, materials, supplies or services on College property, and who is found to be in violation of this regulation, shall be subject to sanctions

in accordance with Federal and New Jersey statutes or relevant contracts or agreements.

- c. Any visitor, guest or other person who is not identified under V.a, V.b, or V.c above, and who is found to be in violation of this regulation, is subject to ejection from College property and, if the person refuses to leave after being asked to leave, to prosecution for criminal trespass under N.J.S.A. 2C:18-3.

Reference

Domestic Animals Regulation Pursuant to N.J.S.A. 58:10A-1 et seq., N.J.S.A. 40:55D-95 et seq.

POLICIES AND PROCEDURES

Stormwater Pollution Prevention Program

Policy #	Reference # 5 – Wildlife Feeding Control
Adopted	
Coverage	Any individual (including but not limited to a College student, visiting faculty member or other visitor, guest, professional member of the College's academic, administrative, or teaching staff, or other College officer, agent or employee), corporation (including The Richard Stockton College of New Jersey), company, partnership, firm, association, or political subdivision of this State whose conduct on College property is subject to regulation by the College.
Definition	<p>For the purpose of this regulation, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this regulation clearly demonstrates a different meaning. When not inconsistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word "shall" is always mandatory and not merely directory.</p> <ul style="list-style-type: none">a. <u>Feed</u> – To give, place, expose, deposit, distribute or scatter any material with the intention of feeding, attracting, or enticing wildlife. Feeding does not include baiting in the legal taking of fish and/or game.b. <u>Person</u> – Any individual (including but not limited to a College student, visiting faculty member or other visitor, guest, professional member of the College's academic, administrative, or teaching staff, or other College officer, agent or employee), corporation (including The Richard Stockton College of New Jersey), company, partnership, firm, association, or political subdivision of this State whose conduct on College property is subject to regulation by the College.c. <u>College</u> – The Richard Stockton College of New Jersey.d. <u>College Property</u> – Lands and buildings owned or controlled by The Richard Stockton College of New Jersey.

- e. Wildlife – All animals that are neither human nor domesticated animals as defined by N.J.S.A. 4:19-8, 2A:42-103, 4:22A-1, 23:2A-1, 23:7A-1 et seq. Wildlife means any wild mammal, bird, reptile, amphibian, fish, shellfish, mollusk, crustacean, or other wild animal, or any part, product, egg, or offspring.

Policy A regulation to prohibit the feeding of unconfined wildlife at The Richard Stockton College of New Jersey, so as to protect public health, safety and welfare, and to prescribe penalties for failure to comply.

Procedure #

Prohibited Conduct No person shall feed any unconfined wildlife on College property, except as part of approved academic research.

Violations

- a. Any College student who continues to be in violation of this regulation, after being duly notified, shall be subject to fines, disciplinary probation, suspension, expulsion, or other sanctions pursuant to the College's Student Conduct Code.
- b. Any College officer, staff member, employee or agent who is in violation of this regulation, shall be subject to dismissal, removal, reduction of salary, suspension, demotion, or other disciplinary action in accordance with applicable Federal and New Jersey statutes and relevant contracts or agreements.
- c. Any other person who has entered into a contract or agreement with the College to provide equipment, materials, supplies or services on College property, and who continues to be in violation of this regulation, after being duly notified, shall be subject to sanctions in accordance with Federal and New Jersey statutes or relevant contracts or agreements.
- d. Any visitor, guest, or other person who is not identified under IV.a, IV.b, or IV.c above, and who continues to be in violation of this regulation, after being duly notified, is subject to ejection from College property and, if the person refuses to leave after being asked to leave, to prosecution for criminal trespass under N.J.S.A. 2C:18-3.

Reference Wildlife Feeding Control Regulation Pursuant to N.J.S.A. 58:10A-1 et seq., N.J.S.A. 40:55D-95 et seq.

Division of Administration & Finance
Office of the Vice President

Ph: 609.652.4381
Fax: 609.652.0275



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Pomona NJ 08240
www.stockton.edu

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: March 30, 2005
TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: APPROVAL OF CAPITAL CONSTRUCTION PROJECTS

Attached for approval by the Board of Trustees of The Richard Stockton College of New Jersey is a Resolution to renew the following property in Housing.

- Replace beds in Housing for FY 2005. The project is part of a five-year plan to replace all of the beds in Housing. The total for this project is \$386,664.00.
- Replace mattresses in Housing. This project is in the second year of a two-year plan. The total for this project is \$115,578.00.
- Replace hot water heaters and furnaces in Housing I. The work will be done during the summer months when the apartments will have fewer tenants and will complete the project begun last summer. The total cost for this project is \$440,000.00.
- Replace furniture in Housing I. This project has a three-year maintenance plan. The total for this project is \$605,434.00.

The above requests are consistent with College policy which requires approval by the Board of Trustees for projects costing more than \$100,000.00.

/atg

Enclosures

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF CAPITAL CONSTRUCTION PROJECTS:
HOUSING BED REPLACEMENT (FY 2005)
HOUSING MATTRESS REPLACEMENT
HOUSING I HVAC REPLACEMENT
HOUSING I LIVING ROOM FURNITURE RENEWAL

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of the College, including the adoption of the capital construction and procurement policies for the campus; and
- WHEREAS,** at the June 16, 2004 Board of Trustees meeting, the Board adopted an approval policy according to which capital projects that are in excess of \$100,000, receive approval by the President or his designee, be reported to the Finance Committee of the Board, and upon the recommendation of the Finance Committee, receive Board of Trustees approval; and
- WHEREAS,** the designee and the President have approved the attached projects and the Finance Committee of the Board of Trustees has reviewed and recommends their approval by the Board of Trustees; now therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to undertake the replacement of beds in Housing for FY 2005, consistent with the documents attached hereto in the total amount of \$386,664.00.
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to undertake the replacement of mattresses in student housing (FY 2005), consistent with the documents attached hereto in the total amount of \$115,578.00.
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to increase the original Housing I HVAC Replacement budget from \$1,516,000 by an additional \$440,000 consistent with the attached description on the Construction Review and Approval Form, hereby thus increasing the total amount to \$1,956,000.00.
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to undertake the renewal of living room furniture in Housing I for FY 2005-2008, consistent with the documents attached hereto in the total amount of \$605,434.00.

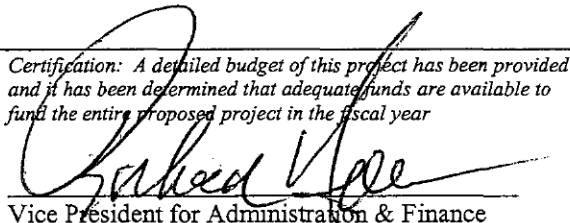
April 13, 2005

**RICHARD STOCKTON COLLEGE OF NEW JERSEY
CONSTRUCTION REVIEW AND APPROVAL FORM**

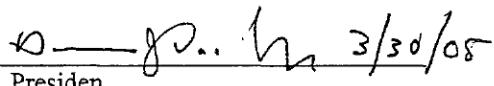
Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: Housing Bed Replacement (FY05)
2. Project Budget:
- | | | |
|--------------------------------|----|---------|
| Design | \$ | |
| Management | \$ | |
| Construction | \$ | 375,400 |
| Furniture/Fixtures & Equipment | \$ | |
| Other Costs (Sub-Contractor) | \$ | |
| Subtotal | \$ | |
| 3% Contingency | \$ | 11,264 |
| Internal labor costs | \$ | |
3. Estimated Total Project Cost: \$386,664
4. Sources of Revenue: Housing R & R
5. Project Description: This is a five-year plan to replace all beds in Housing. The first year was implemented in Summer 2004. To complete the remaining four years of the plan will cost \$400,000. This year's summer 2005 cost is \$96,666.
6. Estimated Start Date: Summer 2005
7. Estimated Completion Date: Summer 2008
8. Other Comments: This project is the cost remaining of a 5 yr. plan for replacement of bed @ approximately \$100,00 per year.

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year


Vice President for Administration & Finance

Approved:


President

Reported to the Finance Committee on: _____

If over \$100,000, Approved by Finance Committee on: _____

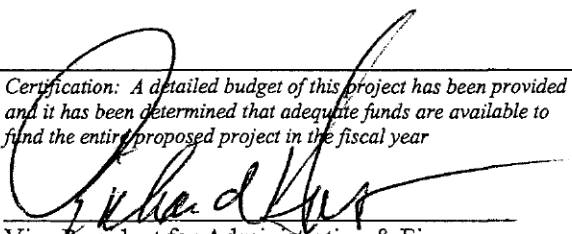
Approved by the Board of Trustees on: _____

**RICHARD STOCKTON COLLEGE OF NEW JERSEY
CONSTRUCTION REVIEW AND APPROVAL FORM**

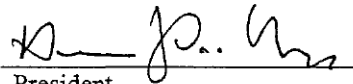
Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: Housing Mattress Replacement
2. Project Budget:
- | | | |
|--------------------------------|----|---------|
| Design | \$ | |
| Management | \$ | |
| Construction | \$ | 5,220 |
| Furniture/Fixtures & Equipment | \$ | 106,992 |
| Other Costs (Sub-Contractor) | \$ | |
| Subtotal | \$ | |
| 3% Contingency | \$ | 3,366 |
| Internal labor costs | \$ | |
3. Estimated Total Project Cost: \$ 115,578
4. Sources of Revenue: Housing R & R
5. Project Description: Replace mattresses
6. Estimated Start Date: Summer 2005
7. Estimated Completion Date: Summer 2005
8. Other Comments: This project is a request for funding for the second year of a 2 year plan. This 2 year plan was previously approved by the Board of Trustees on June 16, 2004.

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year


Vice President for Administration & Finance

Approved:

 3/30/05
President

Reported to the Finance Committee on: _____

If over \$100,000, Approved by Finance Committee on: _____

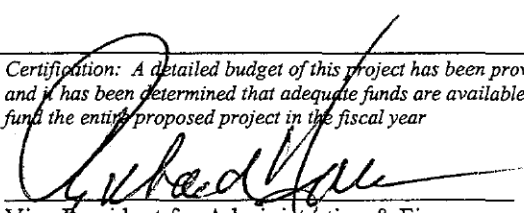
Approved by the Board of Trustees on: _____

**RICHARD STOCKTON COLLEGE OF NEW JERSEY
CONSTRUCTION REVIEW AND APPROVAL FORM**

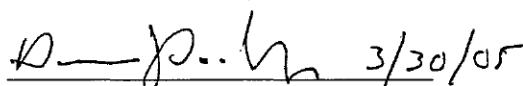
Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: Housing I HVAC Replacement
2. Project Budget:
- | | |
|--------------------------------|-----------|
| Design | \$ 30,000 |
| Management | \$ 82,000 |
| Construction | \$328,000 |
| Furniture/Fixtures & Equipment | \$ |
| Other Costs | \$ |
| Subtotal | \$440,000 |
| % Contingency | \$ |
| Internal labor costs | \$ |
3. Estimated Total Project Cost: \$440,000
4. Sources of Revenue: HECIF
5. Project Description: The original project encompassing the replacement of hot water heaters and furnaces in Housing I was only partially completed during the summer of 2004 due to scheduling issues and additional field work which had not been anticipated during the design phase of the project. Exactly half of the residential units were completed and during this period, a number of design changes were identified which were needed in order to successfully install the equipment. The requested additional funds will enable the College to properly install the remaining units this summer when the apartments have significantly less residential students.
6. Estimated Start Date: May 2005
7. Estimated Completion Date: August 2005
8. Other Comments:

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year


Vice President for Administration & Finance

Approved:

 3/30/05
President

Reported to the Finance Committee on: _____

If over \$100,000, Approved by Finance Committee on: _____

Approved by the Board of Trustees on: _____

**RICHARD STOCKTON COLLEGE OF NEW JERSEY
CONSTRUCTION REVIEW AND APPROVAL FORM**

Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: Housing I Living Room Furniture Renewal (FY05 – FY08)

2. Project Budget:

Design	\$	
Management	\$	
Construction	\$	4,800
Furniture/Fixtures & Equipment	\$	583,000
Other Costs (Sub-Contractor)	\$	
Subtotal	\$	
3% Contingency	\$	17,634
Internal labor costs	\$	

3. Estimated Total Project Cost: \$ 605,434

4. Sources of Revenue: Housing R & R

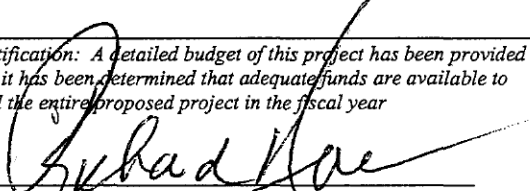
5. Project Description: Some of the furniture in Housing I is over 30 years old, some was replaced in the 90s. The furniture will be replaced utilizing a three-year plan.

6. Estimated Start Date: May 15, 2005

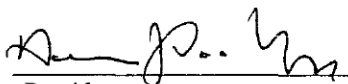
7. Estimated Completion Date: August 2008

8. Other Comments: This project is a 3 yr. maintenance plan. The first year total is \$198,275; second year total is \$198,378, and the 3rd year total is \$208,781.

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year


Vice President for Administration & Finance

Approved:

 3/30/05
President

Reported to the Finance Committee on: _____

If over \$100,000, Approved by Finance Committee on: _____

Approved by the Board of Trustees on: _____

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF A CAPITAL CONSTRUCTION PROJECT:
UPPER K-WING RENOVATION

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of the College, including the adoption of the capital construction and procurement policies for the campus; and
- WHEREAS,** at the June 16, 2004 Board of Trustees meeting, the Board adopted an approval policy according to which capital projects that are in excess of \$100,000, receive approval by the President or his designee, be reported to the Finance Committee of the Board, and upon the recommendation of the Finance Committee, receive Board of Trustees approval; and
- WHEREAS,** there is a need to complete the renovation of upper K-Wing so as to accommodate the move of certain members of the executive staff to upper K-Wing from other locations; and
- WHEREAS,** the President has approved the attached plan and budget for the completion of the renovation of upper K-Wing and the Finance Committee of the Board of Trustees has reviewed and recommends its approval by the Board of Trustees; now therefore, be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to undertake the completion of the renovation of upper K-Wing in an amount not to exceed \$78,155.00.

April 13, 2005

**RICHARD STOCKTON COLLEGE OF NEW JERSEY
CONSTRUCTION REVIEW AND APPROVAL FORM**

Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: Upper K-Wing Renovation

2. Project Budget:

Design	\$	
Management	\$	
Construction	\$	53,000
Furniture/Fixtures & Equipment	\$	9,000
Other Costs	\$	14,000
Subtotal	\$	76,000
3 % Contingency	\$	2,165
Internal labor costs	\$	

3. Estimated Total Project Cost: \$ 78,155

4. Sources of Revenue: Unrestricted College Plant Funds

5. Project Description: Please see the attached schematics for the proposed floor plan modifications.

6. Estimated Start Date: June 2005

7. Estimated Completion Date: August 2005

8. Other Comments:

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year

[Signature] DATE 4/6/05
Vice President for Administration & Finance

Approved:

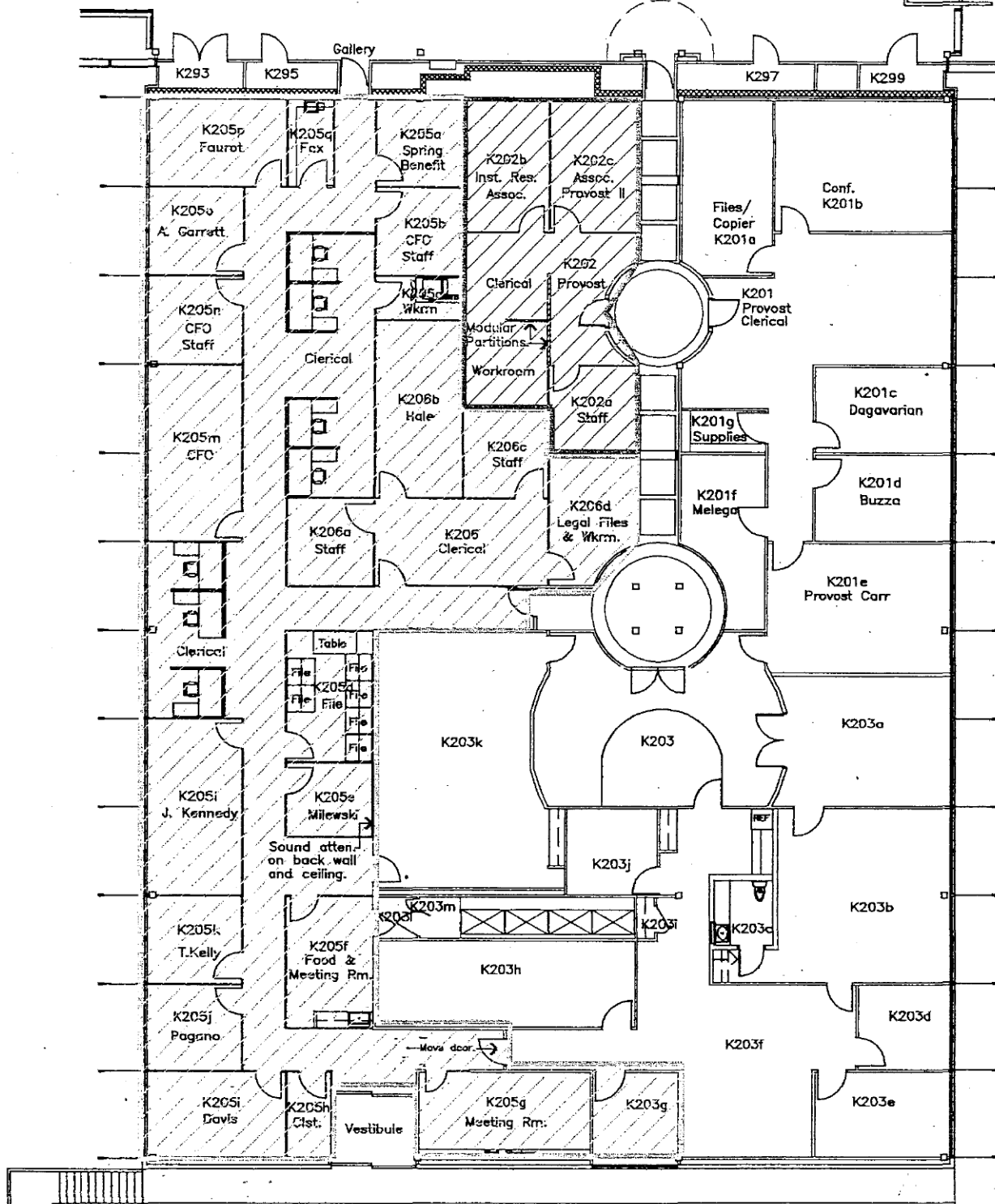
[Signature] DATE 4/6/05
President

Reported to the Finance Committee on: _____

If over \$100,000, Approved by Finance Committee on: _____

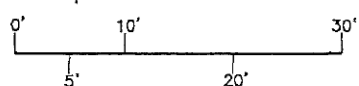
Approved by the Board of Trustees on: _____

UPPER K WING FLOOR PLAN



K WING 200 LEVEL RENOVATION

Graphic Scale:



April 2005

File: elev67_Design.dwg



NEW PROJECT



GRANTS DEVELOPMENT

Approved: _____

[Handwritten signature]

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES**

RESOLUTION

**APPROVAL OF THE REQUEST FOR PROPOSAL FOR DESIGN OF A NEW
SCIENCE BUILDING**

- WHEREAS,** the Richard Stockton College of New Jersey (the "College") has determined that there is a need to improve the teaching and research facilities in the division of Natural Science and Mathematics (NAMS); and
- WHEREAS,** the need for the construction of a new building to serve the faculty and students in NAMS is a priority as set forth in the College's Facilities Master Plan; and
- WHEREAS,** the College's Office of Facilities Planning & Construction, in conjunction with the faculty and staff of NAMS and the Executive Director of the College Foundation and Institutional Initiatives, has prepared the attached Request for Proposals (RFP) for the design of a new facility to house the NAMS programs; and
- WHEREAS,** the RFP has been reviewed by the Finance Committee of the Board of Trustees which Committee recommends its approval by the Board; now therefore be it
- RESOLVED,** that the Board of Trustees approves the attached Request for Proposal (RFP) for the design of a new facility to house the programs in the Division of Natural Science and Mathematics (NAMS); and directs that the RFP be made public so as to encourage the widest possible number of responses from qualified design companies.

April 13, 2005



THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

Facilities Planning & Construction

PO Box 195

Jimmie Leeds Road

Pomona, NJ 08240

(609) 652-4281 (phone)

(609) 652-0275 (fax)

<http://www2.stockton.edu>

MEMORANDUM

Date: April 07, 2005
To: Interested Designers
From: Jonathan Shambare, RA: Facilities Planning and Construction
Subject: Science Center
Project #: SCCM003-05

The Richard Stockton College of New Jersey is seeking a Professional Design Services Team to lead the program confirmation and design of a new Science Building.

The Science Building will house several programs for the Division of Natural and Mathematics Sciences NAMS. NAMS programs to be housed in the Science Building could include Biochemistry/Molecular Biology, Biology, Chemistry, Computational Science, Environmental Studies, Geology, Marine Science, Mathematics, and Applied Physics. In addition, NAMS maintains a greenhouse facility that contains a diverse collection of orchids, cacti, ferns and tropical plants among other plants. NAMS' mission is to provide teaching and research facilities to the College and the community various outreach programs to local school districts. It also serves the southern New Jersey area as a resource for scientific investigations, collaborations, and consultations to benefit the citizens of the region, local and county governments, as well as engages in endeavors that can lead to the improved economic development of the area.

This project is a high priority for the strategic plans of The Richard Stockton College of New Jersey in supporting the academic mission of the institution. The project will be required to complement the recently completed College's Master Plan that can be viewed at <http://president.stockton.edu/masterplan.html>. The anticipated spaces in this Science Building will include, but are not to be limited to, teaching and research laboratories, instructional and laboratory support areas, a greenhouse, a multi-purpose vivarium, classrooms, lecture halls and demonstration rooms, computer laboratories, a planetarium, an exploratorium, faculty and administrative offices, student lounge and study areas, as well as building support spaces, such as a loading dock, storage for all materials and chemicals, and equipment wash rooms.

The design services for this project will be divided into three phases. Each phase will have a separate contractual agreement. Continuation of the consultant service to Phase II and Phase III will only be at the College's discretion based upon the College's satisfaction with the previous phase(s) and following development of a project financial plan. However, it is the College's intent to have the same firm execute the complete project.

Phase I, the Advance Study, is the focus of this RFP and shall include, but not be limited to, the work to produce additional full programming based on an existing Space Planning document for a Science

Building created for the College in February 2004, as well as conceptual designs, elevations and architectural renderings, 3-Dimensional renderings and animation and cost estimates for all the design and construction activities. The details of Phase I are to include a design with documentation that includes enough design information that will allow the consultant(s) to generate substantial total project cost estimates and conceptual design, but not be limited to:

1. Full programming based on existing College's February 2004 program document
2. Stacking diagram
3. Exterior elevations, floor plans, 3-Dimensional renderings and animation
4. Preliminary laboratory equipment planning
5. Preliminary utility tie-ins and mechanical systems utilization current and new systems at the College, such as geothermal and an Aquifer Thermal Energy Storage (ATES) System, etc.
6. Complementary parking studies and schemes
7. Project schedule
8. Probable Cost Estimate. The probable cost estimate in a CSI format must include administrative fees, A/E fees, Construction Management (CM) fees, surveys and geotechnical testing, data and telecommunications, FF&E, construction contingency, permitting and testing fees, art inclusions, signage, permits, staff and equipment moving expenses, etc.

The College's existing Space Planning document that will be made available upon request, anticipates the design and construction of a 150,000 GSF Science Building.

Phase II of the design will include, but not be limited to, refining the Schematic Design and continuation of the Design Development through Construction Document phases. Phase III will commence with activities of bidding and awarding, construction administration, closing, and the management of warranty work, as required. It is the College's intent that, if possible, this project shall be designed to achieve a United States Green Building Council (USBBC) LEED (Leadership in Energy & Environmental Design) Gold Certification. Therefore, good sustainable design should be evident on all phases of the design.

At the end of the Advance Study, Phase I, the Consultant shall provide the College with electronic and presentable quality hard copy documents of the study. All designs, drawings, specifications, design calculations, data information, notes and other works developed in the performance of this project, shall become the sole property of the State of New Jersey through The Richard Stockton College of New Jersey. Any re-use of these referred documents by the College or others will be without liability or legal responsibility of the Design Consultant(s)

Proposals shall include:

1. Project Team Experience and Qualifications
 - a. Sustainable project experience & similar project experience listings
 - b. College and university project experience listings
 - c. Contact listing for projects referenced (provide data indicating the project name, client contact, contact phone number, project gross square footage, design estimated cost, bid cost, total construction cost, bid date, and construction completion date)
 - d. Team listing with all sub-consultants and key players identified, including copies of their resumes, with responsibilities defined for each
 - e. Provide a copy of Standard Form 254 (Architect-Engineer & Related Services Questionnaire) for each key firm identified

2. Methodology/Approach

- a. Graphically chart the team players and responsibilities
- b. Provide description of intended design process
 - Interdisciplinary design team collaboration with interdisciplinary user group experience and approach
 - Data and Telecommunication design approach
 - Commissioning approach
 - Laboratory and equipment planning approach
 - Communication approach
- c. Energy modeling is required for this project via DOE-2, Trane Trace 700, or similar approved software

3. Executive Summary (single page maximum)

Following a review of all the proposals, the Project Selection Committee will make a short-list of firms that will be requested to come in for an interview with the Committee. The selection process of the short-listed firms will entail, an interview, a presentation, and the submittal of bids. Each short-listed firm will provide the Selection Committee with a 30-minute firm presentation followed by a 15-minute question and answer period. Following the end of the interviews, each short-listed firm will submit to the College separate bids for each of the three (3) phases:

- Phase I includes an Advance Study, conceptual design and a programming bid that shall be a "Not-to-Exceed" lump sum bid with an additional allowance for 3-Dimensional animation.
- Phase II and Phase III shall be a "Not-to-Exceed" percentage fee bid of the construction costs for the proposed project that includes:
 - a. Phase II: Design Development to Construction Documents, as well as Permitting
 - b. Phase III: Bidding, Awarding and Construction Administration through project Close-out

The final selected firm will be the lowest responsible bidder; however, at the College's own discretion, bids for any or all of the phases are subject to further negotiations with the College and interested design consultant(s). The College reserves the right, at its discretion, to reject any or all bids.

Anticipated Project Selection dates include the following:

- Consultant Notification of Intent to RSCNJ: May 18, 2005 by 3:00 P.M.
- Consultant Briefing at RSCNJ: May 20, 2005 at 10:00 A.M.
- Proposals due at RSCNJ: June 14, 2005 by 3:00 P.M.

Interested design consultants should email their intention with all the relevant contact information that must include firm's name, contact person, address, e-mail address, fax and telephone numbers to Debbie.Calderwood@stockton.edu by **3:00 P.M. on May 18, 2005** and submit **seven (7) copies** of a brief qualification portfolio of relevant work that includes a letter of interest and a written SF 254. Proposals submitted after **3:00 P.M. on June 14, 2005** will not be accepted. Submit proposals to:

Mr. Jonathan Shambare, RA, Associate Director
The Office of Facilities Planning and Construction
The Richard Stockton College of New Jersey
Room J209
P.O Box 195
Pomona, NJ 08240

In accordance with our qualifications-based selection system, consultants are expected to make no contact with College staff, faculty, or Board of Trustees Members at this stage of the selection process.

Any and all **written** questions should be directed to the attention of Ms. Debbie Calderwood at the Office of Facilities Planning and Construction. Written questions may be submitted by fax to Ms. Calderwood at 609-652-0275, or by email to Debbie.Calderwood@stockton.edu.

ADDENDUM

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**REAPPOINTMENTS, NEW APPOINTMENTS
AND OTHER PERSONNEL ACTIONS**

APRIL 13, 2005

**ADDENDUM
REAPPOINTMENT AND OTHER PERSONNEL ACTIONS RESOLUTION**

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	REAPPT. YEAR	*CURRENT SALARY	INFORMATIONAL NOTES
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FACULTY REAPPOINTMENTS

Greene, Laurie A.	Associate Professor of Anthropology	09/01/05 - 06/30/06	16	\$74,967	previously half-time Professor of Anthropology
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STAFF REAPPOINTMENTS

Figart, Deborah M.	Dean of Graduate Studies	07/01/05 - 06/30/06	1	\$120,305	
Kaus, Cheryl	Dean of Social and Behavioral Sciences	07/01/05 - 06/30/06	1	\$113,628	
Weiss, Dennis	Dean of Natural Sciences and Mathematics	07/01/05- 06/30/06	3	\$120,305	

*Compensation for FY2005-2006 to be determined in accordance with the appropriately established compensation plan.

**ADDENDUM
NEW APPOINTMENTS RESOLUTION**

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	SALARY*	INFORMATIONAL NOTES
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NEW APPOINTMENTS (Faculty)

Goldenberg, Myrna	Ida E. King Distinguished Visiting Scholar of Holocaust Studies	09/01/05 - 06/30/06	\$106,010	
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NEW APPOINTMENTS (Staff)

Vedantham, Anu	Interim Associate Provost for Institutional Research, Planning And Budgeting	05/09/05 - 06/30/06	\$105,000 prorated	
Wright, Corrinne	Associate Director of Intercollegiate Athletics	07/05/05 - 06/30/06	\$66,000 prorated	

*Compensation for FY2005-2006 to be determined in accordance with the appropriately established compensation plan.

**ADDENDUM
OTHER ACTIONS RESOLUTION**

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
<u>FACULTY RANGE ADJUSTMENTS</u>				
Barr, Jennifer	Associate Professor of Business Studies	09/01/05	\$74,967**	
<u>STATUS/TITLE CHANGE</u>				
Forman, Jennifer	Assistant Director of Student Development	07/01/05 - 06/30/06	\$43,378	Change from 10 month to 12 month position - annual appointment through 06/30/06
Hughes, Martin	Director of Plant and Housing Maintenance	04/16/05 - 06/30/06	\$93,597 prorated	Current appointment is as Interim Director through 06/30/06

*Compensation for FY2005-2006 to be determined in accordance with the appropriately established compensation plan.

**Compensation for FY2005-2006 to be determined in accordance with the Faculty Range Adjustment Program.

OFFICE OF GENERAL STUDIES
Background Statement

MYRNA GOLDENBERG

I. EDUCATIONAL BACKGROUND

Ph.D. History of Higher Education University of Maryland	1987
M.A. English University of Arkansas	1961
B.S. Education cum laude City College of New York	1957

II. PROFESSIONAL EXPERIENCE

Dr. Goldenberg has taught at Montgomery College, MD, St. Cloud University (scholar-in-residence), the University of Maryland, University of Virginia, and the Johns Hopkins University, in addition to work at the Ford Foundation, and at the Center for the Study of Education Policy and Human Values (University of Maryland.)

III. OTHER INFORMATION

Dr. Goldenberg is the editor of several books and author of more than forty articles. Among her books are Experience and Expression: Women, the Nazis and the Holocaust, co-edited with Dr. Elizabeth Baer, and Tensions, Testimony and Tikkun: Teaching the Holocaust in Colleges and Universities (forthcoming with University of Washington Press). In addition to journal editorships and consultancies, she is highly respected for her work on women and the Holocaust.

RECOMMENDED FOR: Ida E. King Distinguished Visiting Scholar of Holocaust Studies.

Affirmative Action candidate: white female.

BACKGROUND STATEMENT

Anu Vedantham

I. Educational Background

B.S. Electrical Engineering, MA Institute of Technology (MIT)
NJ Dept. of Education, Std Principal Certificate, Rowan University &
Georgian Court University
M.S. Electrical Engineering, MA Institute of Technology (MIT)
M.A. Public Affairs, Woodrow Wilson School of Public and Interantional
Affairs, Princeton University

II. Professional Experience

Director of Grants and Community Initiatives, Aug 03 – present
Director of Southern Regional ETTC, July 02 – July 03
Director of Atlantic County ETTC, July 97 – July 02
Grant Program Officer, US Dept of Commerce, Sep 94 – Jan 1996

III. Other Information

NJ DOE Educational Technology Curriculum Committee, 2003 – present
NJ DOE Technology Literacy Assessment Committee, 2003 - present
NJ Technologist of the Year Award, 2003
NJ ELITE Design Team, Statewide Committee for \$5.1 million grant from
Bill and Melinda Gates Foundation to NJ Principals and Supervisors
Association (NJPSA), 2001 - 2003

**Recommended for: INTERIM ASSOCIATE PROVOST FOR INSTITUTIONAL
RESEARCH, PLANNING AND BUDGETING**

**DIVISION OF STUDENT AFFAIRS
OFFICE OF ATHLETICS AND RECREATION**

BACKGROUND STATEMENT

CORRINNE WRIGHT

I. EDUCATIONAL BACKGROUND

J. D.	New York Law School, New York, NY	1996
B.S.W.	University of Georgia, Athens, GA	1991

II. PROFESSIONAL EXPERIENCE

Assistant Commissioner, Northeast Conference, Somerset, NJ	7/01-present
Adjunct Professor, Seton Hall University	1/04-present
Assistant Director of Athletic Compliance Syracuse University	9/99-7/01
Assistant Athletic Director, University of Louisiana-Lafayette	8/98-9/99

III. OTHER INFORMATION

Ms. Wright has over six years experience working in the area of intercollegiate athletics and has also served an internship with the Western Athletic Conference. She is a member of the National Bar Association, Collegiate Commissioners Association of Compliance Administrators, National Association of Athletic Compliance Coordinators, National Association of Collegiate Women Athletic Administrators, National Association of Collegiate Directors of Athletics, Black Coaches Association and the NCAA Peer Review Team. Additionally, Ms. Wright has completed the NCAA Fellows Leadership Development Program and the NACWAA/HERS Institute for Administrative Advancement.

RECOMMENDED FOR: Associate Director of Intercollegiate Athletics

Ms. Wright is an Affirmative Action candidate: female, African American.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
<u>NEW APPOINTMENTS (Faculty)</u>				
Arora, Anjana	Assistant Professor of Education	09/01/05 - 06/30/06	\$49,886	
Cronin, Michael	Assistant Professor of Social Work	09/01/05 - 06/30/06	\$49,886	
Ferri, Christine	Assistant Professor of Psychology	09/01/05 - 06/30/06	\$52,055	
Harmer, Tara	Assistant Professor of Biology	09/01/05 - 06/30/06	\$47,717	
Haviland, Jessica	Visiting Instructor of Communications	09/01/05 - 06/30/06	\$42,821	continuing 13-D appointment

*Compensation for FY2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
<u>NEW APPOINTMENTS (Faculty) – continued</u>				
Krauss, Aaron	Visiting Specialist in Jewish Studies	09/01/05 - 06/30/06	\$39,552	half-time appointment
Lebak, Kimberly Brunt	Assistant Professor of Education	09/01/05 - 06/30/06	\$45,547	
Long, Nathan A.	Assistant Professor of Creative Writing	09/01/05 - 06/30/06	\$52,055	
McCann, Dennis	Visiting Instructor of Spanish	09/01/05 - 06/30/06	\$44,604	continuing 13-D appointment
Molales-Ortiz, Javier	Visiting Assistant Professor of Political Science	09/01/05 - 06/30/06	\$45,547	13-D appointment salary contingent upon receipt of Ph.D by 9/1/05
Privitello, Lucio A.	Assistant Professor of Philosophy and Religion	09/01/05 - 06/30/06	\$49,886	
Rodriguez, Laurel J.	Assistant Professor of Criminal Justice	09/01/05 - 06/30/06	\$49,886	contingent upon receipt of Ph.D by 9/1/05
Roessel, David	Associate Professor of Greek Language and Literature	09/01/05 - 06/30/06	\$65,916	

*Compensation for FY2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
<u>NEW APPOINTMENTS (Faculty) – continued</u>				
Smith, Sharon Hines	Assistant Professor of Social Work	09/01/05 - 06/30/06	\$49,886	
Vijaya, Ramya M.	Assistant Professor of Economics	09/01/05 - 06/30/06	\$52,055	
Wondimagegnehu, Geremew	Assistant Professor of Developmental Mathematics	09/01/05 - 06/30/06	\$45,547	contingent upon receipt of Ph.D and appropriate visa By 9/1/05
Zucconi, Laura M.	Assistant Professor of Ancient History	09/01/05 - 06/30/06	\$47,717	
<u>NEW APPOINTMENTS (Staff) – continued</u>				
Gallaro, Denise	Institutional Research Associate	04/23/05 - 06/30/06	\$83,000 prorated	

*Compensation for FY2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
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RESCISSION OF APPOINTMENT

Pole, Antoinette	Assistant Professor of Political Science			BOT approval 2/16/05
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RESIGNATION

Abbamondi, Dina	Assistant Director of the Southern Regional Education Technology Training Center	07/28/05		
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BACKGROUND STATEMENT

AJANA ARORA

I. EDUCATIONAL BACKGROUND

Ph. D. Science Education, Curric. & Instru., Univ. of Nebraska	1995
M. Ed. Science Education, Univ. of Nebraska	1991
B. Ed. Science Education, Annamalai University	1987
M. Phil. Physical Chemistry, Punjabi Univ.	1983
M. S. Chemistry, Punjabi University	1980
B. S. Science, Punjabi University	1978

II. PROFESSIONAL EXPERIENCE

Assistant Professor, Northern Kentucky University	2000-present
Assistant Professor, Marton University	1998-1999
Graduate Assistant, University of Nebraska	1990-1995
Various Teaching positions, India	1982-1989

III. OTHER INFORMATION

Dr. Arora has served as Coordinator Elementary Education; has developed inquiry-based science courses based on National Science Education Standards. As a research assistant she has analyzed authentic research of K-12 science teachers.

RECOMMENDED FOR: ASSISTANT PROFESSOR OF EDUCATION

Dr. Arora is an affirmative action candidate: Female

BACKGROUND STATEMENT

MICHAEL CRONIN

I. EDUCATIONAL BACKGROUND

Ph.D. Yeshiva University-Wurzweiler School of Social Work	2005
Post Master's Certificate in Aging, Fellow, Hunter College	1988 -1989
M.S.S.W, Columbia University of Social Work, NY	1996
M.A. Northeastern University, Boston	1983
B.A. Northeastern University, Boston, Human Services	1983

II. PROFESSIONAL EXPERIENCE

Social Work Advocacy, United Nations – Advanced International 2005
Community Development-Monmouth University Master's Prog.
Social Work Manager, St. Luke's Roosevelt Hospital, NY 1998-Present
Social Work Advocacy, United Nations-Symposium 2004
Health Policy Perspectives, Columbia University, NY 2004
Organizational Advocacy, Columbia University, 2002, 2003, 2004, 2005

III. OTHER INFORMATION

Dr. Cronin has a multi-faceted background both in his work and at the United Nations. His impressive field experience and dedication are expressed through his current representation to the United Nations on behalf of the International Federation of Social Workers which began in 1997.

RECOMMENDED FOR: ASSISTANT PROFESSOR OF SOCIAL WORK

BACKGROUND STATEMENT

Christine Ferri

I. EDUCATIONAL BACKGROUND

Fellowship	UMDNJ	Geropsychology	2004-2005
Internship	Montefiore	Clinical Psychology	2002-2003
Ph.D.	Duke University	Clinical Psychology	2003
M.A.	Duke University	Clinical Psychology	2001
B.A.	Rutgers University	Psychology & Sociology	1998

II. PROFESSIONAL EXPERIENCE

Instructor, Geriatrics Rotation, UMDNJ-SOM	2004
Lecturer, Brain and Memory (BAM) Program, UMDNJ-SOM	2004
Psychologist, St. Luke's Roosevelt Hospital System	2003-2004
Instructor, Mental Health and Aging, Duke University	2000, 2001
Teaching Assistant, Human Development, Duke University	2001

II. OTHER INFORMATION

Dr. Christine Ferri has numerous publications and presentations to her credit and has been the recipient of seven awards and grants. She also has a variety of clinical and research experiences including the Successful Aging Study she is presently engaged in.

RECOMMENDED FOR:

ASSISTANT PROFESSOR OF PSYCHOLOGY

DIVISION OF NATURAL SCIENCES AND MATHEMATICS

BACKGROUND STATEMENT

Tara Harmer

I. EDUCATIONAL BACKGROUND

Ph.D. Biology	Johns Hopkins University	2000
B.A. Biology	Boston University	1994

II. PROFESSIONAL EXPERIENCE

Visiting Asst. Professor of Biology The Richard Stockton College of New Jersey	2004 - present
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Post Doctoral Fellow Harvard University	2000 – 2004
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Lecturer/Tutor Harvard University	2001 - 2002
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Teaching Fellow Harvard University	2001 - 2002
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Teacher Har Sinai Congregation	1997 – 2000
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Teaching Assistant Johns Hopkins University Boston, MA	1996
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Teaching Assistant Johns Hopkins University Boston, MA	1995
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Educator New England Aquarium	1993 - 1994
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OTHER INFORMATION

Dr. Harmer brings to this position experience as a Visiting Assistant Professor in the Biology Program, having taught since September 2004 at Stockton. In addition to her current research and publications, Dr. Harmer has received several honors and awards, and she also has several publications and presentations. Dr. Harmer will be an asset to the Biology Program and Stockton, and she has the full support of the Biology Program.

RECOMMENDED FOR:

**ASSISTANT PROFESSOR OF BIOLOGY (MOLECULAR
SYSTEMATICS)**

THIS IS AN AFFIRMATIVE ACTION APPOINTMENT

BACKGROUND STATEMENT

JESSICA R. HAVILAND

I EDUCATIONAL BACKGROUND

M.A., Rowan University, Public Relations	2002
B.A., Asbury College, Communications	1999

II PROFESSIONAL EXPERIENCE

Visiting Instructor, Richard Stockton College	Fall 2004-Present
Adjunct Instructor, Richard Stockton College	Spring 2003-2004
Adjunct Instructor, Atlantic Cape Community College	Spring 2003-Present

Real Estate Consultant/Public Relations Consultant	Present
Public Information Officer, Atlantic County Division of Public Health	Jan 2003-Jan 2004
Freelance Public Relations Consultant	April 2002-Present

III OTHER INFORMATION

Additional activities/coursework

Member-Greater Atlantic City Public Relations Council, Greater Atlantic City
Chamber of Commerce
Asbury College Intercollegiate Speech and Debate Team, 1997-1999

RECOMMENDED FOR: VISITING INSTRUCTOR OF COMMUNICATIONS

BACKGROUND STATEMENT

Aaron Krauss

I. EDUCATION BACKGROUND

Doctor of Divinity, Jewish Theological Seminary	1983
M.H.L. Rabbi Jewish Theological Seminar	1957
B.A. Yeshiva University	1951

II. PROFESSIONAL EXPERIENCE

Dr. Krauss has served as Rabbi, Beth El Synagogue, Margate (1983-2002). Prior to this, he served as Rabbi, Community Synagogue, Atlantic City (1962-1983); Princeton Jewish Center (1959-1962), and as Navy Chaplain (1957-1959). Rabbi Krauss has served at the College as Distinguished Adjunct Lecturer for several decades, and also as a visiting specialist teaching Jewish Studies as well as courses on Middle East Politics. As a prominent South Jersey community leader, he played an instrumental role in the establishment of the College.

III. OTHER INFORMATION

Dr. Krauss is honorary Chairman of the Board of the Hebrew Academy, and is a Board member of numerous local organizations, and is deeply involved in College-community programs, e.g. the College Outreach Program, Yom HaShoah commemorations, and scholarship programs.

Recommended for: Visiting Specialist in Jewish Studies (XIII-O) Half-Time.

BACKGROUND STATEMENT

Kimberly Brunt Lebak

I. EDUCATIONAL BACKGROUD

Ed. D. Policy and Practice, University of Pennsylvania	May, 2005
M. A. Elementary Education, Trenton State College	1995
B. S. English and Education, Trenton State College	1992

II. PROFESSIONAL EXPERIENCE

Adjunct Professor Monmouth	2004-2005
Director Outdoor Classroom, Jobstown, NJ	1999-Present
Director Professional Development LEAP Academy	1997-1999
Teacher Science & Technology, Franklin Twp.	1992-1997

III. OTHER INFORMATION

Ms. Lebak has participated in a number of state-wide initiatives in science and math, and is a science assessor for the National Board for Professional Teaching Standards. She has received the Governor's Teacher Recognition Award.

RECOMMENDED FOR: ASSISTANT PROFESSOR OF EDUCATION

Ms. Lebak is an affirmative action candidate: Female

BACKGROUND STATEMENT

NATHAN A. LONG

I EDUCATIONAL BACKGROUND

M.F.A., Virginia Commonwealth University, Fiction	1999
M.A., Carnegie Mellon University	1989
B.A., University of Maryland, English	1986

II PROFESSIONAL EXPERIENCE

Assistant Professor, English/Creative Writing, Virginia Union University	1999-2004
Instructor, Virginia Commonwealth University	1996-1999
Instructor, Middle Tennessee State University	1993-1995

III OTHER INFORMATION

Awards/Honors:

Pushcart Prize nominee for "The Form of Things,"	2002
Third place, <i>Glimmer Train</i> Short Story Contest	2001
Winner, Triton College Poetry Contest	2000
Finalist, <i>Glimmer Train</i> Short Story Contest	2000

Publications:

"Between," short story, *Story Quarterly*, forthcoming
"The Dog", short story, *The Way We Work* (anthology), ed. Mary Boyes, forthcoming
"Tracking", short story in *Mother Knows* (a *Glimmer Train* anthology), Washington
Square Press, 2004
"Christmas" and "The Origin of Doubts," short stories, *Salt Hill*, winter 2003/4
"Desire," "Gratitude," and "Mercy," creative non-fiction, *The Sun*, 2002
"Them," short story, *Indiana Review*, fall 2002
"Jeff and Akbar," short story, *Fault Lines*, 1994

Scholarships/Grants

Vermont Studio center Writer's Grant, residency, Johnson, VT, January 2004
Mellon Foundation Fellow, Salzburg Seminar on Contemporary American Literature,
spring, 2003
Bread Loaf Writers' Conference Scholarship, 2002
Virginia Commission of the Arts Individual Artist's Grant, 2001
Vermont Studio center Writer's Grant, residency, Johnson, VT, June 2001
Truman Capote Literary Trust Scholarship, Virginia Commonwealth University, 1998-99
Graduate School Scholarship, Virginia Commonwealth University, Spring 1997

RECOMMENDED FOR: ASSISTANT PROFESSOR OF CREATIVE WRITING

BACKGROUND STATEMENT

DENNIS MCCANN

I EDUCATIONAL BACKGROUND

M.S., Temple University, PA, TESOL	1997
B.A., Stockton State College, NJ	1980
B.A., University of Pennsylvania, PA	1970

II PROFESSIONAL EXPERIENCE

Visiting Instructor, Richard Stockton College	2004-Present
Professor of ESL, Cumberland County College	2002
Professor of Spanish, Camden County Community College	2003
Professor of ESL, Camden County Community College	2002
Spanish Teacher HS, Charter Tech, Linwood, NJ	9/00 – 6/01
Spanish Teacher HS, Egg Harbor Township, NJ	9/99 – 2/00

III OTHER INFORMATION

RECOMMENDED FOR: VISITING INSTRUCTOR OF SPANISH (Full-time, 13-D)

BACKGROUND STATEMENT

JAVIER MORALES-ORTIZ

II. EDUCATIONAL BACKGROUND

Ph.D. Candidate	University of Connecticut	Political Science	(2005)
M.A.	University of Connecticut	Political Science	1997
B.A.	University of Puerto Rico	POLS/ECON	1995

II. PROFESSIONAL EXPERIENCE

Instructor	University of Connecticut-Storrs	2005
Instructor	University of Connecticut	2000 & 2004
Adjunct Professor	Eastern Connecticut State University	2003
Instructor	University of Connecticut-Storrs	2002 - 2003
Adjunct	University of Connecticut-Avery Pt.	2002
Adjunct	University of Connecticut-Avery Pt.	2001 & 2002
Instructor	University of Connecticut	2000

III. OTHER INFORMATION

Mr. Javier Morales-Ortiz is the recipient of numerous fellowships and awards and has extensive teaching and research experience. Mr. Ortiz has many presentations to his credit and is currently the Managing Editor of "International Studies Perspective," a Journal of the International Studies Association. Mr. Ortiz is fully bilingual in English and Spanish and previously was the Web-Master and Technical Consultant in the Department of Political Science at the University of Connecticut.

RECOMMENDED FOR: VISITING ASSISTANT PROFESSOR OF POLITICAL SCIENCE

BACKGROUND STATEMENT

LUCIO A. PRIVITELLO

I EDUCATIONAL BACKGROUND

Ph.D., Villanova University, Philosophy	2003
M.A., Villanova University, Philosophy	2001
M.A., Temple University, Philosophy	1986
B.F.A., Rhode Island School of Design, Sculpture	1981
Diploma Superiore D'Arte e Ceramica, Istituto D'Arte, Grammichele, Sicily	1977

II PROFESSIONAL EXPERIENCE

Assistant Professor, Rowan University	Fall 2004-Present
Visiting Assistant Professor, Villanova University	Spring 2004
Adjunct Professor, Villanova University	1999-2003
Adjunct Instructor, Community College of Philadelphia	1992-Present
Adjunct Instructor, Rowan University	1991-1999
Adjunct Instructor, Temple University	1993-1998

PROFESSIONAL EMPLOYMENT

Philadelphia Museum of Art, Art Handler/Art Packer/Conservation Tech.	1991-1999
Praxis Installations. Founded & ran an independent ceramic and marble contracting company	1986-1991

III OTHER INFORMATION

Awards/Honors:

Organizer for the NJ Regional Philosophy Conference at Rowan University, 2004
Philosophy Dept. Sponsor for Job Shadowing, Lower Merion High School, 2004
Nominated and included in *Who's Who Among America's Teachers*, 8th Edition, 2003
Editorial Assistant *Routledge Encyclopedia of Postmodernism*, eds. V. Taylor, C. Winquist. London: Routledge Press 2001. Invited after article submission, 1999
Invited participant on "Blast" list. *Documenta X*, Kassel, Germany, 1997

Membership:

American Philosophical Association
Society for Phenomenology and Existential Philosophy
American Association of Philosophy Teachers
American Philological Association
Society for the Advancement of American Philosophy
The Josiah Royce Society
Friedrich Nietzsche Society
Dante Society of America
Lacan Study Group of Philadelphia (1995-1998)

Publications:

"The S/laughter of anima-lethe." (Forthcoming chapter for collected volume *Reading Bataille, Finally*, ed. Shannon Winnubst) 2004
"Rosario Leone," Catalogue article for artist's exhibition, Caltagirone, Sicily. 2003
"The Ritual around Replica: From Replicated Works of Art to Art as Replica." Published in Vol. 7, Objects Specialty Group Post-prints. Paper presented to the American Institute for Conservation of Historic and Artistic Works, June 12, 2000.

RECOMMENDED FOR: ASSISTANT PROFESSOR OF PHILOSOPHY & RELIGION

BACKGROUND STATEMENT

Laurel J. Rodriguez

I. EDUCATIONAL BACKGROUND

Ph.D. Candidate	University of CA	Criminology	
		Law & Society	(2005)
M.S.	University of Wisconsin	Criminal Justice	1999
B.S.	University of Wisconsin	Criminal Justice	1997

II. PROFESSIONAL EXPERIENCE

Graduate Teaching Assistant, University of California	1999-2004
Field Placement Project Assistant, University of Wisconsin	1997-1999

II. OTHER INFORMATION

Ms. Laurel Rodriguez has broad-based scholarly training and teaching experience, and is the recipient of six awards and fellowships. Noteworthy among other publications, Ms. Rodriguez created an instructor's manual for the third edition of *Profit Without Honor: Whit-Collar Crime and the Looting of America*, published by Prentice Hall in 2004. Also, not only is her dissertation work on federal sentencing guidelines timely, she is also familiar with a number of criminal justice areas, including criminological theory and psychology and the law.

RECOMMENDED FOR:

ASSISTANT PROFESSOR OF CRIMINAL JUSTICE

BACKGROUND STATEMENT

DAVID ROESSEL

I EDUCATIONAL BACKGROUND

Ph.D., Princeton University, English	1997
M.A., The Catholic University of America, Medieval Studies	1982
M.A., SUNY/Albany, Classics	1979
B.A., Rutgers University, Classics	1976

II PROFESSIONAL EXPERIENCE

Visiting Assistant Professor, Richard Stockton College	2004-Present
Lecturer, Classics Department, Howard University	2002
Lecturer, Princeton University	1997
Instructor, Princeton University	1996
Instructor, Princeton University	1993

III OTHER INFORMATION

Books:

In Print:

In Byron's Shadow: Modern Greece in the English and American Imagination (Oxford University Press, 2001). Winner of 2001 MLA Prize for Independent Scholars and the International Byron Society's 2002 Elma Dangerfield Award.

Co-editor, with *Emily Mann*, *Political Stages: plays that shaped a century* (Applause Theatre Books, 2002).

Awards/Honors:

Modern Language Association Prize for Independent Scholars for *In Byron's Shadow*, 2001

International Byron Society's Elma Dangerfield Award for a new contribution to Byron Scholarship for *In Byron's Shadow*. 2002

Harry Ransom Research Center Fellowship to complete *The Collected Poems of Tennessee Williams*, July/August 2000

NEH/Cyprus American Archaeological Research Institute Fellowship, 1998

Gennadeion Fellowship for Post-Classical Studies, American School of Classical Studies at Athens, 1995/96

Fulbright fellowship for research in Cyprus, Spring/Summer 1994

NEH Fellowship (Project: Philhellenism in English and American Literature), 1990/91

Articles:

"A passage through Alexandria: the city in the writing of Durrell and Forster" in *Alexandria, Real and Imagined*, edited by Anthony Hirst and Michael Silk, 322-335. Ashgate: Aldershot, 2004.

"'This is not a political book': Lawrence Durrell's *Bitter Lemons* as British Propaganda." *Byzantine and Modern Greek Studies* 24 (2000): 235-46.

"Langston Hughes." *In American Writers: A Retrospective*, edited by A. Walton Litz and Molly Weigel, 193-214. Scribner's: New York, 1998.

"Cut in Half as It Was": Editorial Excisions and the Original Shape of Lawrence Durrell's *Reflections on a Marine Venus*. *Deus Loci: The Lawrence Durrell Journal* 6 (1998): 64-77.

RECOMMENDED FOR: ASSOCIATE PROFESSOR OF GREEK LANGUAGE & LITERATURE

BACKGROUND STATEMENT

SHARON HINES SMITH

I. EDUCATIONAL BACKGROUND

Ph.D.	University of Pennsylvania	Social Welfare	1996
M.A.	University of Pennsylvania	Social Gerontology	1990
MSW	University of Chicago	Social Service Admin.	1974
B.A.	Douglass College	Sociology	1972

II. PROFESSIONAL EXPERIENCE

Assistant Professor	Rutgers-School of Social Work	1997-2004
-Graduate Teaching	Rutgers-School of Social Work	
-Advising graduate and undergraduate	Rutgers	
Adjunct Professor	Rutgers-Sociology of Family	1995-1997
Adjunct Professor	Rowan-Sociology of Family	1993-1997

III. OTHER INFORMATION

Dr. Sharon Hines Smith has certifications as a Qualified Clinical Social Worker (QCSW), as well as the Academy of Certified Social Workers (ACSW). Dr. Smith is also the recipient of several grants and fellowships and has extensive professional social work practice experience. She is a consultant and reviewer serving on many national committees and is involved in community services. Dr. Smith has numerous publications to her credit as well as the book "*African American daughters and elderly mothers: Examining experiences of grief, loss, and bereavement.*"

RECOMMENDED FOR: ASSISTANT PROFESSOR OF SOCIAL WORK

BACKGROUND STATEMENT

RAMYA M. VIJAYA

I. EDUCATIONAL BACKGROUND

Ph.D.	American University	Economics	2003
B.A.	Mumbai University	Economics	1994

II. PROFESSIONAL EXPERIENCE

Assistant Professor, Economics, Richard Stockton College	Sept. 2004-Present
Assistant Professor, Economics, Wagner College	Aug. 2003-Sept. 04
Visiting Faculty, Microeconomics, Earlham College	Fall 2002
Adjunct Faculty, Economics, American University	Spring 2001

III. OTHER INFORMATION

Dr. Vijaya has considerable teaching experience, and is productive in research addressing issues in gender and labor economics. She has also acquired various awards and scholarships.

Dr. Vijaya is an affirmative action candidate.

RECOMMENDED FOR:

ASSISTANT PROFESSOR OF ECONOMICS

BACKGROUND STATEMENT

WONDIMAGEGNEHU GEREMEW

I. EDUCATIONAL BACKGROUND

Ph.D.	Mathematics (anticipated May)	Wayne State University,	2005
MSc.	Industrial Mathematics	Universität Kaiserslautern,	2000
MSc.	Mathematics	Addis Ababa University,	1997
Undergraduate Studies	Mathematics	Addis Ababa University,	1989-1983

II. PROFESSIONAL EXPERIENCE

Teaching Assistant,	Wayne State University	2000-present
Lecturer,	Alemaya University, Ethiopia	1997-1998
Graduate Assistant	Alemaya University, Ethiopia	1994-1995

III. OTHER INFORMATION

Mr. Geremew has received very good student evaluations at Wayne State University and it is remarkable that his high scores are received from students in the university's developmental program. He is rated as the top Ph.D. candidate in the department by one of his references.

RECOMMENDED FOR: ASSISTANT PROFESSOR OF DEVELOPMENTAL MATHEMATICS

Affirmative Action candidate: minority male

BACKGROUND STATEMENT

LAURA M. ZUCCONI

I EDUCATIONAL BACKGROUND

C.Phil., University of California, History	2001
M.A., University of Connecticut, Medieval Studies	1995
B.A., University of California, History	1993

II PROFESSIONAL EXPERIENCE

Lecturer, UCSD	2004-2005
Lecturer, Mesa Community College	2004-2005
Teaching Assistant, US History, UCSD	1998-2003

III OTHER INFORMATION

Awards/Honors:

Dissertation Writing Fellowship, UCSD, Dept. of History	2004
Dissertation Writing Fellowship, UCSD, Judaic Studies Program	2004
Wexler Family Judaic Studies Fellowship	2000
Cazel Fellowship,	

Publications:

"Healing is a Matter of Opinion: The Influence of Religion on the Ideas of Health and Illness in Egypt and Israel, "The Biblical Historian: Journal of the Biblical Colloquium West 1, no. 2 (2004)

"Who's Who and What's What among the Qumran Sectarians" with David Noel Freedman in the Fred Young Festschrift, (forthcoming)

"From the Wilderness of Zin alongside Edom: Edomite Territory in the Eastern Negev during the 8th-6th Centuries BCE" in *Milk and Honey: Essays on Ancient Israel and the Bible in Appreciation for the Judaic Studies Program at the University of California, San Diego*, eds. David Miano and Sarah Malena (forthcoming)

BACKGROUND STATEMENT

DENISE GALLARO

Educational Background:

M.A.	Kean University	(1990)	Behavioral Sciences
B.S.	Kean University	(1988)	Management Science

Employment:

Associate Director Institutional Research	Kean University	October 1995 to Present
Assistant Director, Assessment, Planning and Research	Kean University	January 1995 to October 1995
Research Associate Office of Institutional Research	Union County College	July 1992 to January 1995
Administrative Assistant Assessment of Student Learning and Development	Kean University	Fall 1990 to June 1992
Professional Specialist Assessment of Student Learning and Development	Kean University	1989 to 1990
Administrative Assistant and Vice President	Phillip Del Vecchio	1970 to 1988

Other Information:

Mrs. Gallaro is a member of the Data Warehouse Task Force and Senate Student Retention Committee. She is also a member of the American Psychological Association, Association for Institutional Research and New Jersey Association of Institutional Research.

Recommended for:

Institutional Research Associate

**ADDENDUM
SABBATICAL LEAVES**

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
RESOLUTION
PERSONNEL ACTIONS**

BE IT RESOLVED, that the following actions are approved:

April 13, 2005

NAME	TITLE	EFFECTIVE DATES	TOPIC OF STUDY
<u>SABBATICAL LEAVES</u>			
Ahlsted, David	Professor of Art	09/01/05 - 01/31/06	"Still Life in Abstraction"
Elmore, Elizabeth	Professor of Economics	09/01/05- 06/30/06	"Economics for all Ages"

RICHARD STOCKTON COLLEGE OF NEW JERSEY

Organization Budget Status Report
By Organization
Period Ending June 30, 2005
As of March 31, 2005

REVENUE	Budget	Year to Date Revenues	% Realized	Previous Month Year to Date Revenues
State Appropriation	\$ 23,795,000.00	\$ 13,159,877.00	55%	13,159,877.00
Central Appropriation*	12,136,943.00	1,642,743.96	14%	2,041,826.40
Undergraduate Tuition	28,097,952.00	28,430,730.60	101%	28,461,957.20
Graduate Tuition	1,752,465.00	1,739,937.93	99%	1,743,955.80
General Service Fee	3,954,192.00	3,883,726.00	98%	3,884,508.00
Technology Fee	1,258,152.00	1,270,311.50	101%	1,271,631.00
Other Fees/Income	1,050,000.00	862,432.78	82%	883,132.31
Summer Gross Revenue	2,900,000.00	1,573,182.83	54%	1,573,347.83
Student Government Income	500,000.00	575,715.86	115%	489,227.89
TOTAL REVENUE	\$ 75,444,704.00	\$ 53,138,658.46	70%	\$ 53,509,463.43

*Central Appropriation is estimated amount that state reimburses the college for fringe benefits. The college reimburses the state on quarterly basis for non-stated positions and auxiliaries enterprises.

EXPENSES	Budget	Year to Date Expenses	Commitments	Total Expenses	% Realized	Previous Month Year to Date Expenses
President	\$ 2,452,297.69	\$ 1,409,901.16	\$ 33,508.29	\$ 1,443,409.45	59%	1,267,107.75
Academic Affairs	30,350,444.07	19,491,136.47	276,197.28	19,767,333.75	65%	16,998,900.14
Student Affairs	5,492,168.72	3,819,466.67	97,474.05	3,916,940.72	71%	3,370,101.84
Administration & Finance	24,136,870.79	15,525,654.43	1,153,931.27	16,679,585.70	69%	14,185,358.53
Institutional Advancement	738,922.53	460,178.28	65,011.12	525,189.40	71%	404,993.43
Southern Regional Institute	137,057.20	95,919.37	-	95,919.37	70%	92,084.98
Benefits	12,136,943.00	8,485,494.47	-	8,485,494.47	70%	7,448,378.91
TOTAL EXPENSES	\$ 75,444,704.00	\$ 49,287,750.85	\$ 1,626,122.01	\$ 50,913,872.86	65%	\$ 43,766,925.58