

**BOARD OF TRUSTEES
MEETING**

December 8, 2004

**The next meeting of the Board will be on
Wednesday, February 16, 2005
in the Townsend Residential Life Center**



REVISED (12/8/04)

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

WEDNESDAY, DECEMBER 8, 2004

SCHEDULE AND AGENDA

NOTE: The Meeting will open to the public at 1:30 p.m. in Conference Room K-203k. Immediately following action on the Resolution to Meet in Closed Session, members of the public will be asked to leave the room. The Board will reconvene the Open/Public meeting at 3:45 p.m. on Stockton's campus in the Multipurpose Room of the Ann B. Townsend Residential Life Center (TRLIC).

1. Call to Order and Roll Call.

On February 20, 2004 notice of this meeting as required by the Open Public Meetings Act was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

2. Approval of Minutes of the Regular Meeting of October 22, 2004.
3. The Resolution to Meet in Closed Session is found on page 5.
4. Committee of the Whole Open/Public Session:
 - A. Report of the Chair
Chairman Gerald Weinstein
 - B. Swearing in of New Trustee – Mr. Curtis J. Bashaw
 - C. President's Report
President Saatkamp's Report is found on pages 6-33.

D. Report of the Academic Affairs and Planning Committee
Trustee Clarence C. Hoover, III, Chair

1. Approval of Program Announcement:
Master of Arts in Criminal Justice
The Resolution is found on page 34.
2. Approval of Programs Announcement: Doctor of Physical Therapy
The Resolution will be distributed.
3. Conferral of Honorary Degree: Vassilis Vitsaxis
The Resolution is found on page 35.
4. Sabbatical Leaves for 2005-2006
The Information is found on pages 36-37.
5. Update: Professional Development
& Continuing Education (PDCE)

E. Report of the Student Affairs Committee
Trustee Celeste Carpiano, Chair

1. Stockton Board of Trustees Distinguished Fellowship for Students
The Information is found on page 38.

F. Report of the Finance Committee
Trustee Gerald Weinstein, Chair

1. Bid Waivers:
The Revised Confirming FY05 Bid Waiver will be distributed.
FY05 Bid Waiver
The Information and Resolutions are found on pages 39-42.
2. FY06 State Submission Operating Budget
The Information and Resolution is found on pages 43-44.
3. Approval of the Purchase of Equipment
The Information and Resolution is found on pages 45-49.
4. Facilities Usage Fees for Calendar Year 2005
The Information and Resolution is found on pages 50-63.
5. Conveyance of Utility Easement along Easterly Property Line
of Campus
The Information and Resolution will be distributed.
6. Acquisition by the College of Certain Parcel of Real Property
Located on Jimmie Leeds Road, Galloway Township
Atlantic County, New Jersey
The Information and Resolution will be distributed.

- 7. Approval of Professional Services Construction Manager Contract
The Information and Resolution will be distributed.
- G. Personnel Resolutions:
The Personnel Resolution is found on pages 64-67.
The Addendum to the Personnel Resolution will be distributed.
- H. Other Business
- I. Comments from the Public
- J. The next regularly scheduled meeting of the Board will be held
on Wednesday, **February 16, 2005** at 3:45 p.m. in the Multipurpose
Room of the Ann B. Townsend Residential Life Center.
- K. Adjournment

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION TO MEET IN CLOSED SESSION

WHEREAS, The Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in Subsection 7(b) of the Act, providing that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session, and

WHEREAS, Subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real property; therefore, be it

RESOLVED, that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters including recommendations of the President contained in the attached Personnel Resolution, and be it further

RESOLVED, that the discussion of personnel, collective bargaining, and litigation matters will be disclosed to the public during that portion of the meeting which convenes no earlier than 3:45 p.m.

December 8, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

PRESIDENT'S REPORT

December 8, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

PRESIDENT'S REPORT

December 8, 2004

An illustrative glimpse of the wide-ranging, professional activities of the College's faculty and staff is provided through a number of recent snapshots.

ACADEMIC AFFAIRS

ARTS AND HUMANITIES

DR. MARCIA LITTELL, Director of Master of Arts in Holocaust and Genocide and Professor of Holocaust and Genocide Studies, was the keynote speaker at the premiere film showing of "Paperclips." Children of Jewish Holocaust Survivors Association of Philadelphia. Ritz 3 Theatre. Philadelphia, PA. 9 Sep 2004.

WILLIAM LUBENOW, Professor of History, was invited to give the plenary address which was entitled, "Liberalism and Religion in Modern Britain." The Western Conference on British Studies. San Antonio, TX. 8 Oct 2004.

Dr. Lubenow recently published essays entitled, "Walter Leaf, 1852-1927" and "Sir Henry Babington Smith, 1863-1923." The New Dictionary Of National Biography. H.C.G. Matthew and Brian Harrison, eds. Oxford, England: Clarendon Press by the University of Oxford, (2004).

Professor Lubenow wrote a Rev. of, Beyond The Burning Bus: The Civil Rights Revolution In A Southern Town, by Philip Noble. Montgomery, AL: New Southern Books, 2003. Cambridge: The Magazine Of The Cambridge Society. 54. 2004: 44-45.

GENERAL STUDIES

GT LENARD, Associate Professor of Writing, delivered a paper, "Pants on Fire: The World of Huckleberry Finn." State University of West Georgia's Conference on Truth and Mendacity. Atlanta, GA. 22 Oct 2004.

ELLEN MUTARI, Associate Professor of General Studies, received the "2004 Helen Potter Award For Best Article By A Promising Scholar Of Social Economics, " from the Association for Social Economics. "Brothers and Breadwinners: Legislating Living Wages in the Fair Labor Standards Act of 1938." Review of Social Economy. 62.2 (June 2004): 129-148.

Holocaust Resource Center hosted Hannah Pick, Anne Frank's best friend. Ms. Pick shared an evening of memories of Anne and her own recollections as a Holocaust survivor. 584 tickets were sold for the event. It was sponsored by an anonymous donation. 19 Oct 2004.

DR. MARYANN MCLOUGHLIN, Assistant Supervisor of the Holocaust Resource Center, was invited to attend the Armenian Genocide Conference. The Facing History Foundation. Boston, MA October 21-24.

Two book projects of the HOLOCAUST RESOURCE CENTER, have recently been published: Maryann McLoughlin, edited, Once the Acacias Bloomed: Memories of a Childhood Lost, written by Fred Spiegel, Margate, NJ: Comteq, 2004. Mr. Spiegel's recounts his experiences as a boy, age 7-13, when the Germans invaded the Netherlands. Mr. Siegel was separated from his mother and spent time in three concentration camps.

Maryann McLoughlin, edited, From the Carpathian Mountains to the New Jersey Seashore: A Holocaust Survivor's Memoir, written by Rose Pinkosovic Zerkovitz. Pomona: Richard Stockton College of New Jersey Graphics and Print Departments, 2004. Mrs. Zerkovitz writes of her experiences as a young woman during the Holocaust, and her time spent in Auschwitz and two other concentration camps.

NATURAL SCIENCES AND MATHEMATICS

WILLIAM CROMARTIE, Associate Professor of Environmental Studies, presented two posters/lectures entitled, "Adams Branch Restoration: Macroinvertebrates and Water Chemistry." American Entomological Society/Entomological Society of Pennsylvania joint meeting. University of Delaware. Newark, DE. 20 Oct 2004 and "Aquatic Macro invertebrates in the Great Egg Harbor River Watershed." Newark Entomological Society. Rutgers University. New Brunswick, NJ. 10 Nov 2004.

Professor Cromartie presented a lecture entitled, "Biomonitoring Pinelands Rivers Using Snag-Dwelling Insects." American Entomological Society. Academy of Natural Sciences. Philadelphia, PA. 10 Nov 2004.

AUSTIN FRANCIS, Visiting Assistant Professor of Marine Science, presented a lecture entitled, "Ontogenetic Change in the Cranial Kinematics of a Larval Pleuronectiform Fish, *Paralichthys lethostigma*." Florida Atlantic University. Boca Raton, FL. 27 July - 1 Aug 2004.

KRISTEN HALLOCK-WATERS, Assistant Professor of Chemistry, presented, "Analytical-Environmental Chemistry Research in the Undergraduate Curriculum at the Richard Stockton College of New Jersey." Federation of Analytical Chemistry and Spectroscopy Society's 31st Annual Meeting. Portland, OR. 3-7 Oct 2004.

ROSALIND HERLANDS, Associate Professor of Biology, presented a poster/lecture entitled, "Conservation of Diamondback Terrapins (*Malaclemys terrapin terrapin*) in New Jersey: Comparison Of Artificial and Natural Incubation." Third Diamondback Terrapin Workshop Conference. Jacksonville, FL. 17-19 Sep 2004.

YITZHAK SHARON, Professor of Physics, is co-author of a paper entitled, "Measurement of the g Factor of the 2 + State in 40Ar." 2004 Annual Meeting of the Division of Nuclear Physics of the American Physical Society. Chicago, IL. 27-30 Oct 2004.

PROFESSIONAL STUDIES

JENNIFER BARR, Associate Professor of Business Studies, presented, "Small Business Survival and Growth." Vineland Chamber of Commerce. Professional Development and Continuing Education. Vineland, NJ. 21 Oct 2004.

RONALD CAPLAN, Associate Professor of Public Health, presented, "Public Health Programs in New Jersey: The Stockton Experience." "What's Next for New Jersey Public Health Work Force Conference?" New Jersey Public Health Association. New Brunswick, NJ. 28 Oct 2004.

CHERYLE FISHER EISELE, Associate Professor of Nursing, presented, "The Nursing Shortage: Regional Implications." Workforce Investment Board Legislative Conference. Atlantic City, NJ. 26 Oct 2004.

KIMBERLY FURPHY, Assistant Professor of Occupational Therapy, and Chani Plotnick, and Yael Gissinger, Stockton Master of Science Occupational Therapy Program Students, presented, "Poster—The Effect of Reflexology on the Quality of Life, Specifically the Physical and Psychosocial Functioning of Nursing Home Residents." Then, with Leila Chin and Jennie Mooney, Stockton Master of Science Occupational Therapy Program Students presented, "Poster-Measuring the Effectiveness of an Education Program for Community Dwelling Adults with Osteoarthritis." New Jersey Occupational Therapy Association State Conference. Princeton, NJ. 10-11 Oct 2004.

MARION HUSSONG, Assistant Professor of Language in Teacher Education, and Dan Bar-On from the University of the Negev, Beer-Sheva, Israel, presented, "In Search of the 'Other' Within Us: Considering Three Generations of Contemporary Literature."

Professor Hussong also presented a Workshop for Teachers: "*Der Umgang mit der Erinnerung und Seine*" at the *Den Abrund überbrücken. Interkulturelle Konfliktbewältigung* ("Bridging the Abyss: Intercultural Conflict Resolution"). *Jüdische Kulturgemeinde Graz* (Jewish Cultural Association, Graz) and *Karl-Franzens-Universität Graz* at Karl-Franzens- Universität, Graz, Austria. 4-7 Nov 2004. The conference was broadcasted on the Orientierung Show. ORF. Austrian Public TV. 14 Nov 2004.

SUNYOUNG JOUNG, Assistant Professor of Instructional Technology, along with John M. Keller, Florida State University, presented, "The Effects of Structures on Online Group Process and Outcomes in Terms of Decision Change, Critical Thinking, and Interaction Pattern." Emerging Technologies that Enable Distributed-Learning Communities Conference. Chicago, IL. 19-23 Oct 2004.

Professor Joung, along with Heook Heo from Sunchon National University in South Korea, presented, "Self-Regulation Strategies and Technologies for Adaptive Learning Management Systems for Web-based Instruction." Association for Educational Communications and Technology. Chicago, IL. 19-23 Oct 2004.

Professor Joung gave three presentations, "Learner Centered Design Strategy for Adaptive Control Systems with Adaptive Scaffoldings," and "The Analysis of Interaction Pattern for Decision Change During Online Debate in the Absence of Guided Structure," and "The Effects of Learner-Centered Design of Web-based Instructional Systems on Ease of Access, Interactivity, and Individualized Learning." International Forum for Researchers, Developers and Practitioners to Learn about the Best Practices/Technology in Education,

Government, Healthcare, and Business. Association for the Advancement of Computing in Education. Washington, DC. 1-5 Nov 2004.

KATHLEEN KLEIN, Assistant Professor of Occupational Therapy, along with Eunice Mak & Keri Cummiskey from Stockton Masters in Science Occupational Therapy Program Students, presented, "Utilization of Assessment Tools Among Pediatric Occupational Therapists." New Jersey Occupational Therapists Association State Conference. New Jersey Occupational Therapy Association. Princeton, NJ. 10-11 Oct 2004.

MICHAEL OLAN, Associate Professor of Computer Science and Information Systems, gave a panel presentation entitled, "Information Assurance and Security (Emerging Areas in Undergraduate Computer Science Education)." Consortium for Computing Sciences in Colleges – Eastern 2004. Consortium for Computing Sciences in Colleges at Loyola College. Baltimore, MD. 15-16 Oct 2004.

Professor Olan was awarded the Educators Scholarship Award (Scholarship to participate in the Object-Oriented Programming Systems, Languages, Applications (OOPSLA) 2004) Conference. It was given by the Association for Computing Machinery, Oct 2004. **Professor Olan** served on the program committee and reviewed paper submissions for the "Eclipse Technology Exchange Workshop." OOPSLA Conference. Vancouver, Canada. 24-28 Oct 2004.

WHITON PAINE, Associate Professor of Business Studies, had his appointment as a Visiting Scholar to the Center for Bioethics extended by 15 months at the University of Pennsylvania Medical Center, Philadelphia, PA. 1 Apr 2004 - June 30, 2005.

MICHAEL SCALES, Instructor in Business Studies, refereed the presentation, "A Bridge to College: Summer Bridge Students' Perceptions of College and Freshman Year Success." Association for the Study of Higher Education Annual Conference. Kansas City, MO. 3-7 Nov 2004.

Professor Scales and **CLIFF WHITHEM**, Director of Hospitality/Professor of Business Studies, refereed the presentation, "The Selection Process for Entry-level Foodservice Managers in the Hospitality Industry." Association of Pennsylvania University Business and Economics Faculty Annual Conference. State College, PA. 30 Sep – 1 Oct 2004.

Professor Scales is a member of the Planning Committee for the 2005 Annual New Jersey Governor's Conference on Tourism, 2004-2005.

VICTORIA SCHINDLER, Assistant Professor of Occupational Therapy, with Shannon Melchiorre, Heather Bailey, Rebecca LaGuardia and Brian Taylor, presented, "The Effectiveness of Role Development in Improving Skills and Roles in Individuals with Mental Illness." **Professor Schindler** also presented with Karen Stern, Peggy Swarbrick,

Ann Marie McClintock, "Wellness: Taking Care of Ourselves and our Clients." New Jersey Occupational Therapy Association Annual Conference. Princeton, NJ. 10-11 Oct 2004.

Professor Schindler was awarded the New Jersey Occupational Therapy Association Award of Merit in Mental Health. Princeton, NJ. 10-11 Oct 2004.

KAREN STEWART, Associate Professor of Business Studies, presented, "Promotional Methods Uses by Hospitality-Related Firms in Close Proximity to Pennsylvania Rail-Trails. Annual Meeting of the Association of Pennsylvania University Business and Economics Professors. State College, PA. 30 Sep – 1 Oct 2004.

RONALD TINSLEY, Assistant Professor of Language Arts/Literacy Education, presented with Lisa Rose Johnson from Egg Harbor Township Public Schools, "Special Education Students in Higher Education Settings: What's Expected?" Association for the Study of Higher Education 29th Annual National Conference. Kansas City, MO. 3-6 Nov 2004.

SOCIAL & BEHAVIORAL SCIENCES

NANCY ASHTON, Associate Professor Psychology, presented, "Media and Ethics" to the Richard Stockton College Mentor Scholar students. 21 Oct 2004. **Professor Ashton** is also currently serving on the Lay Caring Committee of the Unitarian Universalist Church of Cherry Hill, and appears in the 8th edition of Who's Who Among America's Teachers, who was nominated by a Stockton student.

DAVID BURDICK, Associate Professor of Psychology and Coordinator of Gerontology, was recent appointed to represent the Gerontological Society of America's Task Force on Interest Groups. Association for Gerontology in Higher Education. 2 year term. **Dr. Burdick** is co-convener of the Formal Interest Group on Technology and Aging. Oct 2004.

Professor Burdick co-edited with Sunkyo Kwon, Gerotechnology: Research and Practice in Technology and Aging. New York: Springer Publishing Company. 2004.

LISA COX, Associate Professor of Social Work, published an article, "College Students Take Theory to The Streets Near Atlantic City, New Jersey." Generator: Journal for Service-Learning and Youth Leadership. 22.3 (Summer 2004): 39.

Professor Cox also presented a workshop entitled, "Innovative Interventions with Older Adults." Richard Stockton College Carnegie Center in Atlantic City. Sponsored by Boston University Institute for Geriatric Social Work, Stockton College Professional Development, Continuing Education (PDCE) and the South Jersey unit of the National Association of Social Workers (NASW) New Jersey Chapter. 27 Oct 2004.

Professor Cox served as proposal reviewer for the National Institutes of Mental Health. Bethesda, MD. 10 Sep 2004

Dr. Cox facilitated a series of feature films and focus groups at the Seashore Gardens Living Center. Feature Films for Fun-loving Seniors Research Project. Galloway, NJ. 11, 13, 17 Oct 2004.

DIANE FALK, Associate Professor of Social Work, co-authored with Elizabeth DuMez, NASW, and presented a paper entitled, "Transforming Social Work Practice through Education in Human Rights." This publication was also published as a 16 page Abstract of Conference Proceedings. Australia:Global Social Work Congress 2004. Abstract No. 2047. Oct 2004. At the same conference, **Professor Falk** and co-presenters Amanda Vos, Australia, and Janice Sandefur, University of Mississippi, delivered a poster session entitled, "A Quiet Revolution: The Power of Connection." Global Social Work Congress 2004: Reclaiming Civil Society Conference. International Federation of Social Workers/International Association of Schools of Social Work /Australian Association of Social Workers/Australian Association for Social Work and Welfare Educators. Adelaide, South Australia, Australia. 3 Oct 2004.

Professor Falk also published a review of the book, Social Work and Human Rights: A Foundation for Policy and Practice, by Elizabeth Reichert. Journal of Social Work Values and Ethics. <http://www.socialworker.com/jswve/content/view/8//>. 1(1) (Sep 2004).

Professor Falk, JOHN SEARIGHT, Professor Emeritus of Social Work, and **BARRY KEEFE**, Assistant Professor of Social Work, were awarded a \$500,000 Federal grant entitled, "Transforming the Child Welfare Workforce in Three Southern New Jersey Counties." Over the course of five years, the grant will provide 75 students with \$5000 traineeships that will prepare them for careers in Child Welfare. Faculty members will work in partnership with the NJ Department of Human Services and local offices of the Division of Youth and Family.

LAURIE GREENE, Associate Professor of Anthropology, presented a paper entitled, "From Earth to Spirit: The Merging of Sacred Architecture." Montclair State University. International Conference on Romance Studies. Jersey City, NJ. 14-18 Oct 2004.

Professor Greene conducted Volunteer Diversity Trainings. Alcove Center for Grieving Children and for Court Appointed Special Advocates (CASA). Cape May and Atlantic Counties. Oct 2004.

DAVID LESTER, Professor of Psychology, Robert I. Yufit, eds. Assessment, Treatment and Prevention of Suicidal Behavior. Indianapolis, IN: John Wiley and Sons, Inc., 2004.

PAUL LYONS, Professor of Social Work, presented a lecture based on his book, The People of This Generation: The Rise and Fall of the New Left in Philadelphia. Bread and Roses Fundraiser. Philadelphia, PA. 21 Oct 2004.

JEAN MERCER, Professor of Psychology, presented a workshop and a paper entitled, "Attachment: Social and Emotional Changes from Birth to Preschool." New Jersey Association for Education of Young Children Annual Meeting. East Brunswick, NJ. 15 Oct 2004. **Professor Mercer** published an article entitled, "Attachment Therapy: Parent Education Needed". **Professor Mercer** presented a Child Care Provider workshop named, "Attachment and Social Relationships." Children's Home Society of New Jersey. Lakewood, NJ. 13 Oct 2004.

BILL MILEY, Professor of Psychology, and co-author **SONIA GONSALVES**, Professor of Psychology; published an article named, "Grade Expectations: Redux." **Professor Miley** co-authored along with **MARCELLO SPINELLA**, Associate Professor of Psychology, published the article, "Orbitofrontal Function and Educational Attainment." College Student Journal. 38.3 Sep 2004

CHRISTINE TARTARO, Assistant Professor of Criminal Justice, recently had a book review published entitled, "Prison Violence: The Dynamics of Conflict, Fear and Power" by authors Kimmett, E., O'Donnell, I., & Martin, C. Contemporary Justice Review. 7.2 2004: 252-254.

STAFF

PAULA DOLLARHIDE, Assistant Director Of The Center For Academic Advising, received the 2004 Electronic Advising Award from the National Academic Advising Association (NACADA) Conference. This award was given for "Major Options," a web-based workbook that Ms. Dollarhide developed for undecided students needing help with their major choices. The website is available at : www2.stockton.edu/majoroptions Cincinnati, OH. 6 Oct 2004

Paula Dollarhide presented, "Designing an Interactive Web Site for Undecided Students." NACADA National Conference. Cincinnati, OH. Ms. Dollarhide was also recently appointed as a New Jersey state representative to the NACADA organization, and will help facilitate a NJ state advising conference. 7 Oct 2004.

DR. THOMAS GRITES, Assistant to the Provost, presented, "Ethical Issues in Academic Advising." Penn State's Third Annual Professional Development Conference on Academic Advising. University Park, PA. 29 Sep 2004.

Dr. Grites also delivered the keynote address, "Advising as Teaching." University of Connecticut's Advising Roundtable. Storrs, CT. 1 Oct 2004.

Dr. Grites presented, "The Economics of Advising: Assessing Your Worth to Your Institution," and participated in panels entitled, "Assessing Academic Advising," "Past Presidents' Forum: Building Bridges between Academic Affairs and Student Affairs," and "Facilitating the Transition: TriGs, Cohorts, and Other Strategies." NACADA Conference. Cincinnati, OH. 6-9 Oct 2004.

PETER L. HAGEN, Director, Center For Academic Advising, co-presented a paper with Eugene R. Melander, Faculty Associate at the Center for the Study of Higher Education at Penn State, entitled, "Advising as Educating: Models Guiding Practice." Third Annual Professional Development Conference on Academic Advising. Division of Undergraduate Studies at Penn State University. State College, PA. 29 Sep 2004.

Dr. Hagen participated in the National Academic Advising Association (NACADA) Conference. He was Chair and leader of the "Theory and Philosophy of Academic Advising" Interest Group meeting. He also met with the editorial board of the NACADA Journal regarding his role as guest editor for an issue dealing with the theory and philosophy of academic advising. Cincinnati, OH. 5-9 Oct 2004.

ALEXANDER C. MARINO, Director of the Carnegie Library Center, was invited to be a guest speaker for the Atlantic City Kiwanis Club. **Mr. Marino's** presentation was entitled, "The Carnegie Library Center." Harrah's Casino. 23 Sep 2004.

Mr. Marino, Interview with Ms. Pamela Fields, Atlantic City Principal Community Organization Specialist and Stockton graduate. Atlantic City Mayor's Weekly Radio Show. 96.1 FM WTTH. Atlantic City, NJ 9 Oct 2004.

Alexander Marino was appointed to the Board of Directors of the Atlantic City Historical Museum. 1 Oct 2004.

Mr. Marino was inducted to the Executive Board of the Metropolitan Business and Citizens (MBCA) Association's 14th Annual Installation Party. Atlantic City Convention Center. The MBCA is a non-profit civic/business organization that provides a positive forum for businesses, citizens, and government to work together in Atlantic City. 26 Oct 2004.

Alexander Marino was asked by Lorenzo Langford, Atlantic City Mayor, to join Atlantic City's 150th Birthday Celebration Committee and the planning subcommittee for Atlantic City's African-American History month. 1 OCT 2004.

Mr. Marino, MR. JOE MOLINEAUX, Director of the Small Business Development Center, and **DR. CLIFF WHITEM**, Director of the Hospitality Management Program, were delegates for the Casino Reinvestment Development Authority's (CRDA) sponsored, "Summit on the Shore II." Wildwood, NJ. 20 Oct 2004. These summits join together regional and local businesses and municipal governments in branding the Jersey Shore as a premier travel destination.

BETH OLSEN, Director of Grants Development, presented, "Assessing the Small Grants Office: One Useful Model" and co-presented with 3 colleagues from other institutions, "Research Incentives, Faculty Development and Networking at Predominately Undergraduate Institutions." Annual International Conference of the Society of Research Administrators (SRA) International. Salt Lake City. 23-27 Oct 2004. Beth is a member of the Education Division Committee for SRA.

Beth Olsen was an invited presenter at the Annual National Conference of the National Council of University Research Administrators (NCURA). Washington, DC. 31 Oct – 4 Nov 2004. The presentation was entitled, "Assessing the Small Institution OSP," and then joined another colleague to present, "Managing Small Offices."

CARNEGIE LIBRARY CENTER

Over the past several weeks **THE CARNEGIE LIBRARY CENTER** has hosted the following non-profit organizations:

Atlantic City's 150th Birthday Committee, Atlantic County Historical Society,
Atlantic County Department of Family & Community Initiatives,
Atlantic County Women's Center, Atlantic City Arts Commission,
Atlantic City Dance Theater, Atlantic City Free Public Library,
CASA – Court Appointed Special Advocates for Children,
The Boys and Girls Club of Atlantic City, Martin S. Wilson, Jr. Center for the Arts, Atlantic County Special Services School District's Foundation Board,
Cape-Atlantic Literacy Volunteers of America, and Main Street Atlantic City,
New Jersey Statewide Aids Conference and planning meetings,
Office of Teacher Education hosted New Jersey Association of College's for Teacher Education meeting, Alumni Association Board Meeting, Atlantic Cape Community College (5) classes.

The Horace J. Bryant, Jr. Honorary Sculpture was unveiled and dedicated on October 25th by a number of Atlantic City officials and area dignitaries, including **PRESIDENT SAATKAMP**. The dedication included comments from former Atlantic County Freeholder; Lillian Bryant, Atlantic City Mayor; Lorenzo Langford, and CRDA Executive Director; Curtis Bashaw. Approximately 80 people attended the dedication.

Carnegie Library Center held more than 15 workshops and seminars conducted by the Management Development & Professional Services and the Health Sciences & Human Services Divisions of **Stockton's Professional Development and Continuing Education Program**. Fall Semester 2004.

Professional Development & Continuing Education (PDCE) Program –Management Development and Professional Services (MDPS) Division First Annual Learning from Local Leaders Conference. Speakers included **President Saatkamp**; Redenia Gilliam-Mosee, Senior Vice-President of Governmental Relations and Planning for Caesars Entertainment; Albert Guterrez, President & CEO of Shore Memorial Hospital; George Lynn, President & CEO of AtlantiCare; & Kay Seelig, President and Owner of Globe Vending, Inc. The Atlantic City Regional Chamber of Commerce sponsored Stockton College students and the MBCA sponsored Atlantic City High School students to attend the conference at no charge. 26 Oct 2004.

SMALL BUSINESS DEVELOPMENT CENTER

The **Small Business Development Center** has conducted more than 15 workshops and seminars and has consulted with more than 50 clients.

The **Small Business Development Center** held a workshop entitled, "Building and Financing your Business," attracting more than 15 banks and lenders, and over 50 new and existing business owners. Local media coverage included a news segment that appeared on TV-40 during their 10/19 evening newscasts. 19 Oct 2004.

SOUTHERN REGIONAL INSTITUTE AND EDUCATIONAL TECHNOLOGY TRAINING CENTER

The **Southern Regional Institute and Educational Technology Training Center (SRI/ETTC)** has conducted two technology proficiency series. Administrative Secretaries Technology Seminar and Residents Technology Seminar via a 21st Century Learning Center Program Grant from the NJ Department of Education. Fall 2004.

The Southern Regional Institute and Educational Technology Training Center hosted a workshop on Level Tax Planning for school district and municipal officials. Annual League of Municipalities Conference. Atlantic City. 16 Nov 2004.

ADMINISTRATION, FINANCE & INSTITUTIONAL ADVANCEMENT

ADMINISTRATION AND FINANCE

ADMINISTRATIVE SERVICES

MR. ARTHUR A. DAVIS JR., Executive Director of Administrative Services and Liaison for Corporate Relations, represented the Richard Stockton College of New Jersey at the New Jersey League of Municipalities reception hosted by the South Jersey African American Chamber of Commerce at the Tropicana Hotel and Casino Resort in Atlantic City, New Jersey on November 17, 2004. Several public officials from the state of New Jersey participated in this exciting event.

MR. DAVIS and **DR. KENNETH HARRISON**, Professor of Economics, and Co-Chairs of The New Jersey State Employees Charitable Campaign, hosted the Employees' Kick-Off Breakfast on Friday, November 12, 2004. Last year Stockton faculty and staff increased the amount of their donations to the State Employee Charitable Campaign by 38. The campus campaign coordinators would like all employees to return their pledge cards to **MS. YUBI PENA** in the Office of Administrative Services regardless of whether they contribute to the Campaign.

The Office of Administrative Services, in conjunction with the Stockton College Bookstore, presented a Pre-Semester Workshop on the adoption process and how it would affect buybacks and student discounts. Academic administrators exchanged ideas on the Spring Adoption Process and how to make it more efficient. This meeting was very successful as Deans and academic personnel distributed information to the faculty about adoption and registration. Because of this meeting, the percentage of faculty adoption increased 62% allowing the ordering of textbooks in an efficient manner.

CAMPUS POLICE

- The Police Department wishes to welcome aboard two new security officers, **DAWN CORTNEY MCDEVITT** and **JACK SEMENTA**. Both are Alternate Route graduates from the Gloucester and Cape May County Police Academies, respectively. **S/O SEMENTA** graduated in May/02 from Richard Stockton College with a Bachelor of Arts Degree in Criminal Justice.
- The Police Department wishes to congratulate **SGT. CHUCK RICHVALSKY** on his recent promotion to Lieutenant. **LT. RICHVALSKY** has over 23 years of dedicated service to the College and we wish him the best in his new position.
- We have received a \$2,000 grant from the Division of Highway Traffic Safety to assist with the "Click it or Ticket Campaign" in South Jersey during the week of 11/15/04 to 11/19/04.

- We will be receiving emergency response equipment for our officers from the Atlantic County Office of Emergency Management as part of a Homeland Security Grant received by that authority.
- The Police Department would like to wish the entire Campus community a Happy Holiday season and best wishes for a happy and healthy New Year. We remind our community to buckle up and please do not drink and drive.

FACILITIES PLANNING AND CONSTRUCTION

Housing II Exterior Wall Remediation Update

This project is substantially complete. Currently the contractor, William Watts, Inc., a local expert in exterior renovations, has finished all exterior façades of Housing II. Minor site work will continue in order to ensure proper drainage of the newly established grades behind B, C & D Buildings.

Housing I HVAC Update

The scope of this project contractually administered through the New Jersey Department of Property Management and Construction (NJDPMC), entailed the demolition and reinstallation of all hot air furnaces and hot water heaters in 256 apartments in Housing I. A portion of the project was completed during the summer of 2004. The equipment in Courts A through D was upgraded prior to student occupancy at the beginning of September. The remaining work necessary to complete the scope of the project in Courts E through H has been tentatively scheduled for the summer of 2005. Negotiations are currently underway between the College, the contractor, and the NJDPMC to finalize the 2005 summer schedule to enable the total completion of this effort.

Academic Exterior Repairs and Replacement Update

Painting of the exterior panels has been suspended until May 2005 due to colder climatic conditions. As of this date, approximately 95% of the contract painting has been completed. New exterior panels for the L-Wing Pool arrived on site in late November and the installation of the panels is progressing. The total replacement of these panels is expected to be completed by the end of December 2004. The J/ K-Wing Bridge has been completed and the E/ F-Wing Bridge is nearing completion.

Academic Fire Suppression System Update

Progress on this project continues to be on target. The project, administered through the New Jersey Department of Property Management and Construction (NJDPMC) is substantially completed. The contractor is progressing though the punch list and is expected to cease all activities by mid-December.

Academic HVAC Replacement Update

The New Jersey Department of Property Management and Construction (NJDPMC) completed the bid process for this project and awarded the contract to Stockton Mechanical, a local contractor. The work includes the replacement of 30-year old equipment, as well as the installation of an Aquifer Thermal Energy Storage (ATES) System chiller loop that is capable of serving the College's future expansion. Construction has begun in Building 70, Maintenance Facility.

Facilities Master Plan Update

The Facilities Planning & Construction staff has been supporting the efforts of Facilities Master Plan Committee Co-Chairs, **James Kennedy**, Interim Executive Director College Foundation and Institutional Initiatives, and **Professor Rogers Barlatt** in arriving at a final Master Plan layout in conjunction with the architect, Hillier Architecture. Hillier Architecture has coordinated efforts with two engineering firms, Concord Atlantic Engineering and Birdsall Engineering to review the current utilities network and design the appropriate upgrades to accommodate the proposed Master Plan layout.

Miscellaneous Renovations Update

Renovations in K-Wing have been broken down into several phases in order to minimize disruption to the current occupants. Phase I in upper K-Wing has been completed and successfully inspected by the New Jersey Department of Community Affairs (NJDCOA) Code Review officers. Work in lower K-Wing, to accommodate the PAC staff (Phase II), has also been completed and inspection is pending. Additional renovations will be undertaken in both upper and lower K-Wing for faculty offices, Administration/Finance and Grants (Phases III, IV and V).

Lake Fred Dam Update

The College, through Civil Dynamics, Inc., the engineering company entrusted with the design, has submitted plans for approval to the Dam Safety Bureau. Action from this governmental agency is expected within the next few weeks. The New Jersey Department of Property Management and Construction (NJDPMC) is scheduled to advertise the project work in early January 2005 and will award a contract in March. Civil Dynamics, Inc. and NJDPMC will complete the work between June and August 2005 in order to minimize the impact on the College population.

F-Wing Extension and Renovation

GBQC, the design consultant, has submitted the completed Construction Documents to the New Jersey Department of Community Affairs (NJDCOA), the New Jersey Department of Property Management and Construction (NJDPMC), and the College for review. The design team has also provided the final cost estimate. An application for a Pinelands permit has been submitted to the Pinelands Commission and is expected to be approved at their

December 10th meeting. Parallel to all design efforts, the College is proceeding with the Construction Management procurement process.

PLANT MANAGEMENT

The Department of Plant Management continues to support and coordinate the construction projects initiated by Facilities Planning. This support ranges from providing support for Academic Exterior and Academic Fire Suppression Projects to renovating office space.

Plant Management completed Phase II of the K-Wing Renovation. This phase of the project encompassed restructuring the old Development area and converting to PAC Office space. Phase III of the four-phase project is underway. This will allow for the addition of six faculty offices in lower K-Wing.

In addition, Plant Management completed a small renovation to accommodate the staff of General Studies in their new office area in J202.

The swimming pool diving boards were recently repaired and returned to service by an outside contractor, with the support of Plant Management staff.

The Police Station was also renovated to provide a holding room for processing detainees and adding new equipment.

A major maintenance yard cleanup initiative was undertaken to improve foul weather preparedness, power distribution, and to improve overall equipment organization.

Plant Management supported the following successful events:

Open House
Graduate and Professional School Fair
Grad Finale
Senior Toast
Student/Faculty/Staff Dinner
Latino Visitation Day

Staff Training:

CHARLES JACKSON and **GARY SUHR**, Assistant Supervisors of Building Repairs, and **DAVID ROESCH**, Supervisor of Landscape Maintenance, attended the New Jersey Association of Physical Plant Administrators fall meeting. **DR. STEVE SOBEL** gave a special presentation "Special Prescriptions for an Extraordinary Life".

DON WOOLSLAYER, Assistant Plant Director, attended a seminar on Storm Water Permitting – Pollution Elimination Discharge Permit requirement at large public complexes for storm water discharge regulations.

CRAIG RUGGLES, Assistant Engineer in Charge of Maintenance, and **DON WOOLSLAYER**, Assistant Plant Director, attended a one-day seminar “How to Deal With Moldy Buildings” at Rutgers University, Cook College, on issues relating to mold in buildings.

PRESIDENT'S OFFICE

PERFORMING ARTS CENTER

Stockton Performing Arts Center 2004-2005 Season

Holiday Performances

Celebrate the holidays at the Stockton Performing Arts Center

**Atlantic Contemporary Ballet Theatre
The Nutcracker**

November 29 - 3 • Monday - Friday • 10:30 AM
December 3 • Friday • 7 PM
December 4- 5 • Saturday & Sunday • 1 & 5 PM

**von Trapp Children
Holiday Show**
December 7 • Tuesday • 8 PM

The Hanukkah Story with The Western Wind and special guest narrator actress and NPR commentator **Annabelle Gurwitch**
December 11 • Saturday • 8 PM

**Windham Hill Artist's
A Winter Solstice Concert**
Will Ackerman • Liz Story • Samite
December 17 • Friday • 8 PM

The Shoemaker and the Christmas Elves
December 18 • Saturday • 1 & 3 PM

For tickets call the Stockton Box Office at (609) 652-9000 or order online at www.stockton.edu/pac

STUDENT AFFAIRS

OFFICE OF ATHLETICS AND RECREATION

The Stockton men's soccer team, coached by **JEFF HAINES**, Coordinator of Soccer Operations, ended the regular season with a 14-3-3 overall record. The Ospreys finished second in the New Jersey Athletic Conference (NJAC) with a 5-0-3 league record and qualified for the NJAC Tournament, which began on October 30.

The Stockton women's soccer team, coached by **NICK JUENGERT**, concluded the regular season with a 12-6-1 overall record. The Ospreys finished second in the New Jersey Athletic Conference with a 6-2 league record and qualified for the NJAC Tournament, which began on October 30.

The Stockton volleyball team, coached by **ERIC ILLJES**, finished the regular season with a 23-7 overall record. The Ospreys reached the 20-win mark for the third consecutive season and eleventh time in the past 12 years. Stockton finished second in the New Jersey Athletic Conference with a 6-1 league record and qualified for the NJAC Tournament, which began on November 2.

The Stockton field hockey team, coached by **AIMEE SEWARD**, ended the 2004 season with a 6-12 record. The Ospreys went 0-6 in New Jersey Athletic Conference games during their second season of intercollegiate competition.

The Stockton women's tennis team, coached by **PHIL BIRNBAUM**, had an 11-1 record during the 2004 season. The Ospreys finished second in the New Jersey Athletic Conference with a 5-1 league record. The team's 11 victories were the highest total in the four-year history of the program.

The Stockton men's cross country team, coached by **BILL PRESTON**, Coordinator of Cross Country and Track and Field, and the Stockton women's cross country team, coached by **JASON CAPELLI**, competed in eight meets through the end of October. The men's team won the Philadelphia Metro Small College Invitational and the Belmont Classic. Stockton also hosted the New Jersey Athletic Conference championships on October 30.

Sophomores **Kristin Tukel** and **Victoria Rosenfield** were named to the NJAC All-Conference Women's Tennis Team in both singles and doubles.

Freshman **Tim McKenna** was named the NJAC Men's Soccer Rookie of the Week on September 27 and October 4. Freshman **Jeremy Cohen** was named the NJAC Men's Soccer

Rookie of the Week on October 18. Senior **Dowaine Green** was named the NJAC Men's Soccer Offensive Player of the Week on October 25. Freshman **Eric Lewis** was named the NJAC Men's Soccer Rookie of the Week on November 1.

Junior **Becky Baisley** was named the NJAC Women's Soccer Defensive Player of the Week on October 4 and October 11. Junior **Kari Devine** was named the NJAC Women's Soccer Offensive Player of the Week on October 18.

Junior **Whitney Verduin** was named the NJAC Volleyball Player of the Week on September 20 and November 1. Junior **Kate Hahn** was named the NJAC Volleyball Player of the Week on October 4.

Sophomore **Victoria Rosenfield** was named the NJAC Women's Tennis Player of the Week on October 11. Senior **Kate Ciocciola** was named the NJAC Women's Tennis Player of the Week on October 18. Sophomore **Kelly Chin** was named the NJAC Women's Tennis Player of the Week on October 25.

Under the direction of **BILL PRESTON**, Coordinator of Cross Country and Track and Field, and **TODD CURLL**, Head Women's Track and Field Coach, Stockton hosted the 2004 Cape Atlantic League Individual High School Cross Country Championships on October 21.

LONNIE FOLKS, Director of Athletic Operations, and **PAUL CHAMBERS**, Assistant Director of Athletics and Recreation, attended the NCAA Division III Student-Athlete Leadership Conference in Pittsburgh, PA, on October 15–17. **Folks** served as a facilitator at the conference for the second consecutive year. Stockton student-athletes **Heather Bennett**, **Travis LaFerriere** and **Anthony Severino** also attended and participated in the NCAA Leadership Conference.

JOE FUSSNER, Head Women's Basketball Coach, and the Stockton women's basketball team began the Third Annual Basketball School. The eight-week program will be held each Sunday through January for children in grades 4–8.

JEFF HAINES, Coordinator of Soccer Operations/Head Men's Soccer Coach, was selected to serve as a panelist for a group discussion at the 2005 National Soccer Coaches Association of America (NSCAA) Convention. **Haines** will discuss the topic "Is the Game the Same at the Division I, Division II and Division III Levels?"

Jeff Haines served on the selection committee for the 2004 Eastern College Athletic Conference Metro Men's Soccer Championship.

G. LARRY JAMES, Dean of Athletics and Recreational Programs and Services, represented the United States track and field delegation in Helsinki, Finland, at the informational visit of team leaders and coaches for the tenth International Association of Athletics Federations' World Championships in Athletics. The worldwide event, to be held in Helsinki during August 2005 is being marketed as the world's largest sporting event of 2005. James will serve as Head Men's Manager of the United States track and field team.

G. Larry James presided over as chair of the USA Track and Field (USATF) Budget Committee meeting on October 30, 2004, in Indianapolis, IN. The USATF is the governing body of track and field in the United States and is instrumental in the selection process for the United States Olympic Team.

OFFICE OF COLLEGE CENTER

On Thursday, October 7, 2004, the Office of the College Center sponsored a drive-in movie featuring *Spiderman 2* as part of Homecoming Week. More than 100 students and several dozen faculty and staff attended. Retro-style concessions were free to all students in attendance, courtesy of Los Latinos Unidos. This program continues to be popular and will most likely be repeated again in April.

The College Center sponsored the first annual Carnival Night on Thursday, October 28, 2004, in the N-Wing dining hall. More than 175 students participated in various novelties and games including stuffed-animal making, wax hands, candle art and air-brush tattoos.

OFFICE OF EVENT SERVICES

LAURIE GRISCOM, Associate Director of Event Services, attended the First Southern New Jersey Conference of Professional Women in Higher Education on October 22, 2004. The conference was held at Rowan University and attracted 80 attendees from around the region.

FREE TO BE CHILD CARE CENTER

BARBARA REYNOLDS, Director of Free To Be Child Care Center, presented two sessions of a workshop for Salem County Public Schools on October 29, 2004. The workshop, *Respecting the Young Child's Natural Desire to Learn, An Introduction to the Project Approach*, was presented as part of the county's Early Childhood In-Service Day.

Annamarie Huie, a blind volunteer at Free To Be for more than 10 years, was recently honored by the Atlantic County Office of Disability Services for her service to the center. Her contributions were formally recognized at a banquet held October 21, 2004, at the Mays Landing Golf and Country Club.

OFFICE OF ENROLLMENT MANAGEMENT

More than 1,000 visitors—prospective students and their family members—were welcomed to campus at each of the **Open House** programs presented by the Office of Enrollment Management on October 16, 2004, and November 4, 2004. A full schedule at each event included the Welcome Session featuring senior-level administrators, campus tours, academic forums, admissions briefings and comprehensive information fair. Upcoming open houses are scheduled for December, March and April.

The Office of Enrollment Management hosted a second **Instant Decision Day** on November 5, 2004. President Herman Saatkamp, Provost David Carr, Vice President Joseph Marchetti and Dean Sal Catalfamo provided remarks to the group of approximately 80 students and their families. Each of the students left campus with their acceptance packets and scholarship awards where appropriate.

At the Unified Black Students Society's (UBSS) "Welcome Back Student Reception" on September 30, the UBSS and NAACP Stockton College Chapter presented Assistant Director of Admissions **MELVIN GREGORY** with a plaque and resolution in honor of his work, dedication, and support of the student body for more than 20 years.

OFFICE OF HOUSING AND RESIDENTIAL LIFE

ELAINE GRANT participated in the First Southern New Jersey Conference of Professional Women in Higher Education Conference on October 22, 2004, at Rowan University.

For **Alcohol Awareness Week**, October 25–29, the Office of Housing and Residential Life sponsored a series of programs—R.O.A.D. Way, Raising Our Awareness on Drinking—in conjunction with the Office of Alcohol and Drug Prevention, the Office of Student Development and the College Center.

The ongoing **First-Year Experience** involved residence-hall students in a variety of activities and informational programs covering topics such as roommates, relationships, alcohol awareness and breast cancer awareness. Several faculty programs were also supported in the month of October.

CELESTE STEINBERG, Complex Director, took seven CA and ACA staff to Towson University in Towson, MD, for the Mid-Atlantic Association of College and University Housing Officers' Student Staff Conference held on November 6, 2004. Celeste presented a workshop about relationships.

The **Fall In-Service** was hosted by The Richard Stockton College of New Jersey for all housing and residential life staff in the state on November 19, 2004. Mr. Terry Farley from the Ocean County Prosecutors Office spoke about *Club Drugs Signs and Trends*.

OFFICE OF STUDENT DEVELOPMENT

JENNIFER FORMAN, Assistant Director of Student Development, attended a conference sponsored by the National Orientation Directors Association in Chicago, IL, October 27–November 1, 2004. She attended a popular pre-conference program, *Orientation Professionals Institute* (OPI), which offered information about how other institutional orientation programs are designed and executed.

Students **Rachel Feller, Matthew Winard, Keila Mendelovics, Veronica Hernandez, Hita Vashee, Carolyn Cammock, and Adith Greaves** from the Jewish Student/Hill attended the Kristallnacht Commemoration, An Evening of Hope and Remembrance, at the Assembly Chambers in Trenton, NJ, on November 9, 2004.

Student judges throughout the campus elected the Caribbean Students Association First Annual King and Queen; **Corey Boone and Tonia Clement**, respectively.

OFFICE OF STUDENT RECORDS AND REGISTRATION

AMYBETH GLASS, Assistant Registrar, attended the Pennsylvania Banner Users Group Conference in Harrisburg, PA, November 22–23, 2004. This two-day conference provided useful information in regard to the current Banner implementation.

JOSEPH LOSASSO, Associate Dean of Student Records and Registration, **AmyBeth Glass**, Assistant Registrar, **KAREN DIEMER**, Assistant Registrar, and **EVAN VASILAKIS**, Professional Service Specialist, attended the Middle States Conference in Atlantic City, NJ, November 29–December 2, 2004.

AmyBeth Glass analyzed and successfully implemented the plus-minus grading system that began fall term 2004. She also has been an integral part of testing and completing upgrades to the Student Web Services and Web for Faculty products.

This office is also involved in the **R25 Classroom and Event Scheduling Project**. The implementation committee is in the process of analyzing existing resources and workflow to determine data needs for the new system.

WELLNESS CENTER

Professional staff of the Wellness Center programs (including Counseling Services, Learning Access Program, Alcohol and Drug Education, and Health Services) and staff from Housing and Residential Life attended an audio conference, *Responding to Students with Mental Disorders: Law and Policy Issues*, held on October 6, 2004.

LEARNING ACCESS PROGRAM

FRAN BOTTONE, Assistant Director of Counseling and Health Services/Learning Access Program, attended *ACCESS=SUCCESS*, a one-day workshop presented by David DeNotaris of the New Jersey Commission for the Blind. The workshop was held at Middlesex County College on October 1, 2004.

THE WELLNESS CENTER

THOMASA GONZALEZ, Associate Dean of Students/Director of Counseling and Health Services, and **Fran Bottone** attended a reception and Professional Development and Continuing Education program, *Management Development and Professional Services*, at the Carnegie Library Center in Atlantic City on October 8, 2004.

Thomasa Gonzalez presented a workshop at Arizona State University on September 24, 2004. The workshop—*The Impact of the Civil Rights Movement on the Formation of Latino Greek Letter Organizations on Colleges and Universities in the United States*—was presented to the Multicultural Greek Council.

OFFICE OF ALCOHOL/DRUG PREVENTION

PATRICK SHIELDS, Assistant Director Alcohol/Drug Prevention recently received the New Jersey state license as an alcohol/drug counselor. This is a newly created license and is an upgrade from NJ certification.

OFFICE OF COUNSELING SERVICES

AARON MILLMAN, Assistant Director of Counseling Services, organized Depression Screening Day at Stockton on October 7, 2004. Aaron brought in members of the Mental Health Association of Atlantic County to help with the screening process. Members of Counseling and Health Services that assisted were **Luanne Anton**, **Sue Ferry**, **JoAnn Garcia** and **Celeste Steinberg**. Information about depression and anxiety was made available to faculty, students and staff members at the event.

JOANN GARCIA, Assistant Director of Counseling Services, and **CELESTE STEINBERG**, Counseling Intern and Complex Director of Housing IV, organized Breast Cancer Awareness Week October 19–26, 2004. Linnea Brown, Atlantic City Medical Center's Breast Health Coordinator, was invited to campus to answer questions about breast health. The "Bras and Boxers Against Breast and Testicular Cancer" fundraiser was also conducted. Money generated from this fundraiser was donated to a local shelter. Information about breast and testicular cancer was made available to faculty, students and staff members at the event.

OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS

DR. JOSEPH J. MARCHETTI, Vice President for Student Affairs, was awarded the 2004 Council of Black Faculty and Staff Merit Award at an awards dinner held at the Trump Taj Mahal in Atlantic City on Saturday, November 6, 2004. This was the 23rd annual awards event hosted by the council. There were more than 200 people in attendance, including dignitaries from local and surrounding communities. In addition to the merit award, Dr. Marchetti received a proclamation from the Governor's Office for his outstanding contributions.

Dr. Joseph J. Marchetti, Vice President for Student Affairs, and **DR. DEE MCNEELY-GREENE**, Assistant Vice President for Student Affairs, attended the Association of American Colleges and Universities' (AACU) Network for Academic Renewal Conference—Educating Intentional Learners: New Connections for Academic and Student Affairs, November 11–12, 2004, in Philadelphia, PA. Connecting the work of academic and student affairs around shared goals for student learning was the central theme of this event. **Dr. Marchetti** also attended the New Jersey Campus Diversity Initiative Fall 2004 meeting, a co-sponsored event, held in the same location on November 11–12.

Dr. Dee McNeely-Greene, Assistant Vice President for Student Affairs, attended the 33rd Annual Meeting and Conference of the Society on Aging of New Jersey, on November 10, 2004, in Princeton, NJ. The conference—*Successful Aging: Enhancing Independence and Dignity*—focused on helping older adults achieve an optimum quality of life through its goal of educating and enabling professionals to respond to the needs of older adults on every level in order to support and promote "Successful Aging."

DONNA S. WANAT, Director of Institutional Research, attended the North East Association of Institutional Research (NEAIR) Conference in Portsmouth, NH, November 13–16, 2004. As past chair of the New Jersey Regional Group, she engaged in discussions of higher education issues on state, regional and national levels. She participated in programs that focused on the "New Peer Analysis Tools" and "Web Cutting Tools" developed for the

National Center for Education Statistics. These will be helpful in determining benchmarks to assist the College in its planning efforts.

Dr. Dee McNeely-Greene and **KIM MCCABE**, Director of Student Affairs Communications and Technology Resources, attended the First Southern New Jersey Conference of Professional Women in Higher Education on October 22, 2004, at Rowan University in Glassboro, NJ. The conference featured a keynote speech by Susan Bass Levin, Commissioner of the NJ Department of Community Affairs and the Division on Women.

Donna S. Wanat and **Kim McCabe** worked with Computer Services in the redesign and launch of the Institutional Research Web site (www.stockton.edu.ir).

Kim McCabe published the second edition of the student affairs e-newsletter, *New Horizons*, which was distributed the week after Thanksgiving to students, faculty and staff to communicate student-related initiatives and activities. It resides online at www.stockton.edu/sapublications.

Several members of the Division of Student Affairs participated in the *Free Speech and Civility on Campus* Web cast on October 13, 2004. Presented by the Association of Student Judicial Affairs and NASPA–Student Affairs Administrators in Higher Education, the Web cast provided an interesting dialogue about free speech zones and civility issues. In attendance were **Dr. Joseph J. Marchetti**, **Dr. Dee McNeely-Greene**, **Kim McCabe**, **EILEEN CONRAN**, **JOHN SMITH**, **ELAINE GRANT**, **PEDRO SANTANA**, **CHRISSY KING**, **TOM O'DONNELL** and **STEPHEN DAVIS**.

Dr. Joseph J. Marchetti, **Dr. Dee McNeely-Greene**, **Kim McCabe**, **Eileen Conran**, **John Smith** and **Thomasa Gonzalez** joined a group of students from the Learning Access Program for an informal luncheon on November 3, 2004. Five students shared their experiences with accessibility and offered suggestions for improvement in classrooms, residence halls, parking, computer labs and more. This was the first in a series of luncheons planned by the Office of the Vice President for Student Affairs.

Southern Regional Institute (SRI) and ETTC

DR. HARVEY KESSELMAN, CEO of the Southern Regional Institute, delivered a presentation to the entire staff of the Cape May City School District on October 22, 2004 entitled Data Driven Decision-Making. Dr. Kesselman's presentation provided information specific to the district's standardized state assessments as well as data included in both the New Jersey State Report Card and the Federal NCLB Report Card.

Dr. Kesselman provided a similar presentation in an evening presentation for the Little Egg Harbor School District on December 6, 2004. This presentation was delivered through interactive videoconferencing and originated from the college's Mays Landing facility. Teachers and parents viewed the workshop from the school library in Tuckerton and were able to join in a question and answer session in real-time.

MS. PATRICIA WEEKS, Director of the Southern Regional ETTC and **DR. BETSY McSHEA**, Assistant Professor of Developmental Mathematics, have begun activities to support Year Two Funding of an *Improving Teacher Quality Grant* from the New Jersey Department of Education. Ms. Weeks and Dr. McShea serve as Project Directors of the Customized Professional Development Model for High Quality Teachers which offers workshops and mentoring in mathematics and technology. **DR. FRANK CERETTO** and **DR. JOHN QUINN** are also members of the project team and provide content programming to K-8 teachers. The college was funded for \$275,000 in Year One and again in Year Two to support this important project with Atlantic City Public Schools and the Buena Regional School District.

Ms. Weeks delivered a presentation to the Atlantic County United Way's Success by Six Council on November 9, 2004. The presentation included a demonstration of a new database under development by the SRI/ETTC that tracks demographic and programmatic information for the Parents as Teachers Program, a county-wide initiative funded by the United States Department of Health and Human Services.

Ms. Weeks joined representatives from the Title I Office of the New Jersey Department of Education on November 16, 2004 to complete a 6-hour presentation module that will provide an overview of the federal legislation No Child Left Behind (NCLB) to teachers across the state. The module includes information that is applicable to instructional practices and strategies for implementing the requirements of NCLB. The module will now be reviewed by statewide focus groups including a team from NJEA and will be ready for workshop delivery in the Spring of 2005.

MS. DINA ABBAMONDI, Assistant Director of the Southern Regional ETTC, scheduled and coordinated 20 individual workshops to support Cumberland County and Cape May County school districts with in-service training activities for October 25, 2004. **Ms. Abbamondi** also coordinated the delivery of 12 workshops for the Stafford Township School District In-Service Program on November 8, 2004.

Ms. Abbamondi attended a Pre K-K Conference, "Meeting the Learning Expectations for Mathematics and Science" on October 26, 2004 at the County College of Morris. The conference explored methods of teaching mathematics and science for Emergent Early Childhood Programs.

Ms. Abbamondi hosted and facilitated the bi-monthly Garden State Distance Learning Consortium (GSDLC) meeting on November 9, 2004 at the Mays Landing facility. Video conferencing connections were made with the Cape May, Cumberland and Camden County Chapters of GSDLC.

The **SRI/ETTC** has provided 284 workshops since the beginning of the 2004-05 school year including programs on the public calendar and contract presentations for school districts. Over 2,900 K-12 teachers have participated in these offerings. Workshops of particular note have included a joint presentation with the NJEA which brought 30 teachers to Mays Landing who are serving as mentors for first-year teachers throughout the region. Participants were provided with guidance and strategies to help them support the novice teachers in their districts.

On December 1, the **SRI/ETTC** presented a program in partnership with the United States Department of Education and the New Jersey Department of Education entitled "FERPA/PPRA Compliance". The program, filled to capacity, provided updates to the Family Educational Rights and Privacy Act (FERPA), the Protection of Pupil Rights Amendment (PPRA), and the military recruiter provisions of the Elementary and Secondary Education Act of 1965 (ESEA). The session was designed to give local educational officials an enhanced understanding of the laws, to answer questions related to issues regarding the requirements, and to provide advice and guidance on compliance.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF PROGRAM ANNOUNCEMENT:
MASTER OF ARTS IN CRIMINAL JUSTICE

- WHEREAS,** Pursuant to the New Jersey Higher Education Restructuring Act of 1994, The Richard Stockton College of New Jersey Board of Trustees Adopted on December 7, 1994, a New Academic Program Approval Process, and
- WHEREAS,** That Process calls for consideration of new program proposals at several stages within the College, leading to consideration by the Board of Trustees, and
- WHEREAS,** Upon approval by the Board of Trustees, the Process calls for circulation of a Program Announcement to all colleges and universities in the State, and
- WHEREAS,** A proposal has been developed for a new program leading to a Master of Arts in Criminal Justice, and
- WHEREAS,** That proposal has been supported at all stages of the Approval Process and meets all the criteria for new programs set forth in the Approval Process document, therefore be it
- RESOLVED,** That the Board of Trustees approves the proposed program for a Master of Arts in Criminal Justice and the circulation of the Program Announcement to all colleges and universities in New Jersey.

December 8, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**APPROVAL OF PROGRAM ANNOUNCEMENT:
DOCTOR OF PHYSICAL THERAPY**

- WHEREAS,** Pursuant to the New Jersey Higher Education Restructuring Act of 1994, The Richard Stockton College of New Jersey Board of Trustees Adopted on December 7, 1994, a New Academic Program Approval Process, and
- WHEREAS,** That Process calls for consideration of new program proposals at several stages within the College, leading to consideration by the Board of Trustees, and
- WHEREAS,** Upon approval by the Board of Trustees, the Process calls for circulation of a Program Announcement to all colleges and universities in the State, and
- WHEREAS,** A proposal has been developed for a new program leading to a Doctor of Physical Therapy, and
- WHEREAS,** That proposal has been supported at all stages of the Approval Process and meets all the criteria for new programs set forth in the Approval Process document, and
- WHEREAS,** This would be Stockton's first doctoral program and would exceed the college's programmatic mission as currently authorized, therefore be it
- RESOLVED,** That the Board of Trustees approves the proposed program for a Doctor of Physical Therapy and the circulation of the Program Announcement to all colleges and universities in New Jersey, and be it further
- RESOLVED,** That the Board of Trustees approves the college's applying to the New Jersey Commission on Higher Education for permission to exceed its programmatic mission for purposes of offering this program.

December 8, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

CONFERRAL OF HONORARY DEGREE

- WHEREAS,** An Honorary Degree Committee has been established at the Richard Stockton College of New Jersey; and
- WHEREAS,** The Committee has reviewed the qualifications of the Honorable Vassilios Vitsaxis, Ph.D., LL.D., Ambassador of Greece to United States and the United Nations, author of several books on law, philosophy, and literature, *Silver PEN* (highest award of International P.E.N. – *Poets Essayists Novelists*) for this honor; and
- WHEREAS,** Honorary degree recipients must have achieved exemplary status in one or more of the following areas: significant contributions to the Richard Stockton College, the State of New Jersey and/or the United States and exceptional accomplishments in scholarship, research, and public service; and
- WHEREAS,** The Honorary Degree Committee has determined that Ambassador Vassilios Vitsaxis' distinguished record of international service meets the criteria to be nominated to receive an honorary degree; now therefore be it
- RESOLVED,** That the Board of Trustees of the Richard Stockton College of New Jersey hereby authorizes the conferral of the degree Doctor of Humane Letters, *honoris causa*, upon Ambassador Vassilios Vitsaxis at the Friday, December 10, 2004, annual Greek Letters and Culture celebration.


December 8, 2004



THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: December 1, 2004

TO: Herman J. Saatkamp
President

FROM: David L. Carr 
Provost and Executive Vice President

SUBJECT: SABBATICAL LEAVES 2005 – 2006

Upon the recommendation of the Research and Professional Development Committee and the Deans Council, I submit my recommendations for 2005 – 2006.

A brief descriptive statement of each sabbatical proposal appears on the following page.

mtg

c: Human Resources

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
SABBATICAL LEAVES FOR 2005-2006**

FACULTY MEMBER: TITLE: DIVISION: TERM REQUESTED: PURPOSE/TITLE:	William T. Daly Distinguished Professor of Political Science Social and Behavioral Sciences Fall 2005 and Spring 2006 <i>"College" & "Citizen"</i>
RECOMMENDATION:	Approval of this request for sabbatical is recommended pending determination of the number of available leaves.
FACULTY MEMBER: TITLE: DIVISION: TERM REQUESTED: PURPOSE/TITLE:	Weihong Fan Associate Professor of Environmental Studies Natural Sciences and Mathematics Fall 2005 <i>"Tree Species Diversity and Spatial Patterns of Photosynthesis Across the Contiguous U.S.A."</i>
RECOMMENDATION:	Approval of this request for sabbatical is recommended pending determination of the number of available leaves.
FACULTY MEMBER: TITLE: DIVISION: TERM REQUESTED: "PURPOSE/TITLE:	Paul Lyons Professor of Social Work Social and Behavioral Sciences Fall 2005 or Spring 2006 (to be determined by Vietnam) <i>"Teaching America: Politics & Culture, Accomplishments & Failures"</i>
RECOMMENDATION:	Approval of this request for sabbatical is recommended pending determination of the number of available leaves.
FACULTY MEMBER: TITLE: DIVISION: TERM REQUESTED: PURPOSE/TITLE:	Ellen Mutari Associate Professor of General Studies General Studies (BASK) Spring 2006 <i>"Living and Working in a Casino Economy"</i>
RECOMMENDATION:	Approval of this request for sabbatical is recommended pending determination of the number of available leaves.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY THE RICHARD STOCKTON COLLEGE OF NEW JERSEY THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DIVISION OF STUDENT AFFAIRS
Office of the Dean of Students

November 23, 2004

TO: Herman J. Saatkamp, Jr., President

FROM: Eileen Conran, Dean of Students *efc*

SUBJECT: **BOARD OF TRUSTEES MATERIALS**

I request that the following information be included in the Board of Trustees materials for December 8, 2004.

The Stockton Board of Trustees Fellowships for Distinguished Students program has awarded three \$1000 fellowships to Stockton students for projects of a research and/or creative nature. This program is in its nineteenth year and is an important part of the College's year-round emphasis on academic excellence and the fostering of effective partnerships between students, faculty, and the community.

Members of the selection committee included:

Faculty-	Gurprit Chhatwal	Staff-	Eileen Conran Debbi Dagavarian John Smith
Students-	Clediner Dorvil Jessica Mattiace	Board of Trustees-	Steve Radwanski Student Representative

Recipients for the Winter break/Spring semester funding period are:

Meaghan Bernier, a senior Marine Science major, a \$1000 fellowship to correlate carbon, nitrogen and water soil parameters to tree biodiversity by surveying area plots and regional biodiversity.

Jason Hoger, a senior Environmental Studies major, a \$1000 fellowship to determine the effect that nitrogen uptake via carnivory has on the growth rates of the Cape Sundew.

Sean Maycock, a senior Studies in the Arts (Visual) major, a \$1000 fellowship to create a mural showing the unification of the college society forging ahead into the world as one, yet still remaining different and distinct.

Thank you for your assistance. Please contact me if you require any additional information.

REVISED

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

CONFIRMING FY05 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges: and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify in 2.1-2,#16, that public bidding procedures may be waived for entertainment, including theatrical presentations; now, therefore, be it
- RESOLVED** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the Vice President for Administration and Finance to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor**FY05 Cost****WINDWOOD THEATRICALS: (55041)****\$ 3,000**

On June 16, 2004, the Board of Trustees approved payment in the amount of \$21,000. The College recommends the adoption of a confirming bid waiver for an additional \$3,000 to pay for the balance of the \$24,000 contract for two performances October 16, 2004 and January 27, 2005 (Once Upon a Midnight and Seven Brides for Seven Brothers). (Reference: Procedure 2.1-2[16]).

THE AGENCY GROUP: (55037)**\$ 4,000**

On June 16, 2004, the Board of Trustees approved payment in the amount of \$31,000. The College recommends the adoption of a confirming bid waiver for an additional \$4,000 to pay for the balance of the \$35,000 contract for three performances July 30, 2004 (Riders in the Sky), October 16, 2004 (Rite of Strings) and January 27, 2005. (Reference: Procedure 2.1-2[16]).

December 8, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY05 BID WAIVER

- WHEREAS,** P.L. 1986, C.42 and C.43 (The State College Autonomy Law and the State College Contracts Law) authorize college Boards of Trustees to take necessary actions for effective fiscal and operational management of the state colleges: and
- WHEREAS,** the Board of Higher Education approved on November 21, 1986 Purchasing Policies and Procedures, as enacted by the Stockton Board of Trustees on October 15, 1986, to implement the above statutes; and
- WHEREAS,** these Policies and Procedures specify in 2.1-2,16, 17,18 that public bidding procedures may be waived for contracts relating to entertainment, including without limitation theatrical presentations, the printing of yearbooks, and contracts involving student funds, now therefore, be it.
- RESOLVED** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the Vice President for Administration and Finance to enter into contracts with the vendors indicated on the attached list, under the bid waiver provisions of the State College Contracts Law.

Vendor**FY05 Cost****COLUMBIA ARTIST MANAGEMENT (55056)****42,000**

The College recommends the adoption of a Bid Waiver for this vendor for the following performances: November 22, 2004 Virsky Ukranian National Dance Company (\$12,000); February 2, 2005 Opera Verdi Europa (\$16,000); and March 31, 2005 St. Petersburg Ballet "Romeo and Juliet" (\$14,000). (Reference: Procedure 2.1-2[16]).

JOSTEN'S YEARTECH (55057)**39,000**

The College requests the approval of a bid waiver for Josten's Yeartech the vendor for the College yearbook. (Reference: Procedure 2.1-2[17&18])

December 8, 2004

Division of Administration & Finance
Office of the Vice President

Ph: 609.652.4381
Fax: 609.652.0275



PO Box 195
Jimmie Leeds Road
Pomona NJ 08240
www.stockton.edu

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: November 17, 2004
TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: FY06 BUDGET REQUEST

Enclosed is a copy of the College's FY06 Budget Request for consideration by the Board of Trustees. This document and supplemental forms have been prepared and submitted in draft to the Office of Management and Budget (OMB) in accordance with the FY06 state budget instructions.

The document is shown in sections as follows:

Part I of the Budget Request details our significant strengths and accomplishments as well as our goals for FY06.

Part II describes our request totaling \$40,026,533 or \$15,546,533 higher than the FY06 base budget target of \$24,480,000 issued by OMB for the upcoming fiscal year.

Spending priorities represented in our Priority Requests (i.e., new funding sought) are shown below and described on pages 23-38.

FY06 Proposed Priority Requests	Amount
1. Base Restoration	\$2,944,196
2. Goals 2010	9,122,695
3. The Stockton South Jersey Institute	2,074,642
4. Vice President for Institutional Advancement	150,000
5. Carnegie Library	1,190,000
6. Teacher Quality	65,000
Total	\$15,546,533

OMB will review the budget request and make recommendations to the Governor and Treasurer. The Governor's FY06 Budget Recommendation to the Legislature is anticipated in late January.

Also enclosed is a resolution for Board consideration to adopt this budget request. Please note that any changes to this request made by the Board of Trustees will be forwarded immediately to the Office of Management and Budget.

Enclosures

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY06 STATE BUDGET REQUEST

- WHEREAS,** The Richard Stockton College of New Jersey is required to submit a request for state funds annually to the Office of Management and Budget (OMB) for consideration as part of the New Jersey Budget; and
- WHEREAS,** the College has prepared a budget request that calls for additional FY06 funding to support instructional, academic and student support services as well as operational and infrastructure needs; and
- WHEREAS,** the Board of Trustees has set as a major institutional priority the goal of improving significantly the level of state budget support to the College; now, therefore, be it
- RESOLVED,** that the Board of Trustees approves the College's FY06 State Budget Request; and be it further
- RESOLVED,** that the Board of Trustees strongly urges approval and public funding of the FY06 State Budget Request for The Richard Stockton College of New Jersey.

December 8, 2004

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: November 23, 2004
TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: APPROVAL OF THE PURCHASE OF EQUIPMENT

I am pleased to recommend, for consideration and adoption by the Board of Trustees, a Resolution to authorize the procurement of equipment for the College. The two lists attached to this memorandum describe the equipment that is needed by the offices of Plant Maintenance and Academic Affairs to maintain and replace the College's vehicles and equipment and their amounts. The total cost of this request is \$637,875.

/atg

Enc.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

APPROVAL OF THE PURCHASE OF EQUIPMENT

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of the College, including the adoption of capital construction and procurement policies for the campus; and
- WHEREAS,** the procurement of equipment is necessary for Plant Maintenance to maintain a safe and serviceable fleet of vehicles and equipment that is essential to remain in compliance with EPA regulations, and equipment that has the potential of saving the College a substantial amount of time and money; and
- WHEREAS,** the Finance Committee will review the attached form and if approved recommend its approval by the Board of Trustees; now therefore be it
- RESOLVED,** that the Board of Trustees of the Richard Stockton College of New Jersey authorizes the College to purchase the equipment in the amount set forth on the attached approval form.

December 8, 2004

EQUIPMENT PURCHASE JUSTIFICATION (Plant Management)

1. Street Sweeper – This is a contract item and, although the cost is high, the advantage is that it can be taken to an off-site area, weighed and unloaded. This is also a part of the EPA Storm water compliance program. To do this by another method requires additional equipment, storage, and disposal techniques (i.e., more money and risk).
2. Vehicles – The vehicle requests are from state contract vendor quotes that we have and can provide for review. We currently have 15 vehicles that need to be taken out of service for various reasons: safety (average age 1994, average mileage 147,000, poor body/integrity conditions, replacement parts limited availability. We are requesting four new trucks; we will recycle the four line vans that are being replaced (8 vehicles net). This will go a long way at improving our vehicle situation. In addition, Facilities is requesting a vehicle for project use and NAMS is also in need of a vehicle.
3. Steam Cleaner: R.O.I. 1.24 years. Based on the amount of carpet replaced last summer that was marginal and perhaps salvageable (10% of \$120,000). In addition, the quantity of man-hours spent performing carpet extraction last summer would result in a reduction 50% in carpet cleaning man-hours (\$16,262 saved).
4. Skid Loader (a.k.a. "Bobcat") – is an estimate. This equipment would primarily be utilized for snow removal in the Housing areas. It would have other seasonal uses as well. We outsourced snow removal services in the Housing area last year (total \$33,107). Furthermore, currently we do not have tight-quartering equipment required for doing the Housing parking areas. We cannot predict the weather, but this equipment would be quite useful to our department.
5. Salt Storage Unit – This unit must be installed 60 months from EDPA. This initiative would require A&E services and undoubtedly Pinelands approval. The cost number provided comes from best guess estimates. Funding is included now because the length of the approval process.

December 8, 2004

Equipment List – Plant Management

(1)	Street Sweeper (Contract)	\$167,055
(1)	¾ Ton Pick-Up Trucks 4WD (Contract)	\$ 22,837
(3)	½ Ton Pick-Up Trucks, 4WD (Contract)	\$ 41,655
(4)	Super Duty Extended Club Wagon (Contract)	\$ 71,764
(2)	Mini-Vans for Facility/NAMS Use (Contract)	\$29,314
(1)	Steam Cleaner/Power Washer	\$ 35,250
(1)	Skid Loader	\$ 20,000
(1)	Salt Storage Unit	\$ 50,000

Total \$437,875

Equipment List – Academic Affairs

Equip Repair/Replacement

Amt available: \$200,000

	Allocation to unit:	Purpose:	
Acad Aff			
Grants	\$2,500	Computers	\$2,500
Advising	\$2,500	Computers	\$2,500
Library	\$10,000	Computers	\$10,000
Media/DE	\$12,500	Upgrades for head end & transmissions	\$12,500
ARHU	\$25,000	Photo Studio equipment	\$15,790
		Communications Lab equipment	\$8,629
		Theatre sound equipment	\$581
ARTP, ARTV, COMM			
GENS	\$15,000	Computer upgrades-Writing Center	\$6,000
Skills Ctr		Computer upgrades--Math Center	\$9,000
NAMS	\$100,000	Computers & related equipment	\$16,250
Labs		GPS equipment	\$350
		Microscopes (2)	\$10,470
		Centrifuge rotors	\$5,280
		previously approved equipment	\$67,650
PROS	\$10,000	Computers	\$10,000
SOBL	\$10,000	Computers	\$10,000
EDUC	\$7,500	Computers	\$7,500
Grad	\$5,000	Computers	\$3,600
		Color printer	\$550
		HSBS -- equipment for open house demos	\$850
Total allocated	\$200,000		\$200,000

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Pomona NJ 08240
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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: November 29, 2004
TO: Herman J. Saatkamp, Jr., President
FROM: Richard Hale, Vice President
SUBJECT: ~~FACILITIES~~ FEES RESOLUTION, ANNUAL REVISION

Each December, the Board of Trustees establishes the usage fees for facilities and certain equipment for the coming calendar year. Attached is a copy of the updated facility usage fees to be adopted by the Board of Trustees at the December 8, 2004 meeting.

atg
Attachment

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
RESOLUTION

COLLEGE FACILITY USAGE FEES FOR CALENDAR 2005

WHEREAS, the Richard Stockton College of New Jersey Board of Trustees has the responsibility to set fees for use of College facilities, equipment, labor, and service; therefore be it

RESOLVED, that organizations or groups may, subject to availability, use College facilities consistent with the requirements and policies of the College. The respective College Facilities Usage Fees including, but not limited to, space and equipment rental, service, labor and administrative fees to be charged during 2005 are as follows:

		Three-Hour <u>Block</u> <u>Rate</u>¹	Additional <u>Hourly</u> <u>Rate</u>
I. GENERAL USE FACILITIES			
A. Academic Complex			
1. Regular classroom	\$35.00	\$15.00	
2. Lecture Hall (AS102, A-Wing, WQ103)	90.00	40.00	
3. Use of Electronic Podium/Projector in these facilities	50.00	20.00	
B. College Center (G-Wing)²			
1. G-208 Meeting Room	35.00	15.00	
2. G-Wing Commons (Bridge)	80.00	30.00	
3. G-Wing Lounge	80.00	30.00	
C. College Center (N-Wing)²			
1. Cafeteria	165.00	50.00	
2. Osprey's Nest	85.00	35.00	
3. Meeting Room (N-114)	35.00	15.00	
4. Inglenook Room	40.00	20.00	
D. Townsend Residential Life Center (TRLC)			
1. Meeting Room	35.00	15.00	
2. Large Multipurpose Room	130.00	35.00	
3. Kitchen	65.00	25.00	
E. Lakeside Center²/Housing IV Commons Building			
1. Meeting Room	35.00	15.00	
2. Large Multipurpose Room	130.00	35.00	
3. Commons Building Classroom	35.00	15.00	

F. Carnegie Library Center³		
1. Seminar Room (202, 206, 303)	100.00	30.00
2. Conference Room (307)	100.00	30.00
3. Computer Lab (114)	400.00	100.00
4. Large Classroom (305)	150.00	35.00
5. Small Classroom (110)	50.00	15.00
6. Lecture Hall (211)	250.00	75.00
G. Special Use Facilities⁴		
1. H-Wing Studio	200.00	50.00
2. Computer lab or computer lab with electronic podium/projector	400.00	100.00
3. TV Studio (M-205)	400.00	100.00
(Additional per camera charge)	250.00	100.00
4. Interactive Television (ITV) Classroom (E-032) ⁵ per hour		300.00
5. Media video studio, control room and editing (E-033/034)	200.00	50.00
(Additional per camera charge)	100.00	50.00
6. Media Audio Studio (E-043)	120.00	35.00
7. Satellite Charge	200.00	50.00
8. Multimedia and Video Editing Facilities (E-039/040/041/042 and E-043b)	300.00 (per system)	75.00 (per system)

¹ *Block* is defined as three-hour occupancy during weekday business hours. The rental charge for weekends or legal holidays is 160% of the standard block and hourly rates. For the Performing Arts Center's main theater, the standard block is four hours and the weekend/holiday rate fee charge does not apply. For all rentals, the College may assign a surcharge for administrative costs not to exceed 50% of the rental rate.

² Rental options are limited in certain locations. For example, cafeteria areas, the Osprey's Nest and the G-Wing Bridge generally are not available during times when the board plan is offered. Also, the Large Multipurpose Room in the Lakeside Center is not available in the evenings when the late-night meal plan is offered.

³ There is no additional charge for the use of standard electronic equipment in these rooms.

⁴ Special Use Facilities (e.g., computer labs, ITV classroom, and M-205 Studio) may be rented only under conditions of use specified by the appropriate budget unit manager (i.e., Asst. Vice President for Computer and Telecommunication Services or Director of Media Services).

⁵ Transmission charges will also be added at cost on a case-by-case basis according to type (e.g., IDLS and ISDN) and connection (i.e., location: Japan, California, etc.).

II. NACOTE CREEK FIELD STATION

	<u>Three-Hour Rate</u>		<u>Additional Hourly Rate</u>	
A. Nacote Creek Field Station Laboratory	\$78.00		\$18.00	
B. Marine equipment	<u>Not for Profit</u>		<u>For Profit</u>	
	<u>3-Hour Rate</u>	<u>All Day Rate</u>	<u>3-Hour Rate</u>	<u>All Day Rate</u>
1. Boats:				
21' Privateer	44.00	317.00	62.00	464.00
24' Chesapeake	53.00	382.00	74.00	533.00
2. Nets and Trawls:				
Otter Trawls	16.00	115.00	23.00	168.00
Seine Nets	23.00	166.00	32.00	231.00
Plankton Nets	13.00	94.00	18.00	130.00
3. Seabird CTD	55.00	396.00	77.00	568.00
4. YSI Multiparameter Datalogger:				
YSI 650/600xl	24.00	173.00	34.00	245.00
YSI 6600	40.00	288.00	56.00	403.00
YSI 30	18.00	130.00	25.00	180.00
YSI 63	20.00	144.00	28.00	202.00
5. Benthic Grab	10.00	72.00	14.00	101.00
6. Side Scan Sonar	57.00	410.00	80.00	576.00
7. Microscopes	20.00	144.00	28.00	202.00
8. Video Microscope	30.00	216.00	42.00	302.00
9. Miscellaneous Items	10.00	72.00	14.00	101.00

III. ATHLETIC FACILITIES	<u>Not for Profit</u>			<u>For Profit</u>		
	<u>3-Hour Block</u>	<u>Add'l. Hr. Rate</u>	<u>All Day Rate¹</u>	<u>3-Hour Block</u>	<u>Add'l. Hr. Rate</u>	<u>All Day Rate¹</u>
<u>Fitness Center (I-Wing and L-Wing facilities)</u>						
1. Gymnasium and Locker Rooms	\$400.00	\$100.00	\$800.00	\$640.00	\$160.00	\$1,280.00
2. Racquetball/Squash and Lockers	100.00	25.00	200.00	160.00	40.00	320.00
3. Pool and Lockers	400.00	100.00	800.00	640.00	160.00	1,280.00
4. Entire Fitness Center	800.00	100.00	1,600.00	1,280.00	160.00	2,560.00
<u>The Sports Center</u>						
1. Arena	1,000.00	250.00	2,000.00	1,600.00	400.00	3,200.00
2. Fitness Room	200.00	50.00	400.00	320.00	80.00	640.00
3. Meeting Room 205	75.00	25.00	150.00	120.00	40.00	240.00
4. Entire Recreation Ctr.	1,275.00		325.00	2,550.00	2,040.00	520.00
	4,080.00					
<u>Outdoor Athletic Venues²</u>						
1. Main Field No. 1	500.00	100.00	1,000.00	800.00	160.00	1,600.00
2. Track and Field	500.00	100.00	1,000.00	800.00	160.00	1,600.00
3. Intercollegiate Fields No. 2, 3 or 4	300.00	75.00	600.00	480.00	120.00	960.00
4. Baseball/Softball Fields	100.00	50.00	200.00	160.00	80.00	320.00
5. Intramural Field	75.00	25.00	150.00	120.00	40.00	240.00
6. Tennis Court (each)	25.00	15.00	50.00	40.00	24.00	80.00
7. Basketball Court	25.00	15.00	50.00	40.00	24.00	80.00
8. Recreational Court (Lot 7)	25.00	15.00	50.00	40.00	24.00	80.00

¹Groups using the athletic facilities for 4 to 5 days are given an additional discount of 20%. Groups using the athletic facilities for 6 to 7 days are given an additional discount of 25%. Please note that weekend/evening surcharges do not apply for athletic facilities.

²There is an additional \$25.00 per-hour charge for the use of lights on Tennis Courts 1-4, and Fields 1 and 4.

IV. ON-CAMPUS HOUSING

	Small Group (1-49)	Med. Group (50-99)	Large Group (100+)
A. Residence Halls and Apartment Complexes (per person)			
1. Single Night Only			
a. Single Occupancy	\$45.00	\$40.00	\$38.00
b. Double Occupancy (per person)	40.00	38.00	34.00
c. Quad Occupancy ¹ (per person)	40.00	38.00	34.00
2. Two to Five Nights (per night)			
a. Single Occupancy	36.00	34.00	30.00
b. Double Occupancy (per person)	30.00	29.00	28.00
c. Quad Occupancy ¹ (per person)	30.00	29.00	28.00
3. Six or More Nights (per night)			
a. Single Occupancy	32.00	30.00	27.00
b. Double Occupancy (per person)	29.00	27.00	25.00
c. Quad Occupancy ¹ (per person)	29.00	27.00	25.00
B. Linen Service Rates	1 to 3 Days²	4 to 7 Days³	More than 7 Days⁴
1. Per Person	8.00	10.50	10.50
C. Laundry Service Rates⁵	Fewer than 10 Persons	11 to 100 Persons	More than 100 Persons
1. Per Person	2.00	3.00	5.00
D. Access Replacement Fees			
1. Card Replacement		25.00 per lost card 5.00 per damaged card	
2. Key Replacement		5.00 per key	
3. Locks Changed		25.00 room door 65.00 suite door	

¹ Quad Occupancy is a four person rental apartment. The rate per person listed should be multiplied by four when an apartment is booked, even if it will be occupied with less than four guests.

² 1 blanket, 1 set sheets, 1 set linens: 2 towels, 2 washcloths

³ 1 blanket, 1 set sheets, 1 set linens: 2 towels, 2 washcloths (linens exchanged on fourth day)

⁴ 1 blanket, 1 set sheets (sheets exchanged weekly), 1 set linens: 2 towels, 2 washcloths (linens exchanged every fourth day)

⁵ Unlimited usage for predetermined hours

V. PERFORMING ARTS CENTER (PAC)

A. Theaters

	<u>Not for Profit</u>		<u>For Profit</u>		<u>Stockton</u>	
	<u>4-Hour</u> <u>Block rate</u>	<u>Add'l.</u> <u>Hour</u>	<u>4-Hour</u> <u>Block rate</u>	<u>Add'l.</u> <u>Hour</u>	<u>4-Hour</u> <u>Block rate</u>	<u>Add'l.</u> <u>Hour</u>
1. Experimental Theater	\$200.00	\$50.00				
2. Main Theater	500.00	125.00	600.00	150.00	400.00	100.00

Rental fees listed above include the following support:

- Acoustic shell
- Dressing rooms
- Up to fifty chairs
- Up to 24 music stands
- Available masking (as hung)
- Movie screen (as hung)
- Podium
- Concert lighting
- Up to three microphones
- Reproduction of renter's audio tape through PAC sound system

B. Staff Support

- | | | |
|----|-----------------------|------------------------------------|
| 1. | Professional staff | |
| | a. Technical Director | 25.00/hr. (4-hour minimum) |
| | b. House Manager | 25.00/hr. (4-hour minimum) |
| 2. | Stage Crew | 22.00/hr./person (4-hour minimum) |
| 3. | Ushers | 20.00/hour/person (4-hour minimum) |

C. Lighting

- | | | |
|----|-------------------------|---|
| 1. | Basic Concert Lighting | 0 (No Charge) |
| 2. | Dance Lighting | 300.00/setup 50.00/rehearsal or performance |
| 3. | Club Lighting | 300.00/setup 50.00/rehearsal or performance |
| 4. | Dramatic Lighting | 300.00/setup 50.00/rehearsal or performance |
| 5. | Review/Variety Lighting | 300.00/setup 50.00/rehearsal or performance |
| 6. | Renter's Light Plot | Quote upon approval |

D. Audio

- | | | |
|----|---------------------------------------|--|
| 1. | Basic Reproduction/Reinforcement | 0 (No Charge) |
| 2. | Special Reinforcement: \$500.00/Perf. | 50.00/Additional Performance/Rehearsal |

E. Box Office

Basic Ticket Setup Fee: \$150.00 per event.

1. Printing tickets and providing box office ticketing services:

A. Outside Groups: \$2.00 per ticket with a \$250.00 minimum

B. On Campus Groups: \$1.00 per ticket with a \$150.00 minimum

2. Printing Tickets only: \$.50 per ticket

F. Additional Equipment and Services (PAC)

The following equipment or services will be made available to the renter according to this rate schedule:

▪ Steinway 9-foot ft Ggrand Piano	300.00
▪ Piano tuning	75.00
▪ Standing risers	10.00 each
▪ Sitting risers	10.00 each
▪ Gaffe's tape	15.00 roll
▪ Vinyl dance floor (48' xX 30')	150.00
▪ Follow spot	50.00 each
▪ Color filters	5.00 each
▪ Extra chairs	10.00 each
▪ Extra music stands	10.00 each
▪ Extra microphone	10.00 each
▪ Audio recording of event	quote on application
▪ Video projector (rear screen, VCR)	250.00
▪ Computer (with video projection)	100.00
▪ Overhead projector	15.00
▪ 16 mm projector	25.00
▪ Slide projector	15.00
▪ Additional lighting fixtures	10.00 each
▪ Additional masking	quote on application
▪ Special Lighting	quote on application

NOTE: The fees quoted above are for equipment use only and do not reflect the crew cost involved in setup or operation, which will be billed to the renter.

VI. OTHER FACILITIES

	3-Hour Rate	Add'l Hr. Rate
A. Parking Lot	\$400.00	\$100.00
B. Moss Mill Acres	20.00	10.00
C. Picnic Areas	20.00	10.00

VII. ADMINISTRATIVE FEES

A. Standard Workshop Fees for Outside Groups

Single day: \$3.00 per participant

Several days: \$2.00 per participant per day

B. Contract Fee

A \$25.00 non-refundable fee may be charged (per contract) for developing and maintaining contract related correspondence.

C. Other Non-Refundable Fees

In cases where facility, equipment, labor, utility and service fees are waived or discounted, the College is authorized to charge a non-refundable fee for Personnel and Equipment use costs as outlined under Section XI, Part A.

VIII. LABOR AND SERVICES RATES

A. Campus Police

<u>Rank</u>	<u>Per Hour</u>
1. Lieutenant	\$ 49.01
2. Sergeant	40.80-42.31
3. Officer	26.11-36.55
4. Security Officer	19.16

B. Computer Services

	<u>Per Hour</u>
1. Technical Staff	25.00
2. Senior Technical Staff	35.00
3. Technical Manager	55.00

C. Media Services

	<u>Per Hour</u>
1. Technician	50.00

D. Plant Management

	<u>Per Hour</u>
1. Supervisor Trade	35.00
2. Trade	29.00
3. Supervisor Custodial	29.00
4. Custodial	23.00

0-50 Participants	0 (No charge)
50-150 Participants (1 Custodian, 8 man-hours)	184.00
150-300 Participants (2 Custodians 16 man-hours)	368.00
300-500 Participants (3 Custodians 24 man-hours)	552.00

NOTE: Outdoor events still require indoor custodial staffing for locker room/shower/restroom cleaning and stocking. Grounds coverage for trashing and repairing fields, parking lots, paths, etc., additional trash and recycling pick up.

IX. PLANT MANAGEMENT ESTIMATED STANDARD EVENT COSTS

A. I-WING GYM

1. Floor Cover	
Seam Tape (Materials Cost)	\$125.00
Install and Tape (8 man-hours, Trades)	232.00
Mop and clean after event (10 man-hours, Custodial)	230.00
Un-tape and roll up (15 man-hours, Trades/Custodial)	<u>435.00</u>
TOTAL (\$1,022, rounded down to):	1,000.00

2. Bleachers

Pull out, setup, close (6 man- hours, Trades)	174.00
Clean bleachers (4 man-hours, Custodial)	<u>92.00</u>
TOTAL (\$266, rounded down to):	250.00

3. Large Backdrop

Get out of trailer, hang on pipe and pulley system (14 man-hours, Trades)	406.00
4. Pipe and Drape (Black, 8' Height)	
Obtain from trailer, assemble on pipe (up to 50 linear feet) (8 man-hours, Trades)	232.00
<u>5. Staging (Depends on stage size, average approximate cost)</u>	
Set up stage, break down, return to storage (18 man-hours, Trades)	522.00

6. Podium, Plants, Flags

Deliver, setup, return to storage (4 man-hours, Trades)	116.00
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7. Banner, 4' x 8' hung from ceiling

Set up, take down (5 man-hours, Trades)	145.00
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8. Theater Lighting

Electricians (48 man-hours, Trades)	1,392.00
Electrician for event (8 man-hours, Trades)	232.00

B. BUILDING 41, SPORTS CENTER ARENA

1. Floor Cover	
Seam Tape (Materials Cost)	\$75.00
Install and Tape (4 man-hours, Trades)	116.00
Mop and clean after event (4 man-hours, Custodial)	92.00
Un-tape and roll up (5 man-hours, Trades/Custodial)	<u>145.00</u>
TOTAL (\$428, rounded down to):	425.00

2. Floor Protection for Rental Staging Sound	
Masonite placed on area and taped (16 man-hours, Trades)	464.00

3. Staging	
32' x 12' stage with ramps	
24 man-hours, Trades (existing College risers)	
Depends on stage size	696.00

4. Portable Bleacher Moving and Setup	
Moving bleachers (96 man-hours, Trades)	2,784.00
Cleaning bleachers (16 man-hours, Custodial)	<u>368.00</u>
TOTAL BLEACHERS (MOVING AND CLEANING):	3,152.00

5. Portable Bleacher Setup without Moving	
Bleachers setup without moving (18 man-hours, Trades)	522.00
Cleaning bleachers (16 man-hours, Custodial)	<u>368.00</u>
TOTAL BLEACHERS (SETUP AND CLEANING, NO MOVING) \$890, round up to:	900.00

C. OUTDOOR EVENTS

1. Porta-Potties Rental	
0-100 Participants (Porta-Potty already on site or use building)	0 (No charge)
100-200 Participants (1 additional Porta-Potty)	125.00
200-300 Participants (2 additional Porta-Potties)	250.00
300-400 Participants (3 additional Porta Potties)	375.00
500-1,000 Participants (4 additional Porta Potties)	500.00
1,000-3,000 Participants (8 additional Porta Potties)	1,000.00

2. Main Campus	
Locker rooms (cleaning)	184.00
Rest room coverage, changes depending on event size	184.00

3. Fields	
Clean up of fields	200.00
Line fields, soccer field, lacrosse field, baseball field	
Main Campus / Intramural Fields: To change field to different use - (24 man-hours, Trades labor: \$696, Materials: \$29.50)	750.00
Soccer/lacrosse: To re-line existing field - (3 man-hours, Trades labor: \$87, Materials: \$29.50)	125.00
Baseball fields: To re-line existing field - (8 man-hours, Trades Labor: \$232, Materials: \$10), rounded to:	250.00

IX. PHOTOCOPY FEES

A. Photocopying fees for public records

One to 10 pages	\$0.75 per page
11 to 20 pages	0.50 per page
More than 20 pages	0.25 per page

X. RESERVATION POLICIES

A. Deposits

- 10% nonrefundable deposit due upon booking
- 40% additional nonrefundable deposit due 45 days prior to event(s)
- 50% nonrefundable deposit due upon booking when booked less than 45 days prior to event(s)
- All remaining fees are due at the time of on-campus registration unless special arrangement have been approved by the College.
- Written confirmation of actual occupancy numbers for housing are due 30 days in advance of arrival.

B. Cancellations: In the event of cancellations, nonrefundable deposits accrue as follows:

- First, 100% of the Contract Fee is remitted to the office that developed and maintained the contract correspondence.
- Then, the remaining deposit monies would be remitted to the appropriate account in proportion to the facilities fees outlined on the contract.
 - College for general facilities, classrooms and meeting space
 - Athletics and Recreation
 - Carnegie Library Center
 - Housing and Residential Life
 - Performing Arts Center

XI. NOTES AND SPECIAL CONDITIONS

A. Personnel and equipment use costs associated with specific events

The College reserves the right to assess special charges to cover additional College expenses for special events. These charges, which are determined by the College on a case-by-case basis with the recommendation of an appropriate budget unit manager(s), may include: room setup costs to cover Housing or Plant Management expenses; event supervision costs for Campus Police; staffing costs for Athletics and Recreation; lifeguards for swimming pool; equipment monitoring costs, technical assistance and duplication costs for Media Services; front and rear-of-house costs for PAC; setup and extraordinary operating costs related to athletic facilities; Computer Center costs for programming or technical support, Event Services costs for signage, materials and equipment and/or other support services costs assignable to appropriate budget units.

B. State-mandated liability insurance fees

Groups are required to have \$1,000,000 individual and \$3,000,000 aggregate bodily injury and liability policy issued by a Class A company, assignable to the College. (Note: This rate schedule is established by the NJ Office of Risk Management and is subject to change.)

C. Co-sponsorship criteria

Events involving recognized College clubs and/or organizations, offices, departments and/or divisions partnering or collaborating with external groups for events using College facilities, equipment and/or services will be considered College co-sponsored activities or events. Co-sponsored events must meet all of the following requirements:

1. Prior approval of the appropriate budget unit head, dean, and/or vice president;
2. Adhere to the appropriate provisions of College facility usage fees and College procedures and policies;
3. Share and/or absorb appropriate costs associated with the event not born by the external group;
4. Provide the appropriate personnel to plan and/or manage the event as determined by the Office of Event Services.

D. Fundraising surcharge for groups utilizing Stockton facilities to raise revenue

Ordinarily, no outside group may use state facilities for fundraising purposes when the beneficiary is other than the College, unless specifically authorized in writing by the Vice President for Administration, Finance and Institutional Advancement. In this event, a fundraising surcharge (10% of gross receipts) may be levied at the discretion of the Vice President for Administration and Finance.

E. Dining services (Chartwells Dining Services)

Outside groups must pay 50% of the total contracted amount at the time an event is scheduled.

F. Amounts overdue

Amounts 90 days past due by outside groups will be charged interest at the rate of 10%.

G. Waivers

1. Facility, equipment, labor, utility or service fees may be waived by the President or the Vice President for Administration and Finance under special circumstances for College organizations, governmental agencies or non-profit organizations for events that are consistent with the mission of Stockton College.
2. Facility, equipment, labor, utility or service fees may be discounted by the President or the Vice President for Administration and Finance by up to 50% for "College co-sponsored activities." These may include an organization jointly hosting an event with the College or governmental/non-profit organizations.

3. In cases where facility, equipment, labor, utility or service fees are waived or discounted, the College is authorized to charge a non-refundable fee ranging from \$25 to \$150 for administrative services.

December 8, 2004

Division of Administration & Finance
Office of the Vice President

Ph: 609.652.4381
Fax: 609.652.0275



PO Box 195
Jimmie Leeds Road
Pomona NJ 08240
www.stockton.edu

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: December 7, 2004

TO: Herman J. Saatkamp, Jr., President

FROM: Richard Hale, Vice President

SUBJECT: CONVEYANCE OF EASEMENT ALONG EASTERLY
PROPERTY LINE OF CAMPUS

I enclose a Resolution authorizing the conveyance of a utility easement along the easterly property line of the campus of The Richard Stockton College of New Jersey. This low profile line will allow the transmission of electricity and operation of communication systems. The Atlantic City Electric Company has offered the College \$100,000.00 for a perpetual transmission line easement which will be payable upon execution of the easement.

The necessary permissions have been granted by the State House Commission. We now request that the Board of Trustees for the Richard Stockton College of New Jersey authorize the execution of the easement as set forth in the attached Resolution.

The \$100,000.00 payment will be made to the Richard Stockton College of New Jersey Foundation on behalf of the College.

/atg

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES**

RESOLUTION

**CONVEYANCE OF UTILITY EASEMENT ALONG EASTERLY PROPERTY
LINE OF CAMPUS**

WHEREAS, the Richard Stockton College of New Jersey (the "College") controls and manages a certain parcel of real property identified as Lot 1.01, Block 875.04 on the Tax Map of Galloway Township, Atlantic County, New Jersey (the "parcel"), which parcel is owned in fee by the State of New Jersey; and

WHEREAS, the parcel, which is commonly known as the Pomona campus of the College, extends easterly to the westerly border of the Garden State Parkway; and

WHEREAS, the Atlantic City Electric Company (the "Company") has planned construction of a low profile line intended for the transmission and distribution of electricity and operation of communication systems, including fiber optic, telephone and telegraph (the "transmission line") along a 50' stretch of land to the west of the westerly side of the Garden State Parkway; and

WHEREAS, as planned, a portion of the transmission line will run 50' in width along the easterly property line of the parcel; and

WHEREAS, the Company has offered to pay to the order of the College the sum of \$100,000.00 for a perpetual transmission line easement 50' in width along the easterly line of said parcel adjacent to the property owned by the Garden State Parkway; and

WHEREAS, the College has sought permission from the State House Commission, the agency of State government that controls the use and disposition of State owned property, to allow the College to negotiate the terms of the said easement and to have the consideration paid by the Company for the easement paid to the order of the College; and

WHEREAS, at its meeting on June 21, 2004 the State House Commission approved the College's request and granted the College permission to convey the transmission line easement across the parcel as indicated above, to negotiate terms of the conveyance and to have all proceeds paid to the College; and

WHEREAS, the College has successfully negotiated with the Company for the conveyance of an easement along a 50' strip of land along the easterly property line of the parcel adjacent to land owned by the Garden State Parkway, which easement is for the transmission and distribution of electricity and operation of communication systems, including fiber optic and telephone and telegraph; and be it further

RESOLVED, that the form and substance of the Easement so negotiated, a copy of which is attached hereto, is approved; and be it further

RESOLVED, that the College accepts the dollar amount of consideration offered by the Company for the transmission easement, which sum shall be paid to The Richard Stockton College of New Jersey Foundation on behalf of the College upon execution of the easement; and be it further

RESOLVED, that the President of the College be and he hereby is authorized to execute the easement so negotiated and approved.

December 8, 2004

PO Box 195
Jimmie Leeds Road
Pomona NJ 08240



Ph: 609.652.1776
www.stockton.edu

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: December 7, 2004

TO: Herman J. Saatkamp, Jr.
President

FROM: Richard Hale
Vice President for Administration & Finance

**SUBJECT: ACQUISITION OF REAL PROPERTY LOCATED AT
JIMMIE LEEDS ROAD, GALLOWAY TOWNSHIP**

I enclose a proposed Resolution authorizing the acquisition of a certain parcel of real property located at 10 Jimmie Leeds Road, Galloway Township, New Jersey (the "Verizon Building"). The consideration for the purchase is \$3,250,000.00.

In addition to the Resolution, a copy of the proposed Agreement of Purchase and Sale is enclosed.

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES**

RESOLUTION

**ACQUISITION BY THE COLLEGE OF A CERTAIN PARCEL OF REAL
PROPERTY LOCATED ON JIMMIE LEEDS ROAD, GALLOWAY TOWNSHIP,
ATLANTIC COUNTY, NEW JERSEY**

WHEREAS, the Richard Stockton College of New Jersey (the "College") has determined that it lacks sufficient facilities to properly support the academic mission of the College; and

WHEREAS, a certain parcel of real property, together with a building, personal property and parking lot located thereon, located at 10 Jimmie Leeds Road, Galloway Township, New Jersey, adjacent to College owned property, has been identified as being suitable for use by the College as offices for certain administrative offices not required to be located on-campus; and

WHEREAS, the removal of said administrative offices from the campus to the location at 10 Jimmie Leeds Road, Galloway Township will not adversely affect the operation of the administration of the College and will provide space on campus to increase useable academic space; and

WHEREAS, the said property has been offered for sale by the existing property owner and Galloway Associates, LLC, a New Jersey Limited Liability Company, has entered into a contract to purchase said property; and

WHEREAS, the College has negotiated with Galloway Associates, LLC, the equitable owner of the property, an agreement (Agreement of Purchase and Sale) according to which the College would acquire the property on or about January 5, 2005 either from the existing property owner or Galloway Associates, LLC for the sum of Three Million Two Hundred Fifty Thousand (\$3,250,000.00) Dollars to be paid to Galloway Associates, LLC, which agreement is subject to certain conditions; and

WHEREAS, the terms of the acquisition appear to be fair and reasonable; now therefore be it

RESOLVED, that the form and substance of the Agreement of Purchase and Sale, a copy of which is attached hereto, is approved, and be it further

RESOLVED, that the President of the College be and he hereby is authorized to execute the Agreement of Purchase and Sale so approved and the proper officers of the College are directed to take any and all appropriate steps to consummate the transaction.

December 8, 2004

PO Box 195
Jimmie Leeds Road
Pomona NJ 08240



Ph: 609.652.1776
www.stockton.edu

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: December 7, 2004

TO: Herman J. Saatkamp, Jr., President

FROM: Richard Hale, Vice President

SUBJECT: APPROVAL OF PROFESSIONAL SERVICES
CONSTRUCTION MANAGER CONTRACT

I enclose a Resolution requesting approval of Professional Services Construction Manager Contract. The College is utilizing a private company for construction oversight. Previously we have used the Department of Property, Maintenance and Construction for the State of New Jersey.

The College recommends using Gilbane Building Company for construction phase of the F Wing Renovation.

We now request that the Board of Trustees for the Richard Stockton College of New Jersey authorize the execution of the contract as set forth in the attached Resolution.

/ncc

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**CONTRACT FOR PROFESSIONAL SERVICES CONSTRUCTION MANAGER
F WING EXTENSION AND RENOVATION**

- WHEREAS,** the Finance Committee previously considered and approved a process for awarding the Richard Stockton College of New Jersey's contract for Construction Manager; and
- WHEREAS,** the process called for the Finance Committee to review the proposals received concerning this matter in connection with college staff's recommendation to the Board of Trustees regarding the awarding of a contract for Construction Manager; and
- WHEREAS,** the process has been undertaken by an approved selection committee and staff recommendation has been made to the Finance Committee; and
- WHEREAS,** the Finance Committee has reviewed appropriate materials and college staff's recommendation concerning the selection of the following three firms in prioritized order: 1) Gilbane Building Company, Lawrenceville, NJ; 2) Turner Construction Company, Philadelphia, PA; 3) Bovis Lend Lease, Princeton, NJ, as the Construction Manager Firms; now therefore be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the College to undertake the F Wing Renovations described in the attachment; and be it further.
- RESOLVED,** that, consistent with the College's approval policy for capital constructions projects, the Board authorizes the President, or his designee, the Vice President for Administration, Finance and Institutional Advancement, to enter into contracts or other agreements on behalf of the College to complete this project.

December 8, 2004

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
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NEW APPOINTMENT (FACULTY)

Michlic, Joanna Beata	Assistant Professor of Holocaust and Genocide Studies	09/01/05 - 06/30/06	\$47,717	
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STATUS CHANGE

Greene, Laurie	Associate Professor of Anthropology	01/28/05 - 06/30/05	\$72,381 Prorated	change from half-time to full-time faculty
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*Compensation for FY 2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
<u>REASSIGNMENT AND TITLE CHANGE</u>				
Nelson, Linda	Associate Professor of Sociology/Anthropology	09/01/05	\$79,104**	Move from General Studies to Social and Behavioral Sciences Currently on sabbatical leave
<u>TITLE CHANGE</u>				
Kennedy, James B.	Executive Director of College Foundation and Institutional	12/13/04 - 06/30/05 Initiatives	\$144,060 Prorated	Eligible for single year reappointment during February 2005 cycle
<u>STRUCTURAL RECLASSIFICATION</u>				
Woolslayer, Donald	Assistant Director of Plant and Housing Maintenance	12/13/04 - 06/30/05	\$71,574 Prorated	Eligible for single year reappointment during February 2005 cycle

*Compensation for FY 2004-2005 to be determined in accordance with the appropriately established compensation plan.

**Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
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RETIREMENT

DeLussa, Bruce	Associate Professor of Public Health	06/30/05		
Diller, Michael	Special Assistant to the Vice President for Administration and Finance for Institutional Policy Initiatives and Hearings	06/30/05		
Lounsberry, Charles	Marketing Director, Performing Arts Center	02/01/05		

*Compensation for FY 2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	TOPIC OF STUDY
<u>SABBATICAL LEAVES</u>			
Daly, William T.	Distinguished Professor of Political Science	09/01/05- 06/30/06	"College" & "Citizen"
Fan, Weihong	Associate Professor of Environmental Studies	09/01/05- 01/31/06	"Tree Species Diversity and Spatial Patterns of Photosynthesis Across the Contiguous U.S.A."
Lyons, Paul Culture,	Professor of Social Work	09/01/05- 06/30/06	"Teaching America: Politics & Accomplishments & Failures"
Mutari, Ellen Economy"	Associate Professor of General Studies	01/31/06- 06/30/06	"Living and Working in a Casino

BACKGROUND STATEMENT

JOANNA BEATA MICHLIC

I. EDUCATIONAL BACKGROUND

Ph.D.	University College, London Hebrew and Jewish Studies	2000
M.A.	University College, London Modern Jewish History	1991
BA/MA	University of London Slavonic Studies	1984

II. PROFESSIONAL EXPERIENCE

Visiting Scholar, Department of Near Eastern & Judaic Studies, Brandeis University	2003-present
Lecturer, History, Clark University	2003-2004
Professional Fellowship, Yad Vashem	2001-2003
Post-doctoral Fellowship, The Hebrew University of Jerusalem	2000-2001
Lecturer, History, University of London	1996-1997
Visiting Lecturer, University of London	1994
Lecturer, Leo Baeck College, London	1992-1994

III. OTHER INFORMATION

Considered already a leading specialist on modern Polish history, Dr. Michlic recently co-edited *Neighbors Respond: the Controversy about Jedwabne* (Princeton University Press, 2003) and her dissertation will be published by the University of Nebraska in 2005.

Dr. Michlic has taught on the continent, in England, and in the United States. She has reading proficiency in eight languages and she received scholarship support to Oxford and Hebrew University for her doctoral work.

RECOMMENDED FOR: Assistant Professor, Holocaust and Genocide Studies. Dr. Michlic is an Affirmative Action candidate, female, white.

ADDENDUM

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
RESOLUTION
PERSONNEL ACTIONS**

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
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SALARY ADJUSTMENT

Faurot, Sara	Director of Alumni Relations	12/13/04 - 06/30/05	\$64,000. prorated	
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TITLE CHANGE

Davis, Arthur A.	Executive Director of Corporate Relations and Initiatives	12/13/04 - 06/30/07	\$103,932.	current multiyear appointment 07/01/05 – 6/30/07
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*Compensation for FY 2004-2005 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
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SABBATICAL LEAVE - Revised

Fan, Weihong	Associate Professor of Environmental Studies	09/01/05- 01/31/06		"Tree Species Diversity and Spatial Patterns of Photosynthesis Across the Contiguous U.S.A."
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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

**REAPPOINTMENT RESOLUTION
(ADDENDUM)**

PERSONNEL ACTIONS

DECEMBER 8, 2004

PROMOTIONS

TENURED FACULTY

REAPPOINTMENT RESOLUTION (ADDENDUM)

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

PERSONNEL ACTIONS

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
<u>PROMOTIONS (Tenured Faculty)</u>				
Burdick, David	Professor of Psychology	09/01/05	\$77,553	promotion from Associate Professor
Emmons, David	Professor of Criminal Justice	09/01/05	\$77,553	promotion from Associate Professor
Gregg, Robert S.	Professor of History	09/01/05	\$69,795	promotion from Associate Professor
Olan, Michael J.	Professor of Computer Science and Information Systems	09/01/05	\$77,553	promoted from Associate Professor

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	*CURRENT SALARY	INFORMATIONAL NOTES
<u>PROMOTIONS (Tenured Faculty)</u>				
Simlot, Rupendra	Associate Professor of Criminal Justice	09/01/05	\$63,796	promotion from Assistant Professor
Thomas, Francis	Professor of Accounting and Finance	09/01/05	\$85,504	promotion from Associate Professor
VanKuiken, Henry	Professor of Dance	09/01/05	\$77,553	promotion from Associate Professor

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

FACULTY REAPPOINTMENTS

CONFERRING TENURE

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
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FACULTY REAPPOINTMENTS CONFERRING TENURE

DIVISION OF ARTS AND HUMANITIES

Crowell, Tara L.	Associate Professor of Communications	09/01/05	5	\$57,415.	promotion from Assistant Professor
Farina, Christine	Associate Professor of Communications	09/01/05	5	\$55,288.	promotion from Assistant Professor
Mallett, Mark E.	Assistant Professor of Theatre Arts	09/01/05	5	\$57,415.	
Nichols, Robert	Associate Professor of History	09/01/05	5	\$62,037.	

DIVISION OF NATURAL SCIENCES AND MATHEMATICS

Hallock-Waters, Kristen A.	Assistant Professor of Chemistry	09/01/05	5	\$53,162.	
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*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
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FACULTY REAPPOINTMENTS CONFERRING TENURE (continued)

DIVISION OF PROFESSIONAL STUDIES

Furphy, Kimberly A.	Assistant Professor of Occupational Therapy	09/01/05	5	\$59,542.	
Mastrangelo, Mary Alysia	Associate Professor of Physical Therapy	09/01/05	5	\$61,669.	promotion from Assistant Professor
Neilforoshan-Dardashty, Mohamad	Professor of Computer Science and Information Systems	09/01/05	5	\$94,257.	
Schindler, Victoria J.	Associate Professor of Occupational Therapy	09/01/05	5	\$63,796.	promotion from Assistant Professor
Whithem, Clifford J.	Director of Hospitality Management/Professor of Business Studies	09/01/05	5	\$94,257.	

DIVISION OF SOCIAL AND BEHAVIORAL SCIENCES

Tartaro, Christine	Associate Professor of Criminal Justice	09/01/05	5	\$55,288.	promotion from Assistant Professor
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*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

**FACULTY REAPPOINTMENTS
AND PROMOTIONS
SINGLE YEAR**

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
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FACULTY REAPPOINTMENTS (Single Year)

DIVISION OF ARTS AND HUMANITIES

Adamo, Gregory J.	Associate Professor of Communications	09/01/05-06/30/06	3	\$59,452.	
Anderson, Denise	Assistant Professor of Communications	09/01/05-06/30/06	3	\$53,162.	
Majstorovic, Gorica	Assistant Professor of Spanish	09/01/05-06/30/06	3	\$53,162.	
Papademetriou, Anastasios G.	Assistant Professor of History	09/01/05-06/30/06	4	\$55,288.	
Rettberg, Scott R.	Assistant Professor of New Media Studies	09/01/05 - 06/30/06	3	\$53,162.	

DIVISION OF GENERAL STUDIES

McGovern, Heather Anne	Assistant Professor of Writing	09/01/05-06/30/06	3	\$53,162.	
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*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORAMTIONAL NOTES
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FACULTY REAPPOINTMENTS (Single Year)

DIVISION OF GENERAL STUDIES - continued

McShea, Betsy J.	Assistant Professor of Developmental Mathematics	09/01/05- 06/30/06	4	\$55,288.	
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DIVISION OF NATURAL SCIENCES AND MATHEMATICS

DeChiaro, Louis F.	Associate Professor of Computational Science	09/01/05- 06/30/06	3	\$62,037.	
Golland-Sedia, Ekaterina	Assistant Professor of Biology	09/01/05- 06/30/06	4	\$48,908.	
Olsen, Robert J.	Assistant Professor of Computational Science	09/01/05- 06/30/06	3	\$55,288.	
Vogel, Judith	Assistant Professor of Mathematics	09/01/05- 06/30/06	4	\$53,162.	

DIVISION OF PROFESSIONAL STUDIES

Hussong, Marion	Associate Professor of Language in Teacher Education	09/01/05- 06/30/06	3	\$51,035.	promotion from Assistant Professor
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*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
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FACULTY REAPPOINTMENTS (Single Year) - continued

DIVISION OF PROFESSIONAL STUDIES - continued

Klein, Kathleen A.	Assistant Professor of Occupational Therapy	09/01/05-06/30/06	4	\$61,669. prorated	equity salary adjustment eff. 12/13/04
Luo, Robert (Laihan)	Assistant Professor of Business Studies	09/01/05-06/30/06	3	\$55,288.	
Myrtetus, Craig H.	Instructor in Teacher Education	09/01/05-06/30/06	4	\$47,227.	
Ross, Eva Marie	Assistant Professor of Instructional Technology	09/01/05-06/30/06	3	\$53,162.	
Scales, Michael S.	Instructor in Business Studies	09/01/05-06/30/06	3	\$52,473.	

DIVISION OF SOCIAL AND BEHAVIORAL SCIENCES

Colon, Merydawilda	Assistant Professor of Social Work	09/01/05-06/30/06	4	\$55,288.	
Lyke, Jennifer	Assistant Professor of Psychology	09/01/05-06/30/06	4	\$53,162.	

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

STAFF REAPPOINTMENTS

AND RECLASSIFICATIONS

WITH INITIAL MULTIYEAR APPOINTMENT

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
<u>STAFF REAPPOINTMENTS WITH INITIAL MULTIYEAR CONTRACT</u>					
<u>OFFICE OF ACADEMIC AFFAIRS</u>					
Buzza, Bonnie W.	Associate Vice President for Academic Affairs	07/01/05-06/30/07	5	\$106,371.	title change to Assoc. Provost for Personnel, Programs and Policies, \$120,000, prorated, eff. 01/08/05 - previously approved by BOT on 09/22/04
Dollarhide, Paula J.	Academic Advisor	07/01/05-06/30/08	5	\$58,605.	AFT bargaining unit appointment
Hafner, Steven F.	Coordinator of Field Operations, Coastal Research Center	07/01/05-06/30/08	5	\$50,634.	salary is grant funded AFT bargaining unit appointment

OFFICE OF ADMINISTRATION AND FINANCE

Bruce, Ernest C.B.	Benefits Manager	07/01/05-06/30/07	5	\$69,963.
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*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
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STAFF REAPPOINTMENTS WITH INITIAL MULTIYEAR CONTRACT - continued

OFFICE OF ADMINISTRATION AND FINANCE – continued

Hale, Richard N.	Vice President for Administration and Finance	07/01/05-06/30/07	5	\$132,636.	salary increase to \$137,277, prorated, eff. 01/08/05 – previously approved by BOT on 09/22/04
Paramananthan, Parthipan	Associate Director of Computer Services	07/01/05-06/30/07	5	\$91,239.	

OFFICE OF STUDENT AFFAIRS

Dorris, Susanne R.	Assistant Director of Financial Aid for Technology	07/01/05-06/30/08	5	\$65,635.	AFT bargaining unit appointment
Fussner, Joseph W.	Head Women's Basketball Coach, 10 Months	09/01/05-06/30/08	5	\$52,473.	AFT bargaining unit appointment
Julien, Valerie	Evening and Weekend Athletic Coordinator	07/01/05-06/30/08	5	\$43,326.	AFT bargaining unit appointment

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
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STAFF REAPPOINTMENTS WITH INITIAL MULTIYEAR CONTRACT - continued

OFFICE OF STUDENT AFFAIRS – continued

Matthews, Gerald	Head Men's Basketball Coach, 10 Months	09/01/05-06/30/08	5	\$52,473.	AFT bargaining unit appointment
Preston, William E.	Coordinator of Cross Country and Track and Field Operations/Head Coach	07/01/05-06/30/08	5	\$56,714.	AFT bargaining unit appointment
Rollman, Christopher	Sports Information and Marketing Coordinator	07/01/05-06/30/08	5	\$48,607.	AFT bargaining unit appointment

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

**STAFF REAPPOINTMENTS
AND RECLASSIFICATIONS
SINGLE YEAR APPOINTMENTS**

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATONAL NOTES
<u>STAFF REAPPOINTMENTS (Single Year)</u>					
<u>OFFICE OF ACADEMIC AFFAIRS</u>					
Dagavarian, Debra	Assistant Provost	07/01/05-06/30/06	3	\$88,595.	
Fiedler, Nancy I.	Assistant to the Director of Teacher Education	07/01/05-06/30/06	3	\$38,484.	
Fotia, Dennis	Distance Education Coordinator	07/01/05-06/30/06	4	\$50,149.	
Jackson, Mark	Director of Media Services and Distance Education	07/01/05-06/30/06	5	\$89,777.	
Jones, Cheryl Vaughn	Assistant to the Dean/Natural Sciences and Mathematics	07/01/05-06/30/06	4	\$58,605.	
Vickery, David M.	Instructional Designer	07/01/05-06/30/06	3	\$48,219.	

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
<u>STAFF REAPPOINTMENTS (Single Year) - continued</u>					
<u>OFFICE OF ADMINISTRATION AND FINANCE</u>					
Messina, Dominick	Director of Special Accounting Projects	07/01/05-06/30/06	4	\$94,278.	
<u>OFFICE OF LIBRARY SERVICES</u>					
Lechner, David L.	Librarian 3/Instructor in the Library	07/01/05-06/30/06	4	\$53,162.	
Pinto, David E.	Director of Library Services	07/01/05-06/30/06	4	\$88,449.	
<u>OFFICE OF THE PRESIDENT</u>					
Buzza, David T.	Director of Ticketing Services, Performing Arts Center	07/01/05-06/30/06	4	\$46,581. prorated	Title Change and Structural Reclassification effective 12/13/04

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
<u>STAFF REAPPOINTMENTS (Single Year) - continued</u>					
<u>OFFICE OF THE SOUTHERN REGIONAL INSTITUTE</u>					
Abbamondi, Dina L.	Assistant Director of the Southern Regional Educational Technology Training Center	07/01/05-06/30/06	4	\$49,231. prorated	Salary Adjustment effective 12/13/04
Polsinelli, Philip E.	Technology Training Administrator	07/01/05-06/30/06	4	\$57,387. prorated	Title change and structural reclassification eff. 12/13/04
<u>OFFICE OF STUDENT AFFAIRS</u>					
Carey, Margaret A.	Fitness Program Coordinator	07/01/05-06/30/06	3	\$34,987.	
Clark, Kimberly I.	Assistant Director of Financial Aid	07/01/05-06/30/06	3	\$53,162.	
Davis, John F.	Complex Director, Housing 1	07/01/05-06/30/06	3	\$36,735.	
Dearth, John C.	Assistant Director of Admissions	07/01/05-06/30/06	4	\$44,360. prorated	structural reclassification effective 12/13/04

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

BE IT RESOLVED, that the following actions are approved:

December 8, 2004

NAME	TITLE	EFFECTIVE DATES	YEARS OF SERVICE	*CURRENT SALARY	INFORMATIONAL NOTES
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STAFF REAPPOINTMENTS (Single Year) - continued

OFFICE OF STUDENT AFFAIRS - continued

Grant, Elaine M.	Director of Housing and Residential Life	07/01/05-06/30/06	3	\$81,401.	
Millman, Aaron P.	Assistant Director of Counseling Services, 10 Months	09/01/05-06/30/06	4	\$45,916.	
Nunziata, Christina M.	Assistant Director of Admissions	07/01/05-06/30/06	4	\$44,360.	
Santana, Pedro J.	Associate Director of Housing and Residential Life	07/01/05-06/30/06	3	\$66,175.	

*Compensation for FY 2005-2006 to be determined in accordance with the appropriately established compensation plan.

RICHARD STOCKTON COLLEGE OF NEW JERSEY

Organization Budget Status Report by Organization Period Ending June 30, 2005 As of November 14, 2004

REVENUE	BUDGET	YEAR TO DATE REVENUES	% REALIZED
State Appropriation	\$23,795,000.00	\$4,804,709.00	20%
Central Appropriation*	12,136,943.00	1,309,695.13	11%
Tuition	28,097,952.00	14,515,613.00	52%
Graduate Tuition	1,752,465.00	864,694.74	49%
General Service Fee	3,954,192.00	1,982,706.00	50%
Technology Fee	1,258,152.00	647,969.50	52%
Other Fees/Income	1,050,000.00	414,283.90	39%
Summer Gross Revenue	2,900,000.00	1,517,268.83	52%
Investment Income	500,000.00	162,672.53	33%
Total Revenue	\$75,444,704.00	\$26,219,612.63	35%

*Central Appropriation is estimated amount that state reimburses the college for fringe benefits

EXPENSES	BUDGET	YEAR TO DATE EXPENSES	% REALIZED
President	\$2,452,297.69	\$751,292.91	31%
Academic Affairs	30,350,444.07	7,063,802.07	23%
Student Affairs	5,492,168.72	1,627,409.03	30%
Administration & Finance	24,136,870.79	7,658,530.49	32%
Institutional Advancement	738,922.53	179,214.81	24%
Southern Regional Institute	137,057.20	44,211.92	32%
Benefits	12,136,943.00	3,981,654.53	33%
Total Expenses	\$75,444,704.00	\$21,306,115.76	28%