

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES**

December 8, 2004

- Trustees Present:** Hon. Gerald Weinstein, Chair
Dr. Clarence Hoover, III., Vice Chair
Dr. James Yoh, Member-at-Large
Michael Jacobson, Esq.
Carmen R. Matos, Esq.
Mr. Steven Radwanski, Student Trustee
Mr. Jonathon Furtado, Student Trustee Alternate
Dr. Herman J. Saatkamp, Ex Officio
- Call to Order and Roll Call:** Chairman Weinstein called the meeting to order at 1:30 p.m. on Wednesday, December 8, 2004 in Room K203k. On February 20 2004, notice of this meeting as required by the Open Public Meeting was (a) sent to the Business Services Office of the College, (b) the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.
- Approval of Minutes of October 20, 2004:** Upon a motion made by Vice Chairman Hoover and second by Trustee Jacobson, the Board voted to adopt the minutes of the October 22, 2004 meeting.
- Resolution to Meet in Closed Session:** Upon a motion made by Vice Chairman Hoover and second by Trustee Matos, the Board voted to adopt the Resolution to Meet in Closed Session.
- Return from Closed Session:** Chairman Weinstein reconvened the Open/Public Session at 3:40 p.m. upon the Board's return from Closed Session.
- Report of the Chair:** Chairman Weinstein stated he would defer his report, due to the length of the meeting's agenda.
- Oath of Office:** Chairman Weinstein administered the Oath of Office to new Board member, Curtis J. Bashaw. Trustee Bashaw remarked it was a privilege and pleasure to be a part of Stockton and he looked forward to working with the Board and college community to help the institution grow and develop in future years. Everyone in attendance joined in welcoming Trustee Bashaw to the Board.

President's Report:

President Saatkamp reported he recently attended a conference in Philadelphia at the Federal Reserve which focused on economic issues impacting the state, region, and the world. He also stated he had been reviewing faculty and staff dossiers the last several weeks. Dr. Saatkamp noted he had come away from that process very encouraged about the future of the College due to his assessment of the outstanding dossiers submitted for consideration by faculty and staff. Additionally, President Saatkamp reflected on the remarks made by Dr. Robert Gregg, President of the Faculty Assembly, at the October 20 meeting, regarding the life of a faculty member and remarked how proud he was of the personnel recommendations coming forward for approval today.

President Saatkamp also announced the College's new fundraising strategy to combine and transition from "friend-raising" to fundraising. He presented each trustee with a letter inviting them to join him and his wife Dot to participate in the College's *Annual Fund*. Dr. Saatkamp reflected on the importance of the campaign and indicated how it will become a significant component of the College's future.

Chairman Weinstein commented on the importance of the Annual Campaign, noting the amount raised was not the exclusive measure of its success. Rather, the number and percentage of participates also counted in the overall measure of the campaign.

Report of the Academic Affairs & Planning Committee:

Trustee Hoover, Chair of the Academic Affairs & Planning Committee, gave a brief overview of the items before the Board for approval today, which included: Approval of Masters of Arts in Criminal Justice; Approval of Doctor of Physical Therapy; Conferral of an Honorary Degree for Ambassador Vassilis Vitsaxis; and Sabbatical Leaves for 2005-2006. He reported the Committee supported the approval of the action items and called upon Provost David Carr to present the Resolutions. Dr. Carr recommended approval of the Approval of Program Announcement: Master of Arts in Criminal Justice. Chairman Weinstein requested that in the future, the Academic Affairs Committee be considered one of the stages in the approval process. Upon a motion made by Trustee Radwanski and second by Trustee Matos, the Board voted to adopt the Resolution.

Trustee Matos inquired about the length of the program, in

terms of credits. Provost Carr responded the program requires 36 credits (18 required and 18 elective credits) so that students from various specialty areas (corrections, prosecution, policing, etc.) can attain background in their particular specialty.

Vice Chairman Hoover indicated the program will be offered during the day and evening.

**Approval of Programs
Announcements: Doctor
of Physical Therapy
Resolution:**

Provost Carr requested the Board adopt the resolution establishing the Doctor of Physical Therapy program; Stockton's first doctoral program. Upon a motion made by Vice Chairman Hoover and second by Trustee Matos, the Board voted to adopt the Resolution. Trustee Jacobson noted the establishment of this degree was a great accomplishment for Stockton.

**Conferral of Honorary
Degree Resolution:
Vassilis Vitsasix**

Vice Chairman Hoover requested the Board adopt the Conferral of an Honorary Degree of Humane Letters Resolution for Vassilis Vitsasix, former Ambassador of Greece to United States and the United Nations. The honorary degree will be presented on December 10, 2004. Upon a motion by Trustee Jacobson and second by Trustee Radwanski, the Board voted to adopt the Resolution.

**Sabbatical Leaves, 2005-
2006:**

Provost Carr presented the Research and Professional Development Committee and the Deans Council's recommended Sabbatical Leaves for 2005-2006. The four recommended sabbatical leaves will be voted on as part of the Personal Resolution. Provost Carr noted that faculty could also apply for sabbatical leaves during a "second round" in Spring 2005.

**Update: Professional
Development &
Continuing Education
(PDCE):**

Dr. Harvey Kesselman, CEO of the Southern Regional Institute/ETTC introduced Dr. Lewis Leitner, Professor of Management and Psychology. Dr. Leitner reported he and Dr. Israel Posner, Associate Professor of Psychology, have developed the following initiatives through the Professional Development & Continuing Education Program at Carnegie Library:

- An active website was developed: www.stockton.pdc.org or www.stockton.pdc.net
- New community contacts and professional alliances have been developed, including an increasing mailing list.
- The contracting process was updated with vendors;

trainers and consultants. At least 35 new vendors, trainers and consultants, including Stockton faculty, staff and community professionals have agreed to support professional development.

- Actively working to develop and fine-tune a county-wide marketing strategy.
- Co-marketing programs with Dale Carnegie Associates and currently in discussions with Fred Prior Seminar Group.
- Currently negotiating with Spectrum Gaming Group and Gaming Observer Publications to support the development of conferences about gaming in this area.
- Offered 16 workshops in the Fall Series at Carnegie Library. A Winter Series (15 workshops) is now being marketed and promoted.
- Actively engaged with the Miss America Organization to assist them in designing future plans.
- Completed a needs assessment of superintendents, assistant superintendents, principals, assistant principals, curriculum directors, and curriculum supervisors throughout Atlantic and Cape May counties. Workshops will also be conducted for school leaders in late winter 2004 to early spring 2005, with the anticipation of continuing the program over the next several years.
- Successfully launched Stockton's first conference at the Carnegie Library titled *Learning from Local Leaders* on October 26, 2004. Another leadership conference will be held in April 2005. Management/Leadership Development Workshops were also conducted for Caesar's Entertainment and the Atlantic City Convention Visitor's Authority. A contract just signed with the Atlantic County Utilities Authority to begin workshops with their supervisory staff as of January 2005.
- The Department of Labor has offered the PDCE the opportunity to write one of their customized training grants. PDCE will find out in January 2005 if they have support for a hospitality industry-wide customer service training project.
- Planning pre-conference workshops for May 2005 Gaming Technology Conference in Atlantic City (one of largest conference in country).
- Discussions have begun with Media Services and Distance Education at Stockton to develop a

television program on the Stockton Channel.

- Designing a "Train-the-Trainer" workshop.
- Investigating the development of a leadership Institute

Trustees Radwanski and Furtado congratulated Dr. Leitner on the success of the program and commended the PDCE on a conference they both attended at Carnegie.

Chairman Weinstein applauded the success of the Carnegie Library and asked Dr. Leitner to share comments he has received from visitors to the center. Dr. Leitner responded he has not heard a bad comment about the location. In addition, every casino, in particular the Sands and Caesars have expressed interest in utilizing Carnegie more often.

Trustee Jacobson inquired if the College was going to expand to other facilities due to the success of Carnegie. President Saatkamp responded the administration was considering that option.

Chairman Weinstein brought the Board's attention to a preliminary report on the Carnegie's overall usage and indicated that, without financial data, the College would not know if it has met or exceeded the financial projections.

President Saatkamp acknowledged the work of Provost Carr Mr. Alex Marino, Director of the Carnegie Center, and also thanked the Atlantic City Press for its support.

Report of the Student Affairs Committee:

Mr. Stephen Davis, Assistant Dean of Students, introduced the recipients of the Distinguished Fellowships for Students: Meaghan Bernier, a senior Marine Science major; Jason Hoyer, a senior Environmental Studies major, and Sean Maycock, a senior Studies in the Arts (Visual) major. Each recipient was awarded a \$1,000 scholarship. Chairman Weinstein congratulated the recipients for their accomplishments.

Report of the Finance Committee:

Chairman Weinstein reported the Finance Committee met with developers to discuss a proposed student housing complex. The Finance Committee will present the Board, for approval, a contractual agreement within the next several months. Additional resolutions coming forward for a vote today included: the purchase of the former Verizon building on Jim Leeds Road, with an anticipated closing in early

January 2005; Revised Confirming FY05 Bid Waiver; FY06 State Submission Operating Budget (without change); Approval of the Purchase of Equipment; Facilities Usage Fees for Calendar Year 2005; Approval of Professional Services Construction Manager Contract; and Personnel Resolution; and Addendum.

FY05 Bid Waiver:

Chairman Weinstein recommended Board approval of the FY05 Bid Waiver Resolution, which included **Columbia Artist Management** (\$42,000) for Virsky Ukrainian National Dance Company, Opera Verdi Europa and St. Petersburg Ballet; and **Josten's Yeartech** (\$39,000) for the College yearbook. Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to adopt the Resolution. Chairman Weinstein voted "no" for Virsky Ukrainian National Dance Company only. Trustee Radwanski voted "no" for Columbia Artist Management only. Trustee Jacobson recommended, in the future, all performances are included on the same bid waiver resolution.

FY06 State Submission Operating Budget Resolution:

Chairman Weinstein requested the Board adopt the FY06 State Submission Operating Budget Resolution. Upon a motion made by Vice Chairman Hoover and second Matos, the Board voted to adopt the Resolution. It was noted that the document and supplemental forms have been prepared and submitted in draft form to the Office of Management and Budget (OMB) in accordance with the FY06 budget instructions.

Approval of the Purchase of Equipment Resolution:

Chairman Weinstein recommended adoption of the Approval of the Purchase of Equipment totaling \$637,875. Upon a motion made by Trustee Radwanski and second by Trustee Jacobson, the Board voted to adopt the Resolution.

Facilities & Usage Fees for Calendar Year 2005 Resolution:

Chairman Weinstein recommended the approval of the Facilities Usage Fees for Calendar Year 2005. He reported there were modest changes to the fees from the previous year which now includes fees for the Carnegie building. Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to adopt the Resolution.

Conveyance of Easement along Easterly Property Line of Campus Resolution:

Chairman Weinstein recommended adoption of the Conveyance of Easement along Property Line of Campus Resolution and indicated the low profile line will allow the transmission of electricity and operation of communication

systems. The Atlantic City Electric Company has offered the College \$100,000, payable to the Richard Stockton College of New Jersey Foundation on behalf of the College, in exchange for a perpetual transmission line easement which will be payable upon execution of the easement. Upon a motion made by Trustee Radwanski and second by Trustee Matos, the Board voted to adopt the Resolution. Trustee Jacobson abstained from the vote. President Saatkamp acknowledged Mr. Lee Watson, Vice Chairman of the Stockton College Foundation, for his work in attaining the funds.

Acquisition by the College of Certain Parcel of Real Property Located on Jimmie Leeds Road Resolution:

Chairman Weinstein recommended the Board's approval of the Acquisition by the College of Certain Parcel of Real Property Located on Jimmie Leeds Road Resolution. He advised the Board that the purchase price was \$3.25 million, subject to inspection by the College's engineers and clear title by January 2005. Upon a motion made by Vice Chairman Hoover and second by Trustee Radwanski, the Board voted to adopt the Resolution. Chairman Weinstein thanked the administration for their hard work on this project.

Approval of Professional Services Construction Manager Resolution:

Chairman Weinstein recommended for approval, the Professional Services Construction Manager Resolution. Previously, the College used the NJ Department of Property, Management and Construction and is now requesting to use a private company, Gilbane Building Company, for the construction phase of F-Wing. Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to amend the resolution to include the name of the firm in the second resolve. Trustee Matos moved to accept the resolution, as amended, and was second by Trustee Jacobson. The resolution was adapted with an abstention vote from Vice Chairman Hoover.

Chairman Weinstein requested the college keep a journal of the work in F-wing which could be helpful at the end of the project in evaluating the work and cost savings.

The Personnel Resolution and Addendum to the Personnel Resolution:

Chairman Weinstein called for a vote on the Reappointment resolution. Upon a motion made by Trustee Jacobson and second by Vice Chairman Hoover, the Board voted to adopt the resolution, with an abstention vote from Trustee Radwanski. Chairman Weinstein also called for a vote on the personnel resolution and addendum. Upon a motion by Vice Chairman Hoover and second my Trustee Jacobson,

the Board voted to adopt the resolution, with an abstention vote from Trustee Radwanski.

Chairman Weinstein thanked everyone involved in evaluating the personnel files and he acknowledged the faculty and staff that received board approval today.

Comments from the Public:

As there was no other business, Chairman Weinstein invited comments from the public.

Provost Carr thanked the Board granting the faculty reappointment, tenure and promotion decisions.

Vice President Hale acknowledged Lt. Charles Richvalsky on his recent promotion and 23 years of service with Campus Police.

Next Meeting:

As there was no further business or comments from the public, Chairman Weinstein announced the next regular meeting of the Board of Trustees would take place in the Townsend Residential Life Center on Wednesday, February 16, 2005 and wished everyone a safe and happy holiday.

Adjournment:

Upon motion by Trustee Radwanski and second by Trustee Matos, the Board voted to adjourn the meeting at 5:05 p.m.

For the College,

Brian K. Jackson,
Assistant Secretary to the Board