

**THE RICHARD STOCKTON COLLEGE  
OF NEW JERSEY  
BOARD OF TRUSTEES  
MINUTES**

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**February 16, 2005**

**Trustees Present:**

Hon. Gerald Weinstein, Chair  
Mr. Curtis J. Bashaw  
Ms. Celeste Carpiano  
Mr. Stanley Ellis  
Michael Jacobson, Esq.  
Carmen R. Matos, Esq.  
Mr. Steven Radwanski, Student Trustee  
Mr. Jonathon Furtado, Student Trustee Alternate  
Dr. Herman J. Saatkamp, Ex Officio

**Call to Order and Roll Call:**

Chairman Gerald Weinstein called the meeting to order at 1:30 p.m. on Wednesday, February 16, 2005 in Room K203k. On February 20, 2004, notice of this meeting as required by the Open Public Meeting was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

**Approval of Special Ad-Hoc  
Minutes of November 17, 2004:**

Upon a motion made by Trustee Matos and seconded by Trustee Ellis, the Board voted to adopt the minutes of November 17, 2004.

**Approval of Regular Minutes of  
December 8, 2004:**

Upon a motion made by Trustee Matos and seconded by Trustee Jacobson, the Board voted to adopt the minutes of December 8, 2004

**Resolution to Meet in Closed  
Session:**

Upon a motion made by Trustee Ellis and seconded by Trustee Bashaw, the Board voted to adopt the Resolution to Meet in Closed Session.

**Return from Closed Session:**

Chairman Weinstein reconvened the Open/Public Session at 3:45 p.m. upon the Board's return from Closed Session.

**Committee of the Whole  
Open/Public Session:  
Report of the Chair:**

Chairman Weinstein reconvened the Open/Public Session at 3:45 p.m.

Chairman Weinstein announced he attended the divisional reviews for Academic Affairs and Administration and Finance and commended the Provost and Vice Presidents for their teamwork in presenting a SWAT analysis and budget recommendations for FY06. Chairman Weinstein thanked those involved in the CFO search process. Mr. Joseph Fussner, Head Coach of the Women's Basketball, was also acknowledged for his two hundredth game victory.

Chairman Weinstein read a letter from Trustee Carole Applegate Hedinger announcing her resignation from the College's Board. Chairman Weinstein expressed the significance of Ms. Hedinger's two decades of leadership, dedication and service to the College and how she will be sorely missed. President Saatkamp also concurred with the sentiments expressed by the Chairman.

**President's Report:**

President Saatkamp reported PBS will broadcast *Declining by Degrees*, a higher education documentary by John Merrill (Stockton Honorary Degree recipient) at 9 p.m. on June 23, 2005. Dr. Saatkamp noted the film would likely have an impact on the way in which people view higher education, and that the overall impression is that higher education is declining as well as failing to meet national needs. The United States once was first in the world in percentage of citizens receiving higher education degrees and it is now twelfth or thirteenth according to the film.

Stockton stands apart from such criticism in both large and small ways. The College is facing the larger issues (e.g., student/faculty ratio, facilities needs, and requisite funding) through its strategic planning. And we also do the smaller and significant things well. President Saatkamp noted his recent trip to Washington, DC where he met with a number of successful Stockton alum, including a 1981 political science graduate that has built his own office building in Northern Virginia. The alum noted how grateful he was to Stockton faculty and staff, and in particular for the continuing advice and care he has received from Stockton faculty.

President Saatkamp closed by presenting a "virtual tour" of the College's Facilities Master Plan and explained it as a vision of how the College may look within the next 10-15 years.

**Faculty Presentation – Special Visit to Arad Israel:**

Several Stockton faculty and staff came forward to give a brief report of their recent trip to Arad, Israel. As a slide show of the trip was being displayed, Mr. Wendel White, Professor of Art, reported he had sought the opportunity to take this trip because of his interest in the Moshe community on Moss Mill Road. This led to further discussions about communities of African and African American descent living in Israel. While there Mr. White photographed the Ethiopian community in Arad.

Ms. Pamela Hendrick, Assoc. Professor of Theatre Arts, reported she spent time in Arad public schools working with third graders, junior high and high school students and their drama teachers.

Dr. Beverly Vaughn, Professor of Music, remarked she again worked with kindergarten and middle school students to prepare for a concert. The community, including the African American community in Arad, turned out in large numbers to hear the choir perform African American spirituals, gospel music and songs in Hebrew.

Ms. Gail Rosenthal, Supervisor of the Holocaust Research Center, reported they distributed t-shirts with Stockton's name on them in Hebrew. Books Without Borders also provided easy reader books to schools in Arad.

Chairman Weinstein noted he spoke with the Mayor of Arad, who thanked the College for sending faculty and staff to the region and inquired if Stockton would consider establishing a satellite campus Arad. Trustee Weinstein said he explained to the College was not in a position to fund such an undertaking at this time, but there may be other ways to bring Stockton closer to the Arad community.

President Saatkamp made reference to his meeting recently with a president from a university in Israel who also asked that Stockton expand its activities into Israel.

**Special Recognition: 2004 New Jersey State Employees Charitable Campaign Contribution:**

Mr. Arthur Davis, Jr., Executive Director of Corporate Relations & Initiatives announced the results of Stockton's 2004 New Jersey State Employee Charitable Campaign. Mr. Davis noted Stockton's campaign totaled \$42,000. He thanked Chartwells, Stockton Faculty Band, Student Senate, and college staff or supporting the campaign and also President Saatkamp for his role as the 2004 state-wide campaign Co-Chair.

**Master of Science in Computational Science Resolution:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Carpiano, the Board voted to adopt the Master of Science in Computational Science Resolution. Trustee Matos asked how soon the program would be offered. Provost Carr responded following all required approvals, the final phase would be to implement the program, with anticipated student recruitment by Fall 2005 or Spring 2006.

**Bachelor of Science in Computational Science Resolution:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Matos, the Board voted to adopt the Bachelor of Science in Computational Science Resolution.

**Post-Baccalaureate Paralegal Certificate Program Resolution:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Matos, the Board voted to adopt the Post-Baccalaureate Paralegal Certificate Program Resolution.

Dr. Carr indicated this program will not require the same approval process as the two previous resolutions. Stockton only has to notify other institutions in the State that the program will be implemented. Chairman Weinstein inquired about the findings from surveys of law firms in the area and overall support for the program. Ms. Melanie Contreras, the paralegal consultant, responded her surveying of over 400 people at law firms and companies throughout the region resulted in widespread endorsement of the program, including Tyco Industries, which agreed to back the program by sponsoring one student this year.

**Adoption of Transition from Classroom to Retirement Program:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Matos, the Board voted to approve the Adoption of Transition from Classroom to Retirement Program Resolution. Provost Carr reported the administration was in communication with the Stockton Federal of Teachers Union and there had been minor changes made to the original formulation, which should benefit the program and faculty.

**R&PD Committee's Recommendations for Mini-Round (Informational Item Only):**

Provost Carr reported the Research and Professional Development Committee recommended funding totaling \$3,500 for Mini-Round to seven applicants.

**CDC Recommendations for FY2005 (Informational Item Only):**

Provost Carr announced the Career Development Committee received 15 proposals for requests totaling \$25,784. The Committee awarded \$15,025 in Career Development funds to fourteen faculty and staff members. Chairman Weinstein inquired about what would be done at the conclusion of the program and what research was being undertaken. Provost Carr responded the Committee receives reports on each of these activities, which keeps them aware of each faculty member's accomplishments. He also reported the Committee was currently reviewing ways to better connect these projects to the seeking of external funds.

**Report of the Student Affairs Committee:**

Trustee Carpiano, Chair of the Student Affairs Committee, reported the Committee discussed the August Trustees Retreat; Finance Committee presentation; Student Affairs 2004 Program Review; the Pilot Shuttle Program; and the Spring 2005 Enrollment Report. She called upon Vice President Joseph Marchetti to present the Spring Enrollment/Registration Report.

**Spring 2005 Enrollment Report/Registration Report**

Vice President Marchetti reported the overall enrollment goals for Spring 2005 were met with a combined FTE increase of 2.4%, consistent with policies and recommendations of the Planned Growth Program of between 2-3% over the previous Spring. This growth has contributed to the College's graduate and post-baccalaureate program with nearly a 22% increase in FTE (up 45% in the program alone) and a 24% increase in headcount (79 students over Spring 04). He also noted that although the graduate headcount done by 10 students, there was an increase

of 86 FTE.

Sal Catalfamo, Dean of Enrollment Management reported 571 new undergraduate students were registered this semester, with 22 being first-time freshman, 468 transfers, and 81 readmitted. Additionally, 41 new students enrolled in four of Stockton's seven graduate programs. Further, the College enrolled 6,272 undergraduate students this semester generating a record FTE headcount of 5,416 and 417 graduate students enrolled this semester with a corresponding FTE of 255. Average credit load for undergraduates was maintained at 13.6 credits this semester, while graduate student credit load decreased to an average of 13.58. Matriculated undergraduate students also increased from 95% to 96%. Dean Catalfamo also stated 68% of graduate students were female and 32% male. Moreover, 58% of the undergraduates were female and 42% were male.

Distribution of undergraduate majors are as follows: 17% Arts and Humanities; 18% Natural Sciences and Mathematics; 27% Professional Studies; 26% Social and Behavioral Sciences; 1% General Studies; and 11% are Undecided. Additionally, distribution of graduate students by program are: 17% Business Studies; 14% Education; 6% Holocaust & in Genocide Studies; 28% Instructional Technology; 6% Nursing, 8% Occupational Therapy; and 12% Physical Therapy.

Dean Catalfamo reported that the combined annualized headcount for AY2004-05 was a record 6,846 students, exceeding last year's record by 1.41%. FTE also generated a record 5,803, exceeding last year's record by 2.36%.

President Saatkamp reported Representative Boehner is working on the *Higher Education Reauthorization Act* in Washington, DC to develop a "common data base" for colleges and universities, to be viewed from a parent's point of view. He remarked that Stockton should look very good in this process when compared to the majority of other public institutions.

On behalf of the Board, Chairman Weinstein extended appreciation to the Dean Catalfamo and his staff.

Dr. Eileen Conran, Dean of Students, reported Ms. Jaylin Thomas, former member of the Student Senate, successfully hosted *A Day of Review* for the Omicron Delta Kappa Representative from University of Richmond. The representative was impressed with the College. President Saatkamp and Chairman Weinstein expressed their enthusiasm of a chapter being established at Stockton.

**Report of the Finance  
Committee:**

Chairman Weinstein announced Trustee Ellis has assumed the Chairmanship of the Finance and Investment Committees. He

also added Trustee Matos' inclusion on the Finance Committee. Trustee Ellis reported the Finance Committee reviewed and recommended approval of the following action items before the Board today.

**Four-Day Work Week:**

The four-day work week program has been in place since 1978 and continues to receive overwhelming support throughout the College. Upon a motion made by Trustee Radwanski and seconded by Trustee Ellis, the Board voted to adopt the Four-Day Week Resolution.

**FY05 & FY06 Bid Waiver Resolutions:**

Trustee Ellis recommended approval of the FY05 Bid Waiver Resolution for **Creative Arts Agency** (\$25,000) for a spring concert for the national recording artist, Dropkick Murphys, to be held on campus on March 29, 2005; and the FY06 Bid Waiver Resolution, which included: **Consortium of Distance Education - CODE** (\$100,000); the consortium that facilitates licensing of the courses for the College's telecourse offerings; and **WebCT** (43,000) in order to continue the licensing of WebCT software and ongoing faculty training. Upon a made by Trustee Radwanski and seconded by Trustee Matos, the Board voted to adopt the FY05 and FY06 Bid Waiver Resolutions.

**Aquifer Thermal Energy Storage Project (ATES) Bid Waiver Resolution:**

Trustee Ellis reported this system will firmly establish Stockton as the State's Environmental College by serving as a model for the construction of other systems throughout the country as well as, pay for itself in less than nine years.

Dr. Lynn Stiles, Professor of Physics, explained the importance of the by comparing the project to the installation of the geothermal system in 1994, which was a financial benefit and also served as an international model.

Upon a motion made by Trustee Matos and seconded by Trustee Ellis, the Board voted to adopt the resolution.

**Summer 2005 Housing Rents Resolution:**

A reduction in the summer housing rates, from \$25.00 to \$20.00 per day, will be beneficial for Stockton students by providing an incentive to enroll in summer classes. Upon a motion made by Trustee Radwanski and seconded by Trustee Matos, the Board voted to adopt the resolution.

Trustee Matos inquired about the required number of credits needed to qualify for the program. Vice President Marchetti responded the students must be enrolled in at least one course at the College.

**Addendum to the Resolution of June 16, 2004: Managerial Compensation:**

Trustee Ellis requested the Board's approval of an Addendum to the Managerial Compensation Resolution of June 16, 2004, which required all managerial employees be in active pay status for at least six months prior to July 1, 2004 and under contract for

FY 2005. The addendum is for those managerial employees who began between January, 2004 and June 30, 2004 but did not earlier qualify to receive the increase. These employees will receive a prorated salary increase for Fiscal Year 2005. Upon motion made by Trustee Ellis and seconded by Trustee Matos, the Board voted to adopt the Addendum to the Resolution, with an abstention from Student Trustee Radwanski. Vice President Hale advised the Board that there may be additional employees who fell within this category and should have been included as a part of the resolution. Chairman Weinstein asked that a new resolution be prepared with those additional employees.

**Construction of Wireless Tower Resolution:**

The College will receive annual payments from Verizon in exchange for Verizon constructing a tower on college property. Vice President Hale reported in response to the question from the Chair, the tower, will not impact developable land, will be located near the Mainland Medical Center. Upon a motion made by Trustee Ellis and seconded by Trustee Carpiano, the Board voted to adapt the resolution, with abstentions from Trustees Weinstein and Jacobson because of conflicts of interest.

**Approval of Construction Project – Renovations of Certain Electronic Classrooms Resolution:**

Trustee Ellis requested adoption of the Approval of a Capital Construction Project – Renovations of Certain Electronic Classrooms Resolution. He reported the project would total \$129,956.39 with an estimated completion date of June 30, 2005. Vice President Hale reported the work must be done during the summer, when College is closed, or classrooms are not utilized. Manpower may also impact the completion date.

Chairman Weinstein noted the consensus of the Finance Committee was to accelerate the classroom conversions. President Saatkamp recommended the administration provide a report showing the number of non-electronic classrooms and at what pace the conversions can be completed.

Upon a motion made by Trustee Ellis and seconded by Trustee Matos, the Board voted to adopt the resolution.

**Performing Arts Center (PAC) Seating Renewal Resolution:**

Trustee Ellis requested adoption of the resolution for the purpose of refurbishing the 522 seats in the Performing Arts Center. The estimated cost is \$178,112. Upon a motion made by Trustee Matos and seconded by Trustee Ellis, the Board voted to adapt the resolution.

**I-Wing Gym Floor – Informational Item:**

Trustee Ellis reported the Finance Committee approved the repairing the I-Wing Gym Floor, which fell under the \$100,000 threshold and therefore did not require full Board approval.

**Development Committee Report:**

Trustee Matos, Chair of the Development Committee reported The Scholarship Recognition Ceremony on February 4, 2005, was a great success and approximately 600 people were in

attendance. The next one will be held on October 7, 2005. The *25<sup>th</sup> Silver Anniversary Spring Scholarship Benefit* will be held on Saturday, April 9, 2005. In closing, she reported the Golf Outing will be held on September 29, 2005.

President Saatkamp reported he had received several large donations resulting from development activities. He also reported the Spring Benefit will have Commerce Bank as corporate sponsor this year.

Chairman Weinstein commended President Saatkamp, Vice President Hale, Provost Carr, and Ms. Andrea Jaeckel, Controller and others for demonstrating to Moody's why the College should maintain its current A2 rating. Trustee Jacobson noted how the rating was a vote of confidence in how the College handles the resources it has.

Chairman Weinstein brought the Board's attention to the Quarterly Financial Statement and requested that any questions be directed to his attention or to Vice President Hale.

**The Addendum to the Personnel Resolution and Revised Personnel Resolution:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Ellis, the Board voted to adopt the Personnel Resolution, and Addendum and Revised Resolutions, with an abstention from Trustee Radwanski. Chairman Weinstein congratulated everyone on their appointments, promotions, and reappointments.

**Other Business:**

Trustee Jacobson remarked the President's Report continues to highlight the wonderful work faculty and staff do on campus and throughout the community. President Saatkamp remarked the achievements by faculty are one of the more remarkable features because faculty members are expected to do research and service independent of their class-work. Dr. Saatkamp also concluded the numerous staff activities are also over and above what is required in their contracts.

**Comments from the Public:**

Chairman Weinstein invited comments from the public. Ms. Eileen Grant, Director of Housing and Residential Life introduced Mr. Alexander Pagnani as the newly appointed Housing Complex Director.

**Next Meeting:**

Chairman Weinstein announced there will be a Special Meeting of the Board of Trustees at 1:00 p.m. on March 16, 2005 devoted solely to the issue of the Facilities Master Plan. The next regular meeting of the Board of Trustees will take place on April 13, 2005. Both meetings will be held in the Townsend Residential Life Center.



**Adjournment:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Matos, the Board voted to adjourn the meeting at 5:50 p.m.

For the College,

Brian K. Jackson  
Assistant Secretary to the Board