

**THE RICHARD STOCKTON COLLEGE
OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES**

September 22, 2004

Trustees Present:

Michael Jacobson, Esq., Chair
Hon. Gerald Weinstein, Vice Chair
Dr. Clarence Hoover, III
Carmen R. Matos, Esq.
Mr. Steven Radwanski, Student Trustee
Ms. Imani Movva, Past Student Trustee
Dr. Herman J. Saatkamp, Ex Officio

Call to Order and Roll Call:

Chairman Michael Jacobson called the meeting to order at 1:30 p.m. on Wednesday, September 22, 2004 in Room K203k. On February 20, 2004, notice of this meeting as required by the Open Public Meeting was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

**Approval of Minutes of
August 25, 2004:**

Upon a motion made by Trustee Matos and second by Trustee Weinstein, the Board voted to adopt the minutes of August 25, 2004.

**Resolution to Meet in Closed
Session:**

Upon a motion made by Trustee Weinstein and second by Trustee Matos, the Board voted to adopt the Resolution to Meet in Closed Session.

Return from Closed Session:

Chairman Jacobson reconvened the Open/Public Session at 3:45 p.m. upon the Board's return from Closed Session.

Passage of the Gavel:

Trustee Jacobson commented that serving as Chairman of the Board of Trustees for the College had been the greatest three years of his life. Working with the Stockton family through the Middle States evaluation; retirement of a President; search committee for a new President and all other experiences have been very exhilarating and exciting. However, without the good faith, integrity and good will of everyone here (as a group) we could not have collectively such great things over the last three years; including the hiring of a new President that has been an absolute boom to the College community.

In closing, Trustee Jacobson thanked everyone for their support, faith and goodwill of the Board, administration, faculty, staff, and entire Stockton community as a whole. He commented that he envisions great things for the College and looks forward to working with the Board.

Everyone present stood and gave Trustee Jacobson a round of applause.

**Report of the Chair -
Chairman Gerald Weinstein:**

Trustee Gerald Weinstein commented he was humbled, but honored to accept the Chairmanship to which the Board has elected him. He remarked his predecessors had set high standards for the office of Chair and he would do his very best to emulate them and with his support and dedication, shall endeavor to raise the bar even higher. Chairman Weinstein expressed his personal thanks to his colleagues on the Board, entire Stockton community and Trustee Jacobson for a job well done. He remarked that Trustee Jacobson was faced with some very difficult decisions and challenges during his tenure. He commended him for rising to the challenge on each occasion and made decisions that were prudent and in the best interest of the institution. Chairman Weinstein spoke of Trustee Jacobson's third and most critical year (the transition of outgoing President Vera King Farris and incoming President Herman J. Saatkamp, Jr.) so that this would be as smooth as possible. Chairman Weinstein stated that Trustee Jacobson would always have the Board's gratitude. As a small token of the Board appreciation for his tenure as Chairman of the Board Trustee Jacobson was presented with a gift.

Chairman Weinstein remarked as he had pondered his personal expectations for this year (and the future) he concluded that this year would be known as *Year of the CAT*. The acronym stands for candor; accountability; and transparency. These are not intended to be sound good words, but are words to live by in this administration. Chairman Weinstein commented he is confident that everyone who believes in this institution and its mission will embrace them. He presented the Board with a crystal clear cat to remind them of his *Year of the CAT* slogan. He stated that he would present an innovation of Board Committees for approval, which he considered basic to the implementation of *CAT* and also under Other Business (for Board approval) a number of appointments. Chairman Weinstein reported he would be presenting a number of initiatives to the Board for consideration and goals, which should allow them to look back with pride on their accomplishments as a Board and know that they made a difference.

In closing, Chairman Weinstein assured President Saatkamp that he and the Board would be working closely with him, his cabinet

and staff to advance the College. Trustee Weinstein reported that during the past few weeks he had met with President Saatkamp on several occasions (and supports in Trenton), Mr. Robert Gregg, President of the Faculty Assembly, Mr. Peter Caporilli, President of The Richard Stockton College of New Jersey Foundation, Ms. Sarah Collura, President of the Student Senate, Mr. Armon Wilson, Vice President of Student Senate, Mr. John McGuire, Editor & Chief of the Argo Newspaper and Ms. Christy McCormick of the Argo Newspaper. Chairman Weinstein believes collectively Board members, administrators, faculty; students, alumni and friends of the College working together can accomplish great things. Indeed, he is confident they will.

Special Presentation

Chairman Weinstein asked Dr. Sal Catalfamo, Dean of Student Enrollment to come forward and make a Special Presentation. Dean Catalfamo called upon Mr. Joseph Jackson, Vice President for Governmental Operations and Governmental Relations for Wachovia Bank and Mr. Arthur A. Davis, Jr. Executive Director of Administrative Services and Liaison for Corporate Relations. Dean Catalfamo announced that Wachovia had donated \$1,000.00 for the Admissions Ambassador's Program to purchase either blazers or sweaters to represent the College. Wachovia Bank also donated additional funds for the *Latino Visitation Day*; as well as the *Celebration of Diversity Day*. Dean Catalfamo thanked Wachovia and Mr. Jackson for their continued generosity and support. Mr. Jackson thanked Dean Catalfamo for the kind words and commented Wachovia had been a good partner to Stockton for a number of years; he looked forward to working with the College in future endeavors and presented President Saatkamp with a check in the amount of \$1,000.00. Dean Catalfamo reported that the Admissions Ambassador's Club is based out of the Admissions Enrollment Office; the 20 plus members are all volunteers; the members give tours to visitors and showcase the College; students have an average GPA of 3.55; will have an additional 10-15 members this year. Dean Catalfamo asked Mr. Scott Ackerman, President of the Admissions Ambassador's Club to come forward. Mr. Ackerman gave a brief overview and about some of the work done by the Club he thanked Mr. Jackson and Wachovia Bank for their \$1,000.00 contribution.

President Saatkamp thank Mr. Jackson and Wachovia Bank for their continued support and contribution of \$1,000.00

Chairman Weinstein thanked Mr. Jackson, Wachovia Bank, Dean Catalfamo, and Mr. Davis. He also thanked Mr. Ackerman and his organization for their hard work and dedication to Stockton.

President's Report:

Chairman Jacobson called upon President Saatkamp to give his report. President Saatkamp took a moment to join the new

Chairman in thanking the Admissions Ambassador's Club for their wonderful work. He remarked he sees them quite often in the hallways and it is good to hear what they are reporting to parents. President Saatkamp commented we know that a College can not be better than its faculty and its students, but it also the case that an institution can not be better than its Board. The governing Board really determines so much of the faith of the College and at Stockton we have very fortunate to get our Board members. Mike Jacobson as the Chair of the Board brought me here; lead the Board, not only in the last three years but this was his second term as Chair. He, in the last three year oversaw renovation projects; the approval (last month) of a \$104 million bond structure; a new College seal. His leadership, friendship, and wisdom have greatly appreciated by this community. I wish to thank Mike in the clearest way, and his wife Sarah for loaning him to us during many hours. I also congratulate our new Chair; we can look forward to active and dynamic leadership from Judge Weinstein. President Saatkamp spoke about the importance of having a Chair so interested, aware of the issues in education and willing to work on the issues that face us. Dr. Saatkamp mentioned student enrollment; graduate programs; honors programs; the success Carnegie Library and, Stockton College Students first-ever *Day of Service* on Friday, September 3, 2004, to aid nursing homes, AC Rescue Mission and beautify outdoor spaces. President Saatkamp invited the Board and public to look at the pictures on display in front of room by podium. He thanked everyone who volunteered their time to make September 3 such a successful community event.

President Saatkamp reminded everyone about the Inauguration on Tuesday, September 28, 2004 and remarked that this was a College event. This will be a way of bridging the past and the future. One way this will be done is by dedicating the A-Wing Auditorium to the Ms. Elizabeth B. Alton, which be called the *Alton Auditorium*. Ms. Alton is a remarkable person; she is 94 years old; a member of one of the founding families in Atlantic City; her grandfather was a founding member of the Atlantic City Boardwalk

President Saatkamp reported there were several new things occurring today:

- Trustees would be approving the first reading of a budget (in a budgetary format – a part of the Cat Program).
- President Emerita Vera King Farris will be returning to campus on October 1, 2004 to as a Distinguished Professor (teaching and giving lectures). On campus through June 30, 2005.

Special Resolution:

Chairman Weinstein called upon Vice Chairman Hoover to read a Special Resolution Acknowledging Michael Jacobson Esquire who had served with honor and distinction as Chairperson of the Board from September 2001 through August 2004. Upon a motion made by Trustee Hoover and second by Trustee Matos.

Trustee Jacobson received a round of applause.

Faculty Presentation:

Chairman Weinstein called upon Provost David Carr to introduce Dr. Fang Liu, Assistant Professor of Physics to make a brief Faculty Presentation in the area of Medical Physics. Dr. Liu gave the following report:

My major research interests are in the field of Positron Emission Tomography (PET), PET surgical probes, biophysics and health physics. Currently my research work is focused on the design and testing of a positron-sensitive imaging probe, which is suitable for use during surgical procedures to identify cancerous tissue in real-time. Due to small geometry size, a surgical probe has higher resolution and sensitivity than a traditional whole body PET (Positron Emission Tomography) scanner. It can be used during surgical procedures, such as the brain tumor surgery, breast cancer surgery, and sentinel lymph node surgery, to ensure more selective tissue removal and more complete tumor dissection. This has been shown to improve the quality of life of surgically treated patients, which has been an underlying motivation in my development of a positron-sensitive surgical probe.

Chairman Weinstein thanked Dr. Liu for a very fascinating and instructive and fascinating report. He and the Board had no clue that members of the faculty were involved in such extraordinary research and work. He commented the Board and community should be very proud of Stockton's faculty they have made remarkable and the Board and community should be very proud.

Provost Carr also recognized the work of the faculty. He brought the Board's attention to the *Academic Affairs Scholarly Activity 2003-04 Booklet*, which honors the commitment to scholarly pursuits and applauds the achievements of faculty. Dr. Carr recognized Ms. Beth Olsen, Director of Grants Administration for her assistance and help in putting together the booklet.

Report of the Student Affairs Committee:

Trustee Hoover brought to the Board's attention Fall 2004 10th Final Enrollment, which had been distributed to the public. Trustee Hoover commented that he was happy to see the 1% increase in the number of undergraduate male students from Fall 2003. He was also pleased to see an increase in the number of minority students attending Stockton (because diversity is very important). Trustee Hoover stated overall the Board should be happy with the progress that the College making in terms of diversity, attracting male students, and quality programs.

Fall 2004 10th Day Final Report
Enrollment:

Trustee Hoover called upon Dr. Joseph Marchetti, Vice President for Student Affairs to give an update on Fall 2004 10th Day Enrollment. Dr. Marchetti brought the Board's attention to the report and thanked Mr. Sal Catalfamo, Dean of Enrollment Management for his assistance. Dr. Marchetti commented that one event that is a campus wide initiative is our Enrollment management effort. It starts with getting the best students, involved pulling in members of the community; Vice President Marchetti reported he met with President Saatkamp last year and they discussed enrollment growth. He reported that administration is very mindful of concerns with too many students; and maximizing FTE, while minimizing our headcount.

Vice President Marchetti called upon Dean Catalfamo give the report. Freshman applicants were up 2% since last Fall, with total freshman enrolled the total number of freshman remained steady at 826. In addition, 865 new transfers, 94 readmits, and 96 new graduate students enrolled. The grand total of new students was 1,881, up 17 from 2003. Dean Catalfamo commented the College must do something with respect to housing if it wishes to continue this upward trend.

President Saatkamp commented this headcount increase was with respect with graduate students and we maintain an approximately a 2% increase at the undergraduate level. Dean Catalfamo responded this was the goal (to increase the undergraduate level by about 2%); the administration was done just that.

Dean Catalfamo thanked everyone on campus for the team effort, especially Ms. Alison Henry, Director of Student Recruitment; and Ms. Donna Wanat, Director of Institutional Research for her hard work and assistance in preparing these reports. Total SAT scores for regularly admitted freshmen remains more than 100 points higher than New Jersey and national averages for college-bound students at 1133. The undergraduate headcount of 6,579 constituted an increase of 37 over last year's figure, with the full-time equivalent (FTE) increased by more than 2% to 5,689. The average credit per loan per undergraduate student remained at 13.8 credits. Moreover, 84% of all undergraduates are full-time, a 1% increased since Fall 2003. The combined headcount for graduate and undergraduate students has reached a new record: 7,002. Combined FTE was 5,993, which was 2.3% greater than last year. New student minority enrollment had increased to 16%. The number of matriculated students comprised 96% the total number of students enrolled in undergraduate classes. Headcount for graduate students was 423. He commented that graduate students enrich the campus and make the undergraduate students stronger academically.

Dean Catalfamo reported that 42% of the undergraduate population was male, 58% was female, 18% was minority and 82 non-minorities. The

breakdown for graduate students was 30% male, 70% female, 14% of those students were minority and 86% non-minority.

The College is moving in the direction according to *Vision 2010*.

Degrees Granted FY04:

Dean Catalfamo gave a brief report on number and percent of Degrees Granted Comparison of Fiscal Years 2000-2004. He asked the Board to pay special attention to the Total column on the FY04 Degrees Conferred and pointed out the Number of degrees granted (by percentage): were 16% in Arts and Humanities (ARHU), less than 1% in General Studies (GENS), 14% Natural Sciences & Mathematics, 37% in Professional Sciences and 33% in Social and Behavioral Sciences. The total number of undergraduate degrees granted for FY04 was 1,586 and graduate degrees were 88. Making the College-wide number of degrees granted 1,674 (Stockton record), which includes students with double majors.

Chairman Weinstein thanked Dean Catalfamo for an outstanding presentation and challenged him and the administration to the following for next year.

He wants to see an increase in the number transfer students verses the number of freshmen coming to Stockton.

Dean Catalfamo responded that has had these discussions with Vice President Marchetti and with President Saatkamp and the College is moving in that direction.

Chairman Weinstein acknowledged that the Board realizes housing is an issue and a solution will reached. More details regarding this are forthcoming.

Trustee Hoover inquired if this or future freshmen classes in need of more financial aid than classes before.

Dean Catalfamo responded no. This was consistent with years prior. He responded no in terms of their financial strength. However, the PAL and TAG grants because of tuition and fees costs they actually cover a lot less then in previous years. In effect, the students who have additional needs would be covered the Stockton awards and grants on campus.

Chairman Weinstein reported that the consensus of the Board is that Stockton is positioned to receive the finest students there are. If it takes more money to get them, we are prepared to do whatever it takes.

Dean Catalfamo commented me must fairly aggressively to market Stockton – beyond the coastal communities even past Southern New

Jersey it will become more difficult to attract students. The President is aware of this and is taking action to make Stockton the college of choice. He is very optimistic about the future.

President Saatkamp brought the Board's attention to Stockton's View and Applications' Book, which a remarkable step up for the Admissions area.

**Report of the Audit and Finance
Committee Meeting:**

Chairman Weinstein announced that Trustee Hedinger in a leave of absence from the Board. Chairman Weinstein reported that in Trustees Matos, Ellis, President Saatkamp were present at the Audit/Finance Committee discussed recommended and approved several bid waivers in addition to the FY05 Operating Budget. This is the first time the College has gotten a line-by-line itemization budget. The Audit and Finance Committee was very appreciative of the efforts made on behalf of the College by Mr. Richard Hale, Vice President for Administration, Finance and Institutional Development, Mr. Charles Klein, Associate Vice President for Fiscal Affairs, Mr. Michael Wood, Director of Budget and Fiscal Planning and other members of the staff who worked diligently to put the budget together because the information had to be put together by hand. Chairman Weinstein reported that there are still modifications that need to be made to the budget. The Audit and Finance Committee recommends approval of the first reading of the FY05 Operating Budget, with final approval at the October 22 meeting. He also announced the operations of the College will be consistent with the proposed budget. Relative to the budget and consistent with *CAT*, there will be financial statements issued on a quarterly basis to the public – monthly to the Audit and Finance Committee. The first quarter will end in one week and therefore the first report is due on October 22, 2004. The Audit and Finance Committee also considered increasing the Bond Issue by \$4,000,000 in the event the College decides to secure off-campus real estate for needed expansion (this may not be necessary). Chairman Weinstein reported that the Committee authorized the administration to continue with on-going discussions and studies regarding the possibility of securing additional off-campus housing; a full report should be available by the next Board meeting.

The Committee discussed the possibility of having competitive bids received for construction management functions bids as the College goes forward with constructions projects. The first project will be the F-Wing over-build. The Committee authorized FRP for construction management and administration should closely monitor this project. Chairman Weinstein reported that the Board approved a soliciting of bids for a HVAC project campus-wide. The resolutions were acted upon based on suggested estimates about a year ago. However, the original estimates were far below the original estimates (approximately 70% difference), which was shocking to the Audit and Finance. The Committee asked detailed questions and they were satisfied with the answers. There have been tremendous increases in the costs of

materials in terms of labor. The Committee recommended approval of this resolution.

**FY05 Operating Budget Resolution
– First Reading:**

Chairman Weinstein recommended the adoption of the first reading of the FY05 Operating Budget Resolution. Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to approve the Resolution.

Trustee Hoover inquired commented that the group under Vice President Hale's leadership did a tremendous job.

Trustee Hoover inquired why employee names have ratios (50%, 60%, 70%, etc) – is there a way to have beside their name some kind of indication where the other percentage can be found.

Vice President Hale remarked this is an improvement that can certainly be made the next time. However, this report was done by hand.

Trustee Hoover inquired on Page 17 under EOF Match – “comparing this to last year, is this up or down?”

Vice President responded this was up slightly, but it varies every year.

Chairman Weinstein requested that the Board submit any additional questions to him and he would forward those questions on to Vice President Hale or his staff. Those questions would be answered prior to the October 22, 2004 meeting.

Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to adopt the Resolution.

Revised Bond Issue Resolution:

Chairman Weinstein reported that this Resolution had been revised since it was passed at the August 2004 Board meeting. He requested the Board's approval on the Revised Bond Issued Resolution and in an amount not to exceed \$108 million and reported that that this now deals with the lease purchase of the building located at 10 West Jimmie Leeds Road. The funding for all of the proposed improvements, intended to enhance the profile of the College, will be accomplished by the issuance of tax-exempt and/or taxable bonds of the New Jersey Educational Facilities Authority. Upon a motion made by Trustee Jacobson and second by Hoover, the Board approved the Revised Resolution.

FY05 Bid Waiver Resolution:

Chairman Weinstein recommended approval of the FY05 Bid Waiver Resolution for the following vendor under the bid waiver provisions of the State College Contracts Laws: **Applied Biosystems** for \$55,345. The College seeks approval for NSF MRI Gene Detection

Grant Research and Chemistry Course related instruction. Applied Biosystems is industry leader in this scientific instrumentation and first company producing third generation manufacturing; **Molecular Devices** for \$28,090. for NFS MRI Gene Detection Grant Research and Chemistry Course related instruction. Molecular Devices manufacture this exclusive device and holds several US and Canadian patents for proprietary PathCheck sensors. This is the only sensor of its kind not affected by temperature; **Michael Moore** for \$47,500 for a student sponsored concert to be held on campus on September 23, 2004. This concert is a “pass-through” expense of the College paid through Student Activity Funds; and **Atlantic County Utility Authority** for \$140,000 for public utility for FY05.

Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to adopt the Resolution.

Chairman Weinstein noted that he was not in favor of voting for Michael Moore. However, The Student Senate decided that Mr. Moore was a good can on candidate to have on campus for a lecture and the event has been sold out. He commented that when he first heard about the event he was not pleased, (because the College was entertaining a lecturer who was very patrician on the eve of an election – without a balanced presentation) but the students have the freedom to choose whom they chose (within) reason.

Chairman Weinstein was concerned with the fact that an approval on an expenditure on a bid waiver was being approved after a contract had been already been signed, which was wrong. In the future, the item must be dealt with right away. The item must be dealt with by teleconference, Finance Committee, or Board and then endorsed by the full Board at the next meeting.

Campus HVAC Improvements Resolutions:

Chairman Weinstein recommended for approval the Campus HVAC Improvements Resolution. Upon a motion made by Trustee Hoover and Trustee Jacobson, the Board voted to adopt the Resolution.

Authorization to Negotiate for Acquisition of Real Property Located at 10 West Jimmie Leeds Road Resolution:

Chairman Weinstein reported the Authorization to Negotiate for Acquisition of Real Property Located 10 West Jimmie Leeds Road Resolution had been withdrawn from consideration at this time.

Confirmation of Actions by the Executive Committee on September 1, 2004 (Pre-Authorization Resolution):

Chairman Weinstein brought to the Board’s attention the Confirmation of Actions taken by the Executive Committee on September 1, 2004 regarding the Pre-Authorization Resolution and requested confirmation of these actions by the Board. Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to confirm the Actions of the taken by the Executive Committee on September 1, 2004, with and abstention from Student Trustee Randwanski.

**Personnel Resolution & Addendum
to the Personnel Resolution:**

Chairman Weinstein brought the Board's attention to the Personnel Resolution and Addendum to the Personnel Resolution. Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to adopt the Personnel Resolution and Addendum to the Personnel Resolution, with an abstention from Student Trustee Randwanski.

**Report of the Development
Committee Report:**

Trustee Matos, Chair of the Development Committee, was called to give the following report about the upcoming Golf Outing on Thursday, October 7, 2004 at Blue Heron Pines Golf Club:

- Mr. Kerry Huffman, former Philadelphia Flyer Hockey Player and Alumni will be playing in outing
- Twelve holes have been sold – anticipating all eighteen will be sold
- Anticipated sponsor of Reception will be Chartwells
- Anticipated sponsor of luncheon will be Conective
- Anticipated prize sponsor will be Bacharach
- Program booklets are still being put together; there is still time put adds in the booklets; or get your name in as a patron
- The cost of the outing is \$150, which includes lunch and dinner – the food is excellent and so is the organization.

She reported this will be a fun day, she attend last year and invited everyone to attend on October 7. Trustee Matos thanked Ms. Bev Pagano, Events Manager for her hard work.

Chairman Weinstein also encouraged everyone to participate the outing or attend the dinner following the tournament.

Other Business:

Chairman Weinstein announced there was a report before the Board regarding the usage of the Carnegie Center. He commented he and the Board had not had a adequate time to compare the information to the projections. He commented he was glad to see the facility was being used and hoped would continue to be utilized more and more.

Chairman Weinstein reported this was a following to his earlier remarks to present the Board with an innovation of what will be the first for many. This had its genesis more than a year ago when we institutionalized (for the first time) the creation of Board Committees other than the Finance Committee, which had always been in place. The Board discussed whether the Committee should be limited just to members of the Board. Chairman Weinstein requested approval of the following Committee structure modifications and to incorporation membership (other than on the Audit Committee, which must be exclusively Board members) members of the administration, faculty, students, lay persons of the community who would like to help guide

and full-fill the responsibilities of the College to endorse that policy on a one year trial basis. If this works well and the attendance is adequate and support it should be institutionalized. Upon a motion made by Trustee Jacobson and second by Trustee Matos, the Board voted to on an interim basis for the following Fiscal Year (2006) include as members of Standing Board of Trustee Committees individuals from administration, faculty, students, outside of the College community itself, to expand the nature and scope of each Committee.

Trustee Hoover inquired if these members of the Committees would be voting members of Sub-Committees.

Chairman Weinstein responded yes.

Trustee Hoover inquired in those recommendations of the Sub-Committees would be brought back to the full Board for a vote.

Chairman Weinstein responded of course at the October 20 meeting. He responded that the Sub-Committees do not have the power to enact any policy. Each Committee's function is to study an issue and make recommendations to the Board for actions regarding those proposals. It is the Board's hope that the Sub-Committees function as they are maturing that they will generate within the committee policy proposals that will be helpful as the College grows and prospers. Committees are not designed to sit back and listen to reports – they need to generate ideas, but propose action.

President Saatkamp commented that he sees this as a remarkable good step forward. Bringing more people in at the initial stages of Board decisions and without confusing the nature of *CAT* of candor being the first, community would not be a bad substitute. That is what the College is trying to build, a sense in which we are all involved in these issues.

Chairman Weinstein also requested that the Board approved the following Committee appointments per the By-Laws: Secretary to the Board, Trustee Carmen R. Matos, Esq.; Assistant Secretary to Board, Mr. Brian K. Jackson Delegate to New Jersey Association of Colleges and Universities, Trustee Celeste Carpiano, and Member at Large: Trustee James Yoh

Executive Committee: Hon. Gerald Weinstein, Chairman; Dr. Clarence C. Hoover, III, Vice Chairman, and Dr. James Yoh, Member-at-Large.

Chairman Weinstein also announced the following Standing Committees (names of individuals who have been approached) and pending Board approval:

Finance Committee:

Trustee Celeste Carpiano, Stanley Ellis, Student Trustee Steve Randwanski, Vice President Richard Hale (waiting to get confirmation from faculty member and Student Senator, there are three vacant spots).

Audit & Governance Committee

Trustee Michael Jacobson, Esq., Chair, Trustee Carmen R. Matos, Esq., and Trustee James Yoh

Chairman Weinstein commented that Stockton's Audit and Finance should be two separate Committees; be a private Committee with only members of the Board, without management or outside persons. He remarked this can not be put into happen immediately because the College is in search of a Chief Financial Officer and the Board is short staffed. He commented this would be putting too much added pressure on the current Board and he anticipates being able to move on this within the next 60 days.

Academic Affairs & Planning Committee

Trustee Clarence C. Hoover, III, Chair, Trustee Michael Jacobson, Esq., Dr. Robert Gregg, President Faculty Assembly, Dean Jan Colijn, Dean of General Studies, Dr. David Carr, Provost and Executive Vice President, (faculty position and student position vacant)

Student Affairs Committee

Trustee Celeste Carpiano, Chair, Student Trustee Alternate (when appointed in October 04), Dr. Peter Caporilli, President, Richard Stockton Foundation, Dr. Joseph Marchetti, Vice President for Student Affairs (three faculty and one student positions vacancies)

Development Committee

Trustee Carmen R. Matos, Esq., Chair, Trustee Stanley Ellis, Dr. Harvey Kesselman, CEO for the Southern Regional Institute and Special Assistant to the President, Mr. Armon Wilson, Student Senator, Mr. Charles Kramer, Member, Richard Stockton College Foundation, and Mr. James Kennedy, Acting Executive Director, Richard Stockton College Foundation and Institutional Initiatives.

Chairman Weinstein requested that a special meeting of the Board be

called in early November 2004 in order to address capacity issues, which were raised at the Board Retreat to specifically identify solutions.

Trustee Jacobson requested that the staff develop full outline of those Committees issues and that information be presented to the Board well in advance of the special November meeting; so that the data can be analyzed and internalized about each issue.

President Saatkamp agreed to Trustee Jacobson's request.

Chairman Weinstein reported that the Finance Committee had determined some time ago that it was necessary to create an Investment Sub-Committee. The Board had approved and Investment Policy; subsequent to that a request for proposals were sent out; responses have been receive from the RFP at the pre-bid meeting showing interest. Once propels are received administration will begin analyzing and making recommendations to the Investment Committee to choose an investment managers. Trustee Ellis, Dean Deborah Figrat, Ms. Andrea Jaeckel, Controller and Past Trustee Charles Townsend will all sit on the Finance. President Saatkamp and Chairman Weinstein will serve on Committee also.

Chairman Weinstein stated that the President shall be a member ex-officio of every committee with exception of the Audit Committee. The Chairman of the Board of Trustees shall be a member ex-officio of every committee. The President of the Student Senate shall have observer status at every committee with the exception of the Audit Committee.

Chairman Weinstein reported that a joint meeting will take place with Student Senate and Faculty Assembly very soon, which goes with *CAT*. He commented that the importance of these committees can not be overemphasized and he looked forward to receiving notices about the future meetings.

In closing, he remarked that a courtesy was made with President Saatkamp and himself to Assemblywoman Bonnie Watson Coleman, Former Chairperson of the Board. A meeting was also had a meeting scheduled with the appointment with Governor's appointment Secretary so that Judge Weinstein could meet her as well. The President had other ideas about such meetings. In addition to introducing him he let it be known that the College needed help from Trenton in filling vacancies on the Board and finding the right persons to augment the Board. He commended the President publicly for taking advantage of that time do so and he felt they came away from the meeting feeling very confident that the Board will soon have all vacant seats. He felt the visit was very positive.

Chairman Weinstein mentioned that Trustee Ellis was present at the

Audit and Finance Committee meeting this morning. He had an important business meeting that he could not change for the afternoon session. Trustee Yoh had a Leadership Retreat had had been previously scheduled. He had advised us some time ago; he expressed his support as we move forward. Trustee Carpiano was unable to attend today. President Saatkamp and I met with her while we were in Trenton; this is the week of her Annual Freeholder's County Meeting where she is the hostess to hundreds of people.

Comments from the Public:

Dr. Eileen Conran, Dean of Students thanked Ms. Brenda Sterling, and Ms. Jennifer Foreman, Assistant Director of Student Development for their assistance the coordination making *A Day of Service* on September 7 such a huge success. Dean Conran also thanked Mr. Kenny Johnson, Mr. Lou Long, Mr. Marty Hughes, and entire Plant Management staff.

Dean Catalfamo congratulated Mr. Nelson Morales, Interim Assistant Director of Admission on his recent appointment.

Vice President Hale congratulated Mr. Marty Hughes, Interim Director of Plant & Housing Maintenance and Mr. Fulvio Cesco-cancian, Associate Director of Facilities. He thanked Mr. Kenny Johnson for his continued support.

On behalf of the Board Chairman Weinstein congratulated everyone.

Vice President Hale asked Chief Glenn Miller to come forward to speak about the Michael Moore event security on Thursday, September 23, 2004. He reported that the event has sold out (4,000 tickets). Chief Miller reported that he had sent out a campus-wide e-mail advising faculty and staff where to park.

President Saatkamp asked that every one should be considerate on September 23 when parking on campus because we are short on spaces.

Mr. Stephen Davis, Assistant Dean of Students and Director of Educational Opportunity Fund Program invited everyone to attend the Council of Black Faculty and Staff's 23rd Annual Dinner and Dance at the Trump Taj Mahal on Saturday, November 6, 2004 at 6:00 p.m. He announced the honorees this year would be Vice President Dr. Joseph Marchetti and Distinguished Alumni Councilman Marty Small; tickets are \$60.00 per person.

Mr. Arthur Davis, Jr., Executive Director of Administrative Services and Liaison for Corporate Relations thanked President Saatkamp for speaking at the welcome at the Southern Regional National Forum for Black Public Administrators and thank AT&T for donating \$5,000 to the Council of Black Faculty and Staff.

chosen to be on Student Affairs Committee. He commented that he is a very active student on campus.

Chairman Weinstein asked if Mr. Ackerman would like to be a member of the Student Affairs Committee.

Mr. Ackerman responded, if he would like.

Chairman Weinstein, Mr. Ackerman just made it three students.

Chairman Weinstein commented that he had approached Mr. Johnson to stay longer than three months. The College was prepared to offer him a very handsome reward if he were to extend his three month service. He does not wish to extend his time, the Board wishes him well.

The *Day of Service* was a very proud moment for Stockton and it should be repeated and expanded.

Adjournment:

Upon a motion made by Trustee Hoover and second by Matos, the Board voted to adjourn the meeting at 5:45 p.m.

For the College,

Brian K. Jackson
Liaison to the Board

Approved by Board of Trustees on October 20, 2004