

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES**

**MINUTES
April 12, 2006**

Trustees Present:

Hon. Gerald Weinstein, Chair
Dr. Clarence C. Hoover, III., Vice Chair
Ms. Emma N. Byrne
Ms. Celeste Carpiano
Mr. Stanley M. Ellis
Mr. Albert Gutierrez
Michael Jacobson, Esq.
Mr. Jonathon Furtado, Student Trustee
Mr. Andrew D. Klimkowski, Student Trustee Alternate
Dr. Herman Saatkamp, Jr., President and Ex Officio

Absent:

Mr. Curtis J. Bashaw

Call to Order and Roll Call:

Chairman Weinstein called the meeting to order at 12:00 p.m. on Wednesday, April 12, 2006 in Board Room K203k. On March 25, 2006, notice of this meeting as required by the Open Public Meeting was sent to the Business Services Office of the College, the editors of *The Press* and the *Vineland Times Journal*, and filed with the Secretary of State, Galloway Township Clerk's Office and Atlantic County Clerk's Office.

Approval of Meeting Minutes of February 15, 2006:

Upon a motion by Trustee Hoover and seconded by Trustee Gutierrez, the Board voted to adopt the minutes of the February 15, 2006 meeting.

Resolution to Meet in Closed Session:

Upon a motion made by Trustee Ellis and seconded by Trustee Carpiano, the Board voted to meet in Closed Session to discuss personnel and legal matters.

Return from Closed Session:

Chairman Weinstein reconvened the Open/Public Session at 2:30 p.m. upon the Board's return from Closed Session.

**Public Hearing (2:30-3:00 p.m.)
– College Tuition and Fees for
Fiscal Year 2007:**

President Saatkamp reported the state statute required the College to conduct a public hearing on tuition and fees; however the likelihood of a decision being made on tuition and fees for FY07, before July was unlikely. Dr. Saatkamp stated the Governor's proposed cuts, as a result of a state deficit of \$4.5 billion, would reduce the College's appropriation by an estimated \$8 million (approx. 29% of Stockton's total State appropriation).

President Saatkamp stated that all of the state colleges and universities would delay decisions on tuition and fees until the budget is finalized on June 30. Consequently, the College would not discuss what might be proposed for tuition, fees.

Furthermore, as the College faces a difficult set of circumstances regarding the budget, the priorities will be to preserve the quality and affordability of education at Stockton.

Chairman Weinstein welcomed comments from the public.

Dr. Michael Frank, President of the Stockton Federation of Teachers stated the local union was making plans to involve students to become politically involved in order to affect change.

Trustee Carpiano stated students and parents should be contacting their Legislators on this issue; however picketing outside the State House was not the appropriate way to have their voices heard.

President Saatkamp reported that the Presidents of all the colleges (public, private and community) were working together on this issue.

There being no further comments from the public, Chairman Weinstein closed the public hearing.

Report of the Chair:

Chairman Weinstein reported he would defer his report, except for two items. He called upon Trustee Andrew Klimkowski to report on the Association of Governing Boards (AGB) national conference, which was held on April 1-4, 2006 in Orlando, Florida.

Trustee Klimkowski reported he and trustees Hoover, Byrne, Weinstein, and President Saatkamp attended workshops on topics such as *The View from the Boardroom; The Challenges Facing Governing Boards; Disaster Planning; Fundraising; and College Governance*. The sessions were conducted by national experts. One of the sessions he attended was *Disaster Planning*, which was presented by a member of Tulane University in New Orleans. Trustee Klimkowski also reported one of the assessments was conducted by Larry Fallows of Atlantic Monthly, who presented *The Outside World and American Higher Education changes in international politics, economics, culture and ideology and impact on university*. In closing, he reflected on interactions with other student trustees throughout the nation.

Chairman Weinstein reported he and Trustees Hoover and Dr. Saatkamp attended a pre-conference session for presidents and board chairs. He also commented on the success of the Spring Scholarship Benefit and thanked Benefit co-chairs, Mac and Kay Seelig, honorary event Chair Mark Juliano, President of Trump Taj Mahal, Ms. Bev Pagano, and the Spring Benefit planning committee.

President's Report:

President Saatkamp also commented on the success of the Benefit, which was held off campus for the first time. Preliminary figures suggest the College grossed \$530,000 and netted approximately \$350,000 for the Foundation Endowment. He stated these funds could not have come at a better time. He also invited everyone to take a walk past the F-Wing Overbuild project and the new lighted path of the Spillway at Lake Fred. In addition, he acknowledged the hiring of Chief Development Officer, Ms. Marilyn DiGiacobbe, who prior to her position at Stockton was the Associate Dean for External Affairs at Seton Hall University and also worked as a special assistant to President Clinton. In closing, Dr. Saatkamp acknowledged the many accomplishments of the faculty and staff which were listed in the President's Report.

Chairman Weinstein called upon Trustee Furtado, who introduced the newly elected Student Trustee Alternate: Mr. Matthew Ash. Chairman Weinstein reported Mr. Ash would be given the Oath of Office this fall.

Report of the Academic Affairs & Planning Committee:

Committee Chair, Trustee Hoover, reported the committee met earlier to discuss several issues and recommended the Board adopt the resolutions coming before them today.

Approval of Program: Post-Master's NJ Standard Supervisor Certificate:

Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board voted to adopt the resolution approving the Post-Master's NJ Standard Supervisor Certificate.

Approval of Program Announcement: Bachelor of Science in Hospitality and Tourism Management Studies:

Provost Carr reported the College now has four faculty members in the hospitality and tourism program. He explained it was time to break the hospitality and tourism program out of the business program in order to offer a separate degree. Once approved by the board, the course curriculum will be circulated to all the state colleges and universities and to the President's Council, and Academic Issues Committee of the State for approval. Upon a motion made by Trustee Jacobson and seconded by Trustee Yoh, the Board voted to adopt the resolution approving the bachelor of science degree in hospitality and tourism management.

Trustee Jacobson commented he was pleased that the Board had approved this resolution. Chairman Weinstein echoed Trustee Jacobson's comments and noted the College was responding to the public's desire for the degree program.

Provisional Teacher Training Program – Operation of Regional Training Centers:

Trustee Hoover reported the Department of Education requested renewal of a three-year agreement to provide formal instruction to accept administrative responsibility, including the collection of fees for alternate route instruction through August 31, 2008. Upon a motion made by Trustee

Jacobson and seconded by Trustee Hoover, the Board voted to adopt the resolution to renew the provisional teacher training program agreement.

Approval of the Stockton Institute:

Trustee Hoover stated the Stockton Institute will provide the citizens of Southern Jersey information and applied research on issues of regional importance, including: The Coastal Research Center, the Offices of Professional Development and Continuing Education, the Office of Community Partnerships, the Stockton/Zogby Poll, and potential centers for hospitality and tourism public policy. The College currently undertakes a variety of research activities. There will be no staff changes with the creation of the Institute at this time.

Chairman Weinstein reminded the Board that they encouraged the creation of the Institute when the concept was first presented to them, provided there would be no costs to the College. Upon a motion made by Trustee Carpiano and seconded by Trustee Hoover, the Board voted to adopt the resolution to establish the Stockton Institute.

Research and Professional Development (RP&D) Recommendations Mini-Round and Sabbatical Leaves for 2006-2007:

Trustee Hoover reported the total requested amount for RP&D awards and sabbaticals was \$293,613. The Committee granted awards in the sum of \$135,523. The Sabbatical Leaves will be acted upon as part of the Personnel Resolution.

Provost Carr stated the faculty were invited to submit applications for RP&D, which were then judged by a committee of their peers. The recommendations were submitted to Dean's Council, which made recommendations for the awards. Funding for the awards has increased by approximately 80%, with the help of the Board.

Trustee Jacobson said funding for this type of scholarly research was essential to the academic success at the College. Chairman Weinstein encouraged the College to continue to provide funding in the budget for these initiatives.

Inter-Institutional Agreement with US Air Force Academy for Homeland Security Offering In MACJ Program:

Trustee Hoover recommended approval of an Inter-Institutional Agreement with US Air Force Academy for Homeland Security Offering in the Master of Criminal Justice Program.

Dr. Carr stated the College would enter into an inter-agency agreement with the US Air Force Academy. In exchange for funding provided by the College, the Academy will loan Stockton for 3 years, an Academy faculty member, with an advanced academic degree in criminal justice and a senior rank in the Air Force Security Service, in order to help

Stockton develop a Homeland Security track in its Masters of Criminal Justice program and to teach courses in the program. The conservative analysis of anticipated tuition revenue for this program would fully cover program expenses. If approved, Stockton would become an approved site for all US armed forces to send personnel to the College to receive their masters in criminal justice. The program would also be available to students, state police, and any number of constituents who wish to obtain the degree. Dr. Carr thanked Dr. Chris Totarro, Criminal Justice Professor and Dean Cheryl Kaus for there involvement.

Upon a motion made by Trustee Hoover and seconded by Trustee Jacobson, the Board voted to adopt the resolution.

Trustee Gutierrez asked if Stockton would be the only college in New Jersey to have this type of agreement. Provost Carr responded Stockton would be the only program in the state; possibly the fourth in the country.

Trustee Klimkowski stated he was excited Major Mark Anarumo would be teaching at Stockton. Provost Carr added the Major has a Ph.D. in criminal justice from Rutgers University and is fully qualified to teach.

Report of the Student Affairs Committee:

Chairman Weinstein, who reported on behalf of Trustee Bashaw, stated the Office of Enrollment experienced a 10% increase in the number of applicants for admission in September and the open houses have been full.

Vice President Joseph Marchetti thanked President Saatkamp and the Board for providing additional funding this year for college recruitment activities and scholarships. He acknowledged Ms. Allison Henry, Assistant Dean of Enrollment and admissions for a great job in recruiting students.

Stockton Board of Trustees Fellowships for Distinguished Students:

Dr. Thomasa Gonzalez, Interim Dean of Students, introduced this year's distinguished fellows: Johanna Crawford, a senior majoring in Sociology and Anthropology; Maureen Egan, a sophomore Literature major; Alisa Laurito, a sophomore Environmental Studies major; Lisa Longo, a junior Sociology and Anthropology major; Kristin Pelton, a sophomore History major; and Lucia Pou-Nickas, a senior Geology major. Each student received \$1,000 fellowship. Dr. Marchetti reported he would be working with Provost Carr's office and the President to develop criteria and guidelines to replicate this program at the graduate level. He hoped to bring this program forward to the Board through the Committee at a later date.

Report of the Finance Committee:

Trustee Ellis reported the Committee met to review and discuss several initiatives which they were recommending for board approval.

Revised Request for Proposal (RFP) Revised for Housing I Fire Alarm Upgrades:

Trustee Ellis recommended approval of the Revised RFP for Housing I Fire Alarm upgrades. The estimated cost of the project will be \$1,265,000. Upon a motion made by Trustee Hoover and seconded by Trustee Jacobson, the Board voted to adopt the resolution.

Housing I High Voltage Feed & Upgrades Transformer Upgrade (withdrawn):

Trustee Ellis reported the Housing I High Voltage Feed & Transformer Upgrade Resolution was withdrawn and would be part of the specs for Housing V.

Housing Beautification:

Trustee Ellis recommended approval of furnishings and equipment to provide residential students with sufficient seating and recreational options in the Lakeside Center at a projected cost of \$200,000. Trustee Bashaw is assisting the administration to determine where beautification projects should take place and nature of products to be used. Upon a motion made by Trustee Furtado and seconded by Trustee Jacobson, the Board voted to adopt the resolution.

College Center Beautification:

Trustee Ellis requested approval to purchase furnishings and equipment to beautify the N-Wing and G-Wing lounges and galleries at a projected cost of \$200,000. Chairman Weinstein reported College Center capital funds will be utilized for this project. Upon a motion made by Trustee Furtado and seconded by Trustee Jacobson, the Board voted to adopt the resolution.

FY06 Bid Waiver:

Trustee Ellis recommended approval of the FY06 Bid Waiver for the following vendors: **Tozour-Trane** (\$21,296) for renewal of service contracts for HVAC control systems at Carnegie Library, college locations and for emergency calls to keep equipment up and running; **AtlantiCare** (\$292,635.59) to provide on-campus health services to the College for the period from May 2, 2006-May 1, 2007; and **Simplex Grinnell** (\$79,035), for service and parts to maintain the All-Campus Life Safety Line alarm protection systems on campus.

Trustee Hoover asked if there were cost savings by providing health services in-house. Vice President Chuck Klein responded that having AtlantiCare and its resources on Stockton's campus was much cheaper. President Saatkamp commented this was also a fine recruiting tool when bringing prospective students on campus with their parents.

Trustee Klimkowski inquired if the bid waiver covered full and part-time students through the activity fee. Chairman Weinstein stated that all students would be covered.

Upon a motion made by Trustee Hoover and seconded by Trustee Carpiano, the Board voted to adopt the resolution. Trustees Weinstein and Jacobson abstained from voting on the AtlantiCare waiver.

Authorizing the Distribution of a RFP for Construction of an Aquifer Thermal Energy Storage (ATES) System:

Trustee Ellis requested approval to authorize the distribution of a RFP for construction of an Aquifer Thermal Energy Storage (ATES) System. Upon a motion made by Trustee Jacobson and seconded by Trustee Carpiano, the Board adopted the resolution.

Request for Authorization to Award a Contract: Energy Agent Services for the Purchase of Electricity:

Trustee Ellis recommended approval to authorize the issuance of a contract for energy agent services to Domemtech Energy Advisors. Chairman Weinstein inquired if the College was a part of a consortium in seeking to purchase energy. Vice President Klein responded "yes". Trustee Byrne inquired about the membership of the consortium and how the rates were established. Mr. Klein explained the College belonged to a state group which experienced a substantial savings due to locked-in rates for a period of about a year, as determined by the broker. Rowan and a few community colleges are planning to join the consortium. Upon a motion made by Trustee Ellis and seconded by Trustee Gutierrez, the Board adopted the resolution, with an abstention from Trustee Byrne.

Authorizing the Execution of an Agreement to Develop an Aviation Research and Technology Park:

Trustee Ellis recommended for approval the execution of an agreement with the Atlantic County Improvement Authority, The William J. Hughes Technical Center, The New Jersey Economic Development Authority, The County of Atlantic and the South Jersey Economic Development District to develop an aviation research and technology park. The College received a grant in the amount \$339,876.53 from the New Jersey Educational Facilities Authority to support this initiative.

President Saatkamp commented this was a rare opportunity for the College to establish a relationship with neighboring institutions. He thanked Dean Dennis Weiss for taking the lead on this project with the FAA. Upon a motion made by Trustee Yoh and seconded by Trustee Hoover, the Board voted to adopt the resolution.

Northeast Campus Telecommunication Upgrades:

Trustee Ellis recommended board approval to replace outdated telecommunications to the northeast campus, campus police station and the Office of Plant Management. The cost for this replacement would be \$546,000. Vice President Klein responded the project was being handled by state vendors and therefore does not require a RFP. President Saatkamp stated that he and Trustee Klimkowski attended the *Disaster Planning Panel* at the AGB conference, where the importance of communication systems was the topic of discussion. Upon a motion made by Trustee Ellis and

seconded by Trustee Yoh, the Board voted to adopt the resolution upgrading of telecommunications to the northwest campus.

Approving the Financing of Taxable or Tax-Exempt Bonds:

Trustee Ellis requested approval of the financing of taxable or tax-exempt bonds to acquire, construct, and equip the following: Student Housing V Phase I and surface parking, a parking structure, the athletic field and surface parking, renovation of N-Wing, energy conservation projects, land acquisitions, renovation of the Holocaust Resource Center and Alton Auditorium, and electrical upgrades. The amount will not exceed \$73,240,000. Chairman Weinstein reported this was a reallocation of the original \$108,000,000 that the Board approved last December. Upon a motion made by Trustee Jacobson and seconded by Trustee Ellis, the Board voted to adopt the resolution.

In response to Trustee Klimkowski's question regarding the timeframe for construction of a parking garage, Chairman Weinstein said that a RFP was approved at the last board meeting and the College was waiting for bid submissions. Regarding student housing, the architectural and engineering work is almost complete. President Saatkamp will go before the planning board of Galloway Township on April 17, 2006 and then to The Pinelands Commission in a matter of weeks.

President Saatkamp remarked that if the parking garage replaces the tennis courts in lot 6 the tennis courts will be relocated.

Approval of Construction Manager (CM) Service for the College Center:

Trustee Ellis requested approval to authorize a request to award a contract for construction management services for the College Center to Bovis Lend Lease in the amount of \$1,813,770. Upon a motion made by Trustee Ellis and seconded by Trustee Furtado, the Board adopted the resolution.

Authorizing the Execution of a Loan Agreement with the New Jersey Department of Environmental Protection:

Trustee Ellis recommended approval to authorize the execution of a loan agreement with the New Jersey Department of Environmental Protection in the amount of \$450,000. The College applied to the Dam Restoration Loan Program at 2% for twenty years. Upon a motion made by Trustee and seconded by Trustee Byrne, the Board adopted the resolution.

Report of the Investment Committee:

Trustee Stanley Ellis reported the Investment Committee will meet in early May.

Report of the Development Committee:

Trustee Byrne, Chair of the Committee, began her report by acknowledging Marilyn DiGiacobbe as Director of Development and Executive Director of the College

Foundation. She stated that this hiring had come at the right moment to take the College to the next step in outreach and development efforts. Trustee Byrne also thanked Mr. James Kennedy for his leadership.

Trustee Bryne provided an update of the Annual Fund, which surpassed last years numbers. There were 424 donors this year; compared to 218 last year. The campaign is just under \$50,000, compared to a total year end of approximately \$33,000. In closing, she reported that consultant Ms. Kathleen Kavanaugh, also attended the committee's meeting where they discussed steps the College should take to position itself for a major capital campaign.

Report of the Audit Committee:

Trustee Albert Gutierrez requested Chairman Weinstein direct the College to seek counsel and compel the auditors to either provide the report or appear before the Board to give testimony with regards to their findings, which have not yet been submitted. He noted that the timeliness of the audit report is reaching the period in which the results become difficult to even be effective as an appropriate critique of fiscal responsibility at the College.

Trustee Jacobson inquired if the College had any recourse President Saatkamp commented several calls have already been made, including legal counsel. Dr. Saatkamp also stated that the auditing firm had indicated there were no findings in the reports; they were just delaying. Further, one of the reasons the contract was not renewed with this firm was because they were late with the report last year.

Trustee Gutierrez recommended approval for the College to be directed to engage counsel to ensure a contractual compliance of the auditors with regards to their obligation to submit to Stockton an appropriate audit for the period in which they were engaged. Trustee Jacobson also recommend the correspondence include "to the extent the College spends money to ensure their performance under the terms and conditions of the agreement those sums will be deducted from the contract obligation. Chairman Weinstein agreed, this advice should be given to counsel as to what parameters the College is looking for. Upon a motion made by Trustee Gutierrez and second by Trustee Carpiano, the Board voted to adopt this action.

Personnel Resolutions:

Chairman Weinstein called the Board's attention to the Revised Personnel Resolution and Addendum. Upon a motion made by Trustee Byrne and seconded by Trustee Yoh, the Board approved the resolution. Trustee Furtado abstained.

Other Business:

Trustee Gutierrez inquired if an analysis and review was conducted on the recent fire in housing I. President Saatkamp replied the fire was quickly contained to one room and a total of 60 students were displaced. There was water damage in section P of the building. Students are being housed at the Hampton Inn for the rest of the semester and funding is being provided, with the assistance of the state, for any loss of items that were not covered by insurance.

Vice President Marchetti added there was no loss of life and minimal loss of property damage. He thanked Dr. Dee McNealy-Green, the Dean of Student's Office and Administration and Finance for their assistance. Further, the Hampton Inn has been accommodating by offering the College week-to-week contracts. Moreover, The College will be reviewing all prevention strategies with Campus Police.

Chairman Weinstein inquired about the amount of total damages. Vice President Klein replied approximately \$800,000 in damages, which is covered by insurance and recovery from student's homeowner's insurance. The College has a \$50,000 deductible, with the insurance company covering the balance, including replacement of carpet, furniture, shuttle service for students, etc. Vice President Marchetti noted students would first go through their own home owners insurance for personal loss before submitting to the college for loss of property.

Comments from the Public:

Ms. Mary Ann Trail, President of the Faculty Assembly, remarked she was pleased with the faculty who were awarded research grants, particularly junior faculty. She also thanked Ms. Beth Olsen, Director of Grants, for facilitating a workshop for faculty on how to write reports and noted that the Faculty Assembly Committee, which reviewed the proposals, noted improvement in the quality of this year's reports.

Ms. Marilyn DiGiacobbe, Chief Development Officer and Executive Director of the College Foundation, thanked the Board and College for the warm reception since arriving at the College. She announced plans for a Washington, DC alumni mixer on May 10 at the Willard Intercontinental. Professor Chick Yeager and the Washington Internship Program will be honored at the event.

Ms. Elaine Grant, Director of Housing & Residential Life, introduced Mr. Matthew Walter as the newly hired Complex Director of Housing and Residential Life.

Provost David Carr acknowledged the outstanding work of Mr. Joseph LoSasso, Mr. James McCarthy and Dr. Peter Hagen in implementing the on-line banner registration system.

Next Meeting:

As there was no further business or comments from the public, Chairman Weinstein announced that the next regularly scheduled meeting of the Board of Trustees will take place in the on Wednesday, June 14, 2006 at the Carnegie Library Center located at 35 South Drive & Martin Luther King, Jr. Boulevard, Atlantic City, New Jersey.

Adjournment:

The Board voted to adjourn the meeting at 4:30 p.m.

For the College, Brian K. Jackson, Asst. Sec. to the Board

Approved by the Board of Trustees on June 14, 2006.