

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
SPECIAL MEETING OF THE BOARD OF TRUSTEES
MINUTES**

JULY 1, 2005

Trustees Present:

Hon. Gerald Weinstein, Vice
Dr. Clarence C. Hoover, III, Vice Chair (via teleconference)
Mr. Curtis J. Bashaw (via teleconference)
Ms. Emma N. Byrne
Ms. Celeste Carpiano (via teleconference)
Mr. Stanley Ellis
Mr. Albert L. Gutierrez
Mr. Jonathon Furtado, Student Trustee
Dr. Herman J. Saatkamp, Jr., Ex Officio

Absent: Dr. James Yoh, Michael Jacobson, Esq., and
Mr. Andrew Klimkowski (Student Trustee Alternate)

Call to Order and Roll Call:

The meeting was called to order at 10:00 a.m. in the K203 Board Room. On June 21, 2005, notice of this meeting as required by the Open Public Meetings Act was (a) sent to the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Swearing in of new Board Trustee Member:

Chairman Weinstein administered the Oath of Office to new Board of Trustee member, Ms. Emma N. Byrne. Trustee Byrne commented she looked forward to being a productive member of the Board and was excited to be a part of the planning for Stockton's future.

Comments from the Chair:

Chairman Weinstein announced that in June, the Board postponed consideration of Stockton's budget and tuition for FY06, in anticipation of the NJ Legislature approving the State's budget. However, the State budget was not formerly approved, therefore, he said, the Board was unable to formerly approve a College budget today. It was proposed that the Board authorize operations under the FY05 budget framework for the next 62 days, at which time, the Board would formerly approve a Budget and address the tuition rate at the August 17 Board meeting. Chairman Weinstein stated that tuition bills had been mailed to students (based on summer tuition and fees) with a note which advised that the bills would be potentially supplemented once the FY06 budget was approved. Moreover, because the tuition and fee bills were based on the Summer rates, the Board would have to re-consider the fee structure for fall 2005.

Comments from the President:

Dr. Saatkamp stated he anticipated this year's appropriation to remain consistent with last year's appropriation; however the Governor's request for funding had reduced the appropriation for salaries from fifty percent of the salary increase to twenty-five percent. The Governor has presented a resolution bill that will bring the funding back to fifty percent and that is being considered by the Assembly and the Senate. He also asked for confirmation from Chuck Klein that the Board could wait until August 17 to make its decision, and the response was that the College could wait.

Emergency Continuation of the FY2005 Budget Resolution:

Upon motion made by Trustee Ellis and second by Trustee Hoover, the Board adopted the resolution to approve the Emergency Continuation of the FY05 Budget, which authorized the College to continue the FY05 Budget on an emergency basis, not to extend beyond August 31, 2005.

Academic Term Fees Effective FY2006 Resolution:

Chairman Weinstein called for a motion to approve the Academic Term Fees for FY2006. Upon a motion made by Trustee Ellis and second by Trustee Byrne, the Board voted to adopt the resolution with a "no" vote from Trustee Furtado.

Trustee Carpiano inquired whether it was appropriate to wait until the August meeting to vote on the fees, since the College had not received confirmation of its state budget allocation. Chairman Weinstein responded it was not necessary to hold the vote since the fees would not change regardless of the state appropriation. Additionally, the Board debated at length about the fees during and following the public hearing. It was decided at that time to approve the fees because many of them did not apply to summer session. Vice President Joseph Marchetti stated a number of the fees were auxiliary related and would not be a part of the College's operating budget.

Trustee Gutierrez said that he endorsed the recommended fee structure, noting the fees presented to the Board included information on revenue stream.

Upper and Lower J-Wing Renovations Resolution:

Chairman Weinstein reported the Upper and Lower J-Wing Renovations (est. cost \$92,200) were brought forward at the June meeting; however it was not addressed because the administration had not completed a budget as part of the package as required in the Capital Project Policy. The budgets have now been completed and signed-off by President Saatkamp and the Administration and Finance Office.

Chairman Weinstein also reported the Parkway Building was near completion pending a temporary Certificate of Occupancy, at which time the College will transfer personnel from J and K Wings into the Parkway building and begin renovations in J-Wing. Mr. Chuck Klein, Interim Vice President for Administration and Finance, reported the College would have three (3) weeks to complete the work, which includes the renovation of 40 offices. All work will be done in-house, reducing costs. Upon a motion made by Trustee Furtado and second by Trustee Ellis, the Board voted to adopt the resolution.

President Saatkamp commented even with 40 additional faculty offices; some full-time faculty would still share office space.

Personnel Actions - Personnel Resolution and Information:

Chairman Weinstein reported the Personnel Actions coming forward for a vote today were also deferred from the June 15 meeting due to the delay in the passing of the State's budget. Upon a motion made by Trustee Ellis and second by Trustee Gutierrez, the Board voted to adopt the personnel resolution, with an abstention vote from Trustee Furtado.

Chairman Weinstein noted that a balance of funds from the FY05 budget were sufficient for the continuation of operations without engaging College reserves to cover salary increases. He also noted the appointment of a

new faculty member (Dr. William Schooley, Visiting Professor of Developmental Mathematics), which did not require emergency action. Upon a motion made by Trustee Ellis and second by Trustee Byrne, the Board voted to adopt the resolution, with an abstention vote from Trustee Furtado.

Other Business:

Trustee Carpiano reported she had just received an update from Dr. Darryl Greer, Executive Director of NJ Association of State Colleges and Universities, regarding the State budget. Trustee Carpiano read an up-to-date message from Dr. Greer outlining the actions of the State Legislature, which included additional salary funds, as well as, a tuition cap of 8%. The bill will not be available until later in the day (July 1) and will still need to be confirmed.

Chairman Weinstein thanked Trustee Carpiano for the update and noted the inclusion of the cap of 8% on the tuition was a late addition. However, it would not impact the College because the Finance Committee had proposed no more than an 8% increase.

Chairman Weinstein requested a final draft of the budget be examined by the administration prior to being circulated to the Board for approval in August. An actual analysis of the income and expense from 2005 and better estimates of income in 2006 needed to be very accurate. Chairman Weinstein also commented the Board of Trustee's budget line was increased from \$12,000 to \$15,000 in order to provide additional funds for Trustees to attend the Association of Governing Boards National Conference in April 2006. Additionally, he noted the Board of Trustee budget was cited as being increased by \$15,000, which was in error, and should be corrected.

Trustee Gutierrez suggested the budget also be sent to elected officials to encourage a vote in support of the current funding needs of the College. Chairman Weinstein responded there was a mechanism already in place to address that issue, which has been very effective for the sector. President Saatkamp replied he had personally contacted all the legislators to attain support on salary funding; however the College should follow-up with the legislators with a notification of today's vote. Trustee Carpiano stated she would also personally extend thanks to legislators on behalf of Stockton.

Comments from the Public:

Chairman Weinstein invited comments from the public.

Dr. Michael Frank, President of the Stockton Federation of Teachers Union, commended the Board and administration for establishing additional office space for faculty; however he warned that shared offices negatively impact teaching, advising and research. He also asked the Board to commit to identifying additional office space for full-time faculty. Chairman Weinstein responded it was the goal of the Board to see that accomplished.

President Saatkamp reminded everyone that, in addition to 14 new faculty lines this year, the College would also try to increase the number by an additional 10 next year to reduce the faculty-student ratio. Some of the new faculty lines would need to be advertised this summer because several of the national professional are held in August and September.

Recruitment occurs at these meetings and advertisements need to be placed as early as possible. Dr. Saatkamp did note that he would not recommend filling most of these new lines until the budget was determined in August and enrollment was reported in September. Further, this initiative would clearly impact faculty office space; however once the new College Center is open, it will help alleviate some of the College's space issues.

Next Meeting:

Chairman Weinstein announced the next regular meeting of the Board of Trustees will include a Retreat, on Tuesday, August 16 and Wednesday, August 17 at The Tuscany House Hotel at Renault Winery in Egg Harbor City, N.J. The Retreat will focus on relations between the Stockton College Foundation and the College, with a goal to formalize a Memorandum of Understanding. August 17 will also include Committee meetings. The Open/Public meeting will be held on campus in the Townsend Residential Life Center at 3:45 p.m. Trustee Carpiano announced the Student Affairs Committee would be meeting prior to Retreat on August 16.

Adjournment:

Upon a motion made by Trustee Gutierrez and second by Trustee Ellis, the Board voted to adjourn the meeting.

For the College,

Brian K. Jackson,
Executive Assistant to the President and
Assistant Secretary to the Board of Trustees