

**The Richard Stockton College of New Jersey Board of Trustees**  
**Minutes of the Regular Meeting**  
**October 19, 2005**

**Present:**

Hon. Gerald Weinstein, Chair  
Dr. Clarence C. Hoover, III, Vice Chair  
Dr. James Yoh, Member-at-Large  
Mr. Curtis J. Bashaw  
Ms. Emma N. Byrne  
Ms. Celeste Carpiano  
Mr. Albert L. Gutierrez  
Mr. Jonathon Furtado, Student Trustee  
Mr. Andrew D. Klimkowski, Student Trustee Alternate  
Dr. Herman J. Saatkamp, President and Ex Officio

**Absent:**

Mr. Stanley M. Ellis  
Michael Jacobson, Esq.

**Call to Order and Roll Call:**

Chairman Weinstein called the meeting to order at 1:30 p.m. on Wednesday, October 19, 2005 in the Room #120 in the Parkway Building located at 10 West Jimmie Leeds Road, Pomona, N.J. 08240. On September 23, 2005 notice to this meeting was required by the Open Public Meetings Act was (a) posted in the Business Services Office of the College, (b) sent to the editors of The Press and the Vineland Times Journal, (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

**Approval of Minutes of the Regular Meeting of September 21, 2005:**

Upon a motion made by Trustee Gutierrez and second by Trustee Furtado, the Board voted to adopt the Minutes of the Regular Meeting of September 21, 2005.

**The Resolution to Meet in Closed Session:**

Upon a motion made by Trustee Hoover and second by Trustee Gutierrez, the Board voted to Meet in Closed Session to discuss personnel and legal issues.

**Committee of the Whole Open/Public Session:**

Chairman Weinstein reconvened the Open/Public Session at 3:45 p.m. upon the Board's return from Closed Session.

**Chairman's Report:**

Chairman Weinstein reported the Board met for lunch and in Closed Session at the Parkway Building. The Student Affairs Committee also met in the Parkway building. Chairman Weinstein thanked everyone responsible for the completion of the building. He also thanked the trustees, students, faculty, staff, and community members for serving on the trustee standing committees and for accepting the challenges they face this academic year.

**President's Report :**

President Saatkamp called upon Mr. Arthur A. Davis, Jr. Executive Director of Corporate Relations and Initiatives. Mr. Davis presented a check in the amount of \$5,000, which was gifted to the College on behalf of the Council of Black Faculty & Staff (CBFS) from the AT&T Foundation. AT&T executives, Paul Siegfried, Thomas Handabaka, and Mr. Stephen Davis,

President of the Council, also participated in the check presentation. Mr. Handabaka commented today's donation was part of a \$25,000 commitment AT&T has made the Council and the College for student scholarships.

President Saatkamp stated access, particularly for students coming from economically challenged families, was a priority of Stockton and New Jersey State colleges and universities.

President Saatkamp took a moment to discuss what he considered to be a crisis in the United States and New Jersey; the decline of support for higher education. He stated the U.S., at one time, ranked first in the world in high school and college graduates but now ranks ninth and seventh, respectively. Further, the share of funding for higher education has decreased from 74% to 64% (on average) for college budgets. The percentage of Stockton's budget is even lower (between 36%-40% including health benefits).

Dr. Saatkamp described similar crises throughout US history: the Civil War era and the passing of the Morrill Act, the creation of agricultural and mechanical universities; the turn of the century when major research institutions were being established; and after World War II, with the signing of the G.I. Bill and creation of funding sources for of research funding. In each of these crises, government action advanced higher education and resulted in significant scientific, cultural and economic advances for the country.

Dr. Saatkamp stated the bond issue, if on the ballot in November 2006, will require everyone's support in order for New Jersey State colleges and universities to continue to support the education needs of the State. He highlighted several College initiatives such as the partnership with FAA for an aviation research park.

**Report of the Academic Affairs & Planning Committee:**

Committee Chair, Trustee Hoover, reported the Academic Affairs & Planning Committee had one action item before the Board today: a recommendation to approve of the purchase of equipment for the division of Academic Affairs.

Provost David Carr called upon Dr. Dianne Falk, Associate Professor of Social Work, to present her recent work with the Division of Youth and Family Services New Jersey.

Dr. Falk stated that a reformed plan titled Baccalaureate Child Welfare Education Program (BCWEP) was developed to enhance workforce development and improve educational and professional qualifications of newly hired social work staff by strengthening partnerships with institutions of higher education. Stockton has offered support in the planning of this initiative in the form of new curriculum (two new courses in child welfare) and the awarding of a federal grant for up to fifteen paid student traineeships. Many Stockton students have been guaranteed jobs. Stockton will be the lead

institution, offering up to 65 traineeships and funding to strengthen and develop curriculum in child welfare. Approximately \$682,000 and 16 students have been budgeted for the first year. In subsequent years funds may increase to as much as \$1.4 million a year.

Dr. Falk acknowledged the work of Professor Emeritus John Searight, Dr. Barry Keefe, Assistant Professor of Social Work, Dr. Sharon Hines-Smith, and Dean Cheryl Kaus and Provost Carr for their support.

Chairman Weinstein commended Dr. Falk and everyone else who worked with on this project.

**Report of the Development Committee:**

Committee Chair, Emma Byrne reported she had several positive conversations with Chairman Weinstein, Mr. James Kennedy, Executive Director of Development, Ms. Sarah Crowley-Faurot, Director of Alumni Relations, and with Ms. Kathleen Kavanagh, consultant to the Committee and Foundation Board. The committee is comprised of Foundation Board members, faculty, students and trustees. Trustee Byrne stated her goals this year were to (1) create a seamless working relationship between the Foundation and this Board of Trustees, (2) design and implement a coordinated campaign between the College, Alumni Association and the Foundation, (3) capitalize on the contract the College has with Public Relations Firm, Parker Associates, and (4) work to increase participation in fundraising initiatives.

Chairman Weinstein presented Trustee Byrne with a check for the Annual Fund and urged everyone to contribute to the fund.

**Report of the Student Affairs Committee:**

Student Affairs Committee Chair, Trustee Bashaw, reported the Committee held a roundtable discussion on the importance of the Student Affairs Committee and reviewed highlights of this year's activities. The Committee also discussed plans for expansion on campus. A series of rapid-fire committee meetings are planned for the next several weeks so that the Committee can formulate its goals and objectives. Trustee Bashaw concluded his report by recommending the Board adopt the Hispanic Heritage Month Resolution. He called upon Dr. Thomasa Gonzalez, Interim Dean of Students to present the resolution.

**Hispanic Heritage Month Resolution:**

Dr. Gonzalez invited Ms. Toni Baisden, President of Los Latinos Unidos (LLU) to come forward and introduce the resolution in support of Hispanic Month, from October 15-November 15, 2005. A schedule of events celebrating Hispanic month was also distributed. Upon a motion of Trustee Hoover and second by Trustee Furtado, the Board voted to adopt the resolution.

Trustee Gutierrez acknowledged the efforts of everyone associated with this celebration.

**Report of the Finance Committee:**

Trustee Bashaw reported the Finance Committee reviewed several items at their meeting, including: revisions to the Bid Waiver report and reviewed the Cash Management - Investment Report where they discovered investment earnings increased \$182,000 in 08/05 and \$200,000 for 09/05 over a year ago for the same period. The Committee also reviewed the Capital Project Expenditure Report and suggested the report be streamlined. The Finance Committee also met jointly with the Student Affairs Committee for a presentation by The Hillier Group on plans for student housing on campus by 2007. He closed by stating he would introduce resolutions that were unanimously recommended for Board approval by the Finance Committee.

**FY06 Bid Waiver Resolution:**

Trustee Bashaw recommended Board approval of the FY06 Bid Waiver Resolution for the following vendors: **Grenzenbach, Glier & Associates** (\$60,000) to provide consulting services for the Development Office. The second waiver was for the **Atlantic County Utility Authority** (\$150,000) for utility services in FY06. Upon a motion made by Trustee Gutierrez and second by Trustee Carpiano, the Board voted to adopt the resolution.

**Approval of the Purchase of Equipment Resolution:**

Trustee Bashaw requested Board approval of a Resolution to purchase capital equipment for the Office of Academic Affairs. Upon a motion made by Trustee Hoover and second by Trustee Yoh, the Board voted to adopt the resolution. Provost Carr commented the equipment was sorely needed and that a five year equipment plan was being developed as part of the Strategic Planning process.

Chairman Weinstein inquired as to how the equipment requests were selected. Provost Carr responded the projects were selected based on level of need.

Trustee Hoover suggested that future equipment requests be submitted prior to the College's budget being approved. Chairman Weinstein concurred and stated the issue had been discussed at the Finance Committee meeting.

President Saatkamp stated funds should be in place so that that Academic Affairs can have equipment at the start of the academic year.

**Authorization to Issue a Request for Proposal for Design and Construction Management of Housing V Resolution:**

Trustee Bashaw recommended Board authorization to issue an RFP for design and construction management of Housing V (250-300 beds) and additional student parking. Upon a motion made by Trustee Bashaw and second by Trustee Yoh, the Board voted to adopt the resolution.

President Saatkamp remarked that the College has tried for 5 years to increase housing on campus. If completed on time, the College could have about 280 beds by Fall 2007 and up to 700 additional beds in total at this location.

Chairman Weinstein reported the project was being fast-tracked and that funds (\$15 million of the bond issue) were in place for this project.

Trustee Furtado remarked this was an innovative solution to address the lack of student housing.

**Report of the Audit Committee:**

Trustee Albert L. Gutierrez, Chair of the Audit Committee, provided an overview of the Committee's fiduciary responsibilities. He reported the committee will review its charter and develop an Audit Plan to then give to the internal auditor. The Committee will also review construction projects (invoicing; delivery, billing and payment), in addition to random and unannounced departmental audits.

President Saatkamp remarked that since his presidency, the pattern has been that the first office audited is the President's Office. He noted the Board's commitment to making sure that College does business well and that the College's policies and practices enhance Stockton's future in a significant way.

Chairman Weinstein commented the President can request audits or reviews of departments or programs in addition to that which the Board and the Committee recommend.

**Personnel Resolution and Addendum to the Personnel Resolution:**

Upon a motion made by Trustee Gutierrez and second by Trustee Carpiano, the voted to adopt the personnel resolution and addendum. Trustee Furtado abstained from the vote.

**Other Business:**

Trustee Klimkowski acknowledged the presence of Past Student Trustee, Steven Radwanski. President Saatkamp and Chairman Weinstein welcomed Mr. Radwanski on his new employment as Complex Director for Housing I.

**Comments from the Public:**

Mr. Stephen Davis announced the 24<sup>th</sup> Annual Council of Black Faculty & Staff awards dinner and dance on Thursday, November 3, 2005 at TSOP in Atlantic City. He thanked President Saatkamp for recognizing the Council's Endowment of over \$100,000 in the recent presidential newsletter.

Mr. Arthur A. Davis, Jr. announced Stockton's kick-off for this year's New Jersey State Employee's Charitable Campaign, is November 2, 2005. President Saatkamp, thus year's State-wide Campaign Chair, stated that Ms. Kathy Franzeese, head of CWA in Trenton, is a member of the state-wide committee and is helping to organize staff support for the Campaign.

Ms. Bev Pagano reported the Golf Outing raised more than \$30,000 for scholarships. President Saatkamp announced Trustee Yoh (Golf Outing Honorary Chair) donated \$10,000.

**Next Meeting:**

The next regularly scheduled meeting of the Board will be held on Wednesday, December 7, 2005 at 3:45 p.m. in the Townsend Residential Life Center.

**Adjournment:**

Upon a motion made by Trustee Hoover and second by

Trustee Gutierrez, the Board voted to adjourn the meeting.

For the College, Brian K. Jackson, Assistant Secretary