

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES
September 21, 2005

Trustees Present:

Hon. Gerald Weinstein, Chair
Dr. Clarence C. Hoover, III, Vice Chair
Dr. James Yoh, Member-at-Large
Ms. Celeste Carpiano
Mr. Stanley M. Ellis
Mr. Albert L. Gutierrez
Michael Jacobson, Esq.
Mr. Jonathon Furtado, Student Trustee
Mr. Andrew D. Klimkowski, Student Trustee Alternate
Dr. Herman J. Saatkamp, President, Ex Officio

Trustees Absent:

Mr. Curtis J. Bashaw
Ms. Emma N. Byrne

Call to Order and Roll Call:

Chairman Weinstein called the meeting to order at 1:30 p.m. on Wednesday, September 21, 2005 in Room K203k. On February 20, 2004, notice of this meeting as required by the Open Public Meeting was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Approval of Minutes of August 17, 2005:

Upon a motion made by Trustee Hoover and second by Trustee Gutierrez, the Board voted to adopt the minutes of August 17, 2005, with an abstention from Trustee Carpiano.

Resolution to Meet in Closed Session:

Upon a motion made by Trustee Ellis and second by Trustee Carpiano, the Board voted to Meet in Closed Session.

Return from Closed Session:

Chairman Weinstein reconvened the Open/Public Session at 3:45 p.m. upon the Board's return from Closed Session.

Approval of Nominating Committee Recommendations:

Trustee Yoh announced the following nominations for Board officers for 2005-2006: Hon. Gerald Weinstein as Chairman, Dr. Clarence Hoover, III as Vice Chairman, Mr. Curtis J. Bashaw as Secretary and Dr. James Yoh as Member-at-Large. Upon a motion made by Trustee Carpiano and second by Trustee Jacobson, the Board unanimously accepted the recommendations of the Committee.

Report of the Chair - Chairman Gerald Weinstein:

Chairman Weinstein congratulated the Board and the College for the process made in furthering CAT (candor, accountability, and transparency). He commended the College for a year of accomplishments, including the Parkway Building and signing of a *Memorandum of Understanding* with the Foundation Board.

Chairman Weinstein thanked the members of the Board and those from the College community who served on the standing committees last academic year. He reported that he circulated recommendations for the Standing Board Committees for the ensuing year, beginning October 1. He also thanked Trustee Carpiano for her outstanding leadership as Chair of the Student Affairs Committee. Trustee Bashaw will serve as the new Chair. He also thanked Mary Ann Trail, Faculty Assembly President and Michael Frank, SFT Union President, the Student Senate President Steve Couras, and Ms. Monica Coroluzza, Student Senate Vice President, for their assistance in recruiting faculty and students, respectively, to serve on committees.

Chairman Weinstein commented on the need to be more fiscally conservative as the College moves forward with the construction of a new student center, student housing; and the Science Center, and other projects. He also noted the importance of capital fund raising to support these initiatives. In addition, Chairman Weinstein spoke of the importance of the college community working together as a team to accomplish the goals set for the College.

Upon a motion made by Trustee Jacobson and second by Trustee Carpiano, the Board voted to approve the Chairman's Standing Committee appointments (a copy of which is attached) for Oct 1, 2005-September 30, 2006.

President's Report

President Saatkamp remarked the College started the year in a remarkable way largely due to the support of the Trustees. He referred to several elements that were important in terms students and faculty: the *SOAR Program* (Student Outdoor Activity Retreat), which had 130 freshman participants. The program created a spirit (and a spirit group) on campus that is positive. He also spoke of the positive influence the Equal Opportunity Fund (EOF) program had on students in helping adjust to campus. In addition, the Honors Program has attracted a considerable number of students from New Jersey, as well as increased the number of student scholarships that are state funded in the Outstanding Scholar Recruitment Program.

Dr. Saatkamp noted that due to capacity issues, the College met its goal in limiting undergraduate enrollment while expanding graduate enrollment. Full-time faculty lines also increased, with 14 new positions and 42 new faculty who have come in replacement positions. The College is also expanding its facilities, including the F-Wing Overbuild and 27 new faculty offices in J-Wing. The Institute for Faculty Development had been re-established and funds for other faculty support will be available through the Provost's Office, the Deans' Offices, and the Institute. Dr. Saatkamp also mentioned the success of the Athletic Programs and the upcoming season of the Performing Arts Center. In closing, Dr. Saatkamp thanked everyone for an outstanding start of what will be a remarkable year at Stockton.

Report of the Academic Affairs & Planning Committee:

Trustee Hoover, Chair of the Academic Affairs & Planning Committee, reported Provost Carr would be coming forward to discuss the 2004-2005 Scholarly Report. He added the activities listed in this year's report were remarkable and he congratulated the faculty for their outstanding work and for "going the extra mile".

2004-2005 Scholarly Activity Report:

Provost Carr stated the 2004-2005 Scholarly Activity Report highlighted the extraordinary range of activities of the faculty outside the classroom. He thanked Beth Olsen, Grants Officer, for putting the report together and will be included as part of the Middle States periodic review report. Dr. Carr also expressed gratitude to the Board for financially supporting new faculty and staff hires and for the internal awards and grant for faculty.

Chairman Weinstein echoed the sentiment expressed by Trustee Hoover and asked what would need to be done to encourage more faculty to engage in scholarly activity. Provost Carr responded the Board was already taking steps by providing resources necessary to undertake research activities. President Saatkamp commented the Board has supported the faculty this year in ways that they have not in the past; however, more support is needed in order for the faculty to continue to improve their teaching and scholarship.

Special Welcome and Recognition:

On behalf of the Board of Trustees, Chairman Weinstein expressed deep gratitude to former Trustees; Ms. Carole Applegate Hedinger and Carmen R. Matos. Chairman Weinstein remarked Ms. Hedinger, who served as Chair of the Board and the Finance Committee, was an inspiration to those who had the privilege of serving with her on the Board and the Finance Committee. President Saatkamp echoed the comments of Chairman Weinstein and stated that when he became President in June 2003, Ms. Hedinger introduced him to many people in the political and corporate community, who looked very favorable on Stockton and his new Presidency. Dr. Saatkamp noted that trustees, like Ms. Hedinger and Ms. Matos, serve because they believe education is of central importance for the community, its culture and economic development. Ms. Hedinger was presented with an engraved Stockton College "Captain's Chair".

Ms. Hedinger thanked the Board and the College for the pleasure of working with them for over 18 years and said the College would always be a part of her.

Chairman Weinstein remarked that Carmen R. Matos, Esq., even though she was a busy and successful lawyer, had a willingness to devote herself to community service when she accepted her appointment to the Board. Ms. Matos was a member of the Finance Committee and also served as the first Chair of the Development Committee. Trustee Weinstein remarked working with Ms. Matos had been a wonderful learning experience and that her presence would be greatly missed. Dr. Saatkamp stated Ms. Matos' contributions to the Board were always ones of remarkable consideration, with a sense of careful judgment and reflection. Ms.

Matos was presented with an engraved Stockton College "Captain's Chair".

Ms. Matos said she was touched by the recognition and noted she gained significant knowledge about the operations of a college.

Report of the Student Affairs Committee:

Trustee Carpiano thanked the Board for the opportunity to serve as Chair of the Student Affairs committee. She thanked Vice President Marchetti and his staff for their support. Trustee Carpiano reported the Committee met earlier in the day to discuss several issues, in addition to what was being presented on today's agenda: divisional goals and accomplishments, FY07 divisional budget priorities, new student enrollment projections, the draft scholarship detail comparison and projections, housing occupancy, and new construction plans.

Fall 2005 10th Day Final Report Enrollment:

Dr. Marchetti stated he was pleased the College met its plan for enrollment growth. Undergraduate FTE increased by 39 students to 6,571. The 4-year graduation rate increased from 41% to 45% and the Fall 2005 average credit load was up slightly from Fall 2004 at 13.9 credits and 86% of undergraduates are full-time (up 2%). The gender break-out was consistent with previous years, 58% female and 42% male, and minority enrollment remained at 18% of total undergraduate enrollment. He also reported that demand for campus housing remained high, with a waiting list of 60 students. The percent of matriculated students also increased to 97%.

Dr. Marchetti acknowledged the work of Dean Deborah Figart and graduate studies faculty and staff who worked collaboratively with Dean Catalfamo and Admissions to expand the Colleges graduate and post-baccalaureate program offerings and delivering the class. The graduate and post-baccalaureate level experienced a record increase of 261 FTE and 464 headcount of its students.

Dean Sal Catalfamo noted there was a slight decrease in freshman applicants; however, he expressed gratitude to the Board for moving expeditiously to construct a science building, student Center and student housing. Dean Catalfamo also noted that although SAT scores for regularly admitted freshmen dipped slightly this year, the new Honors Program attracted 32 participants.

Degrees Granted FY05:

Dean Catalfamo reported the number of degrees granted by percentage were as follows: Arts and Humanities (16.5%), General Studies (less than 1%), Natural Sciences & Mathematics (13%), Professional Studies (38%), and 32% in Social and Behavioral Sciences. The number of undergraduate (1,639) and graduate (92) degrees granted in FY04 was a record for the College.

Report of the Finance Committee Meeting:

Trustee Ellis, Chair of the Finance Committee, reported the Committee had met earlier in the day to discuss, review and approve several items for consideration at today's meeting.

FY07 Capital Budget Request Resolution:

Trustee Ellis recommended for adoption the first reading of the FY07 Capital Budget Request Resolution. An increase in capital funding will be necessary to construct new facilities, address technology requirements, and enable the renovation of existing facilities to support the educational mission of the College. Upon a motion made by Trustee Ellis and second by Trustee Hoover, the Board voted to approve the Resolution, with abstentions from Trustees Weinstein and Gutierrez.

Trustee Gutierrez requested as the College gets closer to Fiscal 2007, they be given a plan which would have more of a bearing on the substantive projects that will be undertaken. Trustee Jacobson responded such information was already included in the documents.

Trustee Klimkowski noted the importance of the College moving forward with plans for new student housing.

Approval of an RFP – Athletic Fields at Pomona Road Resolution: Authorizing the Distribution Request for Proposal Approval – Field #4 Into a Surface Parking Lot Resolution:

Trustee Ellis requested Board approval of several RFP's. It was determined that construction of two athletic fields was required. The first is a replacement of an existing field on the main campus, which will be converted to a temporary parking lot and the second to support the College's athletic program. An RFP is required for the design of the athletic fields at Pomona Road, the design of a new turning lane to and from Vera King Farris Drive, and for a storm water retention system. Vice President Klein reported the new parking lots would be east of the Sports Center. The new field will be adjacent the to the baseball fields. Upon a motion made by Trustee Jacobson and second by Trustee Hoover, the Board voted to adopt both resolutions.

Authorizing the Distribution Request for Proposal Approval – Engineering Analysis of the Geothermal Piping System Resolution:

Trustee Ellis requested approval of an RFP for an engineering analysis of the above ground geothermal piping system. Upon a motion made by Trustee Jacobson and second by Trustee Carpiano, the Board voted to adopt the resolution.

Authorizing the Distribution of an RFP – Sports Center Video Projection System Resolution:

Trustees Ellis requested approval of an RFP to procure the design and construction administrative Services for the Sports Center Video Projection System. Upon a motion made by Trustee Jacobson and second by Trustee Carpiano, the Board voted to adopt the resolution.

Approval of an RFP Authorization the Distribution of a Request for Proposal for the Performing Arts Center Fire Curtain Replacement Resolution:

Trustee Ellis recommended for approval an RFP to procure the design and construction administrative services for the Performing Arts Center fire curtain replacement, which consist of equipment, labor, contract management, and permits. Upon a motion made by Trustee Hoover and second by Trustee Jacobson, the Board voted to adopt the resolution.

Authorizing the Distribution RFP for The Purchase and Installation of a Standby Generator Resolution:

Trustee Ellis reported current power systems are inadequate to accommodate current demand, providing only one (1) hour of emergency backup power. The Offices of Facilities Planning and Construction has determined that a diesel powered standby

generator is the most suitable alternate source of power in the event of a power outage. Upon a motion made by Trustee Jacobson and second by Trustee Carpiano, the Board voted to adopt the resolution.

Trustee Weinstein inquired about the management fee. Mr. Fulvio Cesco-cancian, Associate Director of Facilities Planning and Construction, stated the fee (13%) was higher than the norm (9%) because it included additional engineering requirements and management of the project. Chairman Weinstein recommended all such costs be included in the future for clarity.

Trustee Gutierrez asked if the emergency generator kept the main frame operating, were there other disaster recovery connections in other locations that backup the system, and how many PC's would be operational. Mr. Klein responded the College has backup systems and that there were other generators on campus. Mr. Cesco-cancian stated the system would generate power to support about 25 PCs, including keeping the main systems up and running.

Authorization to Issue a Request for an Energy Agent and Energy Aggregator for the Purpose of Purchasing Electricity Resolution:

Trustee Ellis requested authorization to Issue a RFP for an Energy Agent and Energy Aggregator for the Purpose of Purchasing Electricity Resolution. The de-regulated electricity marketplace will require that the College act on energy cost-saving offers from Energy Aggregators on a 7-14 day basis. Upon a motion made by Trustee Jacobson and second by Trustee Carpiano, the Board voted to approve the resolution.

Approving Refinancing of certain Tax Exempt Bond Issues Resolution:

Trustee Ellis requested the Board approve refinancing of certain Tax Exempt Bond Issues. Trustee Ellis noted the net present value savings to the College is estimated to be over \$1.8 million over a 25 year period. Upon a motion made by Trustee Jacobson and second by Trustee Hoover, the Board voted to adopt the resolution.

FY06 Bid Waiver Resolution:

Trustee Ellis recommended Board approval of the FY06 Bid Waiver Resolution for **Ocean Coastal Consultants** (\$225,000) to execute a grant awarded by the New Jersey Department of Transportation under the Board NJ Program, which is a three year Dredged Material Characterization Study. A third party, Bay Water Alliance, may be contributing up to 10% of this fee. The second Waiver for **Greater Talent Network** (\$28,000) for a lecture by Erin Brockovich, is a pass-through expense of the College being paid through student activity funds. Upon a motion made by Trustee Jacobson and second by Trustee Furtado, the Board voted to adopt these two waivers. A third waiver for **Zogby International** (\$40,000) was for conducting a survey concerning the New Jersey State Gubernational Election. Trustee Ellis noted the Academic Affairs Committee recommended moving forward with this initiative. Upon a motion by Trustee Hoover and second by Trustee Ellis, the Board voted to adopt the waiver.

Chairman Weinstein called upon Provost Carr to elaborate on the poll. Dr. Carr reported this initiative was part of the College's long-

range plan to demonstrate its capacity of bringing together resources to serve the needs of South Jersey. The poll will be a fairly traditional political poll that will be designed to identify the preferences of the electorate, as well as, analyze the demographics and other variables related to those preferences. Dr. Carr also stated the College was in negotiations with Mr. Zogby to offer a summer polling institute for students. A campus forum, with Mr. Zogby is also in the works.

Trustee Hoover commented the educational component was an excellent opportunity for students and a chance for Stockton to expand its reputation beyond southern New Jersey. Trustee Carpiano inquired if this would be non-partisan and would this be a long-term contract with Zogby. Dr. Carr stated the College would always remain non-partisan and that presumably a long-term agreement would be negotiated, at which time it would come before the full Board for approval. Chairman Weinstein asked if any candidate for public office could ask the College to do their polling. Dr. Carr responded the College would contract with the candidate for polling services without advocating a particular candidate. Chairman Weinstein reminded everyone that the College had already conducted a poll with Zogby, which was very successful. President Saatkamp remarked this initiative would be associated with the South Jersey Regional Institute, with the potential to focus on many issues related to southern New Jersey (hospitality and tourism, healthcare, public policy, etc.) The poll would also be a way of getting information (similar to the Eagleton Poll); however other parts will be information that would be available only through Stockton/Zogby. Dr. Carr added that the College was recruiting a political scientist that specializes in polling and who would play a part in future development of this initiative. Trustee Klimkowski remarked the passing of this resolution would be great resource for the college community and monumental step towards further engaging students.

Report of the Investment Committee:

Trustee Ellis, Chair of the Investment Committee, reported that earlier this year, the College entered into a contract with Commerce Asset Management to manage a significant portion of Stockton's funds. He stated the College has maintained an AAA quality rating. As of August 2005, the College realized an analyzed yield of 5.17%, a 240% increase from last year's yield and a significant improvement over the current yield provided by the New Jersey State Cash Management Fund. The College is currently realizing (including the fees to Commerce) a yield differential of 1.79% compared to working with the state.

Adoption of Code of Ethics for the Richard Stockton College of New Jersey Resolution:

Chairman Weinstein reported Trustee Jacobson worked with the Affirmative Action Office to make revisions to the Code of Ethics document. Upon a motion made by Trustee Jacobson and second by Trustee Carpiano, the Board voted to adopt the resolution.

Confirmation of Actions taken by the Executive Committee on

Chairman Weinstein brought to the Board's attention the need to Confirm Actions Taken by the Executive Committee on August 24,

August 24, 2005 (Pre-Authorization and Revised Academic Term Tuition Effective FY2006 Resolutions):

2005 regarding the Pre-Authorization of a Bid Waiver Request for **Adrienne Beinfest/Marketing To Win (\$39,000)** marketing for the 2006 Spring Benefit. Chairman Weinstein also reported the Executive Committee approved an Amendment to the Academic Term Tuition Effective 2006 Resolution, which was previously adopted at the August 17, 2005 meeting that was precipitated by a discovery of an arithmetical error. In order for the 8% to be transposed into dollars, the Committee had to reduce the dollar amount by \$.18 per credit hour. Upon a motion made by Trustee Yoh and second by Trustee Jacobson, the Board voted to confirm the actions taken by Executive Committee.

Personnel Resolution & Addendum to the Personnel Resolution:

Chairman Weinstein brought the Board's attention to the Personnel Resolution and Addendum to the Personnel Resolution. Upon a motion made by Trustee Jacobson and second by Trustee Hoover, the Board voted to adopt the Personnel Resolution and Addendum to the Personnel Resolution, with an abstention from Trustee Furtado.

Other Business:

There was no other business to come before the Board at this time.

Comments from the Public:

Chairman Weinstein opened the floor for comments from the public.

Ms. Elaine Grant, Director of Housing, welcomed Ms. Imani Silpa Movva, Complex Director, Housing III and congratulated Mr. John Davis, Assistant Director of Housing on his recent promotion.

Ms. Mary Ann Trail, President of the Faculty Assembly, reported the Assembly approved plans to update the faculty evaluation process. A recommendation was made that the College drop the SAT form and replace it with an *Idea Student Rating Service*, which is used in a number of institutions. Another part of the evaluation process would be the use of teaching portfolios for candidates for reappointment, tenure and promotion as an additional alternative measure of teaching effectiveness. Ms. Trail stated process would now move forward to the SFT and administration for negotiation. Ms. Trail also announced two of Stockton's nursing faculty volunteered to assist in the Gulf Coast: Dr. Cheryl Eisele, Coordinator of Nursing Program, and Dr. Linda Aaronson, Associate Professor of Nursing. Trustee Klimkowski commended the faculty for volunteering their time in the Gulf Coast.

Adjournment:

Upon a motion made by Trustee Jacobson and second by Trustee Hoover, the Board voted to adjourn the meeting at 5:45 p.m.

For the College,

Brian K. Jackson
Assistant Secretary to the Board

Approved by Board of Trustees – October 19, 2005