



THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

WEDNESDAY, JULY 12, 2006

SCHEDULE AND AGENDA

REVISED (7/12/06)

NOTE: The Meeting will open to the public at 1:30 p.m. in the Board's Conference Room (K-203k). Immediately following action on the Resolution to Meet in Closed Session, members of the public will be asked to leave the room. The Board will reconvene followed by the Open/Public meeting at 3:45 p.m. in Room the Townsend Residential Life Center (Multipurpose Room).

1. Call to Order and Roll Call.

On May 18, 2006 notice of this meeting and Public Hearing, as required by the Open Public Meetings Act were (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

2. Approval of the Regular Meeting Minutes of June 14, 2006.

3. The Resolution to Meet in Closed Session is found on page 4.

4. Committee of the Whole Open/Public Session:

A. Report of the Chair
Trustee Gerald Weinstein

B. President's Report
Herman J. Saatkamp, Jr.

- o College Report on Faculty and Staff Activities is found on pages 5-12.

C. Report of the Academic Affairs and Planning Committee
Trustee Clarence C. Hoover, III, Chair

- o Academic Year Calendar for 2006-2007
The Resolution and Information will be distributed.

- D. Report of the Student Affairs Committee
Trustee Curtis Bashaw, Chair
- E. Report of the Building and Grounds Committee
Trustee Curtis Bashaw, Chair
- F. Report of the Finance Committee
Trustee Stanley Ellis, Chair
 - 1. Revised Continuation of FY2006 Budget into FY2007
The Resolution will be distributed.
 - 2. FY07 Campus Housing Charges
The Information and Resolution are found on pages 14-16
 - 3. Purchase of Real Property Owned by Atlantic County Dev. Corporation
The Resolution is found on page 17.
 - 4. Purchase of Real Property from Galloway Eldercare Ltd.
The Resolution is found on page 18.
 - 5. Extension of Lease of Property at 300 Shore Road, City of Linwood
The Resolution is found on page 19.
 - 6. Extension of Tuition Reimbursement for Spouses, Dependents and Domestic Partners Attending The Richard Stockton College of NJ
The Resolution is found on page 20.
 - 7. Authorizing the Distribution of Requests for Proposals (RFPs)
 - a. Construction Management Services for Housing V Project
 - b. Commissioning for the College Center and Housing V Projects
 - c. Design of a Centralized Co-Generation & Chiller System
 - d. Evaluation and Design of the Facilities Infrastructure SystemThe Resolutions are found on pages 21-24.
 - 8. Housing Allowance Correction
The Resolution is found on page 25.
 - 9. FY07 Board Rates (Informational Item)
The Information is found on pages 26-27.
 - 10. Items for Distribution:
 - a. FY07 Operating Budget
 - b. Fall 2006 Tuition and Fees
 - c. Award Contract – Stormwater Underground Recharge System in Housing I
 - d. Award Contract – Satellite Dish Replacement
 - e. FY06 Bid Waiver: Professional Services related to ATES Project
 - f. Issuance of a Contract for The Louisville Road Upgrades and ImprovementsThe Resolutions and Information will be distributed.

- G. Report of the Investment Committee
Trustee Stan Ellis, Chair
 - H. Report of the Development Committee
Trustee Emma N. Byrne, Chair
 - I. Report of the Audit Committee
Trustee Albert L. Gutierrez, Chair
 - J. Personnel Actions
The Personnel Resolution and Information will be distributed.
- 5. Other Business
 - 6. Comments from the Public
 - 7. The next regularly scheduled meeting of the Board will be held on Wednesday, September 13, 2006 in the Multipurpose Room of the Townsend Residential Life Center (TRLC).
 - 8. Adjournment

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION TO MEET IN CLOSED SESSION

- WHEREAS,** The Open Public Meeting Act (P.L. 1975, Ch. 231) permits public bodies to exclude the public from discussion of any matter as described in Subsection 7(b) of the Act, providing that the public body adopts a resolution at a public meeting indicating its intent to hold a closed session, and
- WHEREAS,** Subsection 7(b) of the Act contains exclusions for personnel matters; terms and conditions of employment; collective bargaining agreements including negotiated positions; anticipated or pending legislation; and any matters involving the purchase, lease, or acquisition of real property; therefore, be it
- RESOLVED,** that the Board of Trustees shall meet in closed session to discuss personnel, collective bargaining, and litigation matters including recommendations of the President contained in the attached Personnel Resolution, and be it further
- RESOLVED,** that the discussion of personnel, collective bargaining, and litigation matters will be disclosed to the public during that portion of the meeting which convenes at 3:45 p.m.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES

ADDENDUM TO THE PRESIDENT'S REPORT

July 12, 2006

An illustrative glimpse of the wide-ranging, professional activities of the College's faculty and staff is provided through a number of recent snapshots

DIVISION OF STUDENT AFFAIRS

OFFICE OF EQUAL OPPORTUNITY FUND

The 2006 Educational Opportunity Fund program will operate from July 8, 2006, through August 10, 2006. The program has an adjusted length of five weeks and will feature a distinguished EOF student speaker on opening day, intense course work, and comprehensive preparation for the rigors of college life.

Furthermore, the students will interact with several offices in academic affairs and student affairs as they prepare for education on their academic requirements and prospective leadership opportunities. **ANTHONY BETHEL** and **BARBARA HANEY** (EOF Counselors) will manage the advising duties and **JOANN GARCIA-WARREN** (Assistant Director, Counseling Services) will coordinate the personal counseling and wellness aspect of the program.

OFFICE OF HOUSING AND RESIDENTIAL LIFE

ELAINE GRANT, PEDRO SANTANA, TERRENCE HARDEE, CHRISTINA KING, ROSARITA BIDO, IMANI MOVVA, CHRISTOPHER WILLIS and **STEVEN RADWANSKI** attended the audio conference Facebook, Myspace: Liabilities, Judicial & Legal Matters on Tuesday, May 23, 2006

ELAINE GRANT and **JOHN DAVIS** attended the Annual Training of New Jersey Committee of Residence Educators (NJ CORE) planning session for the NJ CORE VIII Summer Conference 2006 at Rowan University.

ROSARITA BIDO and **CHRISTOPHER WILLIS** attended the training session on *Decision Making* presented by **Eugene Swilkey** of Human Resources on June 7, 2006.

JOHN DAVIS is working on the Orientation Planning Committee.

ELAINE GRANT attended the Assessment Conference hosted by Penn State University.

PEDRO SANTANA attended the International Assessment and Retention Conference in Phoenix AZ as well as the ACPA Standing Committee for Multicultural Affairs 2006 Summer Leadership Meeting at Georgetown University in Washington, DC.

The **Office of Housing and Residential Life**, in conjunction with the **Office of Event Services**, hosted interns from the FAA, Homeland Security, Borgata, Trump, and Atlantic City Surf. They also housed attendees from the ECOSTOCK Conference.

PEDRO SANTANA is spearheading the Banner Conversion for housing assignments.

JOHN DAVIS and **Adam Nowalsky** have implemented a new on-line roommate questionnaire for new and transfer students which was emailed out from admissions.

STEVE RADWANSKI did the new assignment of new students and transfers into Banner.

MELISSA ALLEN is coordinating the Off-Campus Housing Fair scheduled for August 1 from 1 to 3 in the I-wing Gallery.

ELAINE GRANT and **PEDRO SANTANA** volunteered for the LPGA.

WELLNESS CENTER

On June 8, 2006, the **Wellness Center** and the **Office of Athletics** collaborated to provide the second Employee Wellness Day. The event occurred in K-wing gallery from 1 am-2 pm and provided health- and wellness-related information and screenings. The Wellness Center provided information regarding its services along with a screening for depression and anxiety. Athletics provided body fat analysis. Participants included Dr. David Calabro, who provided spinal health screenings; Gilda's Club, offering information about cancer support services; the Atlantic City Health Department; AtlantiCare; Atlantic County Healing Arts; Changes Hair Salon and more. More than 200 people attended the on-campus event. This event was also supported and sponsored by Student Affairs, Human Resources, and Housing and Residential Life.

OFFICE OF THE VICE PRESIDENT FOR STUDENT AFFAIRS

DR. DEE MCNEELY-GREENE, Associate Vice President for Student Affairs, attended the International Assessment and Retention Conference in Phoenix, AZ, June 16-June 19.

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July 12, 2006

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ACADEMIC AFFAIRS

ARTS AND HUMANITIES

WILLIAM LUBENOW, Professor of History, recently published an article entitled, "Knowledge Communities in Europe from the Renaissance Through the Cold War," Interdisciplinary Science Reviews. 31. 2 (2006): 105-120.

HANNAH UENO, Associate Professor of Art, exhibited work in the 10th Annual International Art Competition. Fraser Gallery. Bethesda, MD. The focus of the competition is contemporary realism. This 2006 exhibition was curated by F. Lennox Campello. An opening reception for the selected artists was held on 14 July 2006. (<http://www.thefrasergallery.com/exhibits-b.html>)

GENERAL STUDIES

The college was notified by the US Department of Education that the **COMMUNITY OF SCHOLARS** program will continue to receive funding for September 1, 2006-August 31, 2007. The amount awarded is \$219,998.00.

The college sent the largest contingent among North American colleges and universities to the March of the Living Tour to Poland, May 22-29, 2006. The group was led by **MICHAEL HAYSE**, Associate Professor of History, **GAIL ROSENTHAL**, Supervisor of the Holocaust Resource Center, **MARYANN MCLOUGHLIN**, Assistant Supervisor of the HRC and accompanied by Fred Spiegel. Each of the twenty one Stockton students received a \$600 travel grant from a private foundation.

PROFESSIONAL STUDIES

DIANE HOLTZMAN, Instructor of Business Studies, and **DEBBI DAGAVARIAN**, Assistant Provost, facilitated a blog for the International Association of Online Communicators on, "Electronic Portfolios and Student Learning Assessment." 5-9 June 2006.

AUDREY WOLFSON LATOURETTE, Professor of Business Law, presented, "Copyright Implications of Online Distance Education." Fifth Global Conference on Business & Economics. It was sponsored by the Association for Business & Economics Research and the International Journal of Business & Economics at Cambridge University. England. 6-8 July 2006.

ROBERT LUO, Assistant Professor of Business Studies, presented with Professor Jerry Bona, University of Illinois-Chicago, and Professor Thanasis Fokas, University of Cambridge, United Kingdom, "Decay of Solutions of Some Nonlinear Wave Equations with Dissipation," Society for Industrial and Applied Mathematics Conference on Analysis of Partial Differential Equations. Boston, MA. 10-12 July 2006.

Professor Luo presented, "History (1807-2002) of Some Evolutions Equations-Decay of Solutions to Some Nonlinear Wave Equations." Stockton's Day of Scholarship. Richard Stockton College. 1 Mar 2006.

THOMAS P. NOLAN, JR., Associate Professor of Physical Therapy, presented with Susan Flanagan, Kevin Makely, Rob Sierra and Greg Mueller, Master's of Physical Therapy graduate students, "The Effect of Electrical Stimulation on Ankle/Foot Volume," Physical Therapy Research Presentations Conference. It was sponsored by the American Physical Therapy Association of NJ. Mercer County College. West Windsor, NJ. 1 Apr 2006. This research was also presented at Stockton's Day of Scholarship. Richard Stockton College. 1 March 2006.

VICTORIA SCHINDLER, Associate Professor of Occupational Therapy, presented with **SHARON GUTMAN**, Associate Professor of Occupational Therapy, "Facilitating Transition to the Student Role: Supported Education for Individuals with Chronic and Persistent Mental Illness." Mental Health Partnerships of NJ Workshop. Kean University. Union, NJ. 15 May 2006.

MARILYN E. VITO., Associate Professor of Business Studies, presented with Steve Smith, Blair Bergen and Mindy Hong, Stockton Accounting Track students, "Service Learning in Accounting Courses." Stockton Day of Scholarship. Richard Stockton College. 1 Mar 2006.

Professor Vito presented, "ID Theft: New Challenges for Consumers and Businesses." Financial Literacy Series. Richard Stockton College. 24 Apr 2006.

Professor Vito presented, "Corporate Governance: Historical Perspective and Implications for the Future." Florida International Certified Public Accountants' Continuing Professional Education Meeting. Boca Raton, FL. 20 June 2006.

SOCIAL AND BEHAVIORAL SCIENCES

ELIZABETH ELMORE, Professor of Economics, was an invited participant in a focus group sponsored by the American Association for Retired Persons (AARP) Ageline during the Association for Gerontology in Higher Education (AGHE) Conference. The 32nd Annual Meeting and Educational Leadership Conference was entitled, "Outcomes of Gerontological and Geriatric Education." The Westin Hotel and Resort. Indianapolis, IN. 9-12 Feb 2006.

Professor Elmore presented, "Economics of Aging: An Introductory and Interdisciplinary Course To The Joint Promotion Of The Undergraduate Economics Major," during the Economic and Financial Literacy session of the Teaching Economics in the Classroom Conference and co-sponsored by the Robert Morris University and McGraw-Hill Publishers. Robert Morris University. Pittsburgh, PA. Feb 2006.

Professor Elmore was a conferee at the Invest in Aging: Strengthening Our Families, Communities and Ourselves Joint Conference of the American Society on Aging (ASA) and the National Council on Aging (NCOA). Anaheim, CA. Mar 2006.

Professor Elmore was an invited participant at the University of Notre Dame Women's Leadership Council held at The Chicago Club. Chicago, IL. 8 May 2006.

Professor Elmore participated in the Managing the 21st Century Workplace Conference sponsored by the University of Indianapolis' Center on Aging and Community. Indianapolis, IN. 18 May 2006.

Professor Elmore participated in the Business Forum on Aging co-sponsored by the Leaders Circle of the American Society on Aging (ASA) and Mary Furlong Associates. This networking event was held in conjunction with the Silicon Valley Boomer Venture Summit. Santa Clara University. Santa Clara, CA. 19-20 June 2006.

Professor Elmore attended the Faculty Development, Problem-Based Learning Workshop sponsored by the Buck Institute on Education. Novato, CA. 27-29 June 2006.

DAVID LESTER, Professor of Psychology, co-presented a paper with Rheeda L. Walker, Ph.D., University of South Carolina, Columbia, SC, entitled, "Hopelessness and Helplessness as Predictors of Suicidality," during The Role of Hopelessness & Resilience in Prediction Session of the 39th American Association of Suicidology (AAS) Annual Conference. The Science and Practice in Suicidology: Promoting Collaboration, Integration and Understanding Conference was co-sponsored by AAS and the Suicide Prevention Action Network (SPAN-USA). Grand Hyatt Hotel. Seattle, WA. 28 April – 1 May 2006.

Professor Lester published his study entitled, "Astrological Signs and Personality in Kuwaitis and Americans," co-authored by Ahmed Abdel-Khalek, Kuwait University, in Psychological Reports. 98 (2006): 602-607.

WILLIAM MILEY, Professor of Psychology, and **MARCELLO SPINELLA**, Associate Professor of Psychology, published the article, "Correlations Among Measures of Executive Function and Positive Psychological Attributes in College Students," in The Journal of General Psychology. 133.2 (2006): 175-182.

Professor Miley and **MICHAEL FRANK**, Professor of Psychology, co-authored, "Binge and Non-Binge College Students' Perceptions of Other Students' Drinking Habits." College Student Journal - Project Innovations. 40.2 (June 2006).

STAFF

DR. THOMAS J. GRITES, Assistant to the Provost, participated in the initial planning meetings as a member of the Advisory Council of AcademyOne, Inc. Malvern, PA. 15-17 May 2006.

Dr. Grites, received the New Jersey School Board Association (NJSBA) Milestone Award for 20 years of local school board service. NJSBA Vice President, John Bulina, presented the award at the Atlantic County School Boards Association spring dinner. June 2006.

Dr. Grites participated on a panel entitled, "Is Seamless Transfer Possible in New Jersey?" New Jersey Advisors Conference. Kean University. 15 June 2006.

DAVID PINTO, Director of Library Services, was re-elected to a two year term on the Executive Committee of Virtual Academic Library Environment (VALE) of New Jersey. VALE is a consortium of academic libraries composed of the public and private institutions of higher education in NJ. 2006-2008.

MS. ANU VEDANTHAM, Interim Associate Provost, Institutional Research, Budgeting and Planning, served as a Discussion Leader at the Princeton University Alumni Summit on K-12 Schooling in America: Princeton in Education's Service. Princeton University. 1 June 2006. **Ms. Vedantham** presented a session titled, "How Should Princetonians Become Actively Involved In and Have An Impact on K-12 Education?" and also overviewed the roles individuals can play in transforming K-12 schools. The K-12 Summit was presented by Princeton University's Program in Teacher Preparation and brought together more than 200 Princeton alumni nationwide who have founded schools or currently serving as educational leaders.

ADMINISTRATION AND FINANCE

HUMAN RESOURCES

As part of the Wellness Center staff retreat, the Training Department facilitated a successful team building session on June 14th. **GENE SWILKEY**, Training Manager, helped retreat participants learn about key characteristics of high performing teams and the impact of individual communication styles on teamwork within the framework of a team-based survival exercise. As part of his summer internship program **ANDREW DUBUQUE**, Human Resources' student worker, assisted with the program set-up and data capture functions.

FACILITIES PLANNING AND CONSTRUCTION

F-Wing Extension and Renovation Update

This project is now scheduled for completion in July 2006. The mosaic tile art installation is finished and the landscaping is in the final stages. Computer Services has

been installing the electronics and computers. Once the Temporary Certificate of Occupancy (TCO) is received faculty will be able to move in and summer classes can be held in the new building.

Unified Science Building

The design consultant, EYP, submitted the final draft for review. The College is in the process of soliciting professional services for a Construction Manager (CM) who will provide the College and Design Consultant with independent cost estimates.

College Center

The project architects, KSS/VMDO, have submitted the Phase I report and the College is in the process of reviewing this document. Included with the report are conceptual design schemes and cost estimates based on square footage. The recently hired Construction Manager (CM), Bovis Lend Lease, is also reviewing the Phase I report. The CM is expected to suggest an initial value analysis of the project. The next stage will be to continue to Phase II which will include schematic design, design development and construction documents. The Office of Facilities Planning and Construction has asked the architects to draft a scope of work to be reviewed before authorization into Phase II.

Housing V Update

Bids were received for the design of the new parking lot in June, and the Board of Trustees approved the award of the contract to the lowest responsible bidder, Jersey Construction of Atco, New Jersey. A permit from the Pinelands Commission is anticipated following their July 14, 2006 Board of Trustees meeting, which will allow the College to begin construction.

Athletic Fields at Pomona Road and Field #4 Surface Parking

The College has contracted Langan Engineering and Environmental Services to provide the design services for the new athletic fields which will be located on Pomona Road next to the existing baseball/softball fields. Design and bid documents are expected to be complete in early spring 2007 and the project is anticipated to be completed in late 2008.

M & N-Wings, Arts & Sciences Building Door Replacement

Construction began on the replacement doors for M & N Wings in June and is anticipated to be complete by mid-August.

Louisville Road Upgrades and Improvements

The project was advertised for planning and design services necessary to construct improvements and general upgrades to the road that will be utilized by the public, students and staff. The upgrades will improve the circulation of vehicular traffic around the College campus and include lighting, safety, and a dedicated bicycle path. The design is scheduled for completion in approximately 6 months and the anticipated construction time will be ten (10) months.

CAMPUS POLICE

According to the lead assessor on the NJ Chiefs of Police Accreditation – CALEA Recognition Program, the Police Department's pre-assessment "was one of the best assessments he has ever been on." The final assessment should occur in August. The Department extends special thanks to Sgt. **MARIA PARZIALE**, Accreditation Manager, for her leadership and hard work in this effort and also to Plant Management for "sprucing up" the station.

Officer **CINDY PARKER** hosted a meeting of the Atlantic Prevention Resources/Underage Drinking Coalition in conjunction with the Dean of Students Office, Housing and Residential Life and the Wellness Center.

Officer **CORTNEY MCDEVITT** attended a one-day seminar at Cumberland County College on Emerging Drug Trends.

Officer **ERIK GUSTAFSON** attended a three-day accident investigation seminar at Gloucester County Police Academy.

Officer **CINDY PARKER** attended a one-day seminar on "Methamphetamine-It's a Problem Here" at Atlantic/Cape Community College.

Officers **CHRIS GRAHAM** and **MARCUS TAYLOR** attended a one-day call taker/dispatcher course at Rutgers University-New Brunswick

Officer **MIKE MEYERS** attended a one-week course on Emergency Response Team tactics and training at the Atlantic County Police Academy.

Officers **CORTNEY MCDEVITT** and **CINDY PARKER** attended a Drug Facilitated Sexual Assault training seminar sponsored by the Wellness Center at Stockton.

Health and Safety Officer **DENNIS LEPORE** organized a CPR and Basic First Aid training update for Plant Management, NAMS and Police Department staff.

STUDENT AFFAIRS

OFFICE OF ADMISSIONS

Assistant Director of Admissions **CHRIS DEARTH** was a presenter at the New Jersey Association of College Admissions Counseling annual conference on May 22 at the Hilton Hotel in Parsippany. His topic was "Admissions Blog Boot Camp: Why (and How) to Bring Blogs to Your School." This timely presentation addressed the importance of online journals or blogs in helping to attract today's computer-savvy prospective students to an institution. Dearth brought his experience as Stockton's Student Blogs Moderator to the conference. Stockton's blogs appear on the Admissions Web site, giving inquiring students insight into the day-to-day lives of six Stockton students in weekly installments.

OFFICE OF ATHLETICS AND RECREATION

Six members of the Stockton men's and women's outdoor track & field teams competed in the NCAA Division III Outdoor Track & Field Championships at Benedictine University (Lisle, IL), May 25–27. **Paul Klemic** repeated as the NCAA national champion in the long jump, and he also finished second in the high jump and third in the 110-meter hurdles. **Klemic** earned All-American honors in all three events for the second consecutive year.

Audra Schappell finished sixth in the discus to become an All-American and **Jake Owens** placed eighth in the pole vault to become an All-American. **Lisa Chatman** finished tenth in the heptathlon while **Kathleen McAlarnen** and **Rob Reynolds** competed in the preliminary rounds of the hammer throw and javelin, respectively.

Paul Klemic was named the Outstanding Atlantic Region Men's Field Athlete by the U.S. Track & Field and Cross Country Coaches Association.

In softball, **Tara Barker** was named to the New Jersey Athletic Conference All-Conference Second Team, and **Jessica Williams** was selected to the National Fastpitch Coaches Association East Region Second Team.

In baseball, **Chris Crescenzi** was voted to the New Jersey Athletic Conference All-Conference Second Team, New Jersey Collegiate Baseball Association All-State First Team and the American Baseball Coaches Association Mid-Atlantic Region First Team. **Sean Donovan** was selected to the New Jersey Collegiate Baseball Association All-Rookie Team.

In lacrosse, **Jeff Martin** was named to the All-Knickerbocker Conference First Team. **Kevin Zulauf** and **Joe Marino** were voted to the All-Knickerbocker Conference Second Team and **Ian Muchanic** was an All-Knickerbocker Conference Honorable Mention selection.

Justine Fugowski was named to the ESPN The Magazine Academic All-District II Women's Track & Field/Cross Country College Division First Team. **Rich Luettchau** was voted to the ESPN The Magazine Academic All-District II Men's Track & Field/Cross Country College Division Second Team.

VAL JULIEN, Head Softball Coach, served as co-chair of the distribution committee for the 2006 ShopRite LPGA Classic at the Seaview Marriott Resort & Spa. **Julien** also served along with **Sara Faurot** as volunteer coordinators for Richard Stockton College.

Val Julien and the Stockton softball team performed community service at the South Jersey Field of Dreams in Absecon on May 21. The Stockton players and coaches put on a softball demonstration and played baseball with physically and mentally disabled children at the specially-designed facility.

CHRIS ROLLMAN, Coordinator of Sports Information and Marketing, attended the 2006 Eastern College Athletic Conference Sports Information Directors Association Workshop in Oneonta, NY, June 6–9.

OFFICE OF THE DEAN OF STUDENTS

Student leader **Christina Pascucci** was awarded the 2006 Dean of Students Service Award on April 24, 2006, at the Student Club and Organization banquet. Ms. Pascucci was recognized for her substantial contributions to the Stockton Community through her work as a Housing staff member, Student Senator and leader of clubs.

Student leaders **Gina Durham, Jon Genovese, and Christina Pascucci** attended the 2006 College Leadership New Jersey (CLNJ) training program May 19 – May 26, 2006 hosted at Montclair State University. This statewide leadership training program focused on diversity and in depth exposure to various industries including governance, juvenile justice and health care. Each student will engage in a thirty hour service project to benefit the College before graduating from CLNJ in May 2007.

Student Leaders **Farzana Akter and Rayssa Sanchez** attended the NEW Leadership New Jersey Summer Institute June 8–13, 2006. The program was sponsored by The Center for American Women and Politics at the Eagleton Institute of Politics at Rutgers University. The NEW Leadership program is designed to address the historical and contemporary under-representation of women in all levels of political office.

THOMASA GONZALEZ, Interim Dean of Students, attended the National Association for Social Workers, NJ Chapter conference entitled, "Social Work 2006: The Meeting of the Profession." The conference was held in East Brunswick on April 23–25, 2006.

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

ACADEMIC YEAR CALENDAR

WHEREAS, the Board of Trustees has considered the proposed calendars for the following Academic Years: Fall 2006, Spring 2007, and Summer Session 2007; now therefore be it

RESOLVED, that the above-referenced and attached calendars are adopted.

July 12, 2006

THE RICHARD STOCTON COLLEGE OF NEW JERSEY

ACADEMIC CALENDAR

FALL TERM 2006 ACADEMIC CALENDAR

AUGUST

26	Saturday	S.O.A.R. begins
28	Monday	S.O.A.R. returns to campus
29	Tuesday	New residents move in; unregistered freshmen register
30	Wednesday	Registration for new matriculated students
31	Thursday	Non matriculated student registration
31	Thursday	Day of Service

SEPTEMBER

1	Friday	Fall Faculty Conference
4	Monday	Labor Day Holiday
5	Tuesday	Classes begin
5-11	Tues-Mon	Drop/Add
9	Saturday	Saturday classes begin
11	Monday	Deadline to drop a course with a 100% refund
11	Monday	Deadline to file FERPA hold for release of student information
13	Wednesday	Board of Trustees Meeting
19	Tuesday	Deadline for a 50% refund for Sub-term A course withdrawal

OCTOBER

2	Monday	Deadline to file for Fall 2006 graduation application
6	Friday	Deadline to withdraw from a full-term course with a 50% refund
9	Monday	Columbus Day observed - classes held
13	Friday	Deadline to withdraw from a Sub-term A course with a W grade
18	Wednesday	Board of Trustees Meeting
24	Tuesday	Sub-term A classes end
25	Wednesday	Sub-term B classes begin / Sub-term B Drop/ Add begins
27	Friday	Deadline to withdraw with a 100% refund for Sub-term B courses
27	Friday	Spring 2007 preregistration schedules distributed
27	Friday	Sub-term B Drop/Add ends
31	Tuesday	Preceptorial Advising- No classes

NOVEMBER

1-2	Wed-Thurs	Seniors and matriculated Graduate students preregister
3-6	Fri-Mon	Juniors preregister
7	Tuesday	Election Day- classes held
8	Wednesday	Preceptorial Advising - No classes until 3:35PM
9	Thursday	Deadline to withdraw from a Sub-term B course with a 50% refund
9	Thursday	Sophomores preregister
10	Friday	Veteran's Day observed- Classes held
13	Monday	Sophomores preregister
14	Tuesday	Freshmen preregister
15	Wednesday	Freshmen preregister
22	Wednesday	Classes end at 3:25 PM
22	Wednesday	Deadline to withdraw from a full-term course with a W grade
23-24	Thurs-Fri	Thanksgiving Holiday
30	Thursday	Deadline to adjust Spring term 2007 preregistration schedule

DECEMBER

6	Wednesday	Board of Trustees Meeting
7	Thursday	Deadline to withdraw from a Sub-term B course with a W grade
14	Thursday	Fall Term classes end
15	Friday	Fall Term Senior grades due in the Office of Student Records by 12PM
17	Sunday	Summer and Fall Term Commencement Ceremony
25	Monday	Holiday closing - College reopens January 2

SPRING TERM 2007 ACADEMIC CALENDAR

JANUARY

2	Tuesday	College reopens
9	Tuesday	New residents move in
10	Wednesday	Registration for new transfer students
11	Thursday	Registration for non-matriculated students
15	Monday	Dr. Martin Luther King Jr. Day, college closed - Community Service Day
16	Tuesday	Classes Begin
16-22	Tues-Mon	Drop/Add
19	Friday	Deadline to file FERPA hold for release of student information

FEBRUARY

1	Thursday	Deadline for a 50% refund for Sub-term A course withdrawal
1	Thursday	Deadline to file for Spring 2007 graduation application
12	Monday	Lincoln's Birthday observed - Classes held
17	Saturday	Deadline to withdraw from a full-term course with a 50% refund
19	Monday	President's Day observed - College closed
23	Friday	Deadline to withdraw from a Sub-term A course with a W grade

MARCH

5	Monday	Sub-term A classes end
6	Tuesday	Sub-term B Classes Begin/ Subterm B Drop/Add begins
7-9	Wed-Fri	Sub-term B Drop/Add
9	Friday	Deadline to withdraw with 100% refund for Sub-term B course
12-17	Mon-Sat	Spring Recess
23	Friday	Fall 2007 Preregistration Schedule of Classes booklets available
27	Tuesday	Deadline to withdraw from Sub-term B course with a 50% refund
27	Tuesday	Preceptorial Advising- No Classes
28	Wednesday	Seniors and matriculated Graduate students preregister
29	Thursday	Seniors and matriculated Graduate students preregister

APRIL

2	Monday	Juniors preregister
3	Tuesday	Juniors preregister
4	Wednesday	Preceptorial Advising - No Classes
5-6	Thurs- Fri	Sophomores preregister
6	Friday	Good Friday - Classes held
9-10	Mon-Tue	Freshmen preregister
17	Tuesday	Deadline to withdraw from a full-term course with a W grade
23	Monday	Deadline to withdraw from Sub-term B course with a W grade
30	Monday	Deadline to adjust Fall Term 2007 preregistration schedule

MAY

2	Wednesday	Spring Term classes end
3	Thursday	Graduating senior grades due in the Office of the Registrar by 10:00PM
6	Sunday	Spring Term 2007 Commencement
7	Monday	Non-Graduating senior grades due in the Office of the Registrar by 12:00PM

SUMMER TERM 2007 – SESSION A ACADEMIC CALENDAR

MAY

14	Monday	In-person registration for Summer Session A
15	Tuesday	Classes begin
15-17	Tues-Thurs	Drop/Add for Summer Session A
18	Friday	Deadline for a 100% refund for dropping Session A courses
23	Wednesday	Deadline for a 50% refund for course withdrawal
28	Monday	Memorial Day observed- College closed

JUNE

7	Thursday	Deadline for course withdrawal with a W grade
14	Thursday	Session A ends
20	Wednesday	Session A grades due

SUMMER TERM 2007 – SESSION B ACADEMIC CALENDAR

MAY

14	Monday	In-person registration for Summer Session B
15-21	Tues-Mon	Drop/Add begins for Session B
15	Tuesday	Session B classes begin
21	Monday	Deadline for a 100% refund for dropping Session B classes
28	Monday	Memorial Day observed- College closed

JUNE

6	Wednesday	Deadline for a 50% refund for course withdrawal
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JULY

4	Wednesday	Independence Day observed- College closed
5	Thursday	Deadline for course withdrawal with a W grade
12	Thursday	Session B ends (TR classes)
18	Wednesday	Session B ends (MW classes)
24	Tuesday	Session B grades due

SUMMER TERM 2007 – SESSION C ACADEMIC CALENDAR

JUNE

14	Thursday	In-person registration for Summer Session C
18-20	Mon-Wed	Drop/Add begins for Session C
18	Monday	Session C classes begin
20	Wednesday	Deadline for a 100% refund for dropping Session C courses
26	Tuesday	Deadline for a 50% refund for course withdrawal

JULY

4	Wednesday	Independence Day observed - College closed
11	Wednesday	Deadline for course withdrawal with a W grade
18	Wednesday	Session C ends
24	Tuesday	Session C grades due

SUMMER TERM 2007 – SESSION D ACADEMIC CALENDAR

JUNE

14	Thursday	In-person registration for Summer Session D
18-21	Mon-Thurs	Drop/ Add begins for Session D

- | | | |
|----|--------|---|
| 18 | Monday | Session D classes begin |
| 25 | Monday | Deadline for a 100% refund for dropping Session D courses |

JULY

- | | | |
|---|-----------|---|
| 4 | Wednesday | Independence Day observed- College closed |
| 9 | Monday | Deadline for a 50% refund for course withdrawal |

AUGUST

- | | | |
|----|----------|---|
| 6 | Monday | Deadline for course withdrawal with a W grade |
| 16 | Thursday | Session D ends (TR classes) |
| 18 | Saturday | Session D ends (MW classes) |
| 23 | Thursday | Session D grades are due |

SUMMER TERM 2007 – SESSION E ACADEMIC CALENDAR

JULY

- | | | |
|-------|----------|---|
| 2 | Monday | Deadline for a 100% refund for dropping Session E courses |
| 19 | Thursday | In-person registration for Summer Session E |
| 23-25 | Mon-Wed | Drop/Add begins Session E |
| 23 | Monday | Session E classes begin |
| 31 | Tuesday | Deadline for a 50% refund for course withdrawal |

AUGUST

- | | | |
|----|----------|---|
| 14 | Tuesday | Deadline for course withdrawal with a W grade |
| 21 | Tuesday | Session E ends |
| 23 | Thursday | Session E grades are due |

SUMMER TERM 2007 – SESSION F ACADEMIC CALENDAR

MAY

- | | | |
|----|----------|---|
| 17 | Thursday | In-person registration for Summer Session F |
| 19 | Saturday | Drop/Add begins Session F |
| 19 | Saturday | Session F classes begin |
| 26 | Saturday | Deadline for a 100% refund for dropping Session F courses |

JUNE

- | | | |
|----|----------|---|
| 16 | Saturday | Deadline for a 50% refund for course withdrawal |
|----|----------|---|

JULY

- | | | |
|---|-----------|---|
| 4 | Wednesday | Independence Day observed- College closed |
| 7 | Saturday | No Saturday classes |

AUGUST

- | | | |
|----|----------|---|
| 9 | Thursday | Deadline for course withdrawal with a W grade |
| 25 | Saturday | Session F ends |
| 28 | Tuesday | Session F grades are due |

SUMMER TERM 2007 – SESSION G ACADEMIC CALENDAR

MAY

- | | | |
|-------|-----------|---|
| 14 | Monday | Last day to register for Sub-term G classes |
| 14-17 | Mon-Thurs | Drop/Add begins for Session G |
| 14 | Monday | Session G classes begin |
| 17 | Thursday | Deadline for a 100% refund for dropping Session G courses |
| 28 | Monday | Memorial Day observed- College closed |
| 30 | Wednesday | Deadline for a 50% refund for course withdrawal |

JUNE

20	Wednesday	Deadline for course withdrawal with a W grade
28	Thursday	Session G ends

JULY

5	Thursday	Session G grades are due
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SUMMER TERM 2007 – SESSION H ACADEMIC CALENDAR**JULY**

2-5	Mon-Thurs	Drop/Add begins Session H
2	Monday	Last day to register for Sub-term H classes
2	Monday	Session H classes begin
5	Thursday	Deadline for a 100% refund for dropping Session H courses
10	Tuesday	Drop/Add ends
18	Wednesday	Deadline for a 50% refund for course withdrawal

AUGUST

8	Wednesday	Deadline for course withdrawal with a W grade
20	Monday	Session H ends
27	Monday	Session H grades are due

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

CONTINUATION OF FY2006 BUDGET INTO FY2007

REVISED (7/12/06)

WHEREAS, the Office of Administration and Finance of The Richard Stockton College of New Jersey proposes a continuation of the FY2006 operating budget effective July 1, 2006 for consideration by the Board of Trustees for adoption; and

RESOLVED, that the continuation of the FY2006 operating budget into FY2007 is hereby presented to the Board for adoption pending approval of the FY2007 operating budget.

July 12, 2006

RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY07 HOUSING CHARGES

WHEREAS, the Board of Trustees of The Richard Stockton College of New Jersey is responsible for managing the College's housing operations and determining annual rental rates for student housing; and

WHEREAS, the College is recommending that housing rates be increased \$544.50 to support operating and extraordinary capital needs and, in accordance with the multiyear plan for the renovation of Housing, now, therefore, be it

RESOLVED, that the following rents shall be collected at Richard Stockton College for FY07:

For Tenants Living in a Single Room and Housing IV			
<u>Due Dates</u>	<u>Option I</u>	<u>Option II</u>	<u>Option III¹</u>
July 2006	\$5,989.50	\$3,057.25	\$ 779.75
August 2006			585.00
September 2006			585.00
October 2006			585.00
November 2006			585.00
January 2007		3,057.25	779.75
February 2007			585.00
Early March 2007			585.00
Late March 2007			585.00
April 2007			<u>585.00</u>
Total	\$5,989.50	\$6,114.50	\$6,239.50

**For Tenants Except Those Living in a Single Room or Housing
IV**

<u>Due Dates</u>	<u>Option I</u>	<u>Option II</u>	<u>Option III¹</u>
July 2006	\$5,789.50	\$2,957.25	\$ 755.75
August 2006			566.00
September 2006			566.00
October 2006			566.00
November 2006			566.00
January 2007		2,957.25	755.75
February 2007			566.00
Early March 2007			566.00
Late March 2007			566.00
April 2007			<u>566.00</u>
Total	\$5,789.50	\$5,914.50	\$6,039.50

Housing Reservation & Damage Deposit: \$150.00

Renewal Housing Application Fee: \$50.00²

Telephone Rates for FY07:

Installation	No charge
Monthly Line Charge	No charge
Special Features (voice mail)	No charge
On-campus Calling	No charge
Internet Installation	No charge*
Local Calling	3.9¢/minute
All Other Continental US	9.9¢/minute
International/Other	As invoiced

*Students may be required to purchase a special computer card. There is no labor charge for installation.

July 12, 2006

¹ The Option III schedules are for display purposes only and assume that the first payment is made in July and there are no adjustments for financial aid. If the initial payment is made in July, 25% of the semester total is due at that time with the balance divided equally among the next four payments. If the first payment is made at In-person Registration in September, 50% of the semester total is due at that time and the remaining amounts and numbers of payments are adjusted accordingly. Actual due dates are determined for each student at the time of the initial payment.

² A non-refundable fee for renewal applications.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

AUTHORIZING THE PRESIDENT OR HIS DESIGNEE TO NEGOTIATE THE
PURCHASE OF REAL PROPERTY
OWNED BY ATLANTIC COUNTY DEVELOPMENT CORPORATION

- WHEREAS,** the 2005 Master Plan adopted by the Board of Trustees on April 13, 2005, determined the current space deficit for academic and student services alone is 300,000 gross square feet and that student housing capacity is severely limited to only 37% of full-time enrolled students; and
- WHEREAS,** meeting the 2005 Master Plan target of increasing the student population to 6,200 full-time enrolled by 2008 and housing 50% of full-time enrolled students will require the construction of an additional 1,060 housing units and 326,000 gross square feet of space over and above the current deficit; and
- WHEREAS,** the potential exists for the College to acquire and develop certain lands owned by Atlantic County Development Corporation ("Owner"), which land is identified on the tax map as Block 681.01, Lot 10 and Block 663.01, Lot 55.27 in the Township of Galloway, County of Atlantic and State of New Jersey, consisting of approximately 228.56 acres (the "Property") and
- WHEREAS,** the Board of Trustees has the authority to enter into contracts and agreements for the purchase of land pursuant to N.J.S.A. 18A:64-6(k); and
- WHEREAS,** an Agreement of Sale, the form of which is attached hereto, has been negotiated with the Owner of the Property to acquire the Property for the purchase price of One Million Six Hundred Fifty Thousand Dollars (\$1,650,000.00) ("Purchase Price"); now therefore be it
- RESOLVED,** that the Board of Trustees authorizes and directs the President of the College or his designee to enter into an Agreement of Sale for the acquisition of said Property for the Purchase Price, subject to certain conditions precedent being met as contained within the Agreement of Sale.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**AUTHORIZING THE PRESIDENT OR HIS DESIGNEE TO NEGOTIATE THE
PURCHASE OF REAL PROPERTY FROM GALLOWAY ELDERCARE LTD.**

- WHEREAS,** the 2005 Master Plan adopted by the Board of Trustees on April 13, 2005, determined the current space deficit for academic and student services alone is 300,000 gross square feet and that student housing capacity is severely limited to only 37% of full-time enrolled students; and
- WHEREAS,** meeting the 2005 Master Plan target of increasing the student population to 6,200 full-time enrolled by 2008 and housing 50% of full-time enrolled students will require the construction of an additional 1,060 housing units and 326,000 gross square feet of space over and above the current deficit; and
- WHEREAS,** at the August 17, 2005 meeting of the Board of Trustees, the Board authorized the President to negotiate the purchase of suitable land identified on the tax map as Block 645, Lots 3, 5 & 6 in the Township of Galloway, County of Atlantic and State of New Jersey (the "Property"); and
- WHEREAS,** the President, through extensive negotiations with the owner of the Property, Galloway Eldercare, LTD. (the "Owner"), has negotiated a purchase price of Two Million Dollars (\$2,000,000.00); and
- WHEREAS,** the Board of Trustees has the authority to enter into contracts and agreements for the purchase of land pursuant to N.J.S.A. 18A:64-6(k); now therefore be it
- RESOLVED,** that the Board of Trustees authorizes and directs the President of the College or his designee to enter into an agreement to purchase the Property from Galloway Eldercare for the sum of Two Million Dollars.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

EXTENSION OF LEASE OF PROPERTY

300 SHORE ROAD

CITY OF LINWOOD

- WHEREAS,** The Richard Stockton College of New Jersey (the "College") contracts and manages a certain parcel of real property identified as Lot 7, Block 184 on the Tax Map of the City of Linwood, Atlantic County, New Jersey (300 Shore Road) (the "Property"), which Property is owned in fee by the State of New Jersey; and
- WHEREAS,** a non-profit organization, Gilda's Club South Jersey, was the successful bidder on the College's Request for Proposal for leasing the Linwood Property; and
- WHEREAS,** on March 15, 2005 the Board of Trustees approved leasing the Property to Gilda's Club of South Jersey for \$2,100.00 per month for twelve months with the period beginning March 16, 2005 and concluding March 15, 2006; and
- WHEREAS,** Gilda's Club of South Jersey has requested an extension of its Lease under the same terms and conditions for an additional two one (1) year terms and the College is satisfied with Gilda's Club and agrees that the tenancy promotes the public interests of the College; now therefore be it
- RESOLVED,** that the College agrees to extend the Lease of the Property for an additional period of two one (1) year terms ending on February 28, 2008 under the same terms and conditions; and be it further
- RESOLVED,** that the President of the College or his designee is hereby authorized to execute the extension of the Lease so negotiated and approved.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**EXTENSION OF TUITION REIMBURSEMENT FOR SPOUSES, DEPENDENTS AND
DOMESTIC PARTNERS ATTENDING THE RICHARD STOCKTON COLLEGE
OF NEW JERSEY**

- WHEREAS,** The Richard Stockton College of New Jersey has determined that it is in the interest of the College and its employees to extend the current tuition reimbursement program for employees of the College to include spouses, dependents and domestic partners of such employees, and
- WHEREAS,** the Stockton Federation of Teachers (SFT), the Communication Workers of America (CWA), the Police Benevolent Association (PBA) and Local 195, International Federation of Professional & Technical Engineers, AFL-CIO (I FPTE) representing certain categories of employees at the College have agreed that such an extension of the program is desirable from the point of view of the employees they represent; and.
- WHEREAS,** the College has prepared a Tuition Reimbursement Program for Spouses, Dependents & Domestic Partners, which includes reimbursement of 40% of tuition charged to and actually paid by a full-time matriculated undergraduate student spouse, dependent or domestic partner, or paid on his or her behalf, provided the semester's academic program has been satisfactorily completed, and
- WHEREAS,** the Board of Trustees adopted on August 25, 2004 the attached Tuition Reimbursement Program for Spouses, Dependents & Domestic Partners of full time members of management of the College and full time Stockton College employees represented by the Council of New Jersey State College Locals, AFT, AFL-CIO (SFT); Communication Workers of America (CWA) the Police Benevolent Association and Local No. 195, International Federation of Professional & Technical Engineers (IFPTE); and
- WHEREAS,** the Program is considered a demonstration project subject to evaluation by the Board of Trustees upon the advice of the College administration after an annual evaluation and will not continue beyond June 30, 2008; now therefore be it
- RESOLVED,** that the Program is extended for one year to September 1, 2007.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**AUTHORIZING THE DISTRIBUTION OF A REQUEST FOR PROPOSAL (RFP) TO
PROCURE PROFESSIONAL SERVICES FOR CONSTRUCTION MANAGEMENT SERVICES
FOR THE HOUSING V PROJECT**

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of capital construction projects for the College; and
- WHEREAS,** at the June 16, 2005 Board of Trustees meeting, the Board requested that it authorize distribution of all Request for Proposals (RFPs) for capital projects in excess of \$100,000, which RFPs will also receive review and approval by the President, or his designee, prior to distribution; and
- WHEREAS,** the President, or his designee, has approved this project and the Finance Committee of the Board of Trustees has reviewed the project and recommends approval by the Board of Trustees; and
- WHEREAS,** this request is for the issuance of an RFP to procure professional services for construction management services for the Housing V Project; and
- WHEREAS,** the professional construction management services would assist the College in overseeing the construction of the Housing V Project; now therefore be it
- RESOLVED,** that the Board of Trustees authorizes that an RFP be issued for professional services for construction management services for the Housing V Project subsequent to review and approval by the President or his designee.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**AUTHORIZING THE DISTRIBUTION OF REQUESTS FOR PROPOSALS (RFPs) TO
PROCURE PROFESSIONAL SERVICES FOR COMMISSIONING FOR THE COLLEGE
CENTER AND HOUSING V PROJECTS**

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of capital construction projects for the College; and
- WHEREAS,** at the June 16, 2005 Board of Trustees meeting, the Board requested that it authorize distribution of all Request for Proposals (RFPs) for capital projects in excess of \$100,000, which RFPs will also receive review and approval by the President, or his designee, prior to distribution; and
- WHEREAS,** the President, or his designee, has approved this project and the Finance Committee of the Board of Trustees has reviewed the project and recommends approval by the Board of Trustees; and
- WHEREAS,** this request is for the issuance of RFPs to procure professional services for commissioning for the College Center and the Housing V Projects; and
- WHEREAS,** the professional commissioning services would assist the College in the review of the building's systems for the College Center and Housing V Projects; now therefore be it
- RESOLVED,** that the Board of Trustees authorizes that RFPs be issued for professional services for commissioning for the College Center and Housing V projects subsequent to review and approval by the President or his designee.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**AUTHORIZING THE DISTRIBUTION OF A REQUEST FOR PROPOSAL (RFP) TO
PROCURE PROFESSIONAL A/E SERVICES FOR THE DESIGN OF A CENTRALIZED
CO-GENERATION & CHILLER SYSTEM**

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of capital construction projects for the College; and
- WHEREAS,** at the June 16, 2005 Board of Trustees meeting, the Board requested that it authorize distribution of all Request for Proposals (RFPs) for capital projects in excess of \$100,000, which RFPs will also receive review and approval by the President, or his designee, prior to distribution; and
- WHEREAS,** the President, or his designee, has approved this project and the Finance Committee of the Board of Trustees has reviewed the project and recommends approval by the Board of Trustees; and
- WHEREAS,** this request is for the issuance of an RFP to procure professional A/E services for the design of a centralized co-generation & chiller system; now therefore be it
- RESOLVED,** that the Board of Trustees authorizes that an RFP be issued for professional A/E services for the design of a centralized co-generation & chiller system subsequent to review and approval by the President or his designee.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**AUTHORIZING THE DISTRIBUTION OF A REQUEST FOR PROPOSAL (RFP) TO
PROCURE PROFESSIONAL A/E SERVICES FOR THE EVALUATION AND DESIGN OF THE
FACILITIES INFRASTRUCTURE SYSTEM**

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of capital construction projects for the College; and
- WHEREAS,** at the June 16, 2005 Board of Trustees meeting, the Board requested that it authorize distribution of all Request for Proposals (RFPs) for capital projects in excess of \$100,000, which RFPs will also receive review and approval by the President, or his designee, prior to distribution; and
- WHEREAS,** the President, or his designee has approved this project and the Finance Committee of the Board of Trustees has reviewed the project and recommends approval by the Board of Trustees; and
- WHEREAS,** this request is for the issuance of an RFP to procure professional A/E services for the evaluation and design of the facilities infrastructure system; now therefore be it
- RESOLVED,** that the Board of Trustees authorizes that an RFP be issued for professional A/E services for the evaluation and design of the facilities infrastructure subsequent to review and approval by the President or his designee.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

HOUSING ALLOWANCE CORRECTION

- WHEREAS,** President Herman Saatkamp's employment contract provides a housing allowance to cover expenses relating to maintenance of his home; and
- WHEREAS,** an increase to the housing allowance amounting to \$4,300.00 per month (7.5%) effective July 1, 2005 was approved by the Board of Trustees in closed session on June 15, 2005 and has been paid on a monthly basis; and
- WHEREAS,** the amount reflected in the minutes for the June 15, 2005 meeting was shown to be 7%; now therefore be it
- RESOLVED,** that the minutes be corrected to reflect the 7.5% increase in the President's housing allowance effective July 1, 2005.

June 14, 2006

Division of Administration & Finance
Office of the Vice President

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THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

DATE: June 28, 2006
TO: Herman J. Saatkamp, Jr., President

FROM: Charles E. Klein, Vice President

A handwritten signature in black ink, appearing to read "CE Klein", is written over the name "Charles E. Klein" in the "FROM:" line.

SUBJECT: FY07 BOARD RATES (Information Item)

Enclosed for informational purposes are the FY07 Board rates for the College's eight meal plans. These rates reflect a contractual inflationary increase (1.8%) for each plan, and a \$.04 enhancement increase.

Enclosure

ACADEMIC YEAR 06-07 MEAL PLAN RATES

% of Discount for Prepayment: 5%
 % of Increase for Installment: 5%

Meal Plan	2005-06 Daily Rate	CPI 1.80%	Enhancement Increase**	2006-07 Daily Rate	Annual Rate (Option 2)
19 Meal Plan*	\$12.77	\$0.23	\$0.04	\$13.04	\$2,797
15 Meal Plan*	\$11.81	\$0.21	\$0.04	\$12.06	\$2,587
10 Meal Plan*	\$10.30	\$0.19	\$0.04	\$10.53	\$2,258
7 Meal Plan*	\$8.16	\$0.15	\$0.04	\$8.35	\$1,790

Meal Plan	Option 1: Prepayment Plan		Option 2: Standard Rate		Option 3: Installment Plan	
	2005-06	2006-07	2005-06	2006-07	2005-06	2006-07
19 Meal Plan	\$2,602	\$2,657	\$2,739	\$2,797	\$2,876	\$2,937
15 Meal Plan	\$2,406	\$2,458	\$2,532	\$2,587	\$2,659	\$2,717
10 Meal Plan	\$2,098	\$2,145	\$2,209	\$2,258	\$2,319	\$2,371
7 Meal Plan	\$1,663	\$1,701	\$1,751	\$1,790	\$1,839	\$1,880

* 214.5 days for 19, 15, 10 and 7 meal plans

** Students have requested additional hours of operations

180 Block: Meal Plan	2005-06 Daily Rate	CPI 1.80%	Enhancement Increase**	2006-07 Daily Rate	Annual Rate (Option 2)
	\$12.37	\$0.22	\$0.04	\$12.63	\$2,710

Option 1: Prepayment Plan		Option 2: Standard Rate		Option 3: Installment Plan	
2005-06	2006-07	2005-06	2006-07	2005-06	2006-07
\$ 2,521.00	\$2,574	\$2,653.00	\$2,710	\$2,786.00	\$2,845

120 Block: Meal Plan	2006-07*** Base Daily Rate	CPI 1.80%	Enhancement Increase**	2006-07 Daily Rate	Annual Rate (Option 2)
	\$10.63	\$0.19	\$0.04	\$10.86	\$2,330

***First year for 120 Block Plan

Option 1: Prepayment Plan		Option 2: Standard Rate		Option 3: Installment Plan	
2005-06	2006-07	2005-06	2006-07	2005-06	2006-07
	\$2,213		\$2,330		\$2,446

95 Block: Meal Plan	2006-07*** Base Daily Rate	CPI 1.80%	Enhancement Increase**	2006-07 Daily Rate	Annual Rate (Option 2)
	\$6.38	\$0.11	\$0.04	\$6.53	\$1,402

***First year of 95 Block Plan

Option 1: Prepayment Plan		Option 2: Standard Rate		Option 3: Installment Plan	
2005-06	2006-07	2005-06	2006-07	2005-06	2006-07
	\$1,332		\$1,402		\$1,472

75 Block: Meal Plan	2006-07*** Base Daily Rate	CPI 1.80%	Enhancement Increase**	2006-07 Daily Rate	Annual Rate (Option 2)
	\$5.79	\$0.10	\$0.04	\$5.93	\$1,273

***First year of 75 Block Plan

Option 1: Prepayment Plan		Option 2: Standard Rate		Option 3: Installment Plan	
2005-06	2006-07	2005-06	2006-07	2005-06	2006-07
	\$1,209		\$1,273		\$1,337

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**PROPOSED FY2007 OPERATING BUDGET
AND ADOPTION**

- WHEREAS,** the Office of Fiscal Affairs of the College has prepared a proposed FY2007 operating budget for consideration by the Board of Trustees for adoption; and
- WHEREAS,** the Finance Committee of the Board of Trustees has met to discuss the proposed FY2007 Operating Budget and has recommended that the proposed budget be resolved subject to any revisions and modification proposed by the Board of Trustees at the September 13, 2006 meeting; and
- RESOLVED,** that the proposed FY2007 Operating Budget is tentatively accepted by the Board, and is hereby adopted conditionally.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

ACADEMIC TERM TUITION AND FEES EFFECTIVE FOR FY2007

- WHEREAS,** the Board of Trustees adopted in April 1987, a tuition policy which affirmed the College's adherence to the following policy principles: 1) maintain a strong commitment to access, excellence, and increasing minority enrollments; 2) maintain a commitment to facilities maintenance and educational support; 3) develop and maintain an appropriate working fund balance, and 4) maintain or improve the academic index of regular admission students; and
- WHEREAS,** the Board of Trustees recognizes its responsibility to ensure that institutional resources match and advance institutional goals and priorities to enable the effective accomplishment of the College's mission; and
- RESOLVED,** that the Board of Trustees, for FY2007 (2006), approve an increase in undergraduate tuition of **\$13.73** (\$12.72) per credit, from **\$171.82** to **\$185.55** per credit hour (and to **\$319.70** (\$278.00) per credit hour for out-of-state students); and be it further
- RESOLVED,** that the Board of Trustees, for FY2007 (2006), approve a post baccalaureate, masters, and post masters tuition rate of **\$406.10** (376.00) per credit hour; **\$602.60** (\$524.00) per credit hour for out-of-state students and be it further
- RESOLVED,** that the Board of Trustees, for FY2007 approve a doctoral tuition rate of **\$446.70** per credit hour and a per credit hour for out-of-state students of **\$693.00**; and be it further
- RESOLVED,** that the following required fees, applicable to all undergraduate students and graduate students, shall be approved for FY2007, effective at the start of fall term 2006:

	FY2006	FY2007	
General Service	\$ 24.00	\$ 31.00	per credit
College Center	\$ 30.00	\$ 30.00	per credit
College Activity			
Health Services	\$ 5.00	\$ 5.00	per credit
Activity Funds	\$ 2.50	\$ 2.50	per credit
Technology	\$ 8.00	\$ 8.00	per credit
Recreation	\$ 5.00	\$ 5.00	per credit
Capital Construction	\$ 16.00	\$ 16.00	per credit

and be it further

RESOLVED, that the following Nonrefundable Fees shall be collected from new matriculants:

	FY2006	FY2007
Admissions Acceptance Deposit	\$ 100.00	\$ 100.00
Orientation	\$ 60.00	\$ 70.00

and be it further

RESOLVED, that the following Nonrefundable Fees shall be applied when appropriate:

	FY2006	FY2007	
Student Teaching	\$ 400.00	\$ 400.00	(1)
Teaching Endorsement Fee	\$ 160.00	\$ 160.00	(2)
Second Certification for Teachers	\$ 180.00	\$ 180.00	
Supervisor Certification Fee		\$ 100.00	(3)
Budget Plan	\$ 60.00	\$ 60.00	
Graduation (one time per degree leve	\$ 90.00	\$ 90.00	(4)
Graduation with late application fee	\$ 150.00	\$ 150.00	
Cont Education & Off Site Courses	\$ 60.00	\$ 60.00	(5)
Technology Assisted Instruction	\$ 60.00	\$ 60.00	(6)
Admission Application	\$ 50.00	\$ 50.00	
Reinstatement/Re-registration	\$ 50.00	\$ 50.00	
Collection Agency	\$ 50.00	\$ 50.00	
Dishonored Check	\$ 50.00	\$ 50.00	
Late Payment	\$ 50.00	\$ 50.00	
Graduate Matriculation Maintenance	\$ 50.00	\$ 50.00	
Late Registration	\$ 50.00	\$ 50.00	
Non-matriculated Registration	\$ 50.00	\$ 50.00	
Deferred Payment	\$ 45.00	\$ 45.00	
Locker/Lock/Key Usage Fee	\$ 25.00	\$ 25.00	(7)
ID Card - Permanent	\$ 25.00	\$ 25.00	(8)
ID Card - Temporary	\$ 10.00	\$ 10.00	(8)
Official Student Transcript	\$ 5.00	\$ 5.00	(9)

and be it further

RESOLVED, that the following Fees be collected for services rendered in the Richard Stockton College SPAD Clinic:

	FY2006	FY2007
Speech/Language Evaluation	\$ 80.00	\$ 120.00
Hearing Evaluation	\$ 65.00	\$ 75.00
Speech/Language Re-evaluation	\$ 45.00	\$ 55.00
Hearing Re-evaluation	\$ 40.00	\$ 50.00
Therapy	\$ 22.00	\$ 35.00

7/12/2006

-
- (1) Of this amount, \$170.00 is remitted to the state.
 - (2) Endorsement Fee (for State ESL Licensing). Of this amount, \$150.00 is remitted to the state.
 - (3) Of this amount, \$75.00 is remitted to the state.
 - (4) Does not apply to double-major undergraduate degrees
 - (5) Continuing Education Fee, per term, for credit-bearing courses off campus.
 - (6) License Fee, per term, for Technology assisted instruction courses.
 - (7) To be converted to a nonrefundable fee.
 - (8) Conversion to a permanent ID card will be \$15.00 for students who have already paid \$10 for a temporary card.
 - (9) Unofficial transcripts are available free of charge through Stockton's student website.

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**FOR THE ISSUANCE OF A CONTRACT FOR THE REPAIRS TO THE STORM
WATER UNDERGROUND RECHARGE SYSTEM IN HOUSING I**

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of capital construction projects for the College; and
- WHEREAS,** at the June 16, 2005 Board of Trustees meeting the Board requested that it authorize distribution of all Request for Proposals (RFPs) for capital projects in excess of \$100,000, which RFPs will also receive review and approval by the President, or his designee, prior to distribution; and
- WHEREAS,** the President, or his designee, has approved the attached project and the Finance Committee of the Board of Trustees has reviewed and recommends approval by the Board of Trustees; and
- WHEREAS,** this project is consistent with the Facilities Master Plan that was approved by the Board of Trustees at the March 16, 2005 meeting; and
- WHEREAS,** this is a request to award a contract to the lowest responsible bidder, Jersey Construction, Inc. of Atco, New Jersey, in the amount of \$84,199.00. Additionally, a 5% contingency of \$4,210 has been included in the construction budget for a total construction budget of \$88,409, for the repairs to the storm water underground recharge system in Housing I; now, therefore be it
- RESOLVED,** that the Board of Trustees authorizes that a contract be issued to Jersey Construction, Inc. of Atco, New Jersey in the amount of \$84,199.00, and approves a 5% contingency to the construction budget in the amount of \$4,210 for a total construction budget of \$88,409 for the repairs to the storm water underground recharges system in Housing I, subsequent to review and approval by the President or his designee.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BUDGET APPROVAL FORM

Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: **Replacement of Underground Drainage System in Housing I (Court F Parking Area)**

RFP #B060040

	<u>Initial Budget</u>	<u>Increase Requested</u>	<u>Revised Budget</u>
2. Project Budget:			
Design	\$		
Management	\$		
Construction	\$ 84,199		
Furniture/Fixtures & Equipment	\$		
Subtotal	\$ 84,199		
5% Contingency	\$ 4,210		
Permits/Inspections	\$		

3. Estimated Total Project Cost: \$ 88,409

4. Sources of Revenue: Housing Renewal & Replacement

5. Project Description: The underground drainage system in the parking area of Housing I is showing signs of deterioration. Repairs will be undertaken prior to the start of fall semester.

6. Estimated Start Date: July 06

7. Estimated Completion Date: August 06

8. Other Comments:

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year

 7/12/06

V.P. Administration and Finance Date

Approved:

 7/12/06

President Date

	Approvals for amounts under \$19,500	Approvals for amounts between \$19,500 - \$100,000	Approvals for amounts over \$100,000
Finance Committee	Report presented on: Date: _____ Fin. Comm. Chair	Signature Required: Fin. Comm. Chair Date	Signature Required: Fin. Comm. Chair Date
Board of Trustees	N/A	N/A	Signature Required: Chrm. Bd of Trustees Date

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

FY06 BID WAIVER FOR PROFESSIONAL SERVICES RELATED TO
AQUIFER THERMAL ENERGY STORAGE PROJECT

- WHEREAS,** On September 22, 2004 The Board of Trustees adopted a Resolution that established priorities in funding from anticipated bond issues, which priorities included within the category of Priority #1 two major energy conservation projects including an Aquifer Thermal Energy Storage (ATES) System; and
- WHEREAS,** the construction of an ATES System at the College would consist of the first such system to be constructed in the United States, enhance the College's reputation as the State's Environmental College and serve as a model for the construction of similar systems in appropriate areas of the United States; and
- WHEREAS,** on February 15, 2005 the Board approved engaging the European firm IF Technology to design and manage the construction of the ATES System; and
- WHEREAS,** IF Technology has selected Vinokur Pace, a local New Jersey civil engineering firm, and Eastern GeoSciences, Inc., geological consultants, to assist in the design work for the ATES System; and
- WHEREAS,** the College is authorized under N.J.S.A. 18a:64-56(a)(1) to enter into contracts or agreements without public advertising or bidding if approved by the Board of Trustees in situations in which the contract is for professional services; now therefore be it
- RESOLVED,** that the Board of Trustees of The Richard Stockton College of New Jersey authorizes the President of the College to enter into contracts or agreements with Vinokur Pace Engineers for the sum of \$85,500.00 and Eastern GeoSciences, Inc. for the sum of \$50,000.00 to provide design services for the Aquifer Thermal Energy Storage (ATES) system, which authorization is pursuant to the bid waiver provision of the State Colleges Contract Law.

Vendor	FY06 <u>Cost</u>
VINOKUR PACE (56066) 135 Old York Road Jenkintown, PA 19046	85,500
EASTERN GEOSCIENCES, INC. (56067) 505A White Horse Pike Atco, NJ 08004	50,000

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES

RESOLUTION

**FOR THE ISSUANCE OF A CONTRACT FOR THE LOUISVILLE ROAD UPGRADES
AND IMPROVEMENTS**

- WHEREAS,** the Board of Trustees of The Richard Stockton College of New Jersey has the responsibility for general financial oversight of capital construction projects for the College; and
- WHEREAS,** at the June 16, 2005 Board of Trustees meeting the Board requested that it authorize distribution of all Request for Proposals (RFPs) for capital projects in excess of \$100,000, which RFPs will also receive review and approval by the President, or his designee, prior to distribution; and
- WHEREAS,** the President, or his designee, has approved the attached project and the Finance Committee of the Board of Trustees has reviewed and recommends approval by the Board of Trustees; and
- WHEREAS,** this project is consistent with the Facilities Master Plan that was approved by the Board of Trustees at the March 16, 2005 meeting; and
- WHEREAS,** this is a request to award a contract to the lowest responsible bidder, Perks Reutter Associates of Pennsauken, New Jersey, for professional A/E Services for the Louisville Road Upgrades and Improvements Project; now therefore be it
- RESOLVED,** that the Board of Trustees authorizes that a contract be issued to Perks Reutter Associates of Pennsauken, New Jersey for professional A/E Services for the Louisville Road Upgrades and Improvements Project, subsequent to review and approval by the President, or his designee.

July 12, 2006

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY

BUDGET APPROVAL FORM

Per the Policy for Expenditure of Funds for Capital Projects: Amounts above \$100K threshold must (a) be the result of competitive bidding or RFP; (b) include total estimated cost; (c) have detailed budget with VP certification that funds are available in the fiscal year for entire project with fund source and project timeframe; (d) be submitted for approval by President and Finance Committee. Amounts below \$100K threshold require (a) the President's approval and (b) report presented to the Finance Committee. If budget exceeds original estimated total cost, the President or designee must request Finance Committee approval per item B-7 of the Policy. Once approved by Board, changes in scope of project require resubmission in accordance with B-1 thru 3 of the Policy.

1. Project Name: **Louisville Road Upgrades and Improvements**

	<u>Initial Budget</u>	<u>Increase Requested</u>	<u>Revised Budget</u>
2. Project Budget:			
Program	\$ 25,000		
Design	6.889% of construction cost estimate		
Management	\$		
Construction	\$		
Furniture/Fixtures & Equipment	\$		
Permits/Inspections/ Testing	\$ 15,000		
Subtotal	\$ 40,000		
5% Contingency	5% of design cost		

3. Estimated Total Project Cost: \$

4. Sources of Revenue: College Capital Fund

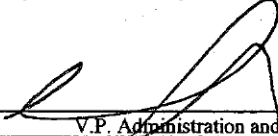
5. Project Description: This project will entail the development of a comprehensive Program Plan and the design/construction documents for the Louisville Road Upgrades and Improvements, which will include lighting, bike path, improvements to the public entrance and egress to the College, drainage and adjacent walkway surfaces.

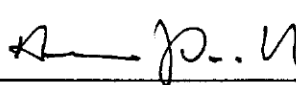
6. Estimated Start Date: October 06

7. Estimated Completion Date: August 07

8. Other Comments: Design fee is based on construction cost estimate which will be proposed by the architect upon completion of the program phase.

Certification: A detailed budget of this project has been provided and it has been determined that adequate funds are available to fund the entire proposed project in the fiscal year

 11/12/06
V.P. Administration and Finance Date

Approved:  7/12/06
President Date

	Approvals for amounts under \$19,500	Approvals for amounts between \$19,500 - \$100,000	Approvals for amounts over \$100,000
Finance Committee	Report presented on: Date: _____	Signature Required:	Signature Required:
	Fin. Comm. Chair	Fin. Comm. Chair Date	Fin. Comm. Chair Date
Board of Trustees	N/A	N/A	Signature Required:
			Chrm. Bd of Trustees Date

BE IT RESOLVED, that the following actions are approved:
July 12, 2006

NAME	TITLE	EFFECTIVE DATES	PROPOSED SALARY	INFORMATIONAL NOTES
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NEW APPOINTMENTS - FACULTY

Hight, Virginia	Associate Professor of Occupational Therapy	09/01/06 - 06/30/07	\$72,763	
Zwick, Melissa	Visiting Assistant Professor of Biology	09/01/06 - 06/30/07	\$49,766	13-D Appointment

NEW APPOINTMENTS - STAFF

McKenna, Mary Kate	Coordinator of Event Services	07/24/06 - 06/30/07	\$39,079 prorated	
Walsh, Thomas E.	Controller	07/24/06 - 06/30/07	\$96,000 prorated	
Keenan, Claudine	Executive Assistant to the Provost	07/17/06 - 06/30/07	\$84,760 prorated	

TITLE CHANGE

Davis, Arthur	Executive Director of Special Projects	07/01/06	\$111,839	Transferred to Administration and Finance
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RESIGNATION

He, Xiaojun	Assistant Professor of Business	06/30/06		
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BACKGROUND STATEMENT

Virginia P. Hight

I. EDUCATIONAL BACKGROUND

Dr.P.H.	University of California Los Angeles Public Health-Division of Epidemiology	1978
M.P.H.	University of California Los Angeles Public Health	1975
BS	Tufts University Occupational Therapy	1970

II. PROFESSIONAL EXPERIENCE

Associate Professor, Occupational Therapy, Elizabethtown College, PA	2001-Present
Associate Professor, Occupational Therapy, Shenandoah University, VA	1997-2001
Evaluation and Management Information Advisor, John Snow Inc., VA	4/1996-7/1997
Research Assistant Professor and Senior Associate for Research Institute for Reproductive Health, Georgetown University, Washington DC	11/1991-4/1996

III. OTHER INFORMATION

Dr. Hight has a very substantial scholarly record, and interests that bridge the boundaries between health care disciplines. She is also working on comparisons between health care in the U.S. and other societies.

RECOMMENDED FOR: ASSOCIATE PROFESSOR OF OCCUPATIONAL THERAPY. Dr. Hight is an Affirmative Action candidate – female - white.

BACKGROUND STATEMENT

Melissa Zwick

I. EDUCATIONAL BACKGROUND

Ph.D. Anatomy & Neurobiology, University of Kentucky	2002
B.S. Biological Sciences, Plattsburgh University	1998

II. PROFESSIONAL EXPERIENCE

Assistant Professor of Biology	2005 - 2006
Instructor	2003 - 2005
Longwood University, Farmville, VA	

Instructor of Biology	2002 - 2003
Georgetown College, Georgetown, KY	

Instructor	2002 - 2003
University of Kentucky, Lexington, KY	

II. OTHER INFORMATION

Ms. Zwick has participated in numerous outreach and service activities in her field as well as invited conference presentations. Also to her merit, she has several publications and research activities.

PROFESSIONAL MEMBERSHIP

Virginia Academy of Sciences
National Science Teacher Association
Society of Neuroscience
Sigma Xi, National Research Honor's Society

RECOMMENDED FOR:

VISITING ASSISTANT PROFESSOR OF BIOLOGY

BACKGROUND STATEMENT

MARY KATE MCKENNA

I. EDUCATIONAL BACKGROUND

B.S. in Health and Physical Education, West Chester University of PA, 1985

II. PROFESSIONAL EXPERIENCE

TES for Event Services and Wellness Center The Richard Stockton College of New Jersey	2005 - Present
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Experiential Education Coordinator/Career Services Chestnut Hill College, Philadelphia, PA	2003 - 2005
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Director of Facilities Chestnut Hill College, Philadelphia, PA	1997 - 2005
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Director of Student Activities Chestnut Hill College, Philadelphia, PA	1987 - 2003
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III. OTHER INFORMATION

Ms. McKenna has a wealth and variety of experience in the coordination of facilities, planning events and working with administrators and students. She has been a student affairs educator for the past 19 years and brings an event perspective as both facility manager and student club advisor.

RECOMMENDED FOR: COORDINATOR OF EVENT SERVICES

BACKGROUND STATEMENT

WALSH, THOMAS

I. EDUCATIONAL BACKGROUND

M.A. Educational Administration
 Kean University

B.S. Management
 Kean College

A.S. Business Administration
 County College of Morris

II. PROFESSIONAL EXPERIENCE

Director of Finance & Administration Adjunct Instructor Middlesex County College	2000 – Present
Business Administrator MIS/Computer Science Head, Board Member Timothy Christian School	1994 - 2000
Franchise, General Manager Chick-fil-A Woodbridge, NJ	1987 –1999
Supervisor, Employee Benefits Division Prudential Insurance Company Mt. Arlington, NJ	1986-1987

III. OTHER INFORMATION

Mr. Walsh's experience includes responsibility for the following offices: Controller, Bursar, General Accounting, Grants Accounting and Payroll.

RECOMMENDED FOR: CONTROLLER

BACKGROUND STATEMENT

Claudine Keenan

I. EDUCATIONAL BACKGROUND

Doctoral Candidate: Higher Education Leadership and Policy Studies, expected 2006
The University of Massachusetts, Amherst

Post Graduate Fellow: Lehigh Valley Writing Project, 1997
Penn State Lehigh Valley Campus, PA

M.A. Rhetoric and Composition, 1993
California State University, Northridge, CA

B.A. English, 1989
Adelphi University, Garden City, NY

II. PROFESSIONAL EXPERIENCE

Director of User Services – 2004-Present
SunGard Higher Education on Site at Ocean County College

Director of Academic Programs – 2000-2004
Marlboro College Graduate Center, Brattleboro, Vermont

Online Program Development Consultant, 1999-2004

Learning Architect – 1998-2000
Marlboro College, Marlboro, Vermont

Educational Consultant – 1997-1999
Marlboro College, Marlboro Vermont

III. OTHER INFORMATION

Publications & Presentations

At Your Service: Educators Reshape Student Services for Adult Learners
The Educator Magazine, Fall 2002.

Best Practices in Distance Learning
Internet Anthology of ICDE '97 Conference Papers. The International Council for
Distance Education and The Pennsylvania State University: 1997

Building Low-Cost, High-Powered Writing Communities
Essay detailing the transformation of English 015 through the use of MOO, appearing
in the *On the Horizon* monograph accepted for publication and distribution by
Microsoft. Also available from Jossey-Bass on CD-ROM.

Success Story: A Hybrid One Day per Week RN program Co-presenter with President Jon Larson and Nursing Faculty Joan Barrett, Innovations Conference, Atlanta, GA. March 20, 2006 and American Association of Community Colleges, Long Beach, CA. April 21, 2006.

Building and Strengthening Faculty and Student Support for Online Programs Panelist, league for Innovation Conference on Information Technology, Dallas, TX. October 23, 2005.

Section 508: How Does That Affect My Course? Panelist with Elizabeth Dalbec of SunGard Higher Education Managed Services, WebCT IMPACT Conference, San Francisco, CA. July 7, 2005.

Professional Memberships:

Secretary, Assembly for Computers in English, National Council of Teachers of English

Member, The 5th C: computers at the conference on College Composition and Communication

Advisory Board Member, Paraprofessional Certificate Program, Kaplan University

Member, League for Innovation in the Community College

Teaching Experience

Lecturer in English, Business Communications, and Information Sciences & Technology, Pennsylvania State University, Berks-Lehigh Valley College, 1994-2000

Adjunct Instructor, Lehigh Carbon Community College, PA, 1994-1996

Instructor, Adult Education Division, East Penn School District, PA 1994-1996

Teaching Association, California State University, Northridge, CA, 1990-1993

RECOMMENDED FOR: Executive Assistant to the Provost
Ms. Keenan is an Affirmative Action candidate

RICHARD STOCKTON COLLEGE OF NEW JERSEY

Organization Budget Status Report

By Organization

Period Ending May 30, 2006

As of June 1, 2006

Operational Budget

REVENUE	Budget	Year to Date Revenues	% Realized
State Appropriation	\$ 25,165,000.00	23,985,458.33	95%
Central Appropriation*	13,144,887.00	11,384,375.39	87%
Undergraduate Tuition	30,563,712.00	30,665,108.37	100%
Graduate Tuition	2,256,000.00	1,986,694.00	88%
General Service Fee	4,408,704.00	4,329,691.00	98%
Technology Fee	1,469,568.00	1,456,322.00	99%
Capital Construction Fee	2,939,136.00	2,915,570.00	99%
Other Fees/Income	1,105,401.00	1,218,379.76	110%
Summer Gross Revenue**	3,244,000.00	5,325,808.90	164%
Investment Income	900,000.00	1,424,428.50	158%
FY05 Carryforward	1,400,000.00		0%
TOTAL REVENUE	\$ 86,596,408.00	\$ 84,691,836.25	98%

*Central Appropriation is estimated amount that state pays for fringe benefits. The college reimburses the state on quarterly basis for non-stated positions and auxiliaries enterprises.

**Summer gross revenue can increase or decrease in amount depending on allocating of summer revenue between FY06 & FY07.
This is required under GASB rules

EXPENSES

Organization Title	Budget	Year to Date Expenses	% Realized
President	\$ 3,190,583.71	2,087,195.93	65%
Academic Affairs	46,137,096.86	37,310,525.17	81%
Student Affairs	7,634,493.50	6,232,291.20	82%
Administration & Finance	7,191,444.22	5,827,757.98	81%
Institutional Advancement	1,376,311.11	1,047,517.63	76%
Plant	10,063,373.87	7,703,134.86	77%
Student Aid	2,873,115.00	1,876,267.73	65%
Inst. General	7,944,526.68	2,803,271.62	35%
Southern Regional Institute	185,463.04	153,709.00	83%
TOTAL EXPENSES	\$ 86,596,408.00	\$ 65,041,671.12	75%

Auxiliaries Budget

REVENUE	Budget	Year to Date Revenues	% Realized
Housing	11,583,743.00	12,231,171.28	106%
College Center	10,179,877.22	14,449,344.87	142%
Recreational Program	1,003,480.00	1,144,139.13	114%
	22,767,100.22	27,824,655.28	122%

EXPENSES

Organization Title	Budget	Year to Date Expenses	% Realized
Housing	11,154,994.59	9,455,939.46	85%
College Center	9,679,877.22	8,140,208.86	84%
Recreational Program	934,893.00	913,361.46	98%
	21,769,764.81	18,509,509.78	85%