

THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES

MINUTES
December 13, 2006

- Trustees Present:** Dr. James Yoh, Vice Chair
Ms. Emma N. Byrne
Mr. Albert L. Gutierrez
Michael Jacobson, Esq.
Mr. Dean C. Pappas
Mr. Andrew D. Klimkowski, Student Trustee
Mr. Matthew Ashe, Student Trustee Alternate
Dr. Herman J. Saatkamp, Jr., President and Ex Officio
- Trustees Absent:** Dr. Clarence C. Hoover, Mr. Curtis J. Bashaw, and Mr. Stanley M. Ellis
- Call to Order and Roll Call:** Vice Chairman Yoh called the meeting to order at 1:30 p.m. on Wednesday, October 18, 2006 the Board Room K-203k. On February 24, 2006, notice of this meeting as required by the Open Public Meeting was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.
- Note: Unless otherwise stated, all votes on the following resolutions were voted on and approved by Consent Agenda.
- Approval of Meeting Minutes of October 18, 2006:** Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board voted to adopt the minutes of October 18, 2006. Trustee Pappas abstained.
- Resolution to Meet in Closed Session:** Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board adopted the Resolution to Meet in Closed Session.
- Return from Closed Session:** Vice Chairman Yoh reconvened the Open/Public Session at 3:30 p.m.
- Report of the Chair:** Vice Chairman Yoh reported that Trustee Hoover was not able to attend today's meeting due to a scheduling conflict. To expedite the meeting, he asked that comments be kept within two minutes.
- Swearing of New Board Member:** President Saatkamp gave the oath of office to Dean C. Pappas, Chairman and Co-CEO of Clement Pappas & Co., Inc. Mr. Pappas and his family are associated with the College through the Hellenic Studies program and have provided funding for an endowed professorship in Hellenic Studies.
- President's Report:** President Saatkamp called attention to the scholarship and community service activities of the faculty and staff as listed in the President's

Report. He also gave remarks regarding the report from The Institute of Faculty Development, which highlights the accomplishments of the College's first-year faculty as well as the *Tech Camp*, which he stated will transform educational offerings at the College. Additionally, he announced that commencement will be held on Sunday, December 17 at 1:00 p.m. Mr. Stedman Graham will be the keynote speaker.

President Saatkamp announced that Sal Catalfamo, Dean of Enrollment Management and a 28-year veteran of Stockton, was retiring effective February 1, 2007. Dean Catalfamo directed the College's efforts in admissions, financial aid, recruiting, marketing and strategic enrollment planning which grew significantly during his tenure. Dean Catalfamo also serves as chairman of the freshman and transfer scholarship program, as well as serving on several local, state and national committees and boards. He was also awarded the 2006 *EOF Champion Award* for his long-standing avocation and support for the program. President Saatkamp presented Dean Catalfamo with a recognition plaque. Dean Catalfamo thanked his dedicated staff, to whom he attributed the many successes of the admissions area.

Report of the Academic Affairs and Planning Committee:

Provost David Carr reported the Academic Affairs and Planning Committee discussed the awarding of a Distinguished Service Award to Stedman Graham, a Bid Waiver for Zogby International, matters related to the Unified Science Center, and video screening technology being developed by Galaxy Technology which may be used in a future venture. Provost Carr also announced the College will hold its first *Summer Technology Camp*, which will help transform the culture of pedagogy on campus. Twenty members of the faculty will undergo an extensive program of peer-tiered workshops and will work towards transforming a course they will teach. Results will be presented at *Stockton's Day of Scholarship* in the spring.

Conferral of Distinguished Service Award for Mr. Stedman Graham:

Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board voted to adopt the resolution awarding a Distinguished Service Award to Mr. Stedman Graham, speaker at Fall Commencement on December 17, 2006.

2007-2008 Academic Calendar and 2008-2010 Academic Calendar (in draft):

Upon a motion made by Trustee Jacobson and seconded by Trustee Ellis, the Board voted to adopt the resolution approving the Academic Calendar for Fall 2007, Spring 2008, Fall 2008, Spring 2009, Fall 2009 and Spring 2010 sessions.

RP& D Recommendations (informational item) and Sabbatical Leaves (action item):

Provost Carr reported the RP&D Committee evaluated applications for Sabbatical Leaves for FY08 and proposals for mini grants for FY07. Five faculty projects totaling \$4,800 were recommended. Upon a motion made by Trustee Jacobson and seconded by Trustee Ellis, the Board voted to approve the Sabbatical Leave recommendations.

Report of the Student Affairs Committee:

Trustee Jacobson, Chair of the Student Affairs Committee, reported the committee held an informal discussion. There were no action items for consideration.

**Stockton Board of Trustees
Fellowships for Distinguished
Students:**

Vice President Marchetti commented the Fellowship program continues to be an important part of the College's emphasis on academic excellence and the fostering of effective partnerships between students, faculty and the community. Dean Thomasa Gonzales announced the names of the seven fellows: Marcy Howland, a senior majoring in Marine Science; Rebecca Leoplod, a senior Literature major; Lisa Longo, a senior majoring in Literature; Sara Moulton, a junior majoring in Literature; Lisa Palmieri, a senior with a major in Mathematics; Demetrios Roubos, a junior majoring in Computer Science and Information Systems; and Anthony Pomarico, a junior majoring in Psychology. A total of \$6,500 was awarded to Stockton students.

**Report of the Buildings &
Grounds Committee:**

Trustee Albert Gutierrez, recommended for approval the Extended Campus Master Plan. The objective of the plan is to develop six (6) different communities within the grounds of the campus: Lake Fred, Lake Pam, the Barlow Site, a technology park, and an academic Village. The current version of the plan will launch with some of the other actions being voted on by the board today, but actually take some years to complete. Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board voted to adopt the Extended Campus Master Plan.

Student Trustee Andrew Klimkowski noted that the master plan will help address infrastructure issues currently facing the College.

**Report of the Finance
Committee:**

Committee Chair, Trustee Stan Ellis recommended board approval by consent on the following items: **(1) Proposed FY07 New Capital Project Budget and Adoption:** Modifications to the budget will be presented to the Board for consideration. **(2) FY08 State Budget Request:** The College is required to submit for state funds annually to the Office of Management and Budget (OMB) for consideration and calls for additional FY08 funding to support instructional, academic and student support services as well as operational and infrastructure needs. **(3) College Facility Usage and Resource Fees for Calendar 2007:** Organizations or groups may, subject to availability, use College facilities consistent with the requirements and policies of the Colleges. The fees include, but are not limited to, space and equipment rental, service, labor and administrative fees. **(4) FY07 Emergency Bid Waiver for William Stothoff Co., Inc.** (\$51,000) for the emergency replacement of well #1 and emergency pumping equipment for the replacement of well pumps #1 and #2. **Revised F707 Bid Waiver: Greater Talent Network** (\$33,000) for lecture by Nicholas Sparks in April 2007. This is a pass-through expense being paid through student activity funds; **Zogby, International** (\$50,000) to conduct annual survey of tourism marketing effectiveness, as authorized by the State Commission of Tourism and Hospitality, for the New Jersey Center for Tourism at Stockton; **Touch Net** (\$82,375) an online self-service payment plan and manager for Banner system; **Grenzenbach, Glier & Associates, Inc.** (\$100,000) to continue consulting services for the Development Office; **(5) Amendment to KSS Architectural Contract for Phase II of the Campus Center Project:** To engage KSS for

design services for Phase II of the Campus Center, which includes the design, bidding and construction administration phase of the project. The amount of the amendment will not exceed \$5,526,446 (including a 10% contingency) and an additional allowance of \$252,000 for permits/fees/testing and the set aside of an amount not to exceed \$975,000 for Arts Inclusion. Trustee Gutierrez inquired if there was a description of the minimal threshold of a capital item. Vice President Klein replied there was a capitalization amount with regards to equipment (\$5,000) and for buildings (\$100,000).

(6) Planning and Design of Two Housing Residential Units: To provide design services for two additional Housing V buildings (an additional 130 beds). Hillier Group Architecture of New Jersey will be the architect for the project. The cost will not exceed \$984,850.

(7) Term Contracts for Small Business Set-Aside Consultants: On November 8, 2006 a Request for Qualifications (RFQ) was issued by the College seeking professional services in five (5) disciplines from registered small businesses for term contracts for a term of two (2) years to provide assistance to the College in the design, construction and various other support services for small projects. The College has set a goal of utilizing at least 25% of small business professional services, consultants and contractors in various construction projects. The contract amount will not exceed \$100,000.

(8) Authorization for the President or his Designee to Enter Into an Architectural Service Contract for the Design of Phase II of the Unified Science Center: The architectural firm of Einhorn Yaffee Prescott (EYP) Architecture and Engineering, P.C. will proceed with preliminary architectural services that may encompass schematic design, design development and construction services to take the Unified Science Center project to Phase II. The building will provide approximately 154,000 additional gross square feet.

(9) Designation of 0.7 Acres of Land to be Preserved in its Natural Condition: The F-Wing Expansion and Renovation Project should be built in accordance with the Leadership in Energy and Environmental Design (LEED) voluntary rating system, which recognizes minimization of land disturbance as an environmentally favorable practice, and rewards such actions in its rating system. There will be no development or any sort on an area of 0.7 acres. This limitation shall be incorporated into the Facilities Master Plan upon its next occasion of amendment or revision.

Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the consent agenda.

Revised Bond Issue:

Trustee Ellis recommended the Board authorize the Revised Bond Issue as identified in the Priority List 1, 2 and 3. The approval would be for the renovation and/or the construction of Student Housing V Phase II, build out, safety and infrastructure upgrades, heat pump replacement, Arts and Science Building exterior repair, fire safety upgrades and replacement, the construction of a New Campus Center, upgrade of the Geothermal Infrastructure, renovation of College Walk, and site and roadway improvements. The amount will not to exceed \$123,000,000. Upon a motion made by Trustee Jacobson and

seconded by Trustee Pappas, the Board voted to adopt the resolution.

Contract for Comprehensive Banking Services:

Trustee Ellis made a motion to approve Wachovia as the Colleges comprehensive banking institution commencing on or about January 1, 2007-January 1, 2010. The motion was seconded by Trustee Byrne and approved by the Board, with an abstention from Trustee Jacobson.

Establishment of a Policy for Capital Construction Projects:

Trustee Ellis stated it was in the best interest of the College to reaffirm and strengthen the College's policy governing the expenditure of funds and capital projects undertaken at the College. Upon a motion made by Trustee Ellis and seconded by Trustee Jacobson, the Board voted to approve the policy on Capital Construction Projects resolution.

Construction of an Aquifer Thermal Energy Storage (ATES) System:

Upon a motion made by Trustee Jacobson and seconded by Trustee Gutierrez, the Board voted to adopt the resolution for the Construction of an Aquifer Thermal Energy Storage (ATES) System. The construction phase of this project will encompass construction of six (6) wells for water storage in winter and cooling during the summer of academic campus buildings, drilling, testing construction of two (2) well houses, and six (6) well pits. The contract will be awarded to Stockton Mechanical of Northfield, NJ in the amount of \$2,286,000 for the ATES system, which includes additional costs of \$365,760 to cover Construction Management, permits/inspections, and contingency. The total construction phase amount is \$2,651,760, subject to review and approval by the President or his designee.

Construction of Four (4) Residential Buildings/Housing V:

Upon a motion made by Trustee Ellis and seconded by Trustee Klimkowski, the Board voted to adopt the resolution for the construction of four (4) residential buildings/Housing V, with a total capacity of 250 beds, to be built adjacent to Housing I and IV. The contract will be awarded to Sambe Construction Company, Inc of Pennsauken, New Jersey in the amount of \$26,448,000, with the additional cost of \$3,338,320 to cover the contingency, permits/inspections, and fixed furniture and equipment for a total project cost of \$29,828,320. The estimated start date is January 2007.

Planning & Design of Campus Fire Alarm System Upgrade:

Upon a motion made by Trustee Ellis and seconded by Trustee Jacobson, the Board voted to adopt a resolution for the planning & design of a Campus Fire Alarm System Upgrade. Trustee Ellis reported that the systems are in the College's academic complex (A through H-Wings) and residential units (Housing I, II and III). The contract was awarded to, Gillan & Hartman, Inc. of Mont Clare, Pennsylvania, for the planning and design of the alarm system upgrade throughout the campus. The anticipated start date is January 2007, with an estimated completion date of August 2008.

Report of the Investment Committee:

Committee Chair, Trustee Ellis reported his committee met with representatives from Commerce Bank, who are the College's portfolio advisors. Market value of the College's holdings were at an all time high. Stockton continues to invest exclusively and AAA rated fixed investments from U.S. government agencies, which are doing well.

Report of the Audit Committee:

Trustee Gutierrez stated there was nothing to report at this time.

Report of the Development Committee:

Committee Chair, Trustee Emma Byrne, reported her committee met to discuss several activities of the development program and voted on highlights for a considerable number of projects that encompass both bonding and capital spending funds. A presentation was made by Ms. Kathleen Kavanagh, Senior Executive Vice President and Managing Director of Grenzebach Glier & Associates. Several questions were raised as to how to achieve the College's long-term goals. Trustee Byrne also announced the College's Annual Spring Benefit Gala will be held on April 21, 2007 in Atlantic City. The Benefit Committee chairs are Mac and Kay Seelig. The Committee is actively soliciting co-chairs and sponsorships. Next year's goal is \$1 million. The Annual Fund and phone-a-thon are underway and several alumni events are planned for Washington, DC and around the State.

Discussion on Revised Board of Trustee Bylaws:

Vice Chair Yoh requested comments from the Board regarding the Revised Trustee Bylaws. President Saatkamp remarked the proposed revisions were distributed to the Board for review. The concerns included: the number of meetings per year and the change in the number of members (up to 15 members allowed by statute). Trustee Gutierrez noted the Board's sensitivity to the number of meetings because of the work load on management and staff in preparing for meetings. President Saatkamp recommended that any suggestions and/or changes be submitted in writing to Mr. Brian K. Jackson, Assistant Secretary to the Board for compiling and distribution to the Board prior to the February meeting. Further discussion would then occur and/or the Bylaws will be voted on at the February 21 meeting.

Personnel Resolution:

Upon a motion by Trustee Gutierrez and seconded by Trustee Jacobson, the Board adopted the resolution, with an abstention from Trustee Klimkowski. Trustee Jacobson abstained from voting for Norma Blecker, Assistant Professor of Teacher Education.

Other Business:

Trustee Gutierrez congratulated the College staff who participated in the Holiday Choral Event featuring Handel's "Messiah" at St. Nicholas of Tolentine R.C. Church on Sunday, December 10. He commented he had the pleasure of attending the event for the first time and noted that the event spoke well of Stockton and its commitment to the community

Vice President Marchetti acknowledged Sal Catalfamo for his outstanding work as Dean of Enrollment Management and invited everyone to attend a reception in his honor on January 23, 2007 at 2:30 p.m. on campus. Dr. Marchetti also introduced Mr. John A. Iacovelli as the new Dean of Admissions.

Comments from the Public:

Vice Chair Yoh opened the floor for comments from the public and asked that everyone keep the comments to no more than two minutes.

Dr. Michael Frank, President of the Stockton Federation of Teachers

remarked students are the heart of the College and the faculty and professional staff is the body. He noted the need for additional developmental resources for newly hired faculty to support research and teaching, grants and sabbaticals. He closed by commended the administration on the changes to the personnel process and thanked the Board for their good work.

Nelson Morales, Assistant Director of Admissions thanked Dean Catafamo publicly for being a mentor, friend and father figure to him for many years.

Mr. Norm Cohen, Executive Director of the Coalition for Peace and Justice raised concerns about the Homeland Security track, which is being added to the Criminal Justice Program graduate program. He touched upon issues related to civil liberties and raised questions about security as a whole on campus.

Mr. Ben Dench, a Stockton student and philosophy major also expressed concern about the Homeland Security Program and the employment of military staff on campus.

Dr. Christine Tartaro, Associate Professor of Criminal Justice and Associate Director of the Graduate Program in Criminal Justice, remarked that the Master's in Criminal Justice with a track in Homeland Security was first and foremost an academic program taught by academics with real life experiences in their respective fields. She noted several faculty involved in the program and highlighted their respective credentials and expertise, including Dr. Mark Anarumo, Visiting Specialist-Associate Professor of Masters of Criminal Justice Program. Dr. Tartaro also stated that she was surprised by the Coalition's presence at today's meeting since they were scheduled to meet with the program faculty on Friday, December 15. She concluded that the program would not promote one point of view over the other. There will be intellectual liberty and a free exchange of ideas on both sides of every issue.

President Saatkamp recommended the discussion continue at the scheduled meeting on December 15 and he assured everyone that Stockton, as an academic institution was the best place to start the critical appraisal of issues surrounding Homeland Security. Dr. Saatkamp also reminded everyone that the College Homeland Security also deals with natural disasters and that Stockton College is designated as a place of refuge in the case of a natural disaster in our region.

Trustee Jacobson commented he appreciated the comments and concerns raised today; however, he said, the Board and College would do the student body a great disservice if we did not run a track in this discipline in the Criminal Justice Degree Program. He also commented he was in favor of having Dr. Anarumo teach at Stockton, because of his academic and professional credentials, which are different from the

other faculty in the program.

Mr. Tim Keating, a graduate of Stockton in the Environmental Science program spoke about his concerns for the Homeland Security Program and noted the Government's attacks against environmentalists

Dr. Steven Fenichel, a Physician and Human Rights Activist stated Stockton College would loose something important by its complicity to involve itself in a homeland security program.

Professor Arleen Gonzalez announced she would be addressing the course on *Legal Issues in homeland security*. She encouraged those with concerns to attend in the December 17 meeting.

Comments from the Board:

Trustee Jacobson echoed Dr. Marchetti's comments regarding Dean Catalfamo and noted that it had been a pleasure to work with him.

Trustee Byrne congratulated Mr. Brian K. Jackson, Executive Assistant to the President and Assistant Secretary to the Board, for being selected as a Fellow to *Leadership New Jersey*, a hugely competitive program that selects the best and brightest in New Jersey.

Vice Chair Yoh praised the College for providing the proper education for students so that they will be valuable in the future to provide services to our country for homeland security.

Trustee Klimkowski noted how vulnerable the country is to natural disasters and terrorism.

Trustee Pappas stated he was looking forward to serving on the Board.

Next Meeting:

Vice Chairman Yoh announced that the next regularly scheduled meeting of the Board will be in the Multipurpose Room of the Townsend Residential Life Center on Wednesday, February 21, 2007.

Adjournment:

Upon a motion made and seconded, the Board voted to adjourn the meeting at 5:35 p.m.

For the College,

Brian K. Jackson, Assistant Secretary to the Board

Approved at the 2/21/07 Board Meeting