

RICHARD STOCKTON COLLEGE OF NEW JERSEY

BOARD OF TRUSTEES MINUTES

December 12, 2007

Trustees Present:

Dr. James Yoh, Vice Chair
Mr. Curtis J. Bashaw, Secretary
Ms. Emma N. Byrne
Ms. Mady Deininger
Mr. Stanley Ellis
Mr. Albert L. Gutierrez
Michael Jacobson, Esq.
Mr. Dean C. Pappas
Mr. Matthew Ashe, Student Trustee
Mr. Brian Sena, Student Trustee Alternate
Dr. Herman J. Saatkamp, President and Ex Officio

Trustees Absent:

Dr. Clarence C. Hoover, Chair

Call to Order and Roll Call:

Vice Chairman Yoh called the meeting to order at 3:42 p.m. on Wednesday, December 12, 2007 Room K203k. On November 10, 2006, notice of this meeting as required by the Open Public Meeting was (a) sent to the Business Services Office of the College, (b) the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

Approval of Regular Minutes of September 12, 2007:

Upon a motion made by Trustee Byrne and seconded by Trustee Pappas, the Board voted to adopt the minutes of the September 12, 2007 meeting, with an abstention from Trustee Gutierrez.

Approval of Special Teleconference Minutes of November 8, 2007:

Upon a motion made by Trustee Byrne and seconded by Trustee Jacobson, the Board voted to adopt the Special Teleconference minutes of the November 8, 2007 meeting as amended. Trustees Ellis and Deininger abstained.

Resolution to Meet in Closed Session:

Upon a motion made Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the Resolution to Meet in Closed Session.

Return from Closed Session:

Vice Chairman Yoh reconvened the Open/Public Session at 3:44 p.m. upon the Board's return from Closed Session.

Report of the Chair:

Vice Chairman Yoh commented that Chairman Hoover was out of town for today's meeting.

President's Report:

President Saatkamp reported that Dr. Tom Ingram, consultant with the Association of Governing Boards, had completed his 360-degree review of the Board and the President. Dr. Saatkamp said that Dr. Ingram

complimented the Board for conducting such a review, whose purpose was to assure that the President and Board worked well together in establishing best practices. The review also confirmed the commitment and support of the community for the President, the Board and the direction the College is taking. The review also included recommendations for improvements.

Dr. Saatkamp noted the success of the event held on December 1 in honor of Mr. G. Larry James. Approximately 20 Olympians were in attendance for the event. Dr. Saatkamp thanked Mr. Lonnie Folks, Director of Athletic Operations, Dr. Eileen Conran-Folks, Assistant Vice President for Student Affairs and the planning committee for their work in coordinating the event, and Dr. Franklin Smith, Professor of Sociology, for narrating the tribute film. Over 1,000 people attended the event.

Dr. Saatkamp acknowledged that Dean Jan Colijn's recently published book titled *Ruin's Wheel A Father on War, A son on Genocide* (co-written with his father), was placed as an award-winning finalist in the history world category by The National Best Books of 2007. He also announced that a kickoff event for the 2008 Spring Benefit Gala was held at Harrah's Casino. In addition, the Board and members of the Foundation Board toured Housing V earlier in the day. He thanked Mr. Donald Moore, Executive Director of Plant Management and Mr. Harry Collins, Project Manager and others for their assistance in coordinating the tour.

Dr. Saatkamp stated that both the College's Board and Foundation Board held meetings today. Next year, he hopes there will be a joint meeting.

**Academic Affairs & Planning
Committee Report:**

Trustee Yoh, Chair of the Academic Affairs & Planning Committee, called upon Provost David Carr, who reported that there were actions items being brought forward with the recommendation of the committee; a program announcement for Master of Social Work, Professional Science Degree in Environmental Science, and the naming of an Interim Dean for the School of Education. The committee also discussed changes in the class scheduling patterns for the Spring, the new designation of Academic units as "Schools" (approved at the Nov. 9 teleconference), diversity issues in hiring of faculty, and issues relating to the implementation of the Governor's School.

Trustee Yoh commented the Nuclear Regulatory Commission is considering up to 32 additional nuclear plan permits within the next couple of years and that Stockton's effort in producing science majors over the next 5 -10 years will be very valuable these initiatives.

**Approval of Program
Announcements: Master of
Social Work Resolution:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board voted to adopt the resolution.

**Approval of Program
Announcement: Professional
Science Degree in
Environmental Science
Resolution:**

Upon a motion made by Trustee Bashaw and seconded by Trustee Gutierrez, the Board voted to adopt the resolution.

**R&PD Recommendations/
Sabbatical Leaves (part of
Personnel Resolution):**

Provost Carr reported the Research and Professional Development (R&PD) Committee met November 29 and approved ten applications for sabbatical leaves for FY09. The deans supported all but one of the recommendations. He also announced a personnel recommendation to name Dr. David Lester a Distinguished Professor of Psychology. The recommendation received unanimous support from the faculty, deans and President Saatkamp.

**Report of the Student Affairs
Committee:**

Committee Chair, Trustee Michael Jacobson, called upon Dr. Joseph Marchetti, who in turn called upon Dr. Thomas Gonzalez, Dean of Students, to introduce this year's distinguished student fellowship recipients: Michael Shawn Casler, James Hedigan, Demetrios Roubos, Ryan Shaw, and Megan O'Reilly. Each recipient received a \$1,000 award.

Dr. Anjantha Herath, Assistant Professor of Computer Sciences and Information Systems, introduced guests from The Institute of Electrical and Electronic Engineers (IEEE). Dr. Michael Olan, Chair of IEEE Computer Society of Southern New Jersey presented the 2007 Student Leader of the Year Award to Mr. Ryan Shaw and the 2007 Student Researcher of the Year Award to Mr. Demetrios Roubos. Dr. Anjantha Herath also received the Outstanding Research Award.

**Report of the Buildings &
Grounds Committee:**

Trustee Curtis J. Bashaw, Chair of the Buildings and Grounds Committee, expressed excitement over today's tour of Housing V and he thanked those involved in the project as the college moves towards its completion.

**Report of the Finance
Committee:**

Committee Chair, Trustee Stanley Ellis, reported the Committee recommended the following resolutions by consent agenda: FY09 State Budget Request, FY08 Bid Waiver, and College Usage and Resource Fees. The Committee also discussed the FY08 Board Meal Plan as an informational item only.

**FY09 State Budget Request
Resolution:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Gutierrez, the Board voted to adopt the resolution.

FY08 Bid Waiver Resolution:

Upon a motion made by Trustee Jacobson and seconded by Trustee Gutierrez, the Board voted to adopt the resolution.

**College Usage and Resource
Fees Resolution:**

Upon a motion made by Trustee Jacobson and seconded by Trustee Gutierrez, the Board voted to adopt the resolution.

**FY08 Board Rates Revised
(Informational Item Only):**

Trustee Ellis stated the FY08 Board Rates was an information item only and includes a new offering for the Spring 2008 for a 14 meal plan option for students, particularly as the new residential suites open in the spring. The other plans remained the same.

**Report of the Investment
Committee:**

Trustee Stan Ellis, Chairperson of the Investment Committee reported the committee continues to receive reports on a monthly basis and investments are performing well.

Report of the Audit Committee:

Trustee Albert Gutierrez, Chairperson of the Audit Committee reported the College received a "clean management letter" from Ford, Scott, Seidenberg

& Kennedy for the year ending June 30, 2007. The financials were found to be free of any substantive or material defect. The Committee monitored the auditors throughout the process and found the staff at the College to be very cooperative. In closing, Chairman Gutierrez requested the Auditor's Report be accepted. Upon a motion made by Trustee Byrne and seconded by Trustee Jacobson, the Board voted to accept the Auditor's Report, with an abstention from Trustee Deininger.

Development Committee Report:

Trustee Emma Byrne, Chair of the Development Committee, reported the committee met this morning to discuss, among several issues, the recommendations of the Performance Review, which she said provided outstanding guidelines for how the two boards can improve relations.

Personnel Resolution:

Vice Chairman Yoh called upon Trustee Byrne, who reported on the annual performance review that the Board undertook to evaluate the President. Trustee Byrne reported the review committee consisted of herself and Trustees Gutierrez and Ellis. She noted that the committee found Dr. Saatkamp's performance to be more than above average this year. A recommendation was then made for compensation. The first option was to either increase his base salary or provide a bonus, which a number of college presidents across the state have received (some to a larger degree than others). The second option was to continue a deferred compensation payment and consider an increase in that payment. The Board chose unanimously to extend a four percent (4%) increase to President Saatkamp's deferred compensation account. Trustee Byrne stated that there was no base salary increase nor any bonus paid to the President this year. In addition the board approved a cost of living increase of 3% in the President's housing allowance, effective January 1, 2008.

President Saatkamp commented the 4% increase in his deferred compensation was his request of the Board. He remarked this was not the time for bonuses or salary increases for Presidents. He thanked the Board for their consideration and approval.

Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board voted to approve the deferred payment increase and increase in the housing allowance, with an abstention from Trustee Ashe.

Other Business:

There was no other business to come before the Board at this time.

Comments from the Public:

Vice Chairman Yoh opened the floor for comments from the public.

Ms. Marilyn Vito, President of the Faculty Assembly expressed gratitude for the continued funding for sabbaticals next year. She also thanked the faculty committee for screening the applications and their recommendations. She noted the faculty was not aware that one of their recommendations (Roger Wood) was not supported by the administration and requested that faculty be advised when their recommendations are not being supported by the administration. President Saatkamp responded the process would be corrected next year. He added that Stockton has been a leader in providing additional funds for sabbatical leaves.

Dr. Michael Frank, President of the Stockton Federation of the Teachers (SFT), concurred with Ms. Vito's comments regarding sabbatical leaves and stated that the changes enacted last year to the personnel review process appear to be working well. He also remarked that enrollment projections for the spring semester appear to be on target.

President Saatkamp commented enrollment figures looked very good and he acknowledged the offices of Enrollment, Student Affairs, Registrar, and Academic Affairs. He also thanked the faculty for their continued cooperation with the scheduling changes.

Mr. Stephen Davis, President of the Council of Black Faculty & Staff thanked the community for their support of the 26th Annual Awards Dinner and Dance, held on November 8, 2007 at The Carriage House. There were over 360 in attendance.

Provost Carr introduced Mr. Chad May as the new Director of Institutional Research.

Dr. Israel Posner, Executive Director of Professional Development and Continuing Education/Management Development and Professional Services Division of Graduate Studies, reported the College was awarded \$214,400 from the Department of Labor to provide training to members of the consortium in the Atlantic City Gaming industry. This was in addition to an award received recently for \$250,000 also from the Department of Labor. He thanked Dr. Deb Figart, Dean of the School of Graduate Studies and Continuing Studies, and Dr. Lewis Leitner, Professor of Management for their support in obtaining the awards.

Dr. Figart acknowledged the appointment of Ms. Annemari Tarsitano, Assistant Director of Graduate Enrollment Management.

Comments from the Board

Trustee Jacobson thanked everyone for a great academic semester and wished everyone a happy holiday.

Trustee Gutierrez reported that he serves on the Governor's Panel for Immigrant Policy; the only college Trustee appointed to the panel. He welcomed comments from anyone on the issue of Instate tuition for immigrants in the state and asked that all correspondence be forwarded to Mr. Brian K. Jackson, Executive Assistant to the President and Assistant Secretary to the Board in the President's Office (K-203). He stated he would inform the college when the public hearings move to South Jersey.

Special Tribute to G. Larry James:

President Saatkamp closed the meeting with a tribute to G. Larry James for his four decades of service. A twelve minute film narrated by Dr. Franklin Smith was shown. After the film, Mr. James Larry, on behalf of his family, thanked the College community and the many people who attended the event from out of town, for honoring him on December 1 and encouraged everyone to be of good cheer and courage.

Next Meeting:

Vice Chairman Yoh announced that the next regularly scheduled meeting of the Board of Trustees will be held in the Multipurpose Room of the

Townsend Residential Life Center on Wednesday, February 20, 2008.

Adjournment:

Upon a motion made Jacobson and seconded by Trustee Byrne, the Board voted to adjourn the meeting at 5:15 p.m.

For the College,

Brian K. Jackson,
Assistant Secretary to the Board

Approved by Board of Trustees – February 20, 2008