

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES**

**MINUTES
July 11, 2007**

Trustees Present:

Dr. Clarence C. Hoover, III, Chair
Dr. James Yoh, Vice Chair
Ms. Emma Byrne
Ms. Madeleine Deininger
Mr. Stanley M. Ellis
Mr. Albert L. Gutierrez
Michael Jacobson, Esq.
Mr. Dean C. Pappas
Mr. Andrew D. Klimkowski, Student Trustee
Mr. Matthew Ashe, Student Trustee Alternate
Dr. Herman J. Saatkamp, President and Ex Officio

Absent:

Mr. Curtis J. Bashaw

Call to Order and Roll Call:

Chairman Hoover called the meeting to order at 1:30 p.m. on Wednesday, July 11, 2007 in Board Room K-203k. On November 10, 2006, notice of this meeting as required by the Open Public Meeting was (a) posted in the Business Services Office of the College, (b) sent to the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

**Approval of Meeting Minutes
of May 2, 2007:**

Upon a motion made by Trustee Yoh and seconded by Trustee Pappas, the Board voted to adopt the minutes of May 2, 2007.

**Resolution to Meet in Closed
Session:**

Upon a motion made by Trustee Gutierrez and seconded by Trustee Pappas, the Board adopted the Resolution to Meet in Closed Session.

Return from Closed Session:

Chairman Hoover reconvened the Open/Public Session at 3:30 p.m.

**Public Hearing (3:30 p.m. –
4:00 p.m.):**

Chairman Hoover called upon President Saatkamp and Ms. Andrea Jaeckel, Associate Vice President of Administration, to report on Tuition and Fees for Fall 2007 and Summer 2008.

President Saatkamp commented that even with a tuition increase, Stockton was in line with its sister institutions in the state and remains a bargain. The administration, he said, worked hard to hold the line on tuition increases, despite rising energy and other fixed costs, planned expansion of facilities and programs, and state aid this year that leaves the College considerably below the funding it had two years ago. Moreover, with a tuition increase just under 7%, Stockton has achieved its lowest increase since 1999. The increase last year was 7.99%, followed by a 7.99% in 2005-06. The College will also set aside 1% of its tuition increase

(\$300,000) for scholarship funds for students.

Chairman Hoover opened the floor to comments from the public. There were no comments from the public.

Trustee Jacobson referred to the results of a survey completed by the college, which addressed how students pay for college. He expressed concern over the respondents' primary source for funding education: student loans (60%), followed by financial aid (45%), parents supporting a portion (31%), cash (24%), receive full support from parents (19%); credit cards (14%) and students pay 100% of their tuition (6%). Sixty five percent of students surveyed work part-time; 23% were unemployed; and 17% work full-time. Trustee Jacobson concluded that available funding from the College, in addition to increases in tuition and fees can be devastating to students.

President Saatkamp responded that the debt levels for Stockton students, as compared to national figures, are not in the highest range. However, the amount of money that the College provides in terms of scholarships and student aid is in or near the highest range (approx. \$30 - \$40 million a year). Aside from significant donations or admitting only wealthy students, it is a challenge to make college affordable while meeting the public's needs and social goals, he said.

Dr. Joseph Marchetti, Vice President for Student Affairs, commented the survey results reflect findings his office has collected over the years. He reported the College's loans are on the lower end (about \$16,500) as compared to national numbers in terms of graduation.

Trustee Klimkowski stated his participation in the Air National Guard afforded him access to college and he works part-time. Trustee Ashe commented he too worked part-time to assist with school. He also stated he understood the reasons why tuition must increase.

Chairman Hoover closed the public hearing session.

Report of the Chair:

Chairman Hoover asked that the board continue their current sub-committee roles until assignments are made in September. He also announced the Board's closed retreat is scheduled for August 8-9 and reminded the trustees to complete the Association of Governing Board (AGB) survey in time for review at the retreat.

Chairman Hoover announced that this would be the last meeting for Trustee Klimkowski. He thanked Trustee Klimkowski for his service and commended him for representing the board and college at meetings and conferences throughout the state and nationally. Trustee Klimkowski was presented with a plaque in recognition of his outstanding leadership as Student Trustee from June 2005 to June 2007. Trustee Klimkowski's parents, John and Shirley Klimkowski were present and acknowledged.

Trustee Klimkowski remarked it was an honor to serve with the Board and

President Saatkamp. He thanked his father (John Klimkowski, Jr.) and stepmother (Shirley), the trustees and administration for their support and guidance over the last two years. In closing Trustee Klimkowski announced he was endowing \$100,000 to a scholarship from his life insurance policy in honor of his mother, who passed away from breast cancer in 2000. The endowment will be named the *Kathleen V. Klimkowski Memorial Scholarship Fund* and will support students pursuing a career in Allied Health.

President Saatkamp thanked Trustee Klimkowski for the remarkable gift in honor the memory of his mother.

**Special Recognition –
Stockton Police Officer of the
Year:**

President Saatkamp and Glenn Miller, Chief of Police, presented the 2007 Stockton *Police Officer of the Year Award* to Officer Maria Parziale.

President’s Report:

President Saatkamp noted the research and service activities of the faculty and staff as listed in The College Report on Faculty and Staff in the board materials. He announced that the prestigious *American Poetry Review* highlighted the works of Distinguished Professor and Pulitzer Prize Winner, Stephen Dunn. President Saatkamp has again been named Chair of the President’s Council for NJASCU and will serve as Vice Chair of the Chamber of Commerce for Southern New Jersey. In addition, the College is moving forward on the Aviation Research Park with the FAA. Dr. Saatkamp serves as Chair of the Board and Dean Dennis Weiss serves as President of the Aviation and Technology Research Park.

**Report of the Academic
Affairs and Planning
Committee:**

Trustee James Yoh, Chair of the Academic Affairs and Planning Committee, called upon Provost David Carr, who presented Board action the Improving Teacher Quality Partnership Grant Resolution and Approval of the Educational Teacher Training Center (ETTC) Memorandum of Understanding and Mathematics and Sciences Partnership Grant Resolution. The Career Development Committee Recommendations (CDC) for FY2008 did not require Board action. He also reported that the College recently allocated \$40,000 in summer research funds for faculty (a list of awardees will be presented at the September 12 Board meeting).

**Improving Teacher Quality
Partnership Grant Resolution:
(by consent)**

Upon a motion made by Trustee Klimkowski and seconded by Trustee Jacobson, the Board voted to adopt the resolution approving the College’s application for two years of funding (\$260,000).

**Approval of the Educational
Technology Training Center
(ETTC) Memorandum of
Understanding: (by consent)**

Upon a motion made by Trustee Klimkowski and seconded by Trustee Jacobson, the Board voted to adopt the resolution.

**Mathematics and Science
Partnership Grant Resolution:
(by consent)**

Upon a motion made by Trustee Klimkowski and seconded by Trustee Jacobson, the Board voted to adopt the resolution, accepting year one funding for \$649,910.

Career Development

The CDC received 14 proposals on April 30, 2007 totaling \$30,819, of

**Committee (CDC)
Recommendations for FY08:**

which \$21,000 was awarded.

**Report of the Student Affairs
Committee:**

Trustee Michel Jacobson, Chair of the Student Affairs Committee reported his Committee did not meet prior to this meeting. There were no action items needing board approval.

**Report of the Buildings &
Grounds Committee:**

Chairman Hoover reported Trustee Bashaw, Chair of the Buildings Grounds Committee, was not present today. Dr. Saatkamp was asked to present the updates to the Facilities Master Plan.

**Extended Facilities Master
Plan, #2 Resolution:**

President Saatkamp reported the Facilities Master Plan has been extended, which will enable the College to present to Galloway Township and the Pinelands Commission additional property for re-zoning and possible construction on campus. The College will also break ground on the Campus Center in Spring 2008. The extended plan is to also include improvements to the athletic fields, redevelopment of Lakeside Center, and the Barlow Property for dormitories. Dr. Saatkamp discussed plans for an "Academic Village" consisting of dormitories, research facilities, center for successful aging, conference center, and other multi-use facilities near the hospital. Once the Board approves the plan, it would then go before Galloway Township and the Pinelands Commission.

Trustee Gutierrez inquired if the Board's approval would constitute the filing of a formal site plan for the project. President Saatkamp replied the re-zoning would require township approval and approval from the Pinelands Commission, followed by an environmental study and site planning.

Trustee Pappas inquired about the length time to receive the approvals for this project. President Saatkamp responded the College, with the assistance of Staff Counsel Jim Kennedy, has made strides on the project and that Galloway Township will consider it this summer. Moreover, the Pinelands Commission has assured the College it will consider the project this fall or spring. A member of the Pinelands staff served on the committee that developed the drawings in the extended plan.

Trustee Ashe asked if the Township expressed apprehension about approving the retail aspects of the plan, which may cause competition with existing retail in the township. President Saatkamp stated those issues were addressed with the township.

Chairman Hoover reminded everyone that the board pledged to make certain the Facilities Master Plan addressed all issues in an appropriate way. New housing is being constructed, new signage is planned, and the Campus Center will break ground in 2008.

Upon a motion made by Trustee Jacobson and seconded by Trustee Klimkowski, the Board voted to adopt the Extended Facilities Master Plan #2.

Trustee Klimkowski noted the College was moving in the right direction with

the newly constructed and environmental friendly buildings; however, he expressed concern over the lack of funding for additional academic infrastructure, such as a new Science Center. He recommended the Stockton community advocate for a bond referendum. Chairman Hoover agreed with Trustee Klimkowski's comments. President Saatkamp responded the last time New Jersey passed a bill on this issue on higher education was 1988. He stated the community, businesses, members of our Foundation, the trustees, and faculty could help either provide or help identify funding sources for campus initiatives.

Report of the Finance Committee

Finance Committee Chair, Trustee Stan Ellis, reported the Committee discussed and recommended the following resolutions for board approval by consent: College Emergency Operating Plan; FY08 Bid Waiver; FY08 Housing Rents; Closed Circuit Security Cameras; Revised Amended to the Tuition Reimbursement for Spouses, Dependents, Couples in a Civil Union & Domestic Partners; Mays Landing Lease; Confirmation of Actions taken by the Executive Committee on June 15, 2007 (Continuation of FY2007 Budget into 2008; Sewer Lift Stations Upgrade; FY08 Bid Waiver – Housing Firm Alarm Upgrades; Budget Increase – Housing IV Soffit & Trim Cladding and Northeast Telecommunications Upgrade. The Committee also recommended Board approval on College Tuition and Fees – Fall 2007 and Summer 2008, Proposed FY2008 Operating Budget and Adoption, Proposed FY2008 New Capital Budget and Adoption, and the FY08 Managerial Compensation Plan. The FY08 Board Rates was an information item only.

College Emergency Operating Plan Resolution: (by consent)

Trustee Ellis recommended Board approval of The Emergency Operating Plan, which conforms to the Federal Emergency Management Agency regulations and enhances campus safety and security. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the resolution.

FY08 Bid Waiver Resolution: (by consent)

Trustee Ellis recommended Board approval of the FY08 Bid Waiver. **Eastern Geosciences, Inc.** (\$31,000) will provide professional services, environmental assessment, and the submission of documents to NJDEP. **South Jersey Transportation Authority (SJTA)** (\$50,000) will provide shuttle service for 136 school calendar days beginning September 2007 and ending May 2008. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the resolution. Trustee Jacobson abstained from voting on the SJTA.

FY08 Housing Rents Resolution: (by consent)

Trustee Ellis recommended housing rents for FY08 be increased to support operating and capital needs in accordance with the multiyear plan for renovation of housing. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the resolution.

Adopt a Policy for the Institution of Closed Circuit Security Cameras Resolution: (by consent)

Trustee Ellis recommended adoption of a policy for use of closed circuit security cameras to enhance safety and security on campus. Procedures were developed in accordance with best practice standards recommended by the American Bar Association, which include openness and community involvement, uniform standards and management controls for operation

and record retention and release among other things. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the resolution.

Authorizing a Construction Contract for Housing V, Phase III Resolution: (by consent)

Trustee Ellis recommended the board authorize the issuance of a contract to Sambe Construction of Pennsauken, NJ for Phase III of the Housing V project, which includes the construction of two additional student residential buildings (Building #124 and #125) and a roller rink, subsequent to final review and approval by the President or his designee. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the resolution.

Extension to the Tuition Reimbursement for Spouses, Dependents, Couples in a Civil Union & Domestic Partners Attending The Richard Stockton College of NJ Resolution: (by consent)

Trustee Ellis recommended board approval for the extension of the tuition reimbursement (increased from 40% to of 50%) charged to and paid by a full-time matriculated undergraduate student spouse, dependent, individual in a civil union, or domestic partner, or is paid on his or her behalf, provided the semesters' program has been satisfactorily completed. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the resolution.

Lease Extension by the Richard Stockton College of New Jersey for the Dickinson Building, Mays Landing, NJ Resolution: (by consent)

Trustee Ellis requested Board approval for the lease extension by the College for the Dickinson Building in Mays Landing, NJ for a period of three years, commencing Dec. 11, 2008 through Dec. 10, 2011 and a new monthly rate of \$6,750. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to adopt the resolution.

Confirmation of Actions Taken by the Executive Committee on June 15, 2007 Resolution: (by consent)

The Pre-authorized Resolutions included: (1) a continuation of the FY2007 Budget into FY2008; (2) issuance of a contract for the Sewer Lift Stations Upgrade. The contract was awarded to the Atlantic County Utilities Authority for \$104,000, with a 3% contingency of \$3,000 included for a total construction cost of \$107,000. In addition (3) FY08 Bid Waiver – issuance of a contract for the construction of housing I portion of the fire alarm upgrade & detection systems replacement awarded to Delta Line Construction Company of Egg Harbor Township, NJ. The project is imperative and has become a life/safety issue, as the system has been deemed outdated and non-maintainable. (4) Budget increase – issuance of a contract for the construction of the Housing IV soffit & trim cladding awarded to Axios, Inc. in Northfield, NJ. (5) Avaya of Basking Ridge, NJ was awarded the contract for the Northeast Telecommunications Upgrade to expand the communication infrastructure for the addition and upgrade of fire alarms, data, and telephone lines for Housing I and Housing V;. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board confirmed the actions of the Executive Committee on June 15, 2007.

Academic Term Tuition & Fees, Effective FY2008 Resolution:

Trustee Ellis requested Board approval of the FY08 Academic Term Tuition & Fees, which includes an increase in undergraduate tuition of \$12.97 per credit (from \$185.55 to \$198.52 per credit hour) and to \$351.67 per credit hour for out-of-state students. Post baccalaureate, masters, and post-masters tuition rates will increase to \$438.59 per credit hour in state; and \$662.86 per credit hour for out-of-state students; and \$482.44 per credit hour for the in-state Doctoral tuition rate and \$762.30 per credit hour for

out-of-state students. Upon a motion made by Trustee Jacobson and seconded by Trustee Yoh, the Board voted to adopt the resolution.

Proposed FY2008 Operating Budget and Adoption Resolution:

Trustee Ellis recommended the Board approve the Proposed FY08 Operating Budget and Adoption Resolution. Upon a motion made by Trustee Klimkowski and seconded by Trustee Jacobson, the Board voted to adopt the resolution. Associate Vice President Andrea Jaeckel stated that in order to have adequate parking, the College would relocate the athletic fields by College Drive to the Barlow sites. President Saatkamp replied, the College needs to improve the athletic fields on the Barlow site to house intramural and intercollegiate sports.

Proposed FY2008 New Capital Budget and Adoption Resolution:

Trustee Ellis requested board adoption of the Proposed FY2008 New Capital Budget. Upon a motion made by Trustee Klimkowski and seconded by Trustee Jacobson, the Board voted to adopt the Resolution.

FY2008 Managerial Compensation Plan Resolution:

Trustee Ellis recommended Board approval of the FY08 Managerial Compensation Plan, which includes a 6% performance based increase in salary for executive and managerial employees, effective July 1, 2007. Upon a motion made by Trustee Klimkowski and seconded by Trustee Jacobson, the Board voted to adopt the resolution.

Report of the Investment Committee:

Trustee Ellis, Chairman of the Investment Committee, reported the Committee continues to receive monthly statements from the College's investment advisors and things are going well.

Report of the Audit Committee:

Trustee Al Gutierrez, Chair of the Audit Committee requested the Board's endorsement of the report of the engagement of Ford, Scott, Seidenburg & Kennedy, LLC. for the purposes of conducting the audit of the College's financial statements. The goals and objectives are to review the College's internal controls and to test those controls for anything dealing with fraudulent filing, misappropriation of assets or any law violations discovered through the audit process. In addition, there will also be an audit of the Stockton College Foundation. Trustee Gutierrez expressed the importance of the timeliness and cooperation of the staff concerning the audit and that it is done in an expeditious manner. Upon a motion made by Trustee Jacobson and seconded by Trustee Pappas, the Board voted to have the Audit Committee engage the services of Ford, Scott, Seidenburg & Kennedy LLC. of Ocean City, NJ.

Approval of Board of Trustee Revised By-Laws (Second Vote):

Chairman Hoover commented the Board reviewed the Revised By-Laws and was ready to call a second vote. Upon a motion made by Trustee Jacobson and seconded Trustee Klimkowski, the Board voted to adopt the revised By-Laws. Chairman Hoover remarked he would be contacting Governor Corzine's Office about increasing the number of members to serve on the Board to help with their multiple tasks.

Authorization of Appointments by the President between July and September Resolution:

Chairman Hoover requested approval of the resolution to authorize appointments by the President between July and September. He reported that circumstances arise that require appointments of faculty and other college personnel between July and September Board meetings. The

resolution gives the President authorization to hire between those months and will be confirmed at the September Board meeting. Upon a motion made by Jacobson and seconded by Trustee Byrne, the voted to adopt the resolution with and abstention from Trustee Klimkowski.

Personnel Actions (Pre-Authorization – approved by the Executive Committee on June 15, 2007) & Personnel Resolution:

Chairman Hoover brought the Board's attention to the pre-authorized personnel resolution, approved by the Executive Committee on June 15, 2007, in addition to the personnel resolution distributed at today's meeting. Upon a motion made by Trustee Jacobson and seconded by Trustee Yoh, the Board voted to confirm the pre-authorization and personnel resolutions, with an abstention from Trustee Klimkowski.

Report of the Development Committee:

Trustee Emma Byrne, Chair of the Development Committee called upon Ms. Marilyn DiGiacobbe, Chief Development Officer of the Foundation to introduce the newest member of her staff, Mr. Orlando Mercado (Stockton Alum), and Director of Giving. Trustee Byrne reported it had been a banner year for the Office of Development, which raised over \$1.2 million. Trustee James Yoh, will be the Chairperson for the 2008 Benefit Gala, has pledged \$50,000 to begin the fundraising activity. Trustee Byrne concluded by thanking Trustee Klimkowski for his tribute to his mother.

President Saatkamp agreed this has been a banner year for fundraising at Stockton and noted the significance of hiring of the first (ever) full-time fundraiser at the College, Orlando Mercado, who is a Stockton alumnus. He also spoke to a recently prepared chart, which shows the increase in assets of the College since 1988.

Other Business:

There was no other business to come before the Board at this time.

Comments from the Public:

Chairman Hoover opened the floor for comments from the public and asked that everyone keep the comments to no more than two minutes.

Ms. Cynthia Sosnowski, Director of Professional Development and Continuing Education/Health Services and Human Services introduced the newest member of their staff Dr. Lisa Leifield, Project Director, New Jersey Child Welfare Training Consortium Project.

Comments from the Board:

Chairman Hoover opened the floor up for comments from the Board. Trustee Klimkowski acknowledged Mr. Steve Radwanski (former Student Trustee) and Mr. Brian Sena (Student Trustee Alternate elect) .

Next Meeting:

The next regularly scheduled meeting of the Board will be in the Multipurpose Room of the Townsend Residential Life Center on Wednesday, September 12, 2007 at 3:30 p.m.

Adjournment:

Upon a motion made by Trustee Jacobson and seconded by Trustee Gutierrez, the Board voted to adjourn the meeting at 4:59 p.m.

For the College,
Brian K. Jackson, Assistant Secretary to the Board

Approved by Board of Trustees on September 12, 2007