

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES**

July 9, 2008

Trustees Present:

Dr. Clarence C. Hoover, III., Chair
Dr. James Yoh, Vice Chair
Mr. Curtis J. Bashaw, Secretary
Ms. Emma N. Byrne
Ms. Mady Deininger
Mr. Stanley Ellis
Mr. Albert L. Gutierrez
Michael Jacobson, Esq.
Mr. Dean C. Pappas
Mr. Brian A. Sena, Student Trustee
Mr. Dennis Coyle, Student Trustee Alternate
Dr. Herman J. Saatkamp, President and Ex Officio

Call to Order and Roll Call:

Chairman Hoover called the meeting to order at 1:30 p.m. on Wednesday, July 9, 2008 Room K203k. On November 10, 2006, notice of this meeting as required by the Open Public Meeting was (a) sent to the Business Services Office of the College, (b) the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

Approval of Regular Minutes of May 7, 2008:

Upon a motion made by Trustee Byrne and second by Trustee Deininger, the Board voted to adopt the minutes of the May 7, 2008 meeting as amended.

Swearing in of Student Trustee Alternate – Dennis Coyle:

Chairman Hoover swore in Dennis Coyle, the newly elected Student Trustee Alternate. Trustee Coyle is a junior, majoring in Criminal Justice – with hopes of becoming a State Police Officer. He resides in Sicklerville, NJ.

Resolution to Meet in Closed Session:

Upon a motion made Trustee Jacobson and second by Trustee Yoh, the Board voted to meet in closed session.

Return from Closed Session:

Chairman Hoover reconvened the open/public session at 3:30 p.m. upon the Board's return from closed session.

Report of the Chair:

Chairman Hoover reported the Board will vote today on the Budget and on tuition for Fiscal Year 2009. He expressed concern over the fiscal state of New Jersey, and the lack of funding allocated to state colleges and universities. He also commented on how the newly completed housing would positively impact enrollment on campus. He concluded by appointing Trustee Jacobson to chair a nominating committee to establish the next Executive Committee, effective September 2008.

President's Report:

Dr. Saatkamp commented the College's Report highlights the accomplishments of the faculty and staff. He also congratulated Tim Haresign, Associate Professor of Biology, on his appointment as a Spencer Leadership Fellow for the National Center for Science and Civic Engagement.

He reported that two years ago, the College completed its first-ever \$1 million dollar fundraiser, which significantly increased support for students and faculty. In FY2008, the College raised more than \$2 million dollars. He thanked all those involved in this effort and he acknowledged Trustee Yoh for his leadership as Chair of the 2008 Gala. Trustee Yoh Trustee was presented a Movado clock in recognition for his leadership and support.

Special Presentation – Stockton Police Officer of the Year:

Mr. Glenn Miller, Chief of Police for Stockton, presented the *Stockton Police Officer of the Year* award to Sergeant Cindy Parker. President Saatkamp presented Sgt. Parker with the award and thanked her for her dedication and service to the College.

Special Presentation by the Council of Black Faculty & Staff:

Mr. Stephen B. Davis, President of The Council of Black Faculty and Staff, presented President Saatkamp with a check totaling \$20,000 - proceeds from the 2007 Annual Awards, Dinner & Dance. This year's awards dinner will be held on Thursday, November 13, 2008. President Saatkamp thanked the Council and remarked the funds will add to the Council's scholarship endowment.

President's Report Continued:

Dr. Saatkamp continued his report by noting that state budget cuts to higher education have been the highest in the nation over the last 3-4 years. He suggested that our business, legislative, and civic leaders need to support high education in New Jersey in order for the State to flourish. Stockton, he said, was doing remarkable well, with more student applicants than ever before and one of the largest and finest classes entering in Fall 2008.

He reported that tuition and fee increases for FY09 will generate only half the funds the College has lost in state appropriations (10% reduction) and unfunded mandates (unfunded salary increases, unfunded New Jersey Stars II program, decreases in support for the Governor's School for the environment, etc.) not to mention utility and inflationary increases. The other half is comprised of various efficiencies and other revenue sources. In addition, he said the College has made remarkable gains in grant funding, exceeding \$8 million and from changes in market value of swap agreements of approximately \$200,000.

This year the budget includes a 60% increase in college-provided scholarships. Stockton has also made significant gains nationally, from fourth tier of comprehensive college/universities in fall 2003 to the first tier in fall 2007; the only institution in the nation to make such a leap a four year period. Other highlights of Dr. Saatkamp's report included plans for the *Stockton 2020* strategic planning initiative, which concludes in time for the opening of the campus center and 40th celebration of founding of the College.

**Academic Affairs & Planning
Committee Report:**

Committee Chair, Trustee Yoh called upon Provost David Carr to give a brief report. Dr. Carr reported there were several actions items before the board today, of which the Academic Affairs & Planning Committee reviewed and recommended be approved.

**Improving Teacher Quality
Partnership Grants Resolution:**

Upon a motion made by Trustee Jacobson and second by Trustee Ellis, the Board voted to adopt the resolution.

**Mathematics and Science
Partnership Grant Resolution
(acceptance of the grant):**

Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the resolution. President Saatkamp responded that the grant required board authorization because it was being awarded by the State Department of Education.

**Authorization to Accept an
Award for The NJ Depart. of
Children and Families for the
Baccalaureate Child Welfare
Education Program (BCWEP)
and to Clarify the Accuracy of
the Contract Commitments
Resolution:**

Upon a motion made by Trustee Jacobson and second by Trustee Pappas, Board voted to adopt the resolution. Provost Carr reported the award was in excess of \$1 million dollars.

CSI Camp:

Provost Carr reported the CSI camp is in its second year. Two sessions are of the residential camp are being run with high school students from as far away as Florida, Iowa, and Georgia.

**Confirmation of Actions Taken
by the Executive Committee of
the Board of Trustees on May 7,
2008 – Conferral of Honorary
Degree:**

Upon a motion made by Trustee Yoh, and second by Trustee Ellis, the Board voted to confirm actions taken by Executive Committee on May 7, to confer an honorary Degree *Doctor of Letters* to Mady Deininger on May 10, 2008. Trustee Deininger abstained from the vote. Chairman Hoover stated the trustees did not announce this to the public at the May meeting in order to surprise Trustee Deininger at Commencement.

**Report of the Student Affairs
Committee:**

Vice President Joseph Marchetti reported July 14 as the first day of the Orientation/Registration program. Faculty members were also on campus to learn the new components of the curriculum, living-learning community options, and curricular and co-curricular initiatives that will impact student life in the fall. In addition, the Equal Opportunity Fund (EOF) Program was underway with 57 students.

Dean John Iacovelli commented that with the efforts of the College Foundation, Stockton will have its largest number of scholars (230) this fall. The large number of scholars in attendance on the first day required moving the orientation to the Sports Center. The anticipated number of incoming freshman is about 850.

Dr. Marchetti expressed excitement about the additional 375 beds, which secures housing for two years for incoming freshman, coupled with the scholarship initiatives, and the living-learning community activities.

Report of the Buildings & Grounds Committee:

Committee Chair Trustee Bashaw, reported the Committee met earlier in the day to review various material finishes for the campus center with the architects. The Committee also discussed the way-finding project.

Report of the Finance Committee:

Trustee Ellis, Finance Committee Chair, reported that the Committee met to review and discuss several resolutions and initiatives, which the committee recommended for board approval. Several were recommended as part of the consent agenda. Trustee Ellis reported that the Committee unanimously recommended Board approval for all of the items discussed.

Meal Plan Rates for Academic Year 2008-2009 Resolution (by agenda):

Upon a motion made by Trustee Gutierrez and second by Trustee Pappas, the Board voted to adopt the resolution. The meal plan rates will be effective August 28, 2008.

To Award a Professional Consultant Contract for Testing Service to Support the Construction of the Campus Center Resolution (by consent):

Upon a motion made by Trustee Gutierrez and second by Trustee Pappas, the Board voted to adopt the resolution.

Tuition and Fees for Undergraduate/Graduate Level Courses Resolution (by consent):

Trustee Ellis reported that the tuition and fees will be effective Fall Term 2008, and beyond. Upon a motion made by Trustee Gutierrez and second by Trustee Pappas, the Board voted to adopt the resolution.

Tuition and Fees for In-Purchase (IP) Graduate Theses and Capstone Projects Resolution (by consent):

Upon a motion made by Trustee Gutierrez and second by Trustee Pappas, the Board voted to adopt the resolution.

Tuition and Fees Cap for Graduate Students Resolution (by consent):

Trustee Ellis reported that the 18-credit cap policy to charge tuition and credit-related fees for graduate students is at a rate based on the actual number of credit hours enrolled per semester (no cap), effective Fall 2010. Upon a motion made by Trustee Gutierrez and second by Trustee Pappas, the Board voted to adopt the resolution.

FY09 Bid Waiver Resolution (by consent):

Upon a motion made by Trustee Gutierrez and second by Trustee Pappas, the Board voted to adopt the FY09 Bid Waiver, with an abstention from Trustee Jacobson for South Jersey Transportation Authority.

FY09 Bid Waiver for Chartwells Dining and Vending Services Resolution (by consent):

The contracts for dining and vending services are for a period of two years, beginning July 1, 2008 through June 20, 2010. Upon a motion made by Trustee Gutierrez and second by Trustee Pappas, the Board voted to adopt the resolution.

Establishment of 501 (c) (3) Non-Profit Corporation to Advance the Plans and Objectives of the College Resolution:

Trustee Ellis reported that upon lengthy discussions, the Finance Committee unanimously recommended Board approval of the establishment of the 501C3 corporation, which will operate independently from Stockton. The entity will help the College in terms of purchasing property, building, and managing other kinds of enterprises. Dr. Saatkamp stated that this is a proven and effective approach to the issues the College

faces in terms of land acquisitions and managing property off the campus, and perhaps on campus. Upon a motion made by Trustee Yoh and second by Trustee Jacobson, the Board voted to adopt the resolution, with a no vote from Trustee Byrne.

Vice President Altier remarked the Board of Directors will be responsible for establishing by-laws and a mission statement for the 501 (c) (3), and act as a non-profit corporation, with no members. President Saatkamp responded the 501 (c) (3) would also be self-perpetuating, with a certain number of Board members coming from outside the College. Vice President Altier reported the Board will include: 6 external members, and 5 college representatives, including a Board member and the President.

Trustee Byrne commented she could not vote in favor of the establishment of the 501 (c) (3) non-profit corporation at this time and that the activities of such an entity, be they grant, management, land management, acquisition, etc., were better handled under the guise of the College as opposed to another Board.

Vice President Altier spoke of his experience with California State University system's 501(c)(3)s. What they discovered, he said, was the corporations were more efficient in running those entities while the institution concentrated on the mission. In addition, the nonprofit provides services to the college that the college or university may or may not have, as well as another revenue streams.

Trustee Jacobson commented he believed that a new revenue stream, absent of raising tuition, was crucial to the College's future and that the Board had a duty to find new ways of generating income that offset other costs to the College.

Proposed FY09 Capital and Operating Budget Adoptions Resolution:

Trustee Ellis reported the FY09 Capital and Operating Budget included a 10% reduction in State aid. Tuition and fees call for an increase of 8% and 7.6%, respectively. Scholarships were increased by about 60% (up by approximately \$1.2 million dollars). The budget was also balanced, without dipping into investment funds. Upon a motion made by Trustee Jacobson and second by Trustee Yoh, the Board voted to adopt the budget.

Trustee Byrne stated the budget demonstrated the right balance in priorities, in terms of choices regarding increases for Academic Affairs, student aid (by about \$1.5 million dollars), and cuts in budget for the Office of the President.

Trustee Gutierrez complemented the administration and noted how the College has developed strength in endowed funding to ensure that they are appropriately leveraged, and creating a separate corporation for other profiles to ensure future revenue streams.

President Saatkamp commented tuition provides the basis for student aid, Tag grants, federal grants, etc.

**Confirmation of Actions taken
by the Executive Committee on
6/9/08:**

Upon a motion made by Trustee Gutierrez, and second by Trustee Pappas, the voted to adopt the Confirmation of Actions taken by the Executive Committee on June 9, 2008 to ratify the award of a contract for the purchase of electricity from a third party supplier. Trustee Jacobson abstained from vote.

**Authorization the President or
His Designee to Purchase Real
Property in Galloway Township
Resolution (distributed):**

Upon a motion made by Trustee Jacobson, and second by Trustee Yoh, the Board voted to adopt the resolution.

Trustee Jacobson inquired about the contracts for the properties and any environmental cleanup. Vice President Altier responded a contract had been submitted on the 5-acre lot, and contracts are being negotiated on the other five sites. Ms. Michele Ginieczki, Staff Council, stated most of the environmental mediation involved removing asbestos and led paint at a cost of \$10,000 by a subcontracted environmental firm.

**Academic Term Tuition and
Fees for FY09 and Summer
2009 Resolution (distributed):**

Trustee Ellis reported the tuition increase for the Fiscal 2009 and Summer 2009 academic year for in-state students is 8% and 10% for out-of-state students. The fee increase is 7.6%. The Summer 2009 tuition and fee increases are included as a part of the resolution, and will become a standard practice. Upon a motion made by Trustee Jacobson, and second by Trustee Yoh, the Board voted to adopt the resolution.

**Awarding of a Construction
Contract for Nacote Creek
Rehabilitation and Upgrade
Resolution (distributed):**

Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the resolution.

**Awarding of a Contract for
Installation of Playground
Equipment and Improvement of
Handicap Accessibility at Free-
to-Be Resolution (distributed):**

Upon a motion made by Trustee Jacobson and second by Trustee Pappas, the Board voted to adopt the resolution.

**Revised Authorization for an
Agreement for the Installation
and Maintenance of a Solar
Photovoltaic System Resolution
(distributed):**

Upon a motion made by Trustee Byrne and second by Trustee Ellis, the Board voted to adopt the resolution, with an abstention from Trustee Jacobson on the vote for Marina Energy LLC.

Trustee Gutierrez requested a better interpretation of what the College is trying to achieve, and the fiscal constraints placed on the original resolution. President Saatkamp responded the original resolution only allowed for solar panels to be placed on the Sports Center while the revised resolution allows for placement of panels other buildings and parking lots. Mr. Donald Moore, Executive Director of Facilities and Plant Operations, reported there is a secondary study for parking lot 7 in addition to the Sports Center and that there would be no capital outlay involved for this component as with the recreation center. However, the Board would have to approve any additional costs associated with this project.

Report of the Investment Committee:

Trustee Ellis, Chair of the Investment Committee, reported the Committee receives monthly investment portfolio reports and it is performing well.

Report of the Audit Committee:

Committee Chair, Trustee Gutierrez, reported the College was in audit season and that some pre-meetings had already been held. He noted that the College had a history of excellent audits and he expected that to continue. The Committee also continues its efforts of internal auditing. The Audit Committee will have a full report at the next Board meeting.

Development Committee Report:

Committee Chair, Trustee Emma Byrne, reported the committee met this morning. She acknowledged the efforts of the Foundation Board, Development Office and President, and highlighted the \$1 million raised by Ms. Sharon Schulman and others in support of the Hughes Center for Public Policy. Trustee Byrne also stated there was a 15% increase in the number of donors from last year for the Annual Fund.

Revised Board of Trustees Meeting Dates (February 2010-December 2013) Resolution (distributed):

Upon a motion made by Trustee Jacobson and seconded by Trustee Byrne, the Board voted to adopt the revised resolution.

Management Compensation – Fiscal Year 2009 Resolution (distributed):

President Saatkamp reported that the College will be moving towards an evaluation structure (within the next year). Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the resolution.

Personnel Actions Resolution (distributed) & Confirmation of Actions taken by the Executive Committee on June 9, 2008 on the Pre-Authorized Personnel Resolution:

Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the Personnel Actions and Pre-Authorized Personnel resolution (by Executive Committee on June 9, 2008), with an abstention from Trustee Sena.

Other Business:

There was no other business to come before the Board at this time.

Comments from the Public:

Chairman Hoover opened the floor for comments from the public.

Provost Carr thanked the Board for approving the new Assistant Dean reclassifications.

Tim Haresign, Associate Professor of Biology, introduced himself as the newly elected President of the Stockton Federation of Teachers (SFT).

Dr. Marchetti reported that Dean Larry James will take on a new role as Interim Dean of Athletics Engagement and Community Involvement, while Mr. Lonnie Folks will serve as Interim Director of Athletics and Recreation/Athletic Director. Ms. Corrine Wright will resume her role as Associate Director of Athletics, and Mr. Jonathan Heck will serve in a new role as Interim Associate Director of Athletics and Recreation.

Next Meeting:

The next regularly scheduled meeting will be held on Wednesday, September 10, 2008 at 3:30 p.m. in the Townsend Residential Life Center.

Comments from the Board:

There were no additional comments from the Board.

Adjournment:

Upon a motion made by Trustee Jacobson and second by Trustee Yoh, the board voted to adjourn the meeting at 5:30 p.m.

For the Board,
Brian K. Jackson, Assistant Secretary to the Board

Approved by the Board of Trustees on September 10, 2008.