

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES MEETING
MINUTES**

FEBRUARY 17, 2010

Trustees Present:

Dr. James Yoh, Chair
Mr. Stanley Ellis, Vice Chair
Mr. Curtis J. Bashaw, Secretary
Mr. Albert L. Gutierrez
Dr. Clarence C. Hoover, III
Michael Jacobson, Esq.
Mr. Dean C. Pappas
Mr. Dennis Coyle, Student Trustee
Mr. Conor P. Sullivan, Student Trustee Alternate
Dr. Herman J. Saatkamp, Ex Officio

Trustees Absent:

Ms. Emma Byrne
Ms. Mady Deininger
Ms. Barbara Morvay

Call to Order:

Chairman Yoh called the meeting to order at 1:30 p.m. on Wednesday, February 17, 2010 in Room K-203k. On December 9, 2009, notice of this meeting as required by the Open Public Meeting Act were (a) sent to the Business Services Office of the College, (b) the editors of The Press and Vineland Times Journal, and (c) filed with the Secretary of the State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

Approval of Regular Meeting Minutes of December 9, 2009:

Upon a motion by Trustee Jacobson and second by Trustee Ellis, the Board voted to adopt the regular meeting minutes of December 9, 2009.

Resolution to Meet in Closed Session:

Upon a motion by Trustee Gutierrez and second by Trustee Hoover, the Board voted to meet in Closed Session.

Report of the Chair:

Chairman Yoh reconvened the open/public session at 3:30 p.m., upon the Board's return from closed session.

Report of Faculty & Staff:

President Saatkamp stated he recently addressed the Faculty Assembly noting that the College was moving in a positive direction and that figures for enrollment, the endowment, freshman and SAT scores were up. He highlighted the array of activities and accomplishments noted in the college report by faculty and staff.

President Saatkamp said that 14 faculty were being recommended for sabbaticals. He also announced that Mr. Lonnie Folks, Director of Athletics and Recreations, presented the Student Affairs Committee with a listing of accomplishments and community engagement activities of Stockton athletes.

President Saatkamp provided an overview of the budget and noted an anticipated \$2.2 billion cut in the current state budget, including \$62.1 million in cuts to higher education. The nine state colleges and universities received a 6.3% cut in appropriations (\$1.4 million for Stockton) for the remainder of the fiscal year. He also reminded everyone of the furloughs this year, whose savings went to the College and not the state.

President Saatkamp remarked that the state research institutions and state colleges and universities were working with the Governor's Office and Legislature to make sure higher education continues to advance in New Jersey. He also noted the Governor's remarks that higher education has been "neglected" and "not treated well". In closing he said the College would prepare for the worst and hope for the best.

Report of the Academic Affairs & Planning Committee:

Committee Chair, Trustee Clarence Hoover, Chairman of the Academic Affairs & Planning Committee reported the committee met today to discuss several items for board action.

Provost Carr reported there was a correction to the reporting date for faculty in the academic calendar which was in conflict with the Master Agreement with the American Federation of Teachers (AFT). He also said that the College was working on several partnerships with several institutions to provide additional educational opportunities for Stockton students. Among them, an agreement with the University of Delaware to allow Stockton students to attend Delaware where they will receive Bachelor of Science Degrees to sit for licensure as medical technicians. The partnership was recommended to the College by Ms. Ellen Battey of Shore Memorial Hospital.

Revised Spring 2011 Academic Calendar Resolution:

Upon a motion made by Trustee Jacobson and second by Trustee Ellis, the Board voted to adopt the resolution.

Sabbatical Leaves for 2010-2011 Academic Year.

Provost Carr reported the Deans Council met on December 15, 2009 and approved 14 sabbaticals put forth by the R&PD Committee. Upon a motion made by Trustee Hoover and second by Trustee Gutierrez, the Board voted to approve the Sabbatical Leaves.

Report of the Student Affairs Committee:

Committee Chair, Michael Jacobson, reported the Student Affairs Committee met this morning to discuss the Spring 2010 Enrollment/Registration Report.

Spring 2010 Enrollment/Registration Report:

Mr. John Iacovelli, Dean of Enrollment, reported that given the challenges of the economy, the College had strong enrollment for the Spring with 550 new undergraduate students registered (18 first-time freshman, 461 transfer students, and 71 readmitted students). The graduate program enrolled 108 new students. Additionally 7,297 students were registered in total, which generated 6,487 FTE. Undergraduate students totaled 6,594 this semester and generated 6,084 FTE. Graduates (including post baccalaureate) include 703 students enrolled with a corresponding FTE of 403. Matriculated undergraduate students increased slightly to 98%, while

the matriculated graduate students increased from 87% to 90%. Undergraduate credit load increased to 14.8 credits per student, while graduate students' average credit load increased to 6.9 credits per hour. The combined annualized headcount was 7,428; a 4% increase from the Fall 2009, and the annualized FTE increased by 6%.

Dean Iacovelli also reported the undergraduate male and female populations increased by 1% to 2,821 and 3,773 headcount, respectively. Of the graduate population, males accounted for 27% (191) and female students represented 73% (512).

President Saatkamp commented fewer men were enrolling into college and graduating, which places them in a less advantageous position to get new jobs than women. Within the next two years (for the first time in history), we will have more women than men in the workplace.

Dr. Deborah Figart came forward to present her final report as Dean. Highlights of her report included the following:

- New graduate students totaled 108 (62 Degree Program and 46 Certificate students). New graduate program, Master of Science in Computational Science, enrolled 15 new students.
- The Master of Education leads the way in headcount for matriculated students (154).
- With 69 students, Physical Therapy is number one in FTE (98.5%) due to students taking an overload with the number of credits.
- For the first time in Stockton's history graduate enrollment exceeded 700 (703 students) for the spring.
- Male students increased from 25% to 27%. Minority students increased to 22% (Legacy).
- The Graduate School launched last fall the first completely online graduate enrollment application for admission.

Report of the Buildings and Grounds Committee:

Committee Chair, Trustee Bashaw, reported the Board received a tour of the Campus Center today.

Report of the Finance Committee:

Committee Chair, Trustee Ellis reported the Finance Committee met earlier in the day and recommended several actions for Board approval.

FY10 Bid Waiver Resolution:

The vote on the FY10 Bid Waiver was separated from the consent agenda. Upon a motion made by Trustee Pappas and second by Trustee Hoover, the Board voted to adopt the resolution, with a recusal from Trustee Jacobson (for Marina Energy only) because his law firm represents the vendor.

Increase in Bid-Waivered Contracts Resolution (consent):

Upon a motion made by Trustee Pappas and second by Trustee Hoover, the Board voted to adopt the resolution.

Report of the Investment Committee:

Committee Chair, Trustee Ellis reported the College's investments continue to perform and strategies put in place last year are working well.

Report of the Audit Committee:

Committee Chair, Trustee Gutierrez reported the Audit Committee has two components to its Audit: an external audit, the results of which were reported at the February 17, 2010 meeting. The second is an internal audit, conducted by the College's Internal Auditor and staff. Areas of evaluation included the College's Disaster Recovery System, ongoing follow-up on Human Resources, the Department of Labor audit is ongoing, and fees for contracts. In addition, an audit of the President's Office has begun. Testing is ongoing and no findings are worthy of reporting to the Board, he said. Future internal areas of review include Payroll Operations and Control Card Access.

President Saatkamp commented he was pleased with the way in which the offices have received our internal auditor and he noted the President's Office is first to be audited so that his office comes under scrutiny before other offices.

Report of the Development Committee:

Committee member, Trustee Dean Pappas gave the report in the absence of the Committee Chair, Trustee Emma Byrne, who conducted the meeting by phone.

He reported the Committee received a three-year analysis on giving, which showed an increase in all events except for the Scholarship Gala. Trustee Pappas noted the Gala will be held April 26 at the Borgata and asked for everyone's support to make it a success. He also reported that Consulting firm, Ruffolo Cody was retained, to expand the phone-a-thon, which to date, has proven to be successful for the College. The Annual Fund has 1,195 gifts totaling \$96,746 compared to last year's 404 gifts which realized \$57,458.

Ms. Dawn Kanaan Hans, Interim Chief Development Officer and Executive Director of the College Foundation introduced Ms. Peg Fiore, Director of Major Gifts and Mr. Raymond Chad Adams, Interim Annual Fund Coordinator as the newly hired staff members.

President Saatkamp announced that Chairman Yoh, who is also Chair of the Gala, pledged \$50,000 to the Benefit. Chairman Yoh remarked he was pleased to serve as Chair for this year's event.

Personnel Actions Resolution:

Upon a motion made by Trustee Jacobson and second by Trustee Hoover, the Board voted to adopt the resolution.

Other Business:

There was no other business at this time.

Comments from the Public:

Provost Carr announced that Dean Deb Figart would be moving to the position of Professor of Economics in the area of financial literacy with the School of Education and has already assumed a position of statewide leadership in that regard. Dr. Figart thanked Provost Carr and President Saatkamp for the opportunity to build the Graduate program and she acknowledged her staff and colleagues for their support over the last seven years. She also said she looked forward to working with Dean Harvey Kesselman in her new role.

Provost Carr introduced Dr. Lewis Leitner as Interim Dean of Graduate Studies and Continuing Education and Ms. Sue Jones as Director of the South Jersey Regional Internship Center.

Dr. Robert Helsabeck, President of the Faculty Senate remarked this was a distinct time for the College as it plans its 2020 strategic plan, the comprehensive campaign, the Middle States re-accreditation, and the search for a new Provost. He commended the president for involving the faculty in these institutional efforts and for his candor when he spoke to the faculty on February 16. He concluded by thanking the Board of Trustees for the way that they work to maintain the vitality and integrity of the College.

Comments from the Board of Trustees:

There were no comments at this time from the Board of Trustees.

Next Regularly Meeting:

The next regularly scheduled meeting will be held on Wednesday, May 5, 2010 at 3:30 p.m. in the Anne B. Townsend Residential Life Center.

Adjournment:

Upon a motion made by Trustee Jacobson and second by Trustee Hoover, the Board voted to adjourn the meeting at 4:30 p.m.

For the Board,

Brian K. Jackson
Assistant Secretary

Approved by the Board of Trustees on May 5, 2010