

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES**

July 8, 2009

Trustees Present:

Mr. Stanley Ellis, Vice Chair
Mr. Curtis J. Bashaw, Secretary
Ms. Emma N. Byrne
Ms. Mady Deininger
Michael Jacobson, Esq.
Ms. Barbara J. Morvay (newly elected Trustee)
Mr. Dean C. Pappas
Mr. Dennis Coyle, Student Trustee Alternate
Dr. Herman J. Saatkamp, President and Ex Officio

Trustees Absent:

Dr. James Yoh, Chair
Mr. Albert L. Gutierrez
Mr. Brian A. Sena, Student Trustee

Call to Order and Roll Call:

Vice Chairman Ellis, in the absence of Chairman Yoh called the meeting to order at 1:30 p.m. on Wednesday, July 8, 2009 in Conference Room #307 at the Carnegie Library Center, 35 South Dr. Martin Luther King Boulevard, Atlantic City, NJ 08401. On November 10, 2006 and June 1, 2009, notice of these meetings as required by the Open Public Meeting was (a) sent to the Business Services Office of the College, (b) the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

Approval of Regular Minutes of May 6, 2009:

Upon a motion made by Trustee Jacobson and seconded by Trustee Jacobson the Board voted to adopt the minutes of the May 7, 2008 meeting as amended, with abstentions from Trustees Hoover and Morvay.

Resolution to Meet in Closed Session:

Upon a motion made Trustee Byrne and second by Trustee Jacobson, the Board voted to meet in Closed Session.

Swearing in of newly elected Trustee-Barbara J. Morvay:

Vice Chairman Ellis swore in Ms. Barbara J. Morvay, the newly elected Trustee.

Return from Closed Session:

Chairman Ellis reconvened the open/public session at 3:30 p.m. upon the Board's return from closed session.

Report of the Chair:

Vice Chairman Ellis thanked everyone at The Carnegie Library Center for being wonderful hosts today. The Board meeting today is the College's continuing an integral part of Atlantic City and the surrounding regions.

President's Report:

Dr. Saatkamp recognized Mr. Charles Garrett, Freeholder from Atlantic County, NJ. He also remarked Dr. Darryl Greer, Executive Director of New Jersey Association of Colleges and Universities (NJASCU) was scheduled

to be in attendance at today's meeting.

**Special Presentation – Stockton
Police Officer of the Year:**

Mr. Glenn Miller, Chief of Police and Director of Campus Security for Stockton, presented the *Stockton Police Officer of the Year* award to Deputy Chief of Police, Joseph N. Mangiello. The award is presented in recognition of his outstanding and dedicated service (since 1973). Chief Miller and President Saatkamp presented Deputy Chief with the award and thanked him for his loyal service to the College and community.

**New Jersey Department of
Education-2009 Distinguished
Student Teacher Award
Recipients:**

President Saatkamp called upon Dr. Harvey Kesselman, Dean of Education to come forward and present the New Jersey Department of Education-2009 Distinguished Student Teacher Awards to Ms. Laura Birchler (Teacher of English) and Ms. Jacqueline Wojtaszek (Teacher of Chemistry). They were chosen two out of 15 were selected from 21 colleges and universities. He asked Ms. Birchler and Ms. Wojtaszek to come forward for recognition; both were also Stockton graduations.

President Saatkamp and the Board congratulated both awardees and thanked them for their dedication to education.

Trustee Hoover personally thanked both recipients for going into education. He remarked most liberal art schools don't produce teachers. He stated he was very touched that they have chosen education as their professions.

President Saatkamp recognized and acknowledged Dr. Greer's presence as a member of the public.

**Special Presentation and
donation from Harry Hurley to
the G. Larry James Legacy
Fund of \$11,000.**

President Saatkamp asked Mr. Harry Hurley ("Hurley in the Morning" radio program on WIBG, 1020 A.M.) to come forward and make a special presentation of \$11,000 (the largest single donation) to the G. Larry James Legacy Fund. Mr. Hurley is a long-time friend of the late Mr. James. The fund was established in 2007 by Mr. James, Stockton late Dean of Athletics and Recreation who later served as Dean of Athletics Engagement and Community Involvement. Proceeds from the fund provide scholarships for deserving Stockton students. Mrs. Cynthia James also came forward to accept the check.

Mrs. James thanked Mr. Hurley for this contribution and commented she was very touched by the recognition and donation.

Mr. Hurley remarked he has the upmost respect for Mr. James and President Saatkamp.

President's Report Continued:

Dr. Saatkamp continued his report by announcing that Brian Sena, who is the outgoing (voting) Student Trustee. In his absence, President Saatkamp thanked him for his dedication and service to the Board. He also asked Mr. Conor Sullivan to stand and be recognized. Mr. Sullivan is the incoming Student Trustee Alternate and will take office in September 2009; a junior, environmental studies major. Dr. Saatkamp reported enrollment for the Fall 2010 looks good. Over 4,600 applications the largest number, for about 850 positions in the freshmen class; about 875 new freshmen. The record from Fall 2008, largest class, highest SAT scores, and highest high

school ranking will continue (that will be either tied or the numbers will be improved). President Saatkamp also announced that minority enrollment percentages for the Fall will increase in a fairly significant way. He commented this was a priority for the College.

Dr. Saatkamp reported that Stockton's College Foundation raised approximately \$1.8 million and doubled support for student scholarships this academic year (2008-2009). In addition to direct and endowed scholarship support, the Foundation's two major fundraising events that also benefit student scholarships remained strong. Gifts to Stockton's Annual Fund also increased, most notable, a growth of nearly 12% in alumni donors from the previous year. The College's Board of Trustees, the Foundation's Board of Directors, and the College Cabinet set the pace with 100% participation. The College's dedicated faculty and staff also responded to the needs of our students with a 22% participation rate. Total gifts received this year reached \$2.1 million, thanks to the \$500,000 donation to the Hughes Center for Public Policy.

Other highlights of Dr. Saatkamp's report included him announcing that the College will not be approving a budget today. However, the College does not know what our expenses will be. He reported an agreement was just reached with that Stockton Federation of Teachers (AFT), and the contract ratification will take about two weeks. He remarked the College is in very fine shape, and will be do just fine in this process. He thanked all of the members of the various unions AFT, Communications Workers of America (CWA), and Stockton Federation SFT). President Saatkamp remarked regardless of the terms agreed to, he recognizes that these are not easy times. We will work together to sort out a fair and equitable way of implementing these agreements.

Academic Affairs & Planning Committee Report:

Committee Chair, Trustee Clarence Hoover reported the Academic Affairs and Planning Committee met via teleconference call on Monday, July 6, 2009 and considered two action items: SRI and ETTC Memorandum of Understanding, and Authorization to Accept an Award from The New Jersey Department of Children and Families for The Baccalaureate Child Welfare Education Program (BCWEP) and to Clarify the Accuracy of the Contracts Commitments. Dr. Carr remarked stated Stockton is a lead among seven that institutions throughout the state of New Jersey that has modeled Stockton's Social Education Program for producing well-trained state of the art child welfare workers for the Division of Children and Families. This program has been extremely successful. Most of this year's allocation is just under \$1 million raised; most of the monies go directly to students who get paid internship and opportunities to move into Department of Children (DCF), where they are performing extremely well. Chairman Hoover reported that this year's amount for the period of July 1, 2009 through June 30, 2010 is \$905,048. He also reported that the College has been providing administrative and oversight services since 2005.

Chairman Hoover also reported that the Committee discussed the Academic Affairs annual retreat, which was held on June 29, 2009. The retreat began with an overview of the seven (7) transitions taking place of

higher education that represented new challenges, participants attended breakout sessions and faculty also participated in the retreat. Provost Carr commented the retreat was a part of the annual goal setting process. He reported the retreat was facilitated by Dr. Lou Leitner, Professor of Management and Director of Stockton Institute for Gaming Management. For the first time faculty did participate in the process, even though the goals are largely for budget unit managers within the administrative structure; they have direct impact on the academic units. As part of the renewed commitment to shared governance with the Faculty Senate, that was recently adopted, faculty was invited in to be a part of the process. It was a good day, the breakout sessions for everybody focused on three key issues facing the institution within the next three years include: Middlestates reaccreditation, assessment of student outcomes and strategic planning. The feedback received thus far has been very positive.

Trustee Hoover remarked the Department of Education has increased the graduation standards for high schools from 110 to 120, which has an impact on what the College does. The quality of students presented from high schools will hopefully be of the highest caliber, but the collaboration between higher education and Pre-k 12 needs to continue. He is glad that the College has an outreach program with surrounding school districts. Dr. David Carr, Provost and Executive Director remarked, the new partnership with the Atlantic City school district, which will be assisted with the Netter Center at the University of Pennsylvania will be a model urban school-system program.

Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the both resolutions.

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Chairman Michael Jacobson reported the Student Affairs Committee had not met since the last Board meeting.

Chairman Curtis Bashaw reported the Committee met earlier in the day for a very informative meeting. Mr. Donald Moore, Associate Vice President for Administration and Finance presented an overview of what is going on all over campus, which was exciting to see. He remarked it is amazing how the construction projects are progressing across campus. Some of the members took a tour of the campus. The Committee also discussed the Ponder Lodge project in Cape May County. There has been a lot of progress made; more discussions will follow.

II and ETTC Resolution and Memorandum of Understanding:

Authorization to Accept an Award for The NJ Depart. of Children and Families for the Baccalaureate Child Welfare Education Program (BCWEP) and to Clarify the Accuracy of the Contract Commitments Resolution:

Report of the Student Affairs Committee:

Report of the Buildings & Grounds Committee:

Report of the Finance Committee:

Trustee Ellis, Finance Committee Chair, reported that the Committee met to review and discuss several resolutions and initiatives, which the committee recommended for board approval. Several were recommended as part of the consent agenda. Trustee Ellis reported that the Committee unanimously recommended Board approval for all of the items discussed, which included consent agenda items, College Tuition and Fees for Academic Year 2009-02010. The Proposed FY10 Capital Budget and Operating Budget Adoptions; the Committee approved the continuation of the Budget until September 9, 2009 (passed at the May 6, 2009 meeting).

Meal Plan Rates for Academic Year 2009-2010 Resolution (by consent):

Upon a motion made by Trustee Hoover and second by Trustee Jacobson, the Board voted to adopt the resolution. The meal plan rates will be effective August 31, 2009.

FY09 Bid Waiver Resolution (by consent):

Upon a motion made by Trustee Hoover and second by Trustee Jacobson, the Board voted to adopt the resolution.

FY10 Bid Waiver Resolution (by consent):

Upon a motion made by Trustee Hoover and second by Trustee Jacobson, the Board voted to adopt the resolution.

College Surplus Sale Resolution (by consent):

Upon a motion made by Trustee Hoover and second by Trustee Jacobson, the Board voted to adopt the resolution.

Academic Term Tuition and Fees for Academic Year 2009-2010 Resolution (distributed):

Trustee Ellis reported the tuition increase for Academic Year 2009 tuition for in-state, undergraduate, and full-time students for the 2009-2010 academic year that is no more than 3%, with the acceptance of those portions of the College Fee that are for auxiliary functions and facilities. The overall rate is approximately 7% (with auxiliary and facilities fees) Upon a motion made by Trustee Jacobson and second by Trustee Pappas, the Board voted to adopt the resolution.

Proposed FY10 Capital and Operating Budget Adoptions Resolution:

Trustee Ellis reported the FY10 Capital and Operating Budget would not go forward for approval at this time. However, the Board approved continuation of the budget on May 6, 2009, until September 9, 2009.

Update: Tuition Reimbursement for Children of Retired Stockton Employees' (Informational Item Only):

Trustee Ellis gave a brief update on the tuition reimbursement for children of retired Stockton employees', which was brought to before the Board in the Open/Public (Comments from the Public) meeting on February 18, 2009. After discussions and extension study from the Finance Committee and Human Resources recommendations have been made not to extend pursue that policy at this time for the following reasons:

- Due to the uncertainty of the budget for this year and going forward it would be difficult to try to implement such a program.
- It would be virtually impossible to come up with accurate forecasts as to what that cost would be at this time.

Update: Bid Waivers going forward to the Board:

Trustee Ellis reported that the number of bid waivers that have come before the Board for approval for the last several years have increased up to about 67 bid waivers in Fiscal 2004 (tied to a lot of construction projects campus). Currently there are 58-62 per year, which are still tied to construction projections. In some instances bid waivers come back to the

Board because of an increase. The Finance Committee determined that once the Board signs off on the bid waiver, it does not need to be approved again. The administration recommended that the Finance Committee adopt a procedure if the bid waiver comes in at \$20,000 or 10% of the original bid (whichever is greater). The Finance Committee would review it if acceptable. If the contract increase was more than \$20,00 (or 10%), the Board would still be required for approval-effective immediately.

Trustee Hoover asked what mechanism would be in place so that the Board would know about any increases. Mr. Robert D'Augustine, Associate Vice President for Administration and Finance, remarked that Finance Committee would know of the increases. Trustees and Hoover and Jacobson requested that the Board be notified of all increase even though approval might not be required. Trustee Ellis concluded by stating the Board would be made aware of all increases (as an informational item) on meeting agendas.

Report of the Investment Committee:

Trustee Ellis, Chair of the Investment Committee, reported the Committee has not met since the last Board meeting, they receive monthly investment portfolio reports and it is performing well. The College has continued to move slowly into mutual funds.

Report of the Audit Committee:

In the absence of Committee Chair, Albert Gutierrez, President Saatkamp reported the Audit Committee has had decisions with the plan put in place last year. He has met with the auditors with regards to items that would be reported to him and things are progressing well.

Development Committee Report:

Committee Chair, Trustee Emma Byrne, congratulated the dollars raised as a part of the \$1.8 (Gala, golf outing, Hughes Center, etc.). Trustee Byrne also stated the plans for the campus are transformational. She recommended the Board's approval of College and Foundation Gift Policies and Guidelines. Trustee Byrne reported that the document had been approved by the Foundation and their Board member prior to today's meeting. Upon a motion made by Trustee Jacobson and second by Trustee Hoover, the Board voted to adopt the resolution.

Trustee Byrne thanked the Board and remarked this gives us a consistent basis for dealing with donors. Additionally, the Committee had a teleconference meeting on June 22nd and has planned a joint Executive committee meeting with the Stockton Foundation. The purpose will be to discuss to mutual roles; the meeting will take place after the Board of Trustees of the College meet on September 9th.

Personnel Actions Resolution (distributed):

Upon a motion made by Trustee Jacobson and second by Trustee Morvay, the Board voted to adopt the Personnel Actions.

Other Business:

There was no other business to come before the Board at this time.

Comments from the Public:

Vice Chairman Ellis opened the floor for comments from the public.

Dr. Robert Helsabeck, President of the Stockton Faculty Senate and

Professor of Sociology spoke about shared governance. He acknowledged some significant progress at the College. He has been included at the President's Cabinet retreat and Academic Affairs meetings with the Deans. One of the difficulties is to how to determine how to bring the faculty in more of the processes and discussions. There has been a good partnership. In the area of the "vision" of the College (what are we and what are we becoming?). A stronger bridge needs to be made between liberal arts and the professional fields will be progress. He looks forward to a collaborative effort this next year.

Ms. Nancy W. Hicks, Affirmative Actions Officer and Ethical Liaison Officer thanked the President and Board for approving the appointment of Ms. Diane Epps as Executive Assistant to Affirmative Actions. She is really looking forward to having her join her staff.

Ms. Marilyn DiGiacobbe, Chief Development Officer and Executive Director of the College Foundation thanked the Board of Trustees for giving this year, which set the tone with 100% participation. They entire Board of the Foundation and President's Cabinet of giving. Participation is a key factor, because a culture is being change. She commented \$1.8 million stands on its own; it's done in a challenging economic environment. The community has responded in doubling to gifts to scholarships.

Provost Carr congratulated Ms. Epps on her new appointment. He introduced Dr. Brenda Stevenson-Marshall, newly appointed Dean of the School of Sciences. She thanked Dr. Carr for his warm welcome and encouraged everyone to stop by when they had an opportunity.

Dr. Greer apologized for his tardiness. He commented he was late because he stopped by Stockton to tape a taping for tonight's news. Dr. Greer remarked a story would be airing regarding tuition and fees. He commented Dr. Hoover sits on the Associations' Board, and he is just a diligent there as he is at the College. He stated he has great respect for both Dr. Hoover as well as for the President. Dr. Greer commended the Board and President for their hard work. Trustee Ellis stated he and the Board also appreciates everything that Dr. Greer does for the College and state of New Jersey.

Next Meeting: The next regularly scheduled meeting will be held on Wednesday, September 9, 2009 at 3:30 p.m. in the Townsend Residential Life Center.

Comments from the Board: There were no additional comments from the Board.

Adjournment: Upon a motion made by Trustee Hoover and second by Trustee Jacobson, the board voted to adjourn the meeting at 5:30 p.m.

For the Board,
Brian K. Jackson, Assistant Secretary to the Board

Approved by the Board of Trustees on September 9, 2009