

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES
MINUTES**

July 7, 2010

Trustees Present:

Dr. James Yoh, Chair
Mr. Stanley Ellis, Vice Chair
Ms. Emma N. Byrne
Ms. Mady Deininger
Michael Jacobson, Esq.
Ms. Barbara J. Morvay
Mr. Dean C. Pappas
Mr. Dennis Coyle, Student Trustee
Mr. Conor P. Sullivan, Student Trustee Alternate
Dr. Herman J. Saatkamp, President and Ex Officio

Trustees Absent:

Mr. Curtis J. Bashaw, Secretary
Mr. Albert L. Gutierrez
Dr. Clarence C. Hoover, III.

Call to Order and Roll Call:

Chairman Yoh called the meeting to order at 1:30 p.m. on Wednesday, July 7, 2010 in Room K-203k. On July 14, 2009 and June 21, 2010, notice of these meetings as required by the Open Public Meeting was (a) sent to the Business Services Office of the College, (b) the editors of *The Press* and the *Vineland Times Journal*, and (c) filed with the Secretary of State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

Approval of Regular Minutes of May 5, 2010:

Upon a motion made by Trustee Morvay and seconded by Trustee Ellis the Board voted to adopt the minutes of the May 5, 2010, with abstentions from Trustees Byrne, Jacobson, and Pappas.

Resolution to Meet in Closed Session:

Upon a motion made by Trustee Byrne and second by Trustee Pappas, the Board voted to meet in Closed Session.

Return from Closed Session:

Chairman Yoh reconvened the open/public session at 3:30 p.m., upon the Board's return from closed session.

Public Hearing (3:30 p.m. – 4:00 p.m.):

Chairman Yoh called upon President Saatkamp and Trustee Ellis, Chair of the Finance Committee, to report on Tuition and Fees for Undergraduate and Graduate level courses for Academic Year 2010-2011.

President Saatkamp reported the Governor of New Jersey placed a 4% cap on tuition, education, and general fee increases for all state colleges and universities. As a result, the board and administration decided to increase tuition, educational and general fees at 4%. Additional fees outside of the general fees structure were also increased or remained flat.

President Saatkamp opened the floor to the public for comments

regarding the proposed 4% increases; however, there were no comments. The public hearing was closed.

Report of the Chair:

Chairman Yoh welcomed everyone to the meeting and noted that he recently gave the key-note address at the commencement of one of the largest universities in New Jersey and that he found the Stockton commencement far better organized and more appropriate.

President's Report:

Dr. Saatkamp remarked the College was in the process of establishing a center in the City of Hammonton, NJ. The College, which already offers classes at St. Joseph's High School in Hammonton, will be positioned to offer significantly more classes in Hammonton as well as an art gallery, bookstore, coffee house and other amenities. President Saatkamp acknowledged the work of Mr. Charles Kramer, President of Kramer Beverage Company and past president of the Richard Stockton College Foundation and past Mayor of Hammonton, Mr. John DiDonato.

Special Agreement Signing with Township of Hammonton:

President Saatkamp was joined by The Honorable Steve DiDonato, Mayor of Hammonton, and Mr. Brian Howell, Town Solicitor, for a signing of the agreement. Mayor DiDonato stated he was excited to have this partnership between Stockton and Hammonton, noting the unique opportunities it will provide the citizens who wish to further their education. He also thanked Jim Donio, Solicitor Howell, and the former Hammonton Mayor, John DiDonato.

Special Recognition:

President Saatkamp presented Dennis Coyle, the outgoing student trustee, with a Certificate of Appreciation for his service to the Board and College from since 2008-2010.

College Report on Faculty & Staff:

President Saatkamp noted the revised College Report and acknowledged the scholarly and service activities of the faculty and staff.

Special Presentation – Stockton Police Officer of the Year:

Mr. Glenn Miller, Chief of Police and Director of Campus Security for Stockton, presented the *Stockton Police Officer of the Year* award to Officer Christopher Graham in recognition of his outstanding service and dedication to the Stockton community. President Saatkamp noted Stockton is the safest campus in New Jersey, and he thanked Chief Miller and his staff for continuing to keep the College safe.

Academic Affairs & Planning Committee Report:

In the absence of Committee Chair, Trustee Clarence Hoover, Dr. Harvey Kesselman, Provost and Executive Vice President for Academic Affairs reported the Academic Affairs and Planning Committee met via teleconference. Trustee Hoover chaired the teleconference. Dr. Kesselman announced that the Middle States Association of Colleges and Universities granted the College additional location status at The Carnegie Library Center, which allows full degree programs to be offered at Carnegie. Provost Kesselman thanked Mr. Alex Marino, Director of Carnegie Library, Dr. Deborah Dagavarian, Assistant Provost for Academic Affairs, and Dr. Claudine Keenan, Chief Planning Officer, who helped lead that effort. The Committee also discussed the new interactive online *College Bulletin*.

**Study Tour to Germany
Presentation:**

Dr. Michael Hayse, Associate Professor of Historical Studies, and Director of Masters Program in Holocaust and Genocide Studies, presented an overview of the study tour of Germany and the Netherlands which focused on the "History and Memory of the Nazi Era" from May 11-23. Dr. Hayse and Ms. Gayle Rosenthal, Supervisor of the Sara and Sam Schoffer Holocaust Resource Center, led a group of 34 people including; 18 undergraduate and 8 graduate students, Dr. Thomasa Gonzalez, Vice President of Student Affairs, and three Holocaust survivors living in New Jersey, Maud Dahme, Fred Spiegel, and Ernest Paul. The study tour included visits to sites related to the Holocaust survivors' experiences. Participants visited the farm in the Netherlands where a Christian family hid Maud Dahme during the Nazi occupation. They also stayed families in Dinslaken, Germany, where Fred Spiegel was born, and toured the former concentration camp, Bergen-Belsen where he was held in the last months of the war. Other points on the itinerary included Cologne, Weimar, and the nearby Buchenwald concentration camp memorial, Magdeburg, and Berlin. Along the way students met with scholars, educators, politicians, and artists who are involved in studying and commemorating the Holocaust. The trip was supported in part by a grant from the Checkpoint Charlie Foundation in Berlin in addition to scholarships from the Stockton Foundation. Future collaboration between Stockton and counterparts in Germany are already in the works, including another study tour in 2012 or 2013.

**Report of the Buildings &
Grounds Committee:**

In the absence of Committee Chair, Curtis Bashaw, Vice President Altier reported the committee met earlier in the day to discuss a number of construction projects underway, including:

- (1) Ribbon cutting ceremony for the new Athletic Field held at 12:00 noon on July 7;
- (2) Campus Center is 70% closed in and on target for spring 2011 opening.
- (3) Traffic signalization and roadway paving is moving forward. College is waiting for the relocation of electric poles. Project should be completed by the end of the summer.
- (4) Directional signage system is a work in progress (over the next 12 months).
- (5) Bids are expected to go out on August 11, 2010 for renovations of old indoor swimming pool (L Wing). If the bids are within budget, we will get going on construction.
- (6) The planned Unified Science Center is about 70% complete through design. A bid is expected during the winter of 2010.

President Saatkamp announced that pedestrians will not be able to access Lakeside Drive once construction begins on the L Wing.

**Report of the Finance
Committee:**

Trustee Ellis, Finance Committee Chair, reported the Committee met to review and discuss several resolutions and initiatives, which the committee unanimously recommended for board approval.

**Meal Plan Rates for Academic
Year 2010-2011 Resolution (by
Consent):**

Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the resolution. The meal plan rates will be effective September 1, 2010.

Increase in Bid-Waivered Contracts (by consent):	Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the resolution.
Revised FY11 Bid Waiver Resolution (by consent):	Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the revised resolution.
Tuition and Fees for Undergraduate/Graduate Level Courses Resolution (distributed):	Upon a motion made by Trustee Jacobson and second by Trustee Pappas, the Board voted to adopt the resolution.
Proposed FY2011 Operating and Capital Budget Adoption Resolution:	Trustee Ellis reported the Finance Committee reviewed the budget and found it to be sound, as well as, allows the College to meet its financial obligations while continuing to provide a high-quality education to our students. Trustee Ellis also commended the College for improving student aid in spite of the 15% drop in state appropriations. Student aid is projected to increase by 28% in the budget from \$9.2 million to over \$11 million, which will help students who may not have been able to afford college. In the auxiliary level, Stockton Affiliated Services Incorporated (SASI) is paying dividends (\$1.2 million payment in the revenue back to the College). This is one of many benefits from SASI to the College. The Finance Committee recommended approval of the budget to the Board. Upon a motion made by Trustee Morvay and second by Trustee Jacobson, the Board voted to adopt the resolution.
Report of the Investment Committee:	Trustee Ellis, Chair of the Investment Committee, reported the Committee receives monthly investment portfolio reports, which continues to show gradual growth.
Development Committee Report:	Committee Chair, Trustee Emma Byrne, acknowledged Ms. Dawn Kanaan Hans for her work as Interim Chief Development Officer and Executive Director of the College Foundation. She also thanked Ms. Sharon Schulman, Special Assistant to the President for External Affairs and Executive Director of the William J. Hughes Center for Public Policy as she takes on the Interim Chief Development Officer until the position is filled. Trustee Byrne also highlighted the introduction of the College's first <i>E-zine</i> which has a distribution outlet of 17,000, and the redesigned website. In addition, she reported the Foundation's work with outside calling agency, RuffaloCody, has led to an increase in donor participation for the Annual Fund (1,000 donors raised \$91,600 – identifying 600 new donors). The FY2010 Annual Fund and fundraising effort realized \$1.48 million compared to \$1.78 in FY2009.
Personnel Actions Resolution (distributed):	Upon a motion made by Trustee Jacobson and second by Trustee Ellis, the Board voted to adopt the Personnel Actions.
Other Business:	There was no other business to come before the Board at this time.
Comments from the Public:	Chairman Yoh invited comments from the public.
	Ms. Sharon Schulman recognized the following for their work on the E-

zine and website site redesign: Ms. Sarah Faurot-Crowley, Director of Alumni Relations, Ms. Kim McCabe, Director of Publications and Creative Services, Ms. Eileen Tizol, Marketing Communications Coordinator, Graphics, Computer Services, Tim Kelly, Public Relations Officer, and Ms. Lynn Keyser Visiting Instructor in Communications.

Provost Kesselman introduced Mr. Peter Baratta as the new Executive Assistant to the Provost; and Dr. Joseph Marchetti as Interim Dean, School of Education.

Dr. Robert Helsabeck, President of the Stockton Faculty Senate and Professor of Sociology spoke about shared governance. He acknowledged significant progress at the College, such as being included at the President's Cabinet meetings and retreat and the Deans' Council meetings. He noted the Senate was looking forward to working with the new Provost, Dr. Kesselman and President Saatkamp.

Dr. Tim Haresign, President of the Stockton Federal of Teachers, inquired about a copy of the college budget. Mr. Brian K. Jackson, Assistant Secretary of the Board and Chief of Staff replied that a copy would be provided to him and others upon request.

Mr. Leonard Farber, Director of Student Development introduced Ms. Lauren Wilson, newly appointed Assistant Director of Student Development.

Next Meeting:

The next regularly scheduled meeting is on Wednesday, September 15, 2010 at 3:30 p.m. in the Townsend Residential Life Center.

Comments from the Board:

Trustee Jacobson stated the Board, President, and administration develop a collective approach in response to the cuts in state appropriations. President Saatkamp replied the administration developed budget scenarios for three to five years and that Stockton is in better shape than some of its sister institutions and meeting all contractual obligations. Chairman Yoh commented the College has done a remarkable job in balancing the budget, hiring faculty, and issuing scholarships.

Adjournment:

Upon a motion made by Trustee Yoh and second by Trustee Jacobson, the board voted to adjourn the meeting at 4:45 p.m.

For the Board,

Brian K. Jackson, Assistant Secretary to the Board

Approved by the Board of Trustees on September 15, 2010