

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES MEETING
OPEN/PUBLIC MEETING MINUTES**

May 4, 2011

Trustees Present:

Mr. Stanley Ellis, Chair
Mr. Curtis J. Bashaw, Vice Chair
Ms. Emma N. Byrne, Secretary
Ms. Mady Deininger
Dr. Clarence C. Hoover, III.
Michael Jacobson, Esq.
Ms. Barbara Morvay
Mr. Dean C. Pappas
Leo B. Schoffer, Esq.
Mr. Conor P. Sullivan, Student Trustee
Ms. Janet Ta, Student Trustee Alternate
Dr. Herman J. Saatkamp, Jr., Ex Officio

Trustees Absent:

Dr. James Yoh

Call to Order:

Chairman Ellis called the meeting to order at 1:30 p.m. on Wednesday, May 4, 2011 in the new Campus Center, Board of Trustees Room. On July 14, 2009 and June 21, 2010, notice of this meeting as required by the Open Public Meeting Act were (a) sent to the Business Services Office of the College, (b) the editors of The Press and Vineland Times Journal, and (c) filed with the Secretary of the State, (d) Galloway Township Clerk's Office, and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

Approval of Regular Meeting Minutes of February 16, 2011:

Upon a motion by Trustee Jacobson and second by Trustee Hoover, the Board voted to adopt the regular meeting minutes of February 16, 2011.

Resolution to Meet in Closed Session:

Upon a motion by Trustee Jacobson, and second by Trustee Byrne, the Board voted to meet in Closed Session.

Public Hearing on College Tuition and Fees for Academic Term FY2012:

Trustee Ellis reconvened the Open/Public session at 3:30 p.m. He called upon President Saatkamp and Matt Altier, Vice President of Administration and Finance, to report on College Tuition and Fees for Academic Term FY2012.

President Saatkamp stated it would be difficult at this time to define tuition increases for the coming academic year without a state budget. President Saatkamp noted that at the Assembly Budget Committee Roundtable he attended on May 3, 2011, he thanked the legislature for considering level budgets, compared to other states where the Governors proposed significant reductions (Pennsylvania – a 54% reduction).

President Saatkamp reported he expected tuition increases to be modest. The outcome of the Governor's proposed cuts to the Abbott Districts and contract negotiations with the unions could play a significant role in determining tuition and other budgetary matters.

The floor was opened for comments; however there were no comments

from the public.

Report of the Chair:

Chairman Ellis stated the new Campus Center marked the beginning of a new phase in Stockton's 40 year history. He also congratulated Gala chairs, Dr. and Mrs. Howard and Gale Gross, the Gala Planning Committee, Dr. Phil Ellmore, Chief Development Officer, and the Development staff for the success of the April 30 Spring Benefit Gala.

President's Report:

President Saatkamp remarked on the many changes at Stockton, including; recruitment of faculty, expansion of the academic schools, the role of faculty governance and the Faculty Review Committee in promotions and tenure decisions, upgrades in support for students, The Campus Center, Seaview, Hammonton, Noyes Museum, and the planned Unified Science Center in June.

Special Recognition for Dr. Robert ("Bob") Helsabeck – Certificate of Appreciation:

President Saatkamp presented Dr. Robert Helsabeck, Professor of Sociology and founding President of the Faculty Senate, with a special Award of Appreciation for his years of service and teaching at Stockton. Dr. Helsabeck, one of the first "Mayflower" faculty members, has been a faculty member at the College for 40 years.

Dr. Helsabeck thanked the Board and President for the special recognition. He commented on the many changes at the College over the last 40 years, and noted the evolution of the partnership as it relates to faculty prerogatives in institutional governance.

Dr. Saatkamp mentioned that the largest graduating class in Stockton's history will participate in commencement on Saturday, May 7th. The Honorable Nelson Johnson, author of *Boardwalk Empire* and *The Northside* will be the morning speaker and Mr. Willie Geist from MSNBC, the afternoon speaker. The campus center ribbon cutting will be held between ceremonies.

Presentation of a Book Award from Graduate Student Council:

Dr. Lewis Leitner, Interim Dean announced the Graduate Student Council raised funds in the amount of \$2130 for book awards to graduate students. Dr. Leitner recognized Graduate Student Council officers and members present: Laurie Muscatello, President; Kate Warner, Vice President; Michael Flynn, Secretary; Kathie Watson, Treasurer; and Joe Orbaczewski, new Present-Elect; Kyle McDonald, and Stephanie Haar.

Report of the Academic Affairs and Planning Affairs Committee:

Committee Chair, Trustee Curtis J. Bashaw gave a brief report of the Academic Affairs and Planning committee. The committee recommended for action the awarding of a Distinguished Service Award for Mr. Willie Geist. President Saatkamp thanked Trustee Deininger for her assistance in securing Mr. Geist as the speaker for Graduation.

Dr. Harvey Kesselman, Provost and Executive Vice President gave an update on other information items discussed by the committee:

1. Two academic proposals: BA and BS in sustainability, which were shepherded through by Dr. Patrick Hossay, Associate Professor of Political Science, and Dr. Aakash Taneja, Assistant Professor of Computer Science and Information Systems. The Faculty Senate and Dean's Council have approved the proposals.

2. The full Senate will vote on the BS in Health Sciences Degree (May 10, 2011).
3. Three strategic partnerships and agreements:
 - An agreement with Cornell University is expected soon.
 - President Saatkamp recently signed an agreement with Camden County College to offer a Masters of Holocaust and Genocide Studies on their Cherry Hill, NJ campus.
 - We have also signed an agreement with Cumberland County College to offer courses of a Masters of Arts in Educational Leadership Program.

Dr. Kesselman acknowledged Ms. Mary Ann Trail, Public Services Librarian, Assistant Professor in the Library, for her work on the online *Faculty Handbook*.

Distinguished Service Award for Mr. Willie Geist:

Upon a motion made by Trustee Morvay and second by Trustee Byrne, the Board voted to adopt the resolution.

Research and Professional Development (R&PD) – Informational Item Only:

Provost Kesselman reported the College was able to increase funding for Research and Professional Development (R&PD) by 13%. He also announced the establishment of the Provost and Research Development Award in Academic Advising, which was designed by Dr. Peter Hagen, Director of the Center for Academic Advising and Planning, and Dr. Robert Helsabeck. The first of its kind, this year's award was presented to Dr. Keith Williams, Associate Professor of Psychology, and Dr. Mark Berg, Assistant Professor of Psychology.

Report of the Student Affairs Committee:

Committee Chair, Trustee Mady Deininger reported the committee reviewed the Stockton Board of Trustees Fellowships for Distinguished Students for Spring and Summer 2011.

Stockton Board of Trustees Fellowships for Distinguished Students for Spring and Summer 2011 semester):

Mr. Pedro Santana, Dean of Students announced this year's awards totaled over \$13,000 in fellowships to students. He introduced the recipients: Volha Autukhovich, a senior Literature major (\$500); Phillip Bennett, a senior Literature and Classics major (\$1,000); William Bradford, a junior Geology major (\$1,000); Sviatlana Fenichel, a senior Literature major (\$750); Sara Justus, a junior Geology major (\$1,000); Micah Loverro, a junior Mathematics major (\$1,000); Jenna McCoy, a senior Literature-Literacy Studies major (\$1,000); James Pomar, a senior Literature major (\$1,000); John Rowan, a junior Biology major (\$1,000); Brittany Strevell, a junior Biology/Pre-Med major (\$1,000); and Sean Taylor, a senior Communications major (\$500).

Fall 2011 Freshman Enrollment Preliminary Update Report (as of May 3, 2011):

Mr. John Iacovelli, Dean of Enrollment, presented the Fall 2011 Freshman Enrollment Preliminary Update Report (as of May 3, 2011). Dean Iacovelli reported the goal for AY12 was to have more than 5,000 applications. Factors which allowed the College to exceed that number included the completion of the Campus Center; an aggressive Northern New Jersey marketing campaign and four-year guaranteed housing as a result of the purchased of Seaview Resort. The College also received 881 deposits with nearly 1,000 deposits expected by mid July. Dean Iacovelli stated a complete report will be provided in the Fall.

Report of the Finance and

Committee Chair, Trustee Emma Byrne, reported the Finance and

Professional Services Committee Report:

Professional Services Committee met earlier today and unanimously recommended several actions for board consideration and approval. The Approval of Revised College Policies Resolution will be considered at the July 6, 2011 board meeting.

Increase in Bid-Waivered Contracts Resolution (consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution. Trustee Michael Jacobson recused himself from voting on Atlantic Health Services.

Revised FY11 Bid Waiver Resolution (consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution.

FY12 Bid Waiver Resolution (consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution. Trustee Jacobson recused himself from voting on B&B Parking Park Place Parking, Atlantic City Electric, South Jersey Gas, and Verizon.

Continuation of FY11 Budget into FY12 Resolution (consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution.

Campus Housing Charges-FY12 Housing Rents Resolution (distributed and added to the consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution.

Meal Plan Rates for FY12 Resolution (for distribution, and added to the consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution.

Establishment of a Student Medical Corps. Resolution (consent agenda):

Trustee Hoover requested the resolution for the Establishment of a Student Medical Corps. be pulled and voted on separate from the consent agenda. Upon a motion made by Trustee Pappas and second by Trustee Hoover, the Board voted to adopt the resolution.

Vice President Altier reported Glen Miller, Chief of Police and Director of Campus Security, researched the idea based on student interest, and found it to be a sound initiative.

Revised Project for the new Unified Science Building Resolution (consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution.

Project Budget for the N-Wing Renovation (Second Floor) Resolution (consent agenda):

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution.

Academic Fees Effective FY2012 (distributed, and added to the consent agenda)

Upon a motion made by Trustee Bashaw and second by Trustee Schoffer, the Board voted to adopt the resolution).

Approval of Revised College Policies Resolution (pulled):

Trustee Byrne reported that the Approval of Revised College Policies Resolution will be presented at the July 6, 2011 board meeting.

Report of the Audit Committee:

Trustee Ellis reported that the Audit Committee had not met since February. He also reported that the Chair of the Audit Committee, Trustee Albert Gutierrez, due to his professional commitments in Indiana, resigned from the College's Board. A new Chair will be named.

Report of the Buildings and Grounds Committee:

Committee Chair, Michael Jacobson gave a brief report of the Buildings and Grounds Committee. President Saatkamp reported that the Committee voted to move forward with the Unified Science Center, and discussions were held regarding other campus projects. Mr. Donald Moore, Associate Vice President for Administration and Finance, was acknowledged for his work on the Campus Center.

Report of the Development Committee:

Committee Chair, Trustee Dean Pappas reported the meeting earlier today was productive. He thanked the Development Committee for their good work with the Gala. He commented that Ms. Gale Gross, President of the Foundation, delivered a report on activities of the Foundation. Ms. Sharon Schulman, Special Assistant to the President for External Affairs, and Executive Director of the William J. Hughes Center, also delivered a report on a branding study. In addition, the Committee received a report on Annual Giving and the Gala.

Dr. Ellmore thanked everyone who attended (800 total) or supported the Gala. The preliminary estimates raised that evening stands at \$625,000. President Saatkamp reported the College would match the net earnings from the Gala in terms of scholarships.

Dr. Saatkamp announced a visit he made recently with a previous donor in California (with several Board members and Ms. Sharon Schulman), led to the College' first out-right pledge of \$1 million gift. The funds will support students who may not otherwise be able to attend Stockton.

Report of the Investment Committee:

President Saatkamp reported the Investment Committee met in the absence of Trustee Yoh. The committee discussed and reviewed the Investment Policy and procedures and current investment accounts. The committee also talked about how they would move forward using the fund for capital expenditures, facilities, and investment strategies for the future to capitalize on what is happening with the economy. Work is also being done to work through a revision of the Investment Policy and procedures, with recommended changes expected by July.

Approval of Board Trustee By-Laws Resolution:

Trustee Ellis reported the first reading of the Trustee By-Laws was at the February 16, 2011 meeting. Amendments include an increase of board members to the maximum allowed of 15, and the addition of standing committees. Trustee Jacobson remarked that page 6; paragraph 2 should be corrected to read: The Audit committee shall be composed of at least **three** members of the Board designated by the Chairperson.

President Saatkamp stated the number of Board members meets the statutory requirement within the state; that we have a minimum of seven and no more than 15. The increase or decrease would not require a change in the Board's By-Laws. Upon a motion made by Trustee Jacobson and seconded by Trustee Morvay, the Board voted to approve the Trustee By-Laws, as amended.

Personnel Actions Resolution: Upon a motion made by Trustee Pappas and second by Trustee Morvay, the Board voted to adopt the resolution.

Comments from the Board: There were no comments from the Board at this time.

Comments from the Public: Dr. Dennis Weiss, Dean of Natural Sciences and Mathematics thanked the Board for moving forward with construction of the Science Center.

Mr. Arthur A. Davis, Jr., Special Assistant to the Director of Carnegie Library announced his plans to retire after 26 years at the College and thanked the College for continuing to be a school of excellence. He commented he would miss his colleagues upon his retirement.

Vice President Altier welcomed Mr. Rummy Pandit, Executive Director of Seaview Resort.

Mr. Craig Stambaugh, Associate Dean of Students announced the Third Annual G. Larry James Legacy Bike Ride. Proceeds support scholarships Nearly \$21,000 was raised the first two years of the bike ride.

Dr. Bob Helsabeck acknowledged the leadership of Provost Harvey Kesselman over the years and noted how Stockton has tapped into experienced leadership, including faculty governance. He also acknowledged Dr. Michael Frank, Associate Professor of Psychology, and President-Elect of the Faculty Senate.

Provost Kesselman congratulated faculty who received tenure, or promotions as a part of the approved personnel Actions. He also acknowledged Mr. Arthur A. Davis, Dr. Craig Myrtetus, and others retiring from the Division of Academic Affairs.

Mr. Blake Boffa, a reporter for Patch.com. (Galloway, NJ) inquired how construction of the Unified Science Center would impact campus parking. President Saatkamp responded about 200 parking spaces will be lost; however there is parking available parking in other parts of the campus including about 200 surfaces near lot 5 parking in the North Parking Lot (with shuttle service). Shuttles are also running through neighborhood throughout Galloway to lesson campus parking problems.

Next Regularly Meeting: The next regularly scheduled meeting will be held on Wednesday, May 4, 2011 at 3:30 p.m. in the Board of Trustees Room, Campus Center.

Adjournment: Upon a motion made by Trustee Jacobson and second by Trustee Yoh Board voted to adjourn the meeting at 4:40p.m.

For the Board,

Brian K. Jackson, Assistant Secretary to the Board

Approved by the Board of Trustees on July 6, 2011