

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES MEETING
MINUTES**

SEPTEMBER 15, 2010

Trustees Present:

Dr. James Yoh, Chair
Mr. Stanley Ellis, Vice Chair
Mr. Curtis J. Bashaw, Secretary
Ms. Emma Byrne
Ms. Mady Deininger
Michael Jacobson, Esq.
Barbara J. Morvay
Dennis Coyle, Student Trustee
Conor P. Sullivan, Student Trustee Alternate
Dr. Herman J. Saatkamp, Ex Officio

Trustee Absent:

Mr. Albert L. Gutierrez
Dr. Clarence C. Hoover, III
Dean C. Pappas

Call to Order:

Chairman Yoh called the meeting to order at 1:30 p.m. on Wednesday, September 15, 2010 in Room K-203k. On July 14, 2009 and June 21, 2010, notice of this meeting as required by the Open Public Meeting Act were (a) sent to the Business Services Office of the College, (b) the editors of The Press and Vineland Times Journal, and (c) filed with the Secretary of the State, (d) Galloway Township Clerk's Office and (e) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

Approval of Regular Meeting Minutes of July 7, 2010:

Upon a motion made by Trustee Barbara Morvay and second by Trustee Stan Ellis, the Board voted to adopt the regular meeting minutes of July 7, 2010.

Special Teleconference Meeting Minutes of August 2, 2010:

Upon a motion by Trustee Morvay and second by Trustee Ellis, the Board voted to adopt the special teleconference meeting minutes of August 2, 2010

Resolution to Meet in Closed Session:

Upon a motion Trustee Morvay and second by Trustee Pappas, the Board voted to meet in Closed Session.

Return from Closed Session:

Chairman Yoh reconvened the open/public session at 3:30 p.m., upon the Board's return from closed session.

Report of the Chair:

Chairman Yoh reconvened the open/public session at 3:30 p.m., upon the Board's return closed session. Dr. Yoh announced the recent death of Mr. Charles Townsend, a long-time Board member; and acknowledged his many years of dedicated service to the Board, Stockton, and community. He commented he started his trusteeship

about 9 years ago. He remarked the day will always be remembered because of the many lives that were lost from the *September 11th* tragedy. He asked that everyone present bow their heads for 10 seconds of silence in remembrance of Mr. Townsend and those who lost their lives on September 11, 2001.

Oath of Office administered to Ms. Janet Ta, Student Trustee Alternate:

Chairman Yoh called upon President Saatkamp to administer the *Oath of Office* to Ms. Janet Ta, the newly elected Student Trustee Alternate. Ms. Ta will serve on the Board in a non-voting capacity for 2010-2011; and will be a voting member from 2011-2012. The Board and members of the audience gave Ms. Ta a round of applause.

Ms. Ta thanked the Board, students, and administration for their vote of confidence and remarked she looked forward to serving the College and community over the next four years.

President's Report:

President Saatkamp commented there are several exciting things happening at the College, one of which is the special partnership with Hi-Tec Systems, Inc.

Special Signing Ceremony with Hi-Tec Systems, Inc. (Memorandum of Understanding signed):

Dr. Saatkamp asked Mr. Trip Singh, President and CEO of Hi-Tech Systems (who is a Stockton graduate), to come forward for the signing ceremony.

President Saatkamp also recognized the following member of Hi-Tec Systems, Inc., who were present at the ceremony: Ms. Kalpana Jain, Vice President of Education and Training; Mr. Hal Olson, Director of Aviation Safety; Mr. John Mruz, Director of Transportation Security, and Mr. Hirsh Singh (Trib's son), Director for Business Development for Department of Defense. Dr. Saatkamp and Mr. Singh signed the Memorandum of Understanding.

Mr. Singh commented he project is very exciting and is happy about this moment for Hi-Tech. He recalled visiting Stockton for the first time 32 years ago when his father was a professor at the College. He has taught courses at the College as an adjunct; and he is a proud alumni. Over the last 15-years, Hi-Tec has become a national and international organization. He is looking forward to the new venture with Stockton. The joint venture will train future engineers and managers through NextGen. He thanked the Board, President Saatkamp, and Dr. Dennis Weiss, Dean of Natural and Mathematical Sciences for their assistance over the last couple of years.

Dr. Weiss thanked President Saatkamp, Chairman Yoh, the Board, Dr. Harvey Kesselman, Provost, and Executive Vice President for the Division of Academic Affairs, and the staff of Hi-Tec for their support. The partnership with Hi-Tec goes back nearly 20 years, and the relationship was revisited through the leadership of Dr. Yoh and Mr. Singh, who's original idea was the Research Park. Dean Weiss remarked the signing was a rather unique occurrence in the state of New Jersey. The signing represents a new opportunity, for the first time. Stockton and Hi-Tec will have a series of public-

private partnerships in the area of curriculum development. The staff from Hi-Tec will help establish programs (teaching as adjuncts) with the College's faculty, which include degree programs as well as working with us in continuing education. The proposal for the degree program will include engineering and operational aspects of aviation. The partnership includes a high-end computer classroom and two additional classrooms. We all also look to attract liberal arts and engineering students.

Special Presentation for the "Carol J. Slocum Memorial Bench" by Mary Ann Trial:

President Saatkamp called upon Ms. Mary Ann Trial, Public Services Librarian, and Associate Professor in the Library to make a special announcement. Ms. Trail gave a brief background about the history of the memorial bench for Carol J. Slocum (faculty member that passed away this past Spring). College-wide denotations totaled over \$6,480 from a single e-mail. The purchase of the bench honors Professor Slocum, which is located at Lakeside. The bench was \$1,599.35; there will be book scholarships created for a portion of the remaining funds. She thanked Mr. Donald Moore, Assistant Vice President of Administration and Finance, Joseph Naumchik, Assistant Director of Plant Management, Housing, and Maintenance, and Stephen W. Brown, Carpenter. She encouraged everyone to visit the lake, and watch the wild life in remembrance Carol. Ms. Trail thanked everybody for his or her support.

President Saatkamp remarked Carol represented the qualities of what it means to be a model faculty member. She was dedicated to her students, her scholarship, and student learning.

Presidents Report Continued:

Dr. Saatkamp reported that Mr. Townsend has passed away on August 27, 2010; and a memorial was held for him on yesterday. He also commented that the Townsend Residential Center named in memory of his deceased late wife, Anne Townsend.

He also remarked that the ribbon cutting ceremony for the College's new acquired property, Seaview scheduled for September 29th. The College's annual golf outing is also scheduled at Seaview on September 29th.

The Pinelands Commission also approved Stockton's Master Plan, which has taken nearly six years (since Fall 2003). This is the only Master Plan of its kind, which had never been approved by the Pinelands Commission.

The College's administration is working on a contract with Atlantic City for the purchase of Dante Hall (expected operating for the facility this fall).

The William J. Hughes Center for Public Policy had an event, which focused on the 9/11 event on September 14th to remember the tragedy. Governor John Kean and John Farmer were present to answer questions from students and the audience. The program was remarkable. He thanked everyone who helped put the program together.

Report of the Academic Affairs & Planning Committee

Chairman Yoh called upon Provost Kesselman to give a report in the absence of Committee Chair, Trustee Clarence Hoover. Dr. Kesselman reported the Academic Affairs and Planning Committee recommended for approval several resolutions for action, which included: Authorization to Accept an Award from the New Jersey Department of Children and Families (DCF); Approving Memorandum of Understanding (MOU) between New Jersey Department of Education (NJE) and the Southern Regional Institute and Educational Technology Center (SRI/ETTC), and Improving Partnerships and Active Collaboration for Teaching Grant (IMPACT)

Provost Kesselman also stated the Committee reviewed the Career Development Committee Recommendations, which is an informational item only.

Authorization to Accept an Award from the New Jersey Department of Children and Families (DCF) Resolution (by consent):

Upon a motion made by Trustee Jacobson and second by Trustee Morvay, the Board voted to adopt the Resolution.

Approving Memorandum of Understanding (MOU) between the New Jersey Department of Education (NJE) and the Southern Regional Institute and Educational Technology Center (SRI/ETTC) Resolution (by consent):

Upon a motion made by Trustee Jacobson and second by Trustee Morvay, the Board voted to adopt the Resolution.

Improving Partnership and Active Collaboration for Teacher Grant (IMPACT) Resolution (by consent):

Upon a motion made by Trustee Jacobson and second by Trustee Morvay, the Board voted to adopt the resolution.

Career Development Committee (CDC) Recommendations for FY2011 – Information Item Only:

The Career Development Committee (CDC) met and received 22 applicant proposals. The total awarded for FY2011 was \$20,490.66.

Scholarly Activity Report (September 2009-August 2010):

Provost Kesselman reported the Board had been presented with the September 2009 through August 2010 Scholarly Activity Report for their review. He also commended Ms. Beth Olsen, Director of Grants for her fine work; and thanked the faculty and staff for their outstanding contributions to the College and community.

Report of the Student Affairs Committee:

Committee Chair, Trustee Michael Jacobson reported that the Student Affairs Committee met earlier today. Trustee Jacobson called upon Dr. Thomasa Gonzales, Vice President for Student Affairs, who in turn, invited Dr. Jon Iacovelli, Dean of Enrollment, to present the 2010 Summer Session-Final 10th Day Enrollment Statistics.

Summer 2010/Comparison of Summer 2008-2010 Enrollment

Jon Iacovelli, Dean of Enrollment Management, presented the Summer 2010-/Comparison of Summer 2008-2010 Enrollment. Highlights of his report included the following:

- Total on-campus visits for major events for 2010 include Open House: 6,700 in 2010; compared to 5,080 in 2006; Latino Visitation/Diversity Day: 1,555 in 2010; compared to 1,300 in 2006.
- Daily Tours attracted 4,120 visitors versus 2,997 in 2009
- Total freshman applicants in 2010 were 4,526 compared to 4,547 in 2009; transfer/readmit students in 2010 were 2,082 versus 1,922 in 2009.
- Total (undergraduates) headcount was 7,064 (2010) and 6,821 in 2009; total FTE was 6,575 in 2010; and 6,305 in 2009.
- Male's comprised 42% compared to females accounted for 58% of the student population in 2010; both percentages were a 1% increase from 2009.
- Minority enrollment in 2010 was 21%, which did not change from the previous year.
- The total for new matriculated students (freshman, transfer, and readmits) totaled 2,019 compared to 1,974 in 2009.
- The average SAT score for freshman was 1,104; 41% of the incoming freshman class are scholarship students.

Dean Iacovelli stated the Office of Enrollment is looking forward to the following in fall 2011:

1. Renew steady growth in size and quality of the freshman class; and maintain strong transfer numbers.
2. For the upcoming recruitment cycle, change our approach with high-achieving prospective students.
3. Create the first Faculty Ambassador Program.
4. Reformat our Open House events.
5. Concentrate efforts to attract more applicants from the Northern New Jersey counties (guarantee housing for a four-year period with the purchase of Seaview).
6. Utilize the Noyes Museum sites for recruitment.
7. The anticipated opening of the Campus Center (Spring, 2011).

Fall 2010 Preliminary Graduate Enrollment Report:

Chairman Yoh called up Dr. Lewis Leitner, Interim Dean of the School of Graduating and Continuing Education to provide a graduate enrollment report. He recognized his staff, Ms. Amy Beth Glass, Assistant Dean; Ms. Jessica Grullon, Program Assistant, and Mr. Shiv Petal, Graduate Admissions Specialist for their hard work and dedication to the division. The Fall 2010 Preliminary Graduate Report Summary report highlighted the following:

- Total graduate applicant for 2010 was 650, which was an increase from 616 in 2009.
- New graduates students totaled 214, which does not included over 100 matriculated students; and nearly 2 students in certificate and post-baccalaureate programs.
- Total graduate headcount was 813; and FTE was 442.
- Females represented 75% of the student population; compared to 25% for males. These percentages did not change from 2009.

- Minority enrollment accounted for 21% of the population; versus a 79% non-minority.
- The largest percentage of graduate students was in the Masters of Education (26%); followed by the Masters of Information Technology (12%).
- Total graduate headcount is up from 2009 (7,559); to 7,887 in 2010.
- The total FTE for undergraduate and graduate students is increased to 7,017 in 2010; and 6,701 in 2009

Dr. Leitner reported there are 4,419 program enrollments, which include (from 2009-2010):

- Health/Sciences/Human Services Continuing Professional Education
- Business-related Continuing Professional Education
- Additions Professionals Training
- NJ DYFS Customized Training
- Department of Labor Customized Training Grants
- Community Education and Non-Profit Training

Dean Leitner, is also looking forward to the following in Fall, 2011:

1. Continued growth in graduate Headcount and FTE.
2. Launch of Master of Science in Communication Disorders, Advanced Standard Students in Master of Social Work and enrollment in MA in Educational Leadership.
3. Utilization of Seaview/Noyes Museum for Continuing Studies programming, growing portfolio of community education and tours,

In closing, Dr. Leitner thanked Dr. Cynthia Sosnowski, Associate Dean, Graduate, and Continuing Studies, and Mr. Israel Posner, Executive Director, Lloyd D. Levenson Institute of Gaming, Hospitality, and Tourism, for their assistance as the division continues to grow.

Chairman Yoh thanked everybody for hard work over the years. He remarked, the increase in the number of students, FTE, and headcount is evidence of how successful these graduate programs are.

Dean Colijn reported a decline in summer enrollment. For undergraduates, total headcount and FTE was 2,044 and 1,828 compared to 2,137 headcount and 1,829 FTE in 2009. Graduate and Post Baccalaureate students included 430 headcount compared to 378 in 2009. Total enrollment for undergraduate and graduate students was 2,474 (down 1.6%) compared to 2,515 in 2009. Student credit hours were 16,319 (down 0.8%) from 16,455 in 2009. FTE was 2,110 (down 0.3%) from the 2,117 FTE in 2009.

Dr. Colijn remarked we have seen an internal migration in terms of enrollment. We have the same volume as 2009, but the net revenue is up 25%

**Report of the Buildings & Grounds
Committee: Need to Update**

Committee Chair, Trustee Bashaw commented President Saatkamp did a good job of highlighting the two major accomplishments: (1) the closing of Seaview; and (2) approval of the Master Plan. He remarked the College has become a different place over the last five years (since he has been on the Board). He also reported construction of the Campus Center was moving forward. The Campus center is 100% closed in; interior finishes are underway, the project is on budget, and is expected to open in March 2011. The recruitment initiatives are very exciting and provide the Committee with a synergy of what is happening on campus. The main entrance traffic signal installation is underway; and should be finished by the end of September (2010). The construction notice was issued to proceed with the swimming pool renovations (L-Wing); to convert that space to for a two-story art gallery; classrooms and faculty offices. The renovations include building a new (10,000 square foot) atrium between C and D Wings; and work will continue at the Performing Arts Center (PAC). The Unified Science Center the design is about 80% complete; expected bids by November 2011, expected completing by the winter of 2012.

Report of the Finance Committee:

Trustee Stan Ellis, Chair of the Finance Committee reported the committee met earlier in the day and reviewed the following resolutions for Board action today: Increase in Bid-Waivered Contracts; FY11 Bid Waiver, FY12 Capital Budget Submission; Management Compensation Fiscal Year 2011; and Establishment of 403 (b) Retirement Plan.

**Increase in Bid-Waivered Contracts
Resolution (consent agenda):**

Upon a motion by Trustee Morvay and second by Trustee Byrne, the Board voted to adopt the resolution.

**FY11 Bid Waiver Resolution (consent
agenda):**

Upon a motion made by Trustee Morvay and second by Trustee Byrne, the Board voted to adopt the resolution. Trustees Jacobson abstained from voting on the bid waiver for Marina Energy because of a business conflict.

FY12 Capital Budget Resolution:

Upon a motion made by Trustee Jacobson and second by Trustee Bashaw, the Board voted to adopt the resolution.

**FY11 Capital Budget Submission
Resolution (for distribution):**

Trustee Ellis reported that the Board had received a revised page (B-1) to the FY211 Capital Budget Submission. Upon a motion made by Trustee Jacobson and second by Trustee Bashaw, the Board voted to adopt the resolution.

**Management Compensation Fiscal Year
2011 Resolution:**

Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adopt the resolution.

**Establishment of Supplemental 403(b)
Retirement Plan**

Upon a motion made by Trustee Jacobson and second by Trustee Deininger, the Board voted to adopt the resolution.

President Saatkamp remarked this resolution is very important for the College to remain complete in recurring and retaining faculty and staff.

Trustee Byrne stated she attended a meeting in Trenton on September 14th. The meeting included presidents from various state college and universities, who addressed the establishment of supplemental 403(b) retirement plan. She remarked other states are not operating in the same fashion that New Jersey does. It is very important that we keep the talent that the College has; and that we have the ability to recruit new faculty and staff.

Report of the Investment Committee:

Trustee Ellis, Chair of the Investment Committee, reported the Committee has not met since the last meeting. A withdrawal made to the fund in August concerning the property acquisition of Seaview. The Committee receives monthly investment reports, which continues to show gradual growth.

Report of the Audit Committee:

Chairman Yoh called upon President Saatkamp in the absence of Audit Committee Chair, Trustee Al Gutierrez. Dr. Saatkamp commented the Committee met earlier today and discussed the upcoming audit. The audit should be submitted to the College on time; and then in turn be sent to the state by the end of October 2010.

Report of the Development Committee:

Committee Chair, Trustee Emma Byrne, recognized the presence of Ms Gale Gross, President of the Stockton Foundation, who attended to today's meetng. She also thanked Ms. Gross and Mr. Charles Kramer (immediate Past President of the Foundation) for the tireless efforts to the College and community. A joint retreat is between the College's Board; and Foundation's Board at the Seaview on Saturday, October 9, 2010. The meeting will be a working session to discuss future goals, and how the Boards cooperate with each other. The Annual Golf Outing is also on September 29, 2010. To date the College has raised over \$63,000, the goal is 144 golfers (currently at 122). The number of donors is very important; RuffaloCody has done a fine job with that mission (to grow the increase in donor participation).

President Saatkamp reported Foundation assets remained between \$2-3\$ million in 2003; however, assets are currently at \$9.4 million. He thanked the Ms. Gross and the Foundation Board for helping to grow those assets.

Nomination of Executive Committee Members to the Board of Trustees:

Trustee Yoh commented it has been a pleasure for him to serve as Chairman of the Board and Executive Committee for the past two years; and made the following recommendations for new members. Upon a motion made by Trustee Jacobson and second by Trustee Deininger, the Board voted to the following officers:

- Trustee Stan Ellis, Chair of the Board
- Trustee Curtis J. Bashaw, Vice Chair of the Board
- Trustee Emma N. Byrne, Secretary of the Board

Personnel Resolution:

Chairman Yoh mentioned that the resolution was distributed to the Board and members of the public. Upon a motion made by Trustee

Jacobson and second by Trustee Bashaw, the Board voted to adopt the resolution.

President Saatkamp commented has been pleased with the quality of the faculty and staff over the last few years.

Other Business:

Chairman Yoh opened the floor up for other business.

President Saatkamp asked Vice Chair, Stan Ellis and Trustee Yoh join him at the podium. He thanked the Board and Chairman Yoh for his fine work, dedication to the College and community. On behalf of the Board, Chairman Yoh was presented with a plaque for his services as Chair over the last two years.

President Saatkamp also acknowledged Dr. Yoh's commitment to the College and thanked him for his generosity (for his pledge of \$500,000 in 2009).

Chairman Yoh thanked the Board, President, faculty, and staff. He remarked he was honored to serve as the Chair for the last two years.

President Saatkamp also welcomed Trustee Ellis as the new Chair of the Board.

Trustee Ellis remarked he has large shoes to fill as he moves forward to the opportunity to serve as the new Chair over the next two years.

Comments from the Public:

Mr. Craig Stambaugh, Associate Dean of Students introduced Ms. Elyse Smith, Director/Head Teacher of Free to Bee. She replaced Ms. Barbara Reynolds who recently retired.

Dr. Robert Helsabeck, President of the Stockton Faculty Senate commended the faculty and staff for their scholarly activities and noted he would like to see the College produce a comparable document highlighting community service and engagement. He also wanted to remember Trustee Townsend (deceased Board member).

Dr. Tim Haresign. President of the Stockton Federation of Teachers commented there is a definite shortage of office space for faculty members. It is vital that faculty have a private space to meet with their student, do their research, and a place to think.

President Saatkamp acknowledged the concerns and comments of Dr. Haresign. Dr. Saatkamp commented the availability of office space will not happen overnight, but the issue is a priority as we move forward with construction.

Comments from the Board:

Trustee Morvay thanked Chairman Yoh for his dedication and service to the Board over the last two years.

Trustee Jacobson also commended Chairman Yoh for his service. He also remarked that he would miss the late Charles Townsend; and he will their friendship since 1985. Trustee Townsend was a delightful person, and was an internationally known financier. He was also be missed. He will be very difficult to replace.

Next Meeting:

The next regularly scheduled meeting will be held on Wednesday, December 8, 2010 at 3:30 p.m. in the Anne B. Townsend Residential Life Center.

Adjournment:

Upon a motion made by Trustee Jacobson and second by Trustee Byrne, the Board voted to adjourn the meeting at 5:08 p.m.

For the Board

Brian K. Jackson, Assistant Secretary to the Board of Trustees

Approved by the Board of Trustees on December 8, 2010