

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSRTEES MEETING
MINUTES**

FEBRUARY 20, 2013

Trustees Present:	Mr. Curtis J. Bashaw, Chair Mr. Dean C. Pappas, Vice Chair Ms. Mady Deininger, Secretary (via Skype) Mr. Stan Ellis, Ex Officio Mr. Raymond R. Ciccone Mr. Dean C. Pappas Leo B. Schoffer, Esq. Mr. Charlie Nusbaum, Student Trustee Mr. Michael "Ben" Peoples, Student Trustee Alternate Dr. Herman J. Saatkamp, President and Ex Officio
Trustees Absent:	Ms. Emma N. Byrne Dr. Clarence C. Hoover, III Michael Jacobson, Esq. Ms. Barbara Morvay Dr. James Yoh
Call to Order:	Chairman Bashaw called the meeting to order at 1:30 p.m. on Wednesday, February 20, 2013 in Room K-203k. On January 14, 2013, notice of this meeting as required by the Open Public Meeting Act were (a) posted on the College's Website, (b) sent to the Business Services/Bursar's Office of the College, (c) the editors of The Press and The Daily Journal, and (c) filed with the Secretary of the State, (d) The Daily Journal, (e) filed with the Secretary of the State of New Jersey, (f) Galloway Township Clerk's Office, and (g) Atlantic County Clerk's Office. Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.
Approval of Regular Meeting Minutes of December 12, 2012:	Upon a motion by Trustee Ciccone and seconded by Trustee Nusbaum, the Board voted to adopt the regular meeting minutes of December 12, 2012, with an abstention from Trustee Schoffer.
Resolution to Meet in Closed Session:	Upon a motion by Trustee Schoffer, and seconded by Trustee Ellis, the Board voted to meet in Closed Session.
Reconvene of Open/Public Meeting:	Chairman Bashaw reconvened the open/public session at 3:30 p.m., upon the Board's return closed session.
Report of the Chair:	Chairman Bashaw congratulated the College on the opening of Kramer Hall in Hammonton and thanked Trustees Yoh, Ciccone, and Schoffer for attending the ribbon cutting ceremony. He also acknowledged the Kramer family for their generous support of the instructional site. In addition, he announced the Spring Benefit Gala will be held April 27, 2013 and he noted this was the last meeting for Student Trustee Nusbaum, who has been selected to travel to Australia as part of the <i>Global Links Abroad Program</i> (from Stockton).

<p>President's Report:</p>	<p>President Saatkamp highlighted the extensive contributions of the faculty and staff in terms of research, and service found in the College's Report on Faculty and Staff.</p>
	<p>Special Check Presentation: Phi Delta Kappa (PDK) Check Presentation: Dr. Thomas Gant ('05), President of Stockton Honor Society of Phi Delta Kappa (PDK) presented a \$5,000 check to President Saatkamp to be used for The Council of Black Faculty & Staff Scholarship fund at the College. Other PDK Board members in attendance included: Brian Krueger, Vice President for Programs and Treasurer and member of the Stockton College Foundation Board; Constance Anne Reymann, Foundation Chair; Doris Wood, Chair for Scholarships and Grants, Dr. Mary Emilie Steinacker, The Rowan Representative (and Adjunct Faculty at Stockton); Ryan Trautweiler, The College of New Jersey Representative; Patricia W. Collins, Vice President for Membership and Board Secretary and President, The Council of Black Faculty and Staff; and Mr. Keith E. Loveland, Member-at-Large.</p> <p>Ms. Collins commented that Phi Delta Kappa has entered into a new partnership with The Council of Black Faculty and Staff. She remarked the \$5,000 commitment was greatly appreciated. This was the first scholarship partnership (through the Council) that both undergraduate and graduate students are eligible.</p> <p>Special Check Presentation: The Council of Black Faculty & Staff Check Presentation: President Saatkamp commented The Council of Black Faculty & Staff has been remarkably supportive of the College. Since 2003, the Council has awarded 101 scholarships to Stockton students, totaling \$123,600. Since 1986, 137 scholarships have been provided, totaling \$237,650. An endowment was established with Stockton's Foundation in 2005, which now totals nearly \$150,000. On behalf of The Council of Black Faculty & Staff, Ms. Collins presented a check to the Foundation for \$18,324.53.</p> <p>Dr. Saatkamp remarked he was aware of the importance of support to the College from the community. As a public institution which receives 12% of its operating budget from state appropriations, the way we are successful in supporting our students is through the efforts of organizations such as PDK, The Council of Black Faculty & Staff, and others which support the College and our students.</p>
<p>Report of the Academic Affairs and Planning Affairs Committee:</p>	<p>Trustee Dean Pappas, Committee Chair, reported the committee met this morning and discussed a number of topics, including two articulation agreements with Burlington County College (Associates in Science Policy and Management; a Bachelor of Arts or Bachelor of Science in Sustainability); Renewal of a Guaranteed Admission Program Agreement; which the committee recommended for board approval.</p> <p>Signing of Special Articulation Agreement with Burlington County: President Saatkamp stated he was pleased to enter into the first articulation agreement for the new Bachelor's degree in Sustainability</p>

with Burlington County College. Faculty from Stockton and Burlington County College have carefully reviewed the courses; and have identified both Bachelors of Arts and Bachelor of Science degree pathways for the Burlington students, who would earn the Associate of Science in Sustainability – Policy and Management. Dr. Saatkamp said he was also delighted to renew the Guaranteed Admission Program between Burlington and Stockton, which has been in place since 2005 and to which Mathematics and Sustainability have been added to the eligible major for this Program. Dr. Saatkamp invited Burlington County College President, David Hespe, Dr. David Spang, Director of BCC Transfer Center, Vice President for Academic Programs, Dr. Robert Brozinski, Coordinator of Sustainability Program; Ms. Alexandra O'Neil, Transfer Advisor, and Ms. Margo Harvey, Burlington County College Relations Officer. Provost Harvey Kesselman also joined for the signing.

President Hespe thanked Dr. Saatkamp, the Board, and remarked it was good when institutions can do things for students, which allow them to have access to new programs that were not available prior to signing the agreement. In closing, President Hespe stated he looked forward to expanding the relationship with Stockton College.

President Saatkamp stated this was a great day for Stockton and Burlington County College. Dr. Kesselman acknowledged the work of Dr. Dennis Weiss, Dean of Natural Sciences and Mathematics, Dr. Thomas Grites, Assistant to the Provost, Dr. Patrick R. Hossay, Associate Professor of Sustainability and Dr. Tait Chirenje, Associate Professor of Environmental Studies.

Revised Academic Calendar (Fall Term 2013 and Spring Term 2014) – consent agenda: Upon a motion made by Trustee Schoffer and seconded by Trustee Ellis, the Board voted to adopt the resolution.

Conferral of Distinguished Service Award – consent agenda: Upon a motion made by Trustee Schoffer and seconded by Trustee Ellis, the Board voted to adopt the resolution for Ms. Kristen Grimm, Founder and President of Spitfire Strategies, Inc., who will serve as speaker for the afternoon Spring Commencement on May 11, 2013

Conferral of Honorary Degree – consent agenda: Upon a motion made by Trustee Schoffer and seconded by Trustee Ellis, the Board voted to adopt the resolution for a degree of Doctor of Humane Letters, *honoris causa* to U.S. Representative John Lewis (of the State of Georgia), who will serve as speaker at the morning Spring Commencement on May 11, 2013.

Conferral of Posthumous Degree, Student Dominic Forjohn – consent agenda: Mr. Forjohn passed away in November 2012 and was a Criminal Justice major. Had he completed his remaining courses at Stockton in the spring 2013 semester, he would have earned his Bachelors of Arts degree. His family will be awarded the posthumous degree at the May 11, 2013 Commencement on behalf of Mr. Forjohn. Upon a motion made by Trustee Schoffer and seconded by Trustee Ellis, the Board voted to approve the resolution.

Sabbatical Recommendations for 2013-2014: Trustee Pappas reported this year's sabbatical applications were particularly high-quality and represented a variety range of subject matters. The committee selected 12 faculty/projects spread over 14 semesters. A total of 16 applications were submitted. Provost Kesselman thanked the R&PD Committee. Sabbaticals were not available the previous year because of contact negotiations.

Policy on Emeritus and Emerita Status: The committee recommended the approval of the policy (first reading today, and approval to take place at the May 8, 2013 Board meeting).

Report of the Student Affairs and Planning Committee:

Committee Chair, Trustee Deininger reported the committee met to review the Spring 2013 Final Enrollment undergraduate and graduate reports.

Spring 2013 Final Undergraduate Enrollment Report:

John Iacovelli, Dean of Enrollment reported the spring enrollment cycle was dominated by the aftermath of super storm Sandy, which he anticipated would negatively impact recruitment of students in those affected areas. Just two weeks after the storm, the weekly admissions report showed a 33% decrease in transfer applications received. However, as a whole, the recruitment cycle has recovered.

- There were 456 total new undergraduate students (seven freshman, 438 transfers; and 11 readmits) compared to 481 (13 freshman, 455 transfers, and 13 readmits) in spring 2012.
- With help from the flat rate tuition, per credit load increased from 15.2% to 15.5%. President Saatkamp reported he anticipated the College would yield a 7% increase in the four-year graduation rate. Dean Iacovelli commented the quicker students finish their degrees the less student loan indebtedness they incur, which is our goal.
- The percent of full-time students increased from 90% to 92%.
- Headcount (HDCT) and Full-Time Equivalent (FTE) increased to 6,999 and 6,798, respectively.

Spring 2013 Final Graduate Enrollment Report:

Dr. Lewis Leitner, Dean, School of Graduate and Continuing Studies, highlighted the following for graduate student enrollment this Spring:

- Headcount decreased by 1% to 799, yet the FTE increased by 6% to 487. The national trend showed a decrease in graduate enrollment across the country. Super Storm Sandy and a drop in some non-matriculated student population, and affordability explain the decrease.
- New students registered and enrolled totaled 104.
- Most of the increase in FTE comes from masters in Social Work.
- We also offered 127 non-credit courses.
- Total learner headcount was 2, 901.

In closing, Dean Leitner reported Stockton and Rowan were the only two colleges in the state of New Jersey that showed increases in enrollment.

	<p>President Saatkamp also noted that the increase in FTE's was really important; and we have to remain focused in that direction. He remarked the Southern Regional Institute (ETTTC) trains 8,000-9,000 teachers per year; nor has the College sufficiently highlighted the contributions to our community.</p>
<p>Report of the Finance and Professional Services:</p>	<p>Committee Chair, Trustee Leo Schoffer, stated the committee reviewed and recommended Board approval of the following two items:</p> <p>FY13-14 Bid Waiver: Upon a motion made by Trustee Ellis and seconded by Trustee Pappas, the Board voted to adopt the resolution.</p> <p>Bond Issuance: Approval of the Undertaking, Implementation, and Financing of Various Projects: Trustee Schoffer reported this item involved the November 2012 referendum, which was passed by New Jersey voters allocating nearly \$750 million in capital improvements to state colleges and universities. Stockton is eligible to make application for a portion of these funds. Both the Finance & Professional Services and Buildings & Grounds Committees unanimously support the request. Upon a motion made by Trustee Pappas and seconded by Trustee Ellis, the Board voted to adopt the resolution.</p> <p>Dr. Saatkamp reported the resolution authorizes the President the ability to set the priorities. The College has three projects proposed: the completion of the Unified Science Center (as it's under completion now) and a new classroom building on the quad, and the addition to the Unified Science Building – roughly 30,000 square feet.</p>
<p>Report of the Audit Committee:</p>	<p>Committee Chair, Trustee Ciccone, reported the Audit Committee met with the College auditors, ParenteBeard to review the draft of the audited financial statements through fiscal year-end June 2012. The committee also read the SAS-114 and SAS-115 reports that deal with communication to those in charge of the audit. He reported ParenteBeard issued an unqualified audit opinion of the financial statements – there were no major findings and no weaknesses in the internal controls.</p> <p>Acceptance of the College Audit: Upon a motion made by Trustee Pappas and seconded by Trustee Schoffer, the Board voted to adopt the resolution.</p>
<p>Report of the Buildings and Grounds Committee:</p>	<p>Committee member, Trustee Schoffer re-confirmed the Buildings & Grounds Committee's unanimous approval of the resolution regarding Bond Issuance that was adopted earlier in the meeting. The committee also received updates on the following:</p> <ul style="list-style-type: none"> • The Unified Science Center, consisting of 66,000 sf, 28 labs and 8 classrooms is expended to be completed by the end of May and open for classes in September 2013. • Kramer Hall in Hammonton is open with 11 classrooms, four offices, and the Noyse Art Gallery.

	<ul style="list-style-type: none"> • The Woodbine facility has also received a Certificate of Occupancy. • Manahawkin may be expanded by 5,000 square feet of space. • Eight tennis courts will be added to the Barlow Field with anticipated completion in May 2013. The Lakeside tennis courts will be converted to approximately 150 parking spots for planned completion in July. • The former Sand Castle Baseball organization in Atlantic City donated plaques memorializing the first professional <i>Negro League Baseball Players in South Jersey</i>. The plaques will be placed in front of the College's Athletic Center.
<p>Report of the Development Committee:</p>	<p>Trustee Deininger, Chair of the committee, reported reports were presented by the College's Foundation, Office of Development and Alumni Relations, and the Office of External Affairs/Institutional Research. Foundation Chair, Anthony Coppola, Sr. shared highlights of the Foundation new strategic plan. The IRS 990 Form was also accepted by the Foundation Board at its December 2012 meeting. In addition, three members of the Foundation Board, and Dr. Phil Ellmore, Chief Development Officer attended the Annual Association of Governing Boards (AGB) Conference for Foundation Leaders in January.</p> <p>Ms. Sharon Schulman, Chief Executive Officer for External Affairs and Institutional Research announced Stockton's website clocked 309,817 total visits; with 21% being new visitors.</p> <p>Dr. Ellmore reported the Foundation assets totaled \$23.5 million, significant growth over the last 10 years when the amount was \$2.5 million. Campaign totals continue to rise to \$21.75 million in gifts and pledges. The yearly giving through December 31st was down from 2012 by \$115,000. The ongoing effects of super storm have impacted the campaign. The Gala is well underway with nearly \$100,000 committed to date for the April 27th event at Revel in Atlantic City.</p> <p>President Saatkamp noted the College was within one-and-half million from moving to a new category among the Association of Governing Boards in terms of assets.</p>
<p>Report of the Investment Committee:</p>	<p>President Saatkamp reported in the absence of Trustee James Yoh. President Saatkamp stated the Investment Committee met with Ashford Consulting Group and Credit Suisse Securities (USA) LLC on February 13, 2013. One of the firms was meeting the College's expectations, while the other was struggling to do the same. Overall, the committee was pleased with the progress both firms are making on behalf of the College.</p>
<p>First Reading of College Policies including: new, deleted, and conversion of existing policies:</p>	<p>Dr. Saatkamp said the board received a series of updated policies as part of this first reading. Procedures are developed by the administration and moved forward by the President. He encouraged the Board to review the information contained in the first reading, and be ready to vote on May 8th.</p>
<p>Personnel Actions:</p>	<p>Upon a motion made by Trustee Ellis and seconded by Trustee Deininger, the Board voted to adopt the personnel resolution.</p>

<p>Other Business:</p>	<p>Chairman Bashaw asked if there was any other business at this time.</p> <p>President Saatkamp emphasized the graduation speakers, who would participate in the May 11, 2013 Commencement: Congressman John Lewis from the State of Georgia in the morning, and Kristin Grimm head of Spitfire Strategies in the afternoon.</p>
<p>Comments from the Public:</p>	<p>Chairman Bashaw opened the floor to the public for their comments.</p> <p>Provost Kesselman announced the School of Health Sciences received reaffirmation of accreditation on February 19, 2013. He also announced that Middle States Association of Colleges and Universities, today, approved Stockton's second (completely) online RN to BSN program. That approval was vital because the College does not have to go through Middle States again to get future online programs approved. His final announcement was that students who enroll as freshman at Stockton are no longer required to go through a post Baccalaureate program to receive their teacher certification, which generally takes between five to six-years. It can now be completed in four years. He thanked Dr. Claudine Kennan, Dean of the School of Education, the faculty and others who worked to make that happen.</p> <p>Dr. Kesselman also acknowledged the approval of the Personnel Actions, especially the retirement of Dr. Jan Colijn as the Dean of General Studies. Dr. Robert Gregg will become the new replace Dr. Colijn; and Dr. Lisa Honaker as the new Interim Dean of Arts and Humanities.</p> <p>Vice President Ingram congratulated Campus Police on the second accreditation that was issued on February 14, 2013. Stockton is one of 10 police forces in the state of New Jersey that has a second accreditation.</p>
<p>Comments from the Board of Trustees:</p>	<p>Student Trustee Nusbaum thanked the Board for their guidance during his term as a student trustee and stated he would be going to Australia to gain a greater understanding of foreign cultures. He plans to take some courses that are culture specific to Australia and he hopes he can help expand the international program here at Stockton.</p>
<p>Next Regularly Meeting:</p>	<p>The next regularly scheduled meeting will be held on Wednesday, May 8, 2013 at 3:30 p.m. in the College Center, Board of Trustee Room.</p>
<p>Adjournment:</p>	<p>Upon a motion made by Trustee Ciccone and second by Trustee Pappas, Board voted to adjourn the meeting at 4:36 p.m.</p> <p>For the Board,</p> <p>Brian K. Jackson, Assistant Secretary</p>

Approved By Board of Trustees of May 8, 2013