

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY**  
**BOARD OF TRUSTEES MEETING**  
**OPEN/PUBLIC MEETING MINUTES**  
**July 11, 2012**

**Trustees Present:**

Mr. Stanley Ellis, Chair  
Mr. Ray Ciccone  
Ms. Mady Deininger  
Michael Jacobson, Esq.  
Ms. Barbara Morvay  
Mr. Dean C. Pappas  
Leo B. Schoffer, Esq.  
Dr. James Yoh  
Dr. Herman Saatkamp, Ex Officio

**Trustees Absent:**

Mr. Curtis J. Bashaw, Vice Chair  
Ms. Emma N. Byrne, Secretary  
Dr. Clarence C. Hoover, III.  
Mr. Sualeh Hafeez, Student Trustee  
Mr. Charles Nusbaum, Student Trustee Alternate

**Call to Order:**

Chairman Ellis called the meeting to order at 1:30 p.m. on Wednesday, July 6, 2011 in the new Campus Center, Board of Trustees Room. On July 14, 2009 and June 21, 2010, notice of this meeting as required by the Open Public Meeting Act were (a) sent to the Business Services Office of the College, (b) the editors of The Press and Vineland Times Journal, and (c) filed with the Secretary of the State, (d) Galloway Township Clerk's Office, and (e) Atlantic County Clerk's Office.

**Note:** Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

**Approval of Regular Meeting Minutes of May 2, 2012:**

Upon a motion by Trustee Ciccone and second by Trustee Morvay, the Board voted to adopt the regular meeting minutes of May 2, 2012. Trustees Ellis, Schoffer, and Yoh abstained from voting.

**Resolution to Meet in Closed Session:**

Upon a motion by Trustee Jacobson, and second by Trustee Ellis, the Board voted to meet in Closed Session.

**Reconvening of the Open/Public Session:**

**Report of the Chair:**

Chairman Ellis reconvened the Open/Public session at 3:30 p.m. upon the Board's return from closed session. He stated the Board had some important work to conduct today related to the budget, tuition and fees. On behalf of the board, Trustee Ellis congratulated the college on its reaccreditation with two commendations from the Middle States Commission on Higher Education.

**President's Report:**

President Saatkamp noted the scholarly and service activities of the faculty and staff, as evidenced in the board book. He also thanked plant and maintenance staff, and Dr. Dee McNeely-Green, Associate Vice President of Student Affairs for their support during the recent storm. President Saatkamp reported that during the storm and wide-spread power outage, the Campus Center was used to house approximately 200 emergency workers and about 22 students, and within a very short time period was set up for Orientation, with no evidence that the building has been staged for emergency personnel earlier.

Dr. Saatkamp thanked Dr. Harvey Kesselman, Provost, Dr. Claudine Kennan, Dean of Education, and the more than 100 faculty, staff, students and trustees who participated in the accreditation process. The College was the “best in the state of New Jersey” and no other institution in New Jersey over the last several years has received full accreditation with two commendations, and a Periodic Review Report due in five-years without intervening reports. President Saatkamp also welcomed Mr. Charles Ingram, the newly appointed Vice President of Administration and Finance. Mr. Ingram comes to the College from the University of Arizona; where he served as Associate Vice President for Financial Services. He also serves on the board of the National Association of University and College Business Officers (NACUBO) and was President of the Western Association of University and Colleges Business Officers (WACUBO).

**Special Presentation: Officer of the Year Award:** Glenn Miller, Chief of Police, announced Officer Anthony Lacovaro as recipient of the *Stockton Police Officer of the Year for 2011*. President Saatkamp noted Stockton is the safest campus in New Jersey and thanked Chief Miller, officer Lacovaro and the campus police staff for continuing to keep the College safe.

**Special Check Presentation of a Book Award for Graduate Students:** Ms. Emily Heerema, President of the Graduate Student Council presented President Saatkamp and College’s Foundation with a check for \$2,750 for graduate students book awards. She recognized Ms. Maria Spade, Clerk Typist from Free-to-Be and faculty advisor of the Graduate Student Council. Ms. Heerema stated she was a scholarship recipient from the College’s Foundation, and understood importance of scholarships and awards for students.

**Report of the Academic Affairs and Planning Affairs Committee:**

Chairman Ellis called upon Trustee Barbara Morvay in the absence of Committee Chair, Trustee Curtis J. Bashaw, to report on the activities of the Academic Affairs and Planning committee. Trustee Morvay reported the committee met briefly to discuss the following informational items:

- Mr. Robert McNeill, Jr., was hired as the new Director of Continuing Studies (beginning July 16, 2012).
- Discussion regarding the search for Associate Provost for Personnel, Programs and Policy position. Candidate interviews began July 10, 2012 and are presently being scheduled through August 13, 2012.
- Discussion regarding the Director of Learning Resources position in the Library. Screening of applications will begin July 16, 2012.
- Update on the newly established Stockton Center for Community Engagement, which will serve as the coordinating entity for the College’s various community engagement efforts. Dr. Reva Curry will be recommended for appointment as the Center’s Executive Director.

**Report of the Student Affairs Committee:**

Committee Chair, Trustee Deininger, stated there was no report at this time from the Student affairs Committee.

**Report of the Buildings and Grounds Committee Meeting:**

Committee Chair, Trustee Pappas, reported he was not able to attend the meeting today and called upon Trustee Morvay to give an update. The committee discussed and reviewed the following:

- The Unified Science Center is expected to open on schedule and the Certificate of Occupancy is anticipated in May 2013.
- The Hammonton Building has a completion of November, with classes beginning in January 2013.

- The Manahawkin Site has 3,000 square foot space and will be ready for classes in September 2012.
- The Azeez Museum in Woodbine, NJ is undergoing a 2,800 square foot addition and will be ready to occupancy in October 2012.
- On-campus renovations of J and H Wings and West Quad are progressing well and will ready for by September 2012.

**Report of the Finance and Professional Services Committee Report:**

Trustee Deininger gave the report of the Finance and Professional Services Committee in the absence of Committee Chair, Trustee Emma Byrne. Trustee Deininger reported the committee met earlier in the day and recommended board approval on the following items:

**FY13 Bid Waiver (consent agenda):** Upon a motion made by Trustee Deininger and second by Trustee Jacobson, the Board voted to adopt the resolution.

**Approval of Revised College Policy: Refunds Upon Withdrawal [VI-45] (consent agenda):** Upon a motion made by Trustee Deininger and second by Trustee Jacobson, the Board voted to adopt the resolution.

**Pre-Authorization by the Board of Trustees Executive Committee on June 25, 2012 – FY13 Bid Waiver for J.W. Pederson, Architect P.C.:** Upon a motion made by Trustee Deininger and second by Trustee Jacobson, the Board voted to adopt the resolution.

**Proposed FY2012 Operating and Capital Budget Adoption:** Upon a motion made by Trustee Deininger and second by Trustee Ellis, the Board voted to adopt the resolution.

**Tuition and Fees for Undergraduate/Graduate Level Courses (distributed).** President Saatkamp stated the College recommended a three (3%) increase in tuition and fees, which was among the lowest for state colleges and universities in New Jersey. He said that, in doing so, Stockton was able to maintain the level of scholarship support that we've had in previous years. Dr. Saatkamp reported the Board voted on housing fees and food service charges at the May 2, 2012 meeting, which ranged from two-three percent as well. Moreover, the College was making every effort to ensure that Stockton remains affordable for students, while maintaining strong scholarship and grant support. Upon a motion made by Trustee Deininger and second by Trustee Jacobson, the Board voted to adopt the resolution.

**Appointment and Reappointment of Board Members for Stockton Affiliated Services (SASI), Inc. (distributed):** Upon a motion made by Trustee Deininger and second by Jacobson, the Board voted to adopt the resolution. Trustee Jacobson abstained from only voting for Mr. Laurence Morier's appointment.

**Report of the Audit Committee:**

Trustee Ellis reported the Audit Committee did not meet today.

**Report of the Investment Committee:**

Trustee Yoh, Chair of the Investment Committee, stated the committee met this morning with both investment advisors. Trustee Yoh invited Vice President Ingram to come forward to make a brief report. Mr. Ingram reported the two investment advisors, Credit Suisse Securities and Ashford Consulting Group, provided a report from the February 2012 (when the investment funds were received). The meeting allowed the committee to ask questions about risks, and return expectations.

Trustee Yoh reported that both investment funds had a small loss, which was expected due to recent market fluctuations. However, the losses were well within the tolerance for what the College wishes to accomplish. Both advisors had successfully convinced the committee that they were on the right track, and the funds will continue to be closely monitored by the Investment Committee.

**Report of the Development Committee:**

Committee Chair, Trustee Pappas reported the committee met earlier in the day and he called upon Dr. Phillip Ellmore, Chief Development Officer, to give a brief report.

Dr. Ellmore commented his office was in the process of calculating year-end numbers (through June 30, 2012). Unaudited figures include the following:

- Total giving for the year was \$7,994,591; up from nearly \$3 million last year.
- The Annual Fund was almost \$184,000; compared to \$180,000 last year.
- The LPGA allowed the College to host nearly 250 people over three-days.
- The G. Larry James Legacy Ride attracted 100 riders.
- The Foundation Golf Tournament is scheduled for September 27, 2012 at Stockton Seaview Resort.
- Foundation Board Members, David Hughes and Lew Steiner, will be honored with the Alumni Achievement Award during Homecoming Weekend, Oct 5-7, 2012.

**Board of Trustees Schedule of Meetings (February 2014-December 2017):**

Upon a motion made by Trustee Pappas and second by Trustee Jacobson, the Board voted to adopt the resolution.

**Personnel Actions (distributed):**

Upon a motion made by Trustee Jacobson and second by Trustee Morvay, the Board voted to adopt the resolution.

**Other Business:**

There was no other business to come before the Board at this time.

**Comments from the Board:**

Trustee Morvay commented she received significant positive feedback from the community on how the College assisted during the recent storm and was proud of our efforts which help make people realize that we are a community partner and that we play a vital role in the community.

**Comments from the Public:**

Provost Kesselman acknowledged Mr. Robert McNeill, Jr., who was the unanimous choice of the Search Committee as the new Director of Continuing Studies. He also congratulated Dr. Reva Curry on her appointment as Executive Director of the Stockton Center for Community Engagement.

**Next Regularly Meeting:**

The next regularly scheduled meeting will be held on Wednesday, September 19, 2012 at 3:30 p.m. in the Board of Trustees Room, Campus Center.

**Adjournment:**

Upon a motion made by Trustee Jacobson and second by Trustee Morvay, the Board voted to adjourn the meeting at 4:05 p.m.

For the Board,

Brian K. Jackson, Assistant Secretary to the Board

**Approved by the Board of Trustees on September 19, 2012**