

**THE RICHARD STOCKTON COLLEGE OF NEW JERSEY
BOARD OF TRUSTEES MEETING
OPEN/PUBLIC MEETING MINUTES**

December 11, 2013

Trustees Present:

Mr. Dean C. Pappas, Vice Chair
Mr. Stanley M. Ellis, Ex Officio
Ms. Emma N. Byrne [by phone]
Mr. Raymond R. Ciccone, CPA ('79)
Dr. Clarence C. Hoover, III.
Michael Jacobson, Esq.
Ms. Barbara Morvay
Leo B. Schoffer, Esq.
Mr. Michael "Ben" Peoples, Student Trustee
Mr. Kiyle Osgood, Student Trustee Alternate
Dr. Herman Saatkamp, President and Ex Officio

Trustees Absent-Excused:

Mr. Curtis J. Bashaw, Chair
Ms. Mady Deininger (80'), Secretary

Call to Order:

Chairperson Bashaw called the meeting to order at 1:30 p.m. in the Board of Trustees Conference Room (K-203k). On January 14, 2013, notice of this meeting as required by the Open Public Meeting Act was (a) posted on the College's Website, (b) sent to the Business Services/Bursar's Office at the College, (c) the editors of The Press and The Daily Journal, (d) filed with the Secretary of the State, and (e) filed with the Secretary of the State of New Jersey, (f) Galloway Township Clerk's Office, and (g) Atlantic County Clerk's Office.

Note: Unless otherwise stated, all votes on the following resolutions were approved by Consent Agenda.

**Approval of Regular Meeting
Minutes of September 18, 2013:**

Upon a motion by Trustee Pappas and second by Trustee Jacobson, the Board voted to adopt the regular meeting minutes of September 18, 2013.

**Resolution to Meet in Closed
Session:**

Upon a motion by Trustee Jacobson and second by Trustee Schoffer, the Board voted to meet in Closed Session.

Report of the Chair:

Vice Chairperson Pappas reconvened the Open/Public Meeting on behalf of Board Chairperson Bashaw at 3:30 p.m. in the Campus Center Board Room. Vice Chair Pappas congratulated the community for a successful fall semester, and stated the Board was looking forward to attending the largest-ever fall commencement on December 15.

President's Report:

President Saatkamp commended the faculty and staff on their scholarly activity and community engagement as listed in the board book. He noted that academically, the College has done exceptionally well, enrollment was good, and financially the College finished the year well. He noted that Dr. Robert Helsabeck, Professor Emeritus would be giving the Fall Commencement address and receiving the Distinguished Service Award.

President Saatkamp also reported progress was being made with Educational Financial Academic Development (EFAD) initiative, which is

chaired by Ms. Sharon Schulman, Chief Executive Officer, External Affairs & Institutional Research. He noted that Mr. Charles Ingram, Vice President, Division of Administration and Finance, will give a presentation later in the meeting on EFAD.

Appointment of Stockton/ARTP Board of Directors: President Saatkamp introduced and recommended the resolution to approve the Appointment of Stockton/ARTP Board of Directors. Upon a motion made by Trustee Jacobson and second by Trustee Morvay, the Board voted to adopt the resolution.

**Report of the Academic Affairs
and Planning Affairs Committee:**

Committee Chair, Trustee Pappas, reported the committee met earlier in the day. Provost Harvey Kesselman announced that "Mayflower faculty" and former Dean of General Studies, Dr. Robert Helsabeck had been recommended by the Committee to receive a Distinguished Service Award at the fall commencement.

Distinguished Service Award. Dr. Helsabeck: Upon a motion made by Trustee Morvay and second by Trustee Jacobson, the Board voted to adopt the resolution.

**Report of the Student Affairs &
Planning Committee:**

Trustee Morvay, committee chair, called on Dr. Dee McNeely-Greene, Associate Vice President for Students Affairs, who presented highlights of the academic term, and called upon Mr. Pedro Santana, Dean of Students, to introduce the following Board of Trustees Fellowships for Distinguished Students recipients:

- Ciara C. Barrick, a junior, majoring in Literature, whose creative project is titled, "Marianne Moore & William Carlos Williams Performance."
- Jared E. Bland, a senior, majoring in Applied Physics, whose research project is titled, "Relating Geodesics and Classical Mechanics through Variational Principles."
- Kathleen P. Jaeckel, a junior, majoring in Geology, whose research project is titled, "Geochemical Investigation of Iron Springs District."
- Jamie L. Taylor, a senior, majoring in Literature and Marine Biology, whose creative project is titled, "Journey to Panama: An Eco-Journal."
- Kara L. Teehan, a junior, majoring in Mathematics, whose research project is titled, "Knight's Tours on Tori."
- Michael E. Wermuth, a junior, majoring in Computer Science and Information Systems, whose creative project titled, "TextScape App for Dynamic Content Based Projects for Information Dissemination."
- Jillena B. Yeager, a junior, majoring in Environmental Science, whose research project is titled, "Winter Distribution and Densities of the Wood Frog (*Rana Sylvatica*)."

Each recipient received a \$1,000 award. The students were recognized along with their faculty advisor.

**Report of the Buildings and
Grounds Committee:**

Trustee Schoffer reported the committee met earlier in the day to discuss several issues: the Atlantic City Campus, Construction of a 911 Emergency Communications/Emergency Operations, and Veteran's Park Plaque placement procedures. Trustee Schoffer also introduced Mr. Donald Hudson, the new Associate Vice President of Facilities and Construction.

Report of the Finance and Professional Services Committee Report:

Trustee Schoffer, committee chair, reported the committee met earlier in the day and unanimously recommended Board approval of the following consent agenda items:

FY2014 Bid Waivers: Upon a motion made by Trustee Ciccone and second by Trustee Morvay, the Board voted to adopt the resolution.

Tuition Rates for Summer 2014 Classes: Upon a motion made by Trustee Ciccone and second by Trustee Morvay, the Board voted to adopt the resolution.

FY2015 State Budget Request: Upon a motion made by Trustee Ciccone and second by Trustee Morvay, the Board voted to adopt the revised resolution.

Tuition Rate for Meridian Health Care System Employees: Upon a motion made by Trustee Ciccone and second by Trustee Morvay, the Board voted to adopt the resolution.

Special Housing Rents for ELS Educational services: Upon a motion made by Trustee Ciccone and second by Trustee Morvay, the Board voted to adopt the revised resolution.

Increase in Bid-Waivered Contracts: Upon a motion made by Trustee Ciccone and second by Trustee Morvay, the Board voted to adopt the resolution.

Construction of a 911 Emergency Communications/Emergency Operations Center (pulled from consent agenda and voted separately): Upon a motion made by Trustee Morvay and second by Trustee Jacobson, the Board voted to adopt the resolution.

Trustee Schoffer said the Tuition Rate for Meridian Health Care Systems and Emergency Operation Center resolutions are excellent examples of partnerships with the healthcare industry and our neighboring communities.

Report of Stockton Affiliated Services, Inc. (SASI):

Vice President Charles Ingram provided a report on the activities of SASI this calendar year. His report included updates on SASI's major service areas, auxiliary services such as food, housing and transportation. A financial summary was also included, showing current balances, assets and liabilities. He commented that SASI continue to do well financially and he looked forward to future growth.

Future Perfect Presentation:

Vice President Ingram presented a series of diagrams which illustrated challenges Stockton has faced related to integrated planning. The diagrams were followed by a list of planning assumptions on enrollment, tuition, salaries, etc. He utilized the Future Perfect software how changed in various variables would indicate above and below a break-even lines for operating surpluses and deficits. Historical data on enrollment, housing, budget and other indicators have in inputted into the software to assist in determining planning assumptions. A representative from Future Perfect was also in attendance to answer questions.

Report of the Investment

President Saatkamp reported that the two investment firms hired by the

Committee: College continue to show growth during current market conditions. The Investment Committee met on December 4, 2013, at which time the College's investment companies (Ashford Consulting Group, and Credit Suisse Securities) both made presentations.

Report of the Audit Committee: Trustee Ciccone, reported the auditors, ParenteBeard had delivered a "clean" unqualified opinion on the Draft Financial Statements. He also recommended the Board approve the acceptance of the audit.

Acceptance of FY2013 Audited Financial Statements prepared by ParenteBeard: Upon a motion made by Trustee Schoffer and second by Trustee Jacobson, the Board voted to adopt the resolution.

Trustee Ciccone thanked Vice President Ingram, his staff, and other campus-wide for the assistance in the audit process.

Report of the Development Committee: Dr. Phil Ellmore reported on the Golf Outing and Scholarship Recognition Dinner, thanking all who participated. He noted that at the recent Foundation meeting the new slate of officers was welcomed: Richard Walker (Chair), a Richard Dovey ('75) (First Vice Chair), Dr. Johanna Johnson (Second Vice Chair), and David Hughes ('86) (Secretary). Immediate Past Chair, Tony Coppola Sr., was recognized for his dedication and Emeritus status was conferred upon Dr. Jo Frances Stow and Mac and Kay Seelig. IN addition he announced the 2014 Scholarship Benefit will be held at the Stockton Seaview Resort on April 26, 2014 and will celebrate Seaview's 100th Anniversary and President and Mrs. Saatkamp's 50th wedding anniversary and 50 years of leadership in education.

President Saatkamp announced the Comprehensive Campaign surpassed \$23 million and that the Foundation's assets were strong, given market conditions.

Ms. Sharon Schulman, Chief Executive Officer for External Affairs and Institutional Research, reported the Manahawkin and Hammonton sites had experienced increased hits on the website for October and November 2013. Manahawkin visits were 1,749 versus 911 and Hammonton hits were 2,767 compared to 599 in 2012. The website also recorded nearly 300,000 visits in November (22% increase). The College's other social media outlets posted monthly gains from September through November 2013.

Approval of Adoption of Updated and Deleted College Policies Resolution: President Saatkamp stated there was a First Reading of proposed new/revised/deleted policies at the September 18, 2013 meeting. Recommendations today include adoption of the following new policies, VI-57.5: Post Insurance Tax Exempt Bond Compliance, and 11-24: Double Major of Arts or Bachelor of Science. Upon a motion made by Trustee Jacobson and second by Trustee Ciccone, the Board voted to adopt the resolution.

First Reading of College Policies including: New, Deleted, and Conversion of Existing Policies: President Saatkamp reported on the first reading of the following: Policy #I-99: Effort Reporting and Certification of Grants, Contracts and other Sponsored Agreements, and Policy #II-73: Terminal Degree Equivalency for Appointments to Faculty. A second reading will take place at the February 2014 meeting, at which time the policies will be recommended for approval.

Personnel Actions Resolution: Upon a motion by Trustee Jacobson and second by Trustee Ciccone, the Board voted to adopt the resolution.

Other Business: There was no other business to come before the Board at this time.

Comments from the Public: Provost Kesselman congratulated Dr. Rodger Jackson and other faculty who received promotions and/or tenure. Provost Kesselman also thanked Beth Olsen for her dedication and service, as she is retiring the end of June.

Jessica Carey, President of the Student Senate, introduced Mico Lucide (President of Pride Alliance) and announced the College was selected to compete against schools like Stanford and George Washington University in a project on raising student awareness about the impact of the National Debt. If selected after a spring term competition of awareness activities, the team will be recognized at President Clinton's Global Initiatives Summit.

Ms. Kristin Jacobson, Associate Professor of Literature and Mr. Daniel Fildago-Tome, Assistant Director of Service Learning, announced that they had collected more than 1,200 signatures to support the establishment of a Women's and Gender Center on campus. A proposal is being drafted for future board approval.

Comments from the Board: Trustee Hoover encouraged everyone to support the Athletics schedule of games and events and Vice Chairperson Pappas wished the College a happy holiday.

Next Regularly Meeting: The next regularly scheduled Board meeting will be held on Wednesday, February 19, 2014 at 3:30 p.m. in the Board of Trustees Room, Campus Center.

Adjournment: Upon a motion made by Trustee Morvay and second by Trustee Jacobson, the Board voted to adjourn the meeting at 4:31 p.m.

For the Board,

Brian K. Jackson, Assistant Secretary to the Board

Approved by the Board of Trustees on February 19, 2014